

Commissions' Office  
January 8, 1943

REGULAR MEETING:

Meeting was called to order at 7:00 P.M. by President Clifford.  
Present: Commissioners Clifford, Fieweger, Weber, Liebhauser and  
Schmidt. Messrs. O'Leary and Beatty.

Minutes of the special meeting of December 17th, 1942 were  
approved as read.

On motion of Commissioner Fieweger seconded by Commissioner  
Schmidt, operating fund vouchers #3347 - 3403 inclusive in the  
amount of \$3,890.60 were allowed and ordered paid. All voting aye  
motion carried.

The operation of the plant for December and a yearly summary  
was discussed. For December the Suspended Solids removal amounted  
to 68.5% and Settleable Solids removal was 79.8%.

The Superintendent presented a tentative financial statement  
for the year of 1942.

The Superintendent reported that the Cooper Petroleum Company  
had withdrawn their proposal and that oil was still being secured  
from the previous supplier at the same price as the prior contract.

On motion of Commissioner Liebhauser seconded by Commissioner  
Fieweger, the meeting was adjourned.

*O. Weber*  
SECRETARY

Attest:

*E. Beatty*  
Asst. Secy:

Commissions' Office  
February 12, 1943

REGULAR MEETING:

Meeting was called to order at 7:00 P.M. by President Clifford.  
Present: Commissioners Clifford, Fieweger, Liebhauser and Schmidt.  
Messrs. O'Leary and Beatty. Absent: Commissioner Weber.

Minutes of the regular meeting of January 8th were approved  
as read.

On motion of Commissioner Fieweger, seconded by Commissioner  
Schmidt, operating fund vouchers # 3404 - 3475 inclusive in the  
amount of \$3,359.40 were allowed and ordered paid. All voting aye  
motion carried.

The operation of the plant for January was discussed. Sewage  
flow averaged 5.635 M. G. D., Suspended solids efficiency was 78.7%  
and Settleable solids efficiency was 90.6%.

The Superintendent reported on the fuel oil problem and the  
matter was discussed.

The audit of the Operating account by Willard J. Schenck was  
reviewed by the Commission. On motion of Commissioner Fieweger,  
seconded by Commissioner Schmidt, the audit was accepted and checks  
were ordered issued against the Operating Fund in the amount of  
the refund indicated in the audit to the respective cities.

After considerable discussion it was moved by Commissioner  
Fieweger, seconded by Commissioner Liebhauser that certain surplus  
equipment estimated to have originally cost the Commission \$600.00,  
be sold to the Sulphite Pulp Manufacturing Committee on Waste Dis-  
posal for the sum of \$850.00, all voting aye motion carried.

On motion of Commissioner Schmidt, seconded by Commissioner  
Liebhauser, the meeting was adjourned.

SECRETARY

Attest:

  
Asst. Secy.

Commissions' Office  
March 13, 1943

REGULAR MEETING:

Meeting was called to order at 7:00 P.M. by President Clifford.  
Present: Commissioners Clifford, Fieweger, Weber and Liebhauser.  
Messrs. Mr. E. J. Beatty. Absent: Commissioner Schmidt and  
Attorney O'Leary.

Minutes of the regular meeting of February 12 were approved  
as read.

On motion of Commissioner Weber, seconded by Commissioner

Commissions' Office  
April 9, 1943

REGULAR MEETING:

Meeting was called to order at 7:30 P. M. by President Clifford. Present: Commissioners Clifford, Fleweger, Schmidt, Weber and Liebhauser. Messrs. O'Leary and Beatty.

Minutes of the regular meeting of March 12 were approved as read.

On motion of Commissioner Liebhauser, seconded by Commissioner Schmidt, and a call of ayes and noes the operating fund vouchers # 3527 - 3562 inclusive in the amount of \$2,966.20 were allowed and ordered paid, all voting aye, motion carried.

The Superintendent reported on the operation of the plant for the month of March.

The oil consumption and incineration was discussed in detail. The Superintendent reported a drop in heat value of the sludge and made suggestions regarding possible changes.

The Superintendent was authorized to purchase a new Vapor Duct for the incinerator.

Motion made by Commissioner Schmidt and seconded by Commissioner Weber and on call of ayes and noes carried that the Commission grant leaves of absence to any employee who enters military service of the United States for a period of the duration and six months thereafter plus sixty days, provided, however, the employee is in proper physical and mental condition to resume his former duties and that all replacements for such employees during their absence be hired solely on said basis and with a distinct understanding between the employee and the Commission to that effect.

On motion of Commissioner Weber, seconded by Commissioner Liebhauser, the meeting was adjourned.

SECRETARY



Attest:



Commissions' Office  
May 12, 1943

**SPECIAL MEETING:**

Meeting was called to order at 7:00 P. M. by President Clifford.  
Present: Commissioners Clifford, Fieweger, Weber, Schmidt, and  
Liebhauser. Messrs. O'Leary and Beatty.

Minutes of the regular meeting of April 9, 1943 were approved  
as read.

On motion of Commissioner Weber, seconded by Commissioner  
Fieweger, and a call of ayes and noes, the operating fund vouchers  
# 3563 - 3631 inclusive in the amount of \$4,512.44 were allowed and  
ordered paid. All voting aye, motion was carried.

The operating report for April was discussed in detail.

The Superintendent reported on a conference with a represent-  
ative of the Bergstrom Paper Co. regarding the waste from this mill.

A report was given relative to the filling and parking of the  
area adjacent to the plant.

The Superintendent reported on the proposed short course to be  
held at the local plant on May 27 and 28, 1943.

The Commission discussed the matter of personnel at the treat-  
ment plant in event the Superintendent was called to the armed  
service.

On motion of Commissioner Fieweger, seconded by Commissioner  
Liebhauser the meeting was adjourned.

Attest:



SECRETARY



Commissions' Office  
June 11, 1943

REGULAR MEETING:

Meeting was called to order at 7:00 P.M. by President Clifford.  
Present: Commissioners Clifford, Fleweger, Weber and Liebhauser and  
Superintendent Beatty. Absent: Commissioner Schmidt and Attorney  
O'Leary.

Minutes of the Special Meeting of May 12 were approved as read.

On motion of Commissioner Weber, seconded by Commissioner  
Fleweger and a call of ayes and nos: the operating fund vouchers  
# 3632 - 3681 inclusive in the amount of \$3,848.37 were allowed and  
ordered paid. All voting aye, motion was carried.

The Superintendent reported on the operation of the plant for  
the month of May. A report was given regarding the Short Course  
for sewage works operators held at the Neenah-Menasha Sewage Treat-  
ment Plant on May 27 and 28.

The Superintendent reported on the installation of a new  
By-pass Duct on the incinerator.

Further discussion was held regarding the plant personnel.

On motion of Commissioner Fleweger, seconded by Commissioner  
Liebhauser the meeting was adjourned.

*W. Weber*

SECRETARY

*E. Beatty*  
Attest:

Commissions' Office  
June 18, 1943

**SPECIAL MEETING:**

Meeting was called to order at 4:30 P.M. by President Clifford.  
Present: Commissioners Clifford, Fleweger, Liebhauser and Weber;  
Messrs. O'Leary and Beatty. Absent: Commissioner Schmidt.

The personnel problem was discussed and the Superintendent presented a list of duties of a part time Superintendent and a wage and time schedule for the duration, in event the present Superintendent was called to the armed service.

Mr. C. O. Baetz, Superintendent at Appleton was interviewed regarding his services as a part time Superintendent and the Attorney was instructed to communicate with the Appleton Board of Public Works relative to their attitude regarding permitting Mr. Baetz acting as part time Superintendent of this treatment plant for the duration.

On motion of Commissioner Fleweger, seconded by Commissioner Weber, the meeting was adjourned.

*W. A. Weber*  
SECRETARY:

*E. Beatty*  
Attest:

Commissions' Office  
July 9, 1943

REGULAR MEETING:

Meeting was called to order by President Clifford at 7:00 P. M.  
Present: Commissioners Clifford, Liebhauser, Schmidt and Fleweger.  
Messrs. O'Leary and Beatty. Absent: Commissioner Weber.

Minutes of the Regular Meeting of June 11 and Special Meeting of June 18 were approved as read.

On motion of Commissioner Fleweger, seconded by Commissioner Schmidt and a call of ayes and nos: the operating fund vouchers # 3682 - 3730 inclusive in the amount of \$4,107.63 were allowed and ordered paid. All voting aye, motion was carried.

A letter from the City of Appleton was read and on motion of Commissioner Schmidt, seconded by Commissioner Liebhauser, the Secretary was authorized to meet with the Board of Public Works of the City of Appleton.

On motion of Commissioner Fleweger, seconded by Commissioner Liebhauser the following resolution was passed: All voting aye motion was carried.

RESOLVED, that a ration bank account, or accounts, as defined in General Ration Order No. 3, be opened and maintained in the name of this Corporation with Bank of Menasha, or one of its branches, which bank shall act as an agency of and under the direction and supervision of the Office of Price Administration and shall be responsible only to the Office of Price Administration; that ( any 1 of the following officers or employees of this Corporation: President, Vice. President, Secretary and Assistant Secretary is/are hereby) authorized, on behalf of this Corporation, and in its name: To sign ration checks, as defined in said Order; to endorse ration checks, or other ration evidences, owned, or held by this Corporation, for deposit in said account; and

FURTHER RESOLVED, that the Secretary or Assistant Secretary shall certify to said Bank and the Office of Price Administration the names of such officers and employees at present, and shall from time to time hereafter, as changes in the personnel are made, immediately certify such changes to the bank and the Office of Price Administration; and

FURTHER RESOLVED, that Bank of Menasha be and it hereby is authorized to receive and honor all ration checks signed in accordance with the fore-going resolution, and such certification by the Secretary or Assistant Secretary; and

FURTHER RESOLVED, that the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission shall have been received by said Bank, and

FURTHER RESOLVED, that the foregoing authorization and resolutions shall apply to any and all ration bank accounts which this Corporation now is or may at any future time be required or authorized by the Office of Price Administration to open or maintain, without further authorization from this Board of Director; and

FURTHER RESOLVED, that the Secretary or Assistant Secretary be, and he is hereby authorized and directed to certify to said Bank of Menasha and to the Office of Price Administration the foregoing resolutions and that the provisions thereof are in conformity with the Charter and By-laws of this Corporation.

The Superintendent reported on the operation of the plant for the month of June.

On motion of Commissioner Fleweger, seconded by Commissioner Schmidt the meeting was adjourned.

*John N. O'Leary*  
SECRETARY

Attest.



Commissions' Office  
July 14, 1943

SPECIAL MEETING:

Meeting was called to order at 7:30 P. M. by President Clifford. Present: Commissioners Clifford, Fleweger, Weber, Schmidt and Liebhauser; Superintendent E. J. Beatty.

Superintendent E. J. Beatty presented a request for a leave of absence for the duration and six months thereafter plus sixty days, he having received a Captains' Commission in the Sanitary Corps of the United States Army to report for duty July 27, 1943. The request was accepted in accordance with motion adopted at the April 9, 1943 meeting.

Commissioner Weber reported on his meeting with the Board of Public Works of the City of Appleton. After considerable discussion it was decided that members of the Commission would investigate locally to determine if there was available management of the plant on a full time or part time basis. A Special Meeting at the call of the President is to be held on Friday July 16 at 4:30 P. M. or Saturday, July 17 at 1:30 P. M.

ON motion of Commissioner Fleweger, seconded by Commissioner Liebhauser the meeting was adjourned.

*John W. O. Leary*  
SECRETARY:

Attest:

Commissions' Office  
July 17, 1943

**SPECIAL MEETING:**

Meeting was called to order at 1:30 P. M. by President Clifford.  
Present: Commissioners Clifford, Fieweger, Liebhauser and Weber.  
Superintendent Beatty and Attorney O'Leary. Absent: Commissioner Schmidt.

Commission met pursuant to call to consider matter of appointment of a temporary Superintendent caused by leave of absence granted to Superintendent Beatty who was called into service in the United States Army.

Motion made by Fieweger, seconded by Weber, and carried appointing Attorney O'Leary as assistant secretary, without salary, to succeed Superintendent Beatty who acted as such for the Commission.

Commissioner Clifford reported on various efforts made to contact prospects to fill vacancy for the duration caused by leave of absence granted to Supt. Beatty. General discussion followed and conclusion reached that no competent full time man is now available for said temporary appointment.

Motion made by Liebhauser, seconded by Fieweger and unanimously carried that Mr. C. O. Baetz, Supt. of Appleton Sewage Treatment Plant, be engaged on a part time, temporary basis and pending further investigation for a full time superintendent, at a salary of \$100 per month.

Motion made by Fieweger, seconded by Liebhauser, and unanimously carried that revised wage scale for employees be approved.

Commission interviewed Messrs. Sorensen and Drexler relative to new arrangement for operation of plant under a part-time superintendent and both pledged their support and cooperation.

Motion made by Weber, seconded by Fieweger and unanimously carried that meeting adjourn.

*John W. O'Leary*  
ASSISTANT SECRETARY

Commissions' Office  
August 13, 1943

REGULAR MEETING:

Meeting was called to order at 7:00 P. M. by President Clifford. Present: Commissioners Clifford, Fieweger, Liebhauser and Weber. Superintendent C. O. Baetz and Attorney O'Leary. Absent: Commissioner Schmidt.

Reading of minutes of previous special meeting dispensed with.

Motion made by Fieweger, seconded by Liebhauser, and unanimously carried on roll call to approve operating fund vouchers # 3731- 3799 inclusive in the amount of \$5,361.86.

The operating report for July, 1943 was read and ordered placed on file.

The Commissioners made a detailed tour of inspection about the plant and premises inspecting machinery, equipment, building, roof etc., in company with the Supt.

At conclusion of discussion regarding items under consideration Supt. was instructed to obtain estimates for cost of repairing

- (a) coping on roof
- (b) waterproofing parapet
- (c) raising small chimney 6 feet.

The Supt. reported that truck load of oil was ordered from and delivered by Wisconsin Oil Co., due to shortage and failure of Standard Oil Co., to deliver a car previously ordered. Supt. instructed to obtain future deliveries from Standard Oil Co., when obtainable.

Supt. reported estimated cost of \$33.68 to install floating type bearings on fans as per quotation from Hewitt Machine Co. Motion by Weber, seconded by Fieweger and carried that Supt. proceed with said installation and purchase necessary bearings as per estimate.

Supt. reported on sump pump remodelled and installation of strainer which change was approved.

Supt., authorized to obtain estimate on cost for new water cooled ash conveyor as per design presented.

Supt., reported wire for filters on drum vacuum dryers had been ordered, delivery expected in February, 1944.

The installation of dust hoods over the ash removal conveyor as reported by Supt., was approved.

Proposal of Supt., to move air compressor to room in which the chemical feeder is located to have same more readily accessible for all purposes was approved.

Matter of renting proportionate feeder to Institute of Paper Chemistry as requested considered. Supt., directed to look up original cost and report back to Commission before any negotiations carried on for rental or sale.

Communication from City Clerk of Appleton relating to hiring of Supt. Baetz read and Ass't., Secretary directed to answer same and thank City of Appleton for its cooperation under present emergency.

Motion made by Weber, seconded by Fieweger and carried that meeting adjourn.

*John W. O'Leary*  
ASS'T. SECRETARY

Commissions' Office  
September 10, 1945

Regular Meeting:

No Quorum.

Attest:

Secretary: \_\_\_\_\_

Commissions' Office  
October 8, 1943

REGULAR MEETING:

Meeting called to order at 7:00 P. M. by President Clifford.

Present: Commissioners Clifford, Fleweger, Liebhauser & Schmidt;  
Supt. Baetz and Attorney O'Leary. Absent: Commissioner Weber.

Minutes of the August 13 meeting were read, approved and ordered placed on file.

On motion of Commissioner Liebhauser, seconded by Commissioner Schmidt, operating fund vouchers # 3890 - 3897 inclusive in the amount of \$3,011.83 and vouchers # 3898 - 3899 inclusive in the amount of \$4,004.28 were allowed and ordered paid. All voting aye, motion carried.

The August and September operating reports were read, discussed and ordered placed on file.

A letter from the Institute of Paper Chemistry informing the Commission that the Proportionate Feeder will not be needed at present, was read and ordered placed on file.

A letter from De Keyser & Rasmussen proposing to repair brick parapet walls and stone coping on a cost plus 20% on all labor with materials at cost was read and discussed. On motion of Commissioner Schmidt, seconded by Commissioner Fleweger, the proposal was accepted; all voting aye, motion was carried.

A letter dated Sept. 9, 1943, from Mr. Armin Weber, advising the Commission of his desire to resign from the Commission as of October 19, 1943 was read and ordered placed on file.

A letter from Capt. E. J. Beatty was read and placed on file.

On motion of Commissioner Liebhauser, seconded by Commissioner Schmidt, the meeting was adjourned.

Attest \_\_\_\_\_

  
Secretary

Commissions' Office  
November 8, 1943

**SPECIAL MEETING:**

Meeting was called to order at 8:00 P. M. by Vice President Fleweger. Present: Commissioners Fleweger, Liebhauser, Schmidt and Clinton. Superintendent C. O. Baetz. Absent: Commissioner Clifford and Attorney O'Leary.

The Secretary being absent, the reading of the minutes of the October 8 meeting were held over to the December 10 meeting.

On motion of Commissioner Liebhauser, seconded by Commissioner Schmidt, operating fund vouchers # 3890 - 3949 inclusive in the amount of \$4,200.00 were allowed and ordered paid. All voting aye, motion carried.

Mr. R. Fahrback of the Fahrback Insurance Agency asked to be heard on a few phases of an insurance policy coming due in December. An explanation of the proposed insurance policy to be carried on the boiler and electrical machinery as compared with the costs and inspection of the present policy carried was given.

President Clifford arrived and took charge of the meeting.

On motion of Commissioner Clinton, seconded by Commissioner Fleweger, the boiler and electrical machinery insurance for the next three year period was ordered to be given to the Fahrback Agency. Motion was carried.

The September operating report was discussed and reviewed, it was ordered placed on file.

On motion of Commissioner Fleweger, seconded by Commissioner Clinton, the following resolution was enacted and a copy of same to be sent to the Bank of Menasha. Motion carried.

Resolved; That the September checks signed by Attorney O'Leary be given authorization and in the future in case of emergency, Attorney O'Leary be authorized to sign vouchers.

The preliminary budget for 1944 was discussed and modified. Item F, power incineration was raised \$500.00. Item G, miscellaneous power was raised \$30.00. Item I, fuel incineration was raised \$400.00. Item P, overhead was raised \$400.00 making a total budget setup of \$52,330.00. The reason for raising these items is that the paper mills will be forced to substitute materials in their manufacturing processes which in turn will place a greater load on the Sewage Treatment Plant.

On motion by Commissioner Fleweger, seconded by Commissioner Clinton, and a call of ayes and noes, the operating budget for 1944 was set at \$52,330.00 to be divided equally between the cities of Neenah and Menasha. All voting aye, motion was carried.

An easement to cross the Commission property from Mathewson Street to Butte des Morts Street with a six inch water main, requested by the Menasha Water Commission was ordered drawn up by the Attorney and a copy to be sent to the Water Commission.

On motion by Commissioner Liebhauser, seconded by Commissioner Schmidt, the water cooled ash conveyor was ordered from the Fox River Boiler Works at a price of \$262.90. Motion carried.

The Superintendent was authorized to have three men attend the welding classes at the Appleton Vocational School, their traveling expenses to be borne by the Commission.

On motion by Commissioner Clinton, seconded by Commissioner Liebhauser, the fan housing and a set of ladders for the Induced Draft Fan was ordered to be purchased from the Combustion Engineering Co. at a total cost of \$754.45, and the 18 inch elbow to be purchased from the Fox River Boiler Works at a price of \$63.00. Motion carried.

On motion by Commissioner Schmidt, seconded by Commissioner Liebhauser, the meeting was adjourned.

*John W. O'Leary*  
SECRETARY

ATTEST \_\_\_\_\_

Commissions' Office  
December 17, 1948

REGULAR MEETING:

Meeting called to order by President Clifford at 7:00 P. M.

Present: Commissioners Clifford, Fleweger, Schmidt and Clinton; Supt. Baetz and Attorney O'Leary.

Absent: Commissioner Liebhauser.

The minutes of the special meeting of the Commission held on November 8, 1948 were read, approved and ordered placed on file.

On motion of Commissioner Fleweger, seconded by Commissioner Schmidt, operating fund vouchers #3950 - 4024 inclusive in the amount of \$6,177.07 were allowed and ordered paid; all voting aye.

Commission discussed possibility of a pension plan for its employees in view of the adoption by the cities of Menasha and Neenah of a municipal pension plan for their respective employees. No definite action was taken on the same and it was suggested that the matter be given further study.

The Secretary presented an easement from the Commission to the City of Menasha requested by its Water & Light Commission authorizing the construction and maintenance of a water main across a portion of Lot 13, Block 5 of Buttes Morts Garden Addition to the City of Menasha as specifically described therein. On motion of Commissioner Fleweger, seconded by Commissioner Clinton, the President and Secretary were authorized to execute the same on behalf of this Commission.

The Superintendent presented a proposal from Wisconsin Oil Refining Co., Inc., relating to the loading and unloading of fuel oil. The same was read and after discussion was ordered placed on file.

The matter of boiler insurance was discussed, which insurance had heretofore been carried with Northrup & Friedland Agency. In view of the fact the Commission had placed this insurance at its meeting of November 8th, the new policy was ordered returned to said agency.

The Superintendent presented the matter of purchase of a new Primary Air Fan from Claridge Fan Company at a cost of approximately \$160.00. After discussion, on motion of Commissioner Schmidt and seconded by Commissioner Clinton, the Superintendent was authorized to order the same. Motion was unanimously carried.

Commission discussed the matter of Christmas shut-down. On motion of Commissioner Schmidt, seconded by Commissioner Fleweger, the same was left to the judgment of the Superintendent as the circumstances might require. Motion carried, all voting aye.

On motion of Commissioner Fleweger, seconded by Commissioner Schmidt, meeting was adjourned, all voting aye.

  
SECRETARY

ATTEST \_\_\_\_\_

Commissions' Office  
January 21, 1944

REGULAR MEETING:

Meeting called to order by President Clifford at 7:00 P. M.

Present: Commissioners Clifford, Fleweger, Schmidt, Liebhauser and Clinton; Superintendent Baetz and Attorney O'Leary.

The minutes of the regular meeting of the Commission held on December 17, 1943 were read, approved and ordered placed on file.

Alderman Erickson, of Menasha, met with the Commission relative to the storm water problem and the situation was discussed informally.

On motion of Commissioner Fleweger, seconded by Commissioner Clinton, operating fund vouchers # 4025 - 4089 inclusive in the amount of \$5,303.08 were allowed and ordered paid; all voting aye.

Operating report for December was read and discussed and ordered placed on file.

The matter of the annual audit was discussed, and on motion of Commissioner Clinton, seconded by Commissioner Schmidt, W. J. Schenk was engaged to make the audit; all voting aye.

The Superintendent reported on recent repairs to plant machinery which he stated had been completed. General discussion of machinery and equipment was held by the members.

The matter of renewal of lime contract was discussed. Commissioner Schmidt moved that the contract with Western Lime & Cement Company of Milwaukee be renewed for another year at the price of \$10.00 per ton, the same involving approximately 250 tons. Commissioner Clinton seconded the motion, and on call motion was carried; all voting aye.

The matter of large increase in cost of ash hauling for the month of December over previous months was discussed. The matter was explained by the Superintendent that it was necessary to engage trucks and men from the City of Menasha who were paid on the usual rate. It was moved by Commissioner Schmidt, seconded by Commissioner Fleweger, that the Superintendent be directed to insert ads in the local papers advising that ashes for filling would be available free of cost, except for the hauling.

On motion of Commissioner Fleweger, seconded by Commissioner Liebhauser, meeting was adjourned, all voting aye.

  
SECRETARY

ATTEST \_\_\_\_\_