

Commission's Office  
December 19, 1941

REGULAR MEETING:

Meeting was called to order at 7:00 P.M. by President Clifford. Present: Commissioners Clifford, Fleweger, Weber and Schmidt; Messrs. O'Leary and Holderby. Absent: Commissioner Liebhauser.

Minutes of the meeting of December 5th were approved as read.

On Motion of Commissioner Schmidt, seconded by Commissioner Weber and call of aye and noes, Operating Fund Vouchers #2659-#2671 inclusive in the amount of \$680.25 were allowed and ordered paid. All voting aye.

The November operating report was presented and discussed. Treatment facilities removed a total of 517.5 tons of dry solids during the month. Sludge disposal facilities operated only 552.5 hours out of a possible 720 due to the necessity of shutting down five days for repairs.

On Motion of Commissioner Fleweger, seconded by Commissioner Schmidt, the following salary schedule for 1942 was unanimously adopted.-

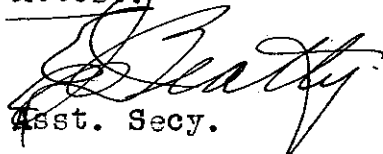
Name	Position	Present	Proposed
C. Drexler	Foreman	\$145.00	\$155.00
N. Koerwitz	Operator	125.00	135.00
F. Tate	Operator	105.00	115.00
F. Ebben	Operator	105.00	115.00
A. Sorensen	Foreman	145.00	155.00
C. Peterson	Operator	125.00	135.00
F. Reichel	Operator	125.00	135.00
S. Ashenbrenner	Operator	120.00	135.00
C. Mace	Lab. Asst.	80.00	100.00
H. Bryan	Clerk	70.00	75.00


On Motion of Commissioner Weber, seconded by Commissioner Fleweger, the contract for supplying fuel oil for the next six months was awarded to the Wisconsin Oil Refining Company.

On Motion of Commissioner Weber, seconded by Commissioner Schmidt, it was unanimously decided to cooperate with the City of Menasha in filling the low areas around the plant site in accordance with the Council's request of December 16th, 1941.

On Motion of Commissioner Weber, seconded by Commissioner Schmidt, the meeting was adjourned.

Attest:

  
Asst. Secy.

  
SECRETARY

Commission's Office  
January 9, 1942

REGULAR MEETING:

Meeting was called to order at 7:00 P.M. by Vice-President Fieweger. Present: Commissioners Fieweger, Weber, Schmidt and Liebhauser; Messrs. O'Leary and Holderby. Absent: Commissioner Clifford.

For the first order of business a proposal for the separate treatment of deinking wastes from the Bergstrom Paper Company was presented to and discussed thoroughly with a delegation of officials from the City of Neenah consisting of Alderman Heigl, Peterson, Loehning, Andrew Anderson, Schultz, Jim Anderson, City Clerk Hauser, and City Engineer Prunuske.

Reading of the minutes of December 19, 1941 was put over.

On Motion of Commissioner Weber, seconded by Commissioner Schmidt, and a call of aye and noes Operating Fund Vouchers #2672-#2728 inclusive in the amount of \$4,839.92 were allowed and ordered paid, all voting aye.

A tentative balance on the 1941 plant operations was presented. Revenues in the amount of \$45,174.45 were indicated and expenditures amounted to \$45,148.40 leaving an excess of revenues over expenditures of \$26.05.

Fire, theft and public liability insurance covering the plant pick-up truck for the year 1942 was awarded to the Neenah-Menasha Underwriters Association thru the Fahrback Agency.

Measures adopted for the protection of plant property were discussed. A proposal to construct a woven wire fence around the plant site was considered. Decision was, however, deferred.

Authority was granted to establish a voluntary payroll deduction plan for the purchase of defense bonds by the plant personnel.

The resignation of J. M. Holderby as plant superintendent was presented.

On Motion of Commissioner Liebhauser, seconded by Commissioner Schmidt, the meeting was adjourned.

Attest:

  
Asst. Secy.

  
SECRETARY

Commission's Office  
January 23, 1942

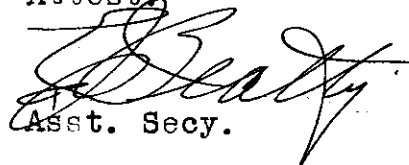
SPECIAL MEETING:

Meeting was called to order at 7:00 P.M. by President Clifford. Present: Commissioners Clifford, Fieweger, Weber, Schmidt and Liebhauser; Messrs. O'Leary and Holderby.

Fourteen applications were reviewed for the position of plant superintendent and a meeting was scheduled for 4:00 P.M. Monday, January 26th, to interview selected applicants.

On Motion of Commissioner Weber, seconded by Commissioner Fieweger, the meeting was adjourned.

Attest:

  
Asst. Secy.

SECRETARY



Commission's Office  
January 26th, 1942

SPECIAL MEETING:

Meeting was called to order at 4:00 P.M. by President Clifford. Present: Commissioners Clifford, Fieweger, Weber, Schmidt and Liebhauser; Messrs. O'Leary and Holderby.

Personal interviews were held with four of the leading candidates for the position of plant superintendent to succeed Mr. Holderby.

Moved by Commissioner Schmidt, seconded by Commissioner Weber that Mr. E. J. Beatty be employed as plant superintendent at a salary of \$300.00 per month. All voting aye, the motion was carried unanimously.

On Motion of Commissioner Fieweger, seconded by Commissioner Liebhauser, the meeting was adjourned.

SECRETARY

Attest:

  
Asst. Secy.



Commission's Office  
February 13, 1942

REGULAR MEETING:

Meeting was called to order at 7:00 P.M. by President Clifford. Present: Commissioners Clifford, Weber and Liebhauser; Messrs. O'Leary, Holderby and Beatty. Absent: Commissioners Fleweger and Schmidt.

On Motion of Commissioner Weber, seconded by Commissioner Liebhauser and an unanimous vote Mr. Beatty was made Assistant Secretary.

The minutes of previous meetings - Regular Meeting of December 19, 1941, Regular Meeting of January 9, 1942, Special Meeting of January 23, 1942 and Special Meeting of January 26, 1942 were approved as read.

On Motion of Commissioner Weber, seconded by Commissioner Liebhauser, and call of aye and noes, the Operating Fund Vouchers #2729 - #2783 inclusive in the amount of \$3,609.18 were allowed and ordered paid, all voting aye. Motion carried.

The January Operating Report was presented and considered at length. Waste treated amounted to 200 million gallons during the month. The removal of suspended solids was 67.2%.

The audit of the Operating Account by Willard J. Schenck, Certified Public Accountant, was reviewed by the Commission. On Motion of Commissioner Liebhauser, seconded by Commissioner Weber and all voting aye, the audit was accepted and checks were ordered issued against the Operating Fund in the amount of the refund indicated in the audit to the respective cities.

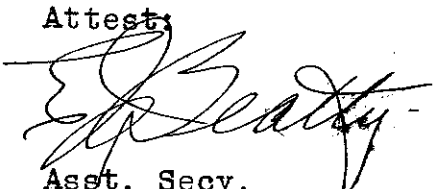
A tax bill for special assessments of \$12.40 from the City of Menasha was discussed and ordered paid.

A letter from the Brebner-Sinz Machinery Company of Green Bay was read. In this letter the Company advised that owing to defense and war emergency it would be necessary for them to cancel the terms contained in previous proposals relative to Diesel power installation.

The need for fencing the Commission's property for protection of plant structures was discussed and the Secretary was authorized to communicate with the City Councils of both Cities requesting an emergency appropriation of \$500.00 each to install the needed fence.

On Motion of Commissioner Weber, seconded by Commissioner Liebhauser, the meeting was adjourned.

Attest:

  
Asst. Secy.

  
SECRETARY

Commissioner's Office  
March 13, 1942

## REGULAR MEETING:

Meeting was called to order at 7:00 P. M. by President Clifford.  
Present: Commissioners Clifford, Fieweger, Weber, Liebhauser and Schmidt;  
Mr. Beatty. Absent Mr. O'Leary.

Minutes of the regular meeting of Feb. 13 were approved as read.

On motion of Mr. Fieweger, seconded by Mr. Weber, and call of ayes and noes, the Operating Fund Vouchers #2784 - #2844 inclusive in the amount of \$3,987.20 were allowed and ordered paid. All voting aye, motion carried.

Mr. Weber reported on a meeting with the Menasha City Council regarding special appropriation for a fence at the plant. The Secretary read a letter from P. W. A. which stated that remaining P. W. A. funds could not be used for constructing the fence. The Secretary was instructed to so notify the Menasha Council.

A letter from the City of Menasha, dated March 3, 1942 regarding waste from the Bergstrom Paper Co. was read by the Secretary. Letter ordered received & placed on file. A letter from the city of Menasha dated March 3, 1942, requesting the Commission to have an audit made by the Wisconsin Tax Commission was read by the Secretary. Letter ordered received & placed on file.

On motion of Mr. Leibhauser, seconded by Mr. Schmidt, the Superintendent was authorized to purchase necessary conveyer belting.

On motion of Mr. Weber seconded by Mr. Fieweger, the Superintendent was authorized to have chest X-Rays taken of all incinerator operators and to have the entire staff vaccinated against typhoid.

The Superintendent was authorized to secure sufficient paint for the machinery & metal parts in the screen & grit room, outside trim, toilet rooms, laboratory & office walls.

The resignation of Helen Bryan as clerk was presented, and the Superintendent was authorized to employ a replacement.

The Feb. Operating report was presented and discussed. Waste treated amounted to 237 million gallons during the month and 602 tons of solid on a dry basis were removed.

On motion of Mr. Liebhauser, seconded by Mr. Weber the meeting was adjourned.

Attest:

Asst. Secy.

SECRETARY

*A. F. Weber*

Commission's Office  
April 10, 1942

REGULAR MEETING:

Meeting was called to order at 7:00 P.M. by Vice President Fieweger. Present: Commissioners, Fieweger, Weber, Schmidt and Superintendent Beatty. Absent: Commissioners Clifford, Liebhauser and Attorney O'Leary.

Minutes of the regular meeting of March 13 were approved as read.

On motion of Commissioner Schmidt, seconded by Commissioner Weber and a call of ayes and noes, the operating fund vouchers #2845-2891 inclusive in the amount of \$3,022.66 were allowed and ordered paid, all voting aye motion was carried.

The March operating report was presented and discussed. Waste treated amounted to 251.4 million gallons, and 513 tons of dry solids were removed. The combustable content of the sludge amounted to 40.8%.

The easement to the Wisconsin Michigan Power Co. for location of a power tower on commission property was authorized to be signed by the president and secretary.

The superintendent was ordered to advertize for bids for a six month supply of fuel oil for the incinerator, bids to be considered at the next meeting.

The remaining \$30.00 special improvement assesement to the city of Menasha was ordered paid.

A report from the State Board of Health regarding Bergstrom waste was read and discussed.

The superintendent was authorized to attend a special meeting of the state committee on sewerage works protection to be held in Wausau on May 4, 1942.

The need for improvements to the system fan was discussed and the superintendent was authorized to secure a new fan or have the present fan repaired.

After discussion of the condition of the pick up truck it was decided that necessary repairs should be made.

On motion of Commissioner Schmidt and seconded by Commissioner Weber, the meeting was adjourned.

Attest

  
Asst. Secy.

SECRETARY



Commission's Office  
May 15, 1942

REGULAR MEETING:

Meeting was called to order at 7:00 P.M. by President Clifford.  
Present: Commissioners Clifford, Weber, Schmidt and Liebhauser;  
Messrs. Mr. O'Leary and Mr. E. J. Beatty. Absent Commissioner  
Fleweger.

Minutes of regular meeting of April 10 were approved as read.

On motion of Commissioner Liebhauser, seconded by Commissioner  
Schmidt, and call of ayes and nos, the operating fund vouchers  
#2892-2967 inclusive in the amount of \$4,818.49 were allowed and  
ordered paid. All voting aye, motion carried.

The April operating report was presented and discussed. Treatment  
of waste amounted to 277.4 million gallons and a total of 520.8 tons of  
Dry Solids were removed. The combustable content of the sludge amounted  
to 45.4% which resulted in a reduction in cost of incinerator fuel.

The superintendent reported on flooding of basements which  
occured on Monday May 11, 1942.

Upon motion of Commissioner Schmidt, seconded by Commissioner  
Liebhauser, a contract for fuel oil for the incinerator for the six  
month period starting June 12, 1942 was awarded to the Wisconsin Oil  
Refining Co. of Sheboygan, Wisconsin. All voting aye except Commissioner  
Weber, motion carried.

The superintendent reported upon maintenance of the plant which  
included repairs to the incinerator and the planting of 44 four year old  
White Pine and Norway Pine seedlings.

On motion of Commissioner Schmidt seconded by Commissioner Weber,  
the meeting time for the summer months was changed to 4 P.M.

The superintendent was authorized to attend the meeting of the  
Central States Sewage Works Association with expenses paid.

On motion of Commissioner Weber, seconded by Commissioner  
Liebhauser the meeting was adjourned.

Attest:

Asst. Secy

SECRETARY

*E. J. Beatty*  
*A. Weber*



Commission's Office  
June 12, 1942

REGULAR MEETING:

Meeting called to order at 4:00 P.M. by President Clifford.  
Present: Commissioners Clifford, Weber, Fieweger and Liebhauser  
and the Superintendent. Absent: Commissioner Schmidt and Attorney  
O'Leary.

Minutes of regular meeting of May 15 were approved as read.

On motion by Commissioner Weber, seconded by Commissioner  
Liebhauser and call of ayes and noes operating fund vouchers #2968-  
3018 inclusive in the amount of \$3,861.58 were allowed and ordered  
paid, all voting aye, motion carried.

The operating report for May was presented by the Superintendent.  
Treatment amounted to 297.6 million gallons during the month. Excess-  
ive flows necessitating use of all pumping equipment existed for  
48.75 hours, the longest period being 23.25 hours on May 31. Dry  
solids burned amounted to 546.3 tons. Oil consumption based on in-  
ventory was 13.3 gallons per ton. Combustible content of sludge  
was 41.9% as compared to 45.4 in April.

The difficulties encountered with excessive flows during the  
last month was discussed. These flows resulted from a large number  
of catch basins, roofleader discharges and cistern overflows being  
connected to the sanitary sewerage system. It is also apparent  
that there are sewers which permit gross infiltrations.

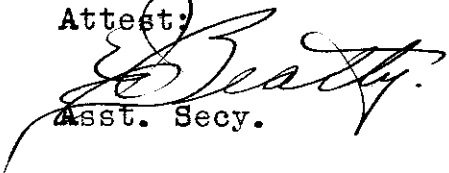
A list of possible projects for consideration under the  
Public Works Reserve Projects was presented and discussed.

The Superintendent reported that the services of Mr. Frank  
Gmeiner, clerk and laboratory assistant have proven satisfactory  
and the Commission authorized that Mr. Gmeiner be paid at the rate  
of \$100.00 per month effective July 1, 1942.

The Commission authorized an insurance premium of \$261.20  
for workman's compensation for the period July 1, 1942 to July 1, 1943.

On motion of Commissioner Weber, seconded by Commissioner  
Fieweger the meeting was adjourned.

Attest:

  
Asst. Secy.

  
SECRETARY

Commission's Office  
July 10, 1942

Regular Meeting:

Meeting was called to order at 4:00 P.M. by President Clifford. Present: Commissioners, Clifford, Fieweger, Schmidt and Liebhauser; Messrs. O'Leary and Beatty. Absent Commissioner Weber.

Minutes of the regular meeting of June 12 were approved as read.

On motion of Commissioner Liebhauser, seconded by Commissioner Schmidt, and call of ayes and noes the operating fund vouchers #3019-3045 inclusive in the amount of \$2,663.87 were allowed and ordered paid. All voting aye, motion carried.

The operating report for June was presented and discussed. Waste treated amounted to 267.0 million gallons, and 305.8 tons of dry solids were retained. The monthly average of removal of suspended solids was 73.3% and the settleable solids removed amounted to 86.7%.

The Superintendent reported on the meeting at Minneapolis on June 18 and 19th. It was brought out in this report that the daily load of solids disposed of by incineration averaged one fifth as much at the Neenah-Menasha Plant as is disposed of by incineration at the Minneapolis, St. Paul Sanitary District.

The matter of War Risk Insurance was discussed; such insurance has been taken out by the Commission.

Attorney O'Leary was authorized to meet with the Board of Review regarding the assessment against the house belonging to the Commission.

The Superintendent was authorized to secure the necessary repairs to assure satisfactory operation of the bar screen.

The Superintendent reported on extra maintenance carried out at the plant during June.

On motion of Commissioner Fieweger, seconded by Commissioner Liebhauser, the meeting was adjourned.

*A. F. Weber*  
SECRETARY

Attest:

*E. Beatty*  
Asst. Secy.

Commission's Office  
August 14, 1942

Regular Meeting:

Meeting called to order at 4 P.M. by Vice President Fieweger.  
Present: Commissioners, Fieweger, Liebhauser and Weber; Messrs.  
O'Leary and Beatty. Absent: Commissioners Clifford and Schmidt.

Minutes of the regular meeting of July 10, 1942 were approved  
as read.

On motion of Commissioner Weber, seconded by Commissioner  
Liebhauser and call of ayes and noes, the operating fund vouchers  
#3046-3109 inclusive in the amount of \$3,748.72 were allowed and  
ordered paid. All voting aye, motion carried.

The operating report for July was presented and discussed.  
Total flow amounted to 260.5 M. G. Suspended solids removal amounted  
to 82.9% and the settleable solids removal was 94.1%.

On motion of Commissioner Weber, seconded by Commissioner  
Liebhauser the Superintendent was authorized to secure bids on  
repairs to one interceptor manhole.

On motion of Commissioner Liebhauser, seconded by Commissioner  
Weber the Superintendent was authorized to re-roof the Commissioners'  
house. After considerable discussion the Superintendent was  
authorized to investigate the possibility of purchasing a used  
electric welding unit.

An insurance premium of \$20.57 for Non-ownership policy was  
ordered paid.

On motion of Commissioner Weber, seconded by Commissioner  
Liebhauser, all employees of the Neenah-Menasha Sewerage Commission  
were granted a bonus of \$10.00 per month, effective August 1, 1942  
and continuing thru December 1942. This bonus is to compensate  
for an increase in living costs. All voting aye, motion was carried.

On motion of Commissioner Liebhauser, seconded by Commissioner  
Weber, the meeting was adjourned.

Attest:

Asst. Secy.

SECRETARY

*A. F. Beatty*

I hereby certify that I am in accord with the above motion  
relative to the employees' bonus.

*W. H. Clifford*

*Sam H. Schmidt*

Commission's Office  
September 11, 1942

REGULAR MEETING:

Meeting was called to order at 4:00 P.M. by Vice President Fleweger. Present: Commissioners Fleweger, Weber, and Liebhauser; Messrs. O'Leary and Beatty. Absent: Commissioners Clifford and Schmidt.

Minutes of regular meeting of August 14 were approved as read.

On motion of Commissioner Liebhauser, seconded by Commissioner Weber and call of ayes and noes the operating fund vouchers #3110-3167 inclusive in the amount of \$4,405.63 were allowed and ordered paid, all voting aye, motion carried.

The Superintendent reported on operations of the plant during August. During the month 563.6 tons of dry solids were burned. The suspended solids removal amounted to 86.8 percent.

The Superintendent reported the resignation of Mr. Norman Koerwitz and the employment of Mr. Howard Holinbeck to replace him.

The Superintendent was authorized and instructed to have the Commission truck painted and over-hauled.

On motion of Commissioner Weber and seconded by Commissioner Liebhauser the meeting was adjourned.

*A. Weber*

SECRETARY

Attest:

*E. Beatty*  
Asst. Secy.

Commission's Office  
October 9, 1942

Regular Meeting:

Meeting was called to order by President Clifford at 2 P. M. Present: Commissioners, Clifford, Weber, Schmidt and Liebhauser; Messrs. O'Leary and Beatty. Absent: Commissioner Fieweger.

Minutes of the regular meeting of September 11 were approved as read.

On motion of Commissioner Schmidt, seconded by Commissioner Liebhauser and a call of ayes and noes, the operating fund vouchers #3168-3211 inclusive in the amount of \$3239.99 were allowed and ordered paid. All voting aye, motion carried.

The operating report for September was presented and discussed. Suspended solids removal amounted to 77.6% and 540 tons of dry solids were retained. Settleable solids efficiency amounted to 83.9%.

On motion by Commissioner Weber, seconded by Commissioner Schmidt and a call of ayes and noes, the operating budget for 1943 was set at \$52,000.00 to be divided equally between the cities of Neenah and Menasha. All voting aye, motion carried.

The Superintendent was authorized to attend the Conference on War Time Sanitation to be held at Cleveland on October 22, 23 and 24th, with all expenses paid.


On motion of Commissioner Schmidt, seconded by Commissioner Clifford, Mr. Ray Fieweger was appointed the fifth member of the Commission to serve for a five year term. All voting aye, motion carried.

The Superintendent was authorized to pay insurance premiums due November 8th and November 11th, and to secure necessary paint for use at the plant.

On motion of Commissioner Weber, seconded by Commissioner Liebhauser, the meeting was adjourned.

  
SECRETARY

Attest:

  
Asst. Secy.

Commission's Office  
November 13, 1942

REGULAR MEETING:

Meeting called to order at 7:00 P.M. by President Clifford.  
Present: Commissioners Clifford, Fieweger, Weber and Schmidt;  
Messrs. O'Leary and Beatty. Absent: Commissioner Liebhauser.

Minutes of the regular meeting of October 9th were approved  
as read.

On motion of Commissioner Schmidt, seconded by Commissioner  
Weber and a call of ayes and noes the operating fund vouchers  
#3212 - 3279 inclusive in the amount of \$5,638.88 were allowed  
and ordered paid, all voting aye, motion carried.

The Superintendent reported on the operation of the plant  
for the month of October. Suspended solids removal amounted to  
70.3%. There were 479.3 tons of Dry Solids burned during the  
month.

The Secretary was authorized to transmit the budget requests

Commissions Office  
December 11, 1942

REGULAR MEETING:

No meeting was held because of lack of a quorum.

Secretary

Attest: *E. Beatty*  
Asst. Secy.

Commission's Office  
December 17, 1942

SPECIAL MEETING:

Meeting was called to order at 7:00 P.M. by Vice President Fieweger. Present: Commissioners Fieweger, Liebhauser and Schmidt. Messrs. O'Leary and Beatty. Absent: Commissioners Clifford and Weber.

Minutes of the regular meeting of November 13 were approved as read.

On motion of Commissioner Schmidt, seconded by Commissioner Liebhauser, operating fund vouchers #3280 - 3346 inclusive in the amount of \$5,377.15 were allowed and ordered paid. All voting aye motion carried.

On motion of Commissioner Schmidt, seconded by Commissioner Liebhauser, the contract for supplying lime for the year 1943 was awarded to the Western Lime & Cement Co. and the President and Secretary were authorized to sign the contract.

On motion of Commissioner Liebhauser, seconded by Commissioner Schmidt, the fuel oil contract for the period December 12, 1942 to June 12, 1943 was awarded to the Cooper Petroleum Co. and the President and Secretary were authorized to sign the contract.

The Superintendent was authorized to bill the Town of Neenah Sanitary District for sewerage services.

On motion of Commissioner Liebhauser, seconded by Commissioner Schmidt, the revised salary and wage scale for the year 1943 was approved as per schedule. All voting aye, motion carried.

The Superintendent discussed the operation of the plant for the month of November. Waste treated amounted to 216 M. G. Suspended Solids removal was 68.6%. There was 462.24 tons of Dry Solids burned during the month.

On motion of Commissioner Liebhauser seconded by Commissioner Schmidt the meeting was adjourned.

SECRETARY

Attest:

Asst. Secy.

