

Regular Meeting:

Meeting called to order by Commission President Clifford.

Present: Commissioners Clifford, Liebhauser, Woods and Superintendent Sorensen, who acted as secretary pro tem.

Absent: Commissioner Den Dooven and Attorney O'Leary.

No minutes for the meeting of December 3, 1956.

On motion of Commissioner Liebhauser, seconded by Commissioner Woods, operating fund vouchers #644 thru #719 in the amount of \$12,798.29 were allowed and ordered paid, all voting aye.

Letter from the Wisconsin Michigan Power Company in regard to supplying power was read and discussed. Supt. Sorensen was instructed to contact Mr. Llewellyn of the Wisconsin Michigan Power Company for representatives of the Company to meet with the Commission for further discussion.

Supt. Sorensen was authorized to remove papers from the safe deposit box at the Bank of Menasha. Moved by Commissioner Woods, seconded by Commissioner Liebhauser. Copy of these minutes to be given the Bank.

Mr. Clifford was to call Mr. Schenk of Appleton in regard to audit of Commissions' Books for the year 1956.

On motion of Commissioner Woods, seconded by Commissioner Liebhauser, the meeting was adjourned, all voting aye.

John W. O'Leary
SECRETARY

@ R for audit except for vouchers not aff. during the rest of the year

442B

Jan 24, 1957 (Special)

MINUTES OF SPECIAL MEETING

NEENAH-MENASHA SEWERAGE COMMISSION

January 24, 1957

This meeting was held January 24, 1957 at 4:00 P. M.

Present: Commissioners Liebhauser, Woods, DenDooven, Superintendent Sorensen and Attorney O'Leary.

Power proposal was explained by Mr. Llewellyn and Mr. Ross Williams of the Wisconsin Michigan Power Company. Attorney O'Leary to arrange a meeting with the Mayors and Commissioners.

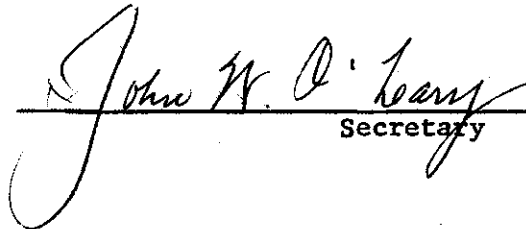
A discussion was held concerning transfer of funds to the Commission for construction. Attorney O'Leary to see about a transfer of a sum to temporarily take care of the contractors.

It was moved by Commissioner Woods and seconded by Commissioner DenDooven that the estimates of the Oudenhoven Construction Company and Keil & Werner Electric Company be paid, all voting aye.

On motion of Commissioner Woods, seconded by Commissioner Liebhauser, Superintendent Sorensen was authorized to buy an agricultural conveyor to be used during construction to handle sludge cake, all voting aye.

Superintendent Sorensen was instructed to check with the two Cities as to the use of a truck during construction (use or rental from some other source).

On motion of Commissioner Woods, seconded by Commissioner DenDooven, the meeting was adjourned, all voting aye.


Secretary

February 1, 1957 (Special)

443

MINUTES OF SPECIAL MEETING

NEENAH-MENASHA SEWERAGE COMMISSION

February 1, 1957

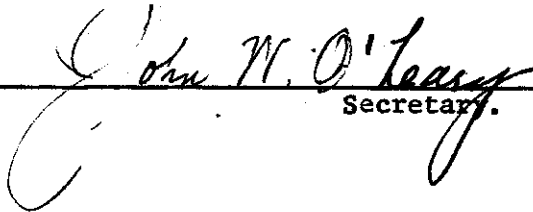
Present: Commissioners Clifford, Liebhauser, Woods, DenDooven, Superintendent Sorensen, Attorney O'Leary, Mayors Sande and DuCharme and Menasha Power & Light Officials.

Discussion was held regarding the reduction of power costs.

Payment of contractors on engineering estimates was authorized. Keil & Werner Estimate #1 Contract #4 - \$5,215.30. Oudenhoven Estimate #1 Contract #1 - \$16,050.00.

The Superintendent was instructed to get bids for truck.

On motion of Commissioner Liebhauser, seconded by Commissioner DenDooven, the meeting was adjourned, all voting aye.


Secretary.

Commissions Office
February 18, 1957

Minutes of Regular Meeting
Neenah-Menasha Sewerage Commission

Meeting called to order by Commission President Clifford.

Present: Commissioners Clifford, Liebhauser, Woods and Superintendent Sorensen, who acted as secretary, pro tem.

Absent: Commissioner Den Dooven and Attorney O'Leary.

Minutes of the meeting of January 10th. were read and approved.
Moved by Woods, seconded by Liebhauser, all voting aye.

Operating fund vouchers #1 thru #39 in the amount of \$5,486.88 approved. Moved by Woods, seconded by Liebhauser, all voting aye.

The purchase of a truck for hauling sludge cake during construction was discussed. Moved by Woods, seconded by Liebhauser, to authorize Superintendent Sorensen to purchase a Chevrolet truck as specified by Gibson Company bid. (For \$3750.00.)

Disposal of sludge cake at private dumping grounds was discussed.

Moved by Woods, seconded by Liebhauser that the Menasha Water & Light Commission be given a copy of the letter from the Wisconsin Michigan Power Company, all voting aye.

Moved by Woods, seconded by Liebhauser, the meeting was adjourned, all voting aye.

Arnold Sorensen
John W. O'Leary
~~acting~~ SECRETARY

Commissions Office
March 14, 1957 at 7:00 P.M.

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

This meeting was held March 14, 1957.

Present: Vice President Liebhauser, Commissioners Den Dooven and Woods, Superintendent Sorensen and Attorney O'Leary.

The reading of the minutes of the regular meeting of February 18, 1957 were passed.

On motion of Commissioner Woods, seconded by Commissioner Den Dooven, operating fund vouchers #40 through #91 in the amount of \$8,765.05 for the month of February were allowed and ordered paid, all voting aye.

Contractor Oudenhoven's estimates #2 and #3 were read, examined and on approval by the engineers, upon motion of Commissioner Den Dooven, seconded by Commissioner Woods, were ordered paid, all voting aye.

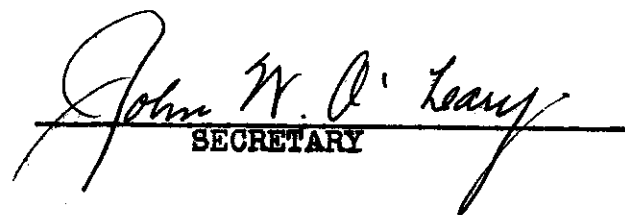
General discussion with reference to dumping grounds at Carl Porath's pit in the Town of Neenah which Town of Neenah officials objected to stating the same did not conform with regulations of the State Board of Health. Superintendent and Attorney were ordered to make further investigations with reference to the same.

Representatives of Menasha Water and Light Utilities, Messrs. Wickeham, McGuire and Growley, were present and indicated the commissions desire to continue furnishing power to this commission. No action was taken with reference to a possible change over. Discussion on new dumping grounds West of Neenah on a temporary basis until completion of improvements to the plant was held. On motion of Commissioner Woods, seconded by Commissioner Den Dooven a temporary contract for \$125.00 per month was authorized, pending clearance from the Town of Neenah and State Board of Health authorities, all voting aye.

Two chief operators at the plant were authorized to attend the short course of sewerage operators at Madison on April 22 through April 26th, and the sum of \$40.00 a piece was appropriated to them for that purpose on motion of Commissioner Den Dooven, seconded Commissioner Woods, all voting aye.

Discussion was held on the chlorinator at the plant and on motion of Commissioner Woods, seconded by Commissioner Den Dooven, the superintendent was authorized to purchase that Fischer & Porter Chlorinator, which will handle from 50 to 1000 pounds per day, at a sum not to exceed \$1,500.00, all voting aye.

Telegram from O. J. Muegge of the Wisconsin State Board of Health with reference to handling sewerage during the period of construction was read and ordered placed on file. On motion of Commissioner Woods, seconded by Commissioner Den Dooven the meeting was adjourned, all voting aye.


SECRETARY

Commissions Office
April 24, 1957 at 7:00 P.M.

~~This meeting was~~ MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

This meeting was held April 24, 1957.

Present: President Clifford, Commissioners Liebhauser, and Woods, Superintendent Sorensen and Attorney O'Leary.

The reading of the minutes of the regular meeting of March 14, 1957 were passed.

On motion of Commissioner Woods, seconded by Commissioner Liebhauser, operating fund vouchers #92 through #144 in the amount of \$12,283.53 for the month of March were allowed and ordered paid, all voting aye.

General contractor Oudenhoven's construction estimate #4 was submitted and examined, the same having been approved by the engineers, and on a motion by Commissioner Liebhauser, seconded by Commissioner Woods, was authorized to be paid, all voting aye.

Further discussion with reference to the dumping grounds at the Jensen site, on motion of Commissioner Liebhauser, seconded by Commissioner Woods, was unanimously decided to continue at the same on a temporary basis, all voting aye.

Superintendent Sorensen explained the sludge line to storage tanks, stating that an appropriation of approximately \$1,000.00 would be necessary for the same. On motion by Commissioner Liebhauser, seconded by Commissioner Woods, the Superintendent was authorized to proceed with said work, all voting aye.

Letter to Wisconsin Michigan Power Company concerning power was discussed with the suggestion that the President communicate with said company.

Peters Plumbing & Heating Company Estimates #1 on both Contracts #2 and #3 were submitted for examination, the same having been approved by the engineers, and on motion of Commissioner Woods, seconded by Commissioner Liebhauser, both estimates were ordered paid, all voting aye.

On motion of Commissioner Liebhauser, seconded by Commissioner Woods, the meeting was adjourned, all voting aye.


SECRETARY

Commissions Office
June 5, 1957 at 7:00 P.M.

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

This meeting was held June 5, 1957.

Present: President Clifford, Commissioners Liebhauser and DenDooven,
Superintendent Sorensen and Attorney O'Leary.

The reading of the minutes of the regular meetings of March 14th and April 24, 1957 were read, approved and ordered placed on file.

On motion of Commissioner Liebhauser, seconded by Commissioner DenDooven, operating fund vouchers No. 145 thru No. 272 in the amount of \$18,221.85 for the months of April and May, 1957 were allowed and ordered paid, all voting aye.

Estimate #1, Komline-Sanderson Engineering Corp. and Contract #2, Dewatering equipment, was read, examined and on approval by the engineers, upon motion of Commissioner DenDooven, seconded by Commissioner Liebhauser, were ordered paid, all voting aye.

Dick Oudenhaven Construction Co. Estimate #5 was read, examined and on approval of the engineers, covering general construction upon motion of Commissioner DenDooven and seconded by Commissioner Liebhauser was ordered paid, all voting aye.

The operating report for the month of May was read, discussed, approved and ordered placed on file.

Superintendent Sorensen reported that the estimated cost of \$1,000.00 on the line from the sludge tanks appeared to be inadequate and by unanimous consent, the Superintendent was authorized to get additional bid on the same.

On motion of Commissioner Liebhauser, seconded by Commissioner DenDooven, the meeting was adjourned, all voting aye.


SECRETARY

July 18, 1957

MINUTES OF REGULAR MEETING

NEENAH-MENASHA SEWERAGE COMMISSION

July 18, 1957

This meeting was held July 18, 1957 at 4:30 P. M.

Present: Commissioners Liebhauser, Woods, DenDooven, Superintendent Sorensen, and Attorney O'Leary.

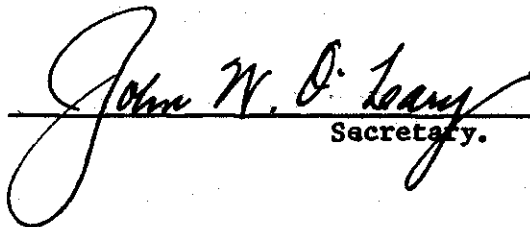
Absent: President Clifford.

Minutes of the regular meeting of June 5, 1957 were read, approved and ordered placed on file.

On motion of Commissioner Woods, seconded by Commissioner DenDooven, operating fund vouchers #273 through #324 in the amount of \$9,542.87 for the month of June, 1957 were allowed and ordered paid, all voting aye.

Superintendent Sorensen was instructed to get estimates on the cost of sludge line between storage tanks and main building.

On motion of Commissioner Woods, seconded by Commissioner DenDooven, the meeting was adjourned.


Secretary.

Commissions Office
September 12, 1957 at 4:30 P.M.

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

Present: Commissioners Liebhauser, Woods and DenDooven, Superintendent Sorensen and Attorney O'Leary.

Minutes of the regular meeting of July 18, 1957 were read, approved and ordered placed on file.

On motion of Commissioner Woods and seconded by Commissioner DenDooven, operating fund vouchers #325 through #433 in the amount of \$15,771.11 for the months of July and August, 1957, were allowed and ordered paid, all voting aye.

A discussion was held with reference to the contracts existing between the Commission and The Town of Neenah Sanitary District and Kimberly-Clark Corporation. It was suggested that copies of the same be furnished to each of the Commissioners for study and the Superintendent was directed to obtain photostats thereof, mailing the same to each Commissioner for consideration at a later date.

A discussion with reference to power rates for the operation of the plant was held. The Superintendent was directed to contact the City of Menasha with reference to the proposal which it stated several months ago would be made to the Commission on the same.

A discussion was held with reference to a binder for fire and extended coverage to protect the Commission on the new addition and equipment. On motion of Commissioner Woods, seconded by Commissioner DenDooven, The Superintendent was authorized to obtain the same, all voting aye.

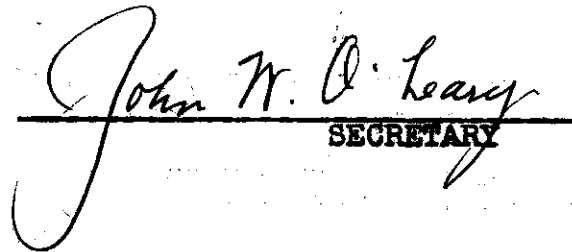
Question of fire protection in refuse pit was discussed and referred to the Superintendent for further study and investigation with the direction that a report be made thereon.

Question of repairs to the existing sludge lines was thoroughly discussed. The Superintendent estimated the cost thereof not to exceed \$3,000.00 and pointed out the necessity of the same. He was directed to obtain a more accurate cost and to report back on the same at the next meeting.

A letter from the City of Neenah with reference to the budget was read and discussed with consideration of the same to be taken at the next meeting of the Commission.

Operation Report for the month of August was read, discussed and ordered placed on file.

There being no further business, on motion of Commissioner DenDooven, seconded by Commissioner Woods, The meeting was adjourned, all voting aye.


SECRETARY

Commissions Office
October 9, 1957 at 7:00 P.M.

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

Present: Commissioners Liebhauser, Woods and DenDooven, Superintendent Sorensen and Attorney O'Leary.

Minutes of the regular meetings of July 18th and September 12th, 1957 were approved and ordered placed on file.

On motion of Commissioner DenDooven and seconded by Commissioner Woods, operating fund vouchers #434 through #494 in the amount of \$8,584.56 for the month of September, 1957, were allowed and ordered paid, all voting aye.

Agreement between the Commission and the Town of Neenah Sanitary District for the renewal of its contract was discussed and is to be proposed on the basis of increased costs.

Question of power rates was passed pending receipt of information from City of Menasha with reference to the same.

The Superintendent reported that the insurance on the plant and equipment has been taken care of with fire and extended coverage.

A proposal from Azco Company in the amount \$1,947.00 for fire protection in the refuse pit was read and discussed. Action thereon was deferred for further investigation on fog or other type of equipment to the next meeting.

The Superintendent reported that the sludge line had been installed at a cost of \$780.00 plus plumbing, valves and fittings required for the same.

Estimate #8 of \$12,691.80 of the Dick Oudenhoven Construction Company was checked and on recommendation of the consulting engineers and on motion of Commissioner Woods and seconded by Commissioner DenDooven was ordered paid.

A statement from McMahon Engineering Company showing a charge of its fee was submitted and considered. On motion of Commissioner DenDooven, seconded by Commissioner Woods, same was ordered paid, all voting aye.

Question of salaries of the employees were deferred for future consideration at such time as a meeting of the full commission could be held.

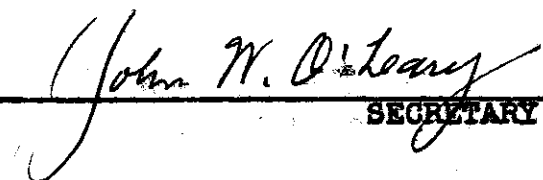
A proposed budget was adopted to be sent to the respective cities in the amount \$153,400.00 and the Secretary was instructed to inform each city by letter that this Commission has no way actually to determine the cost of operation for the year 1958 until after the combined facilities for sewerage, garbage and rubbish can be determined.

The Superintendent pointed out the necessity of a storm water drain from the plant to the storm sewer to the lake, an estimated 136 feet and an estimated cost of \$600.00 and on motion of Commissioner DenDooven, seconded by Commissioner Woods, same was ordered installed.

Letter from C.M.St.P. & P. R.R. Co. advising that the property on Garfield Ave. which the Commission leases for unloading apparatus and its pipe line for handling fuel oil would be terminated due to a sale of its property. Communication was read and ordered placed on file.

Operation Report for the month of September was read, discussed and ordered placed on file.

There being no further business, on motion of Commissioner Woods, seconded by Commissioner Liebhauser, the meeting was adjourned, all voting aye.


SECRETARY

Commissions Office
November 14, 1957 at 7:00 P.M.

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

Present: Commissioners Liebhauser, DenDooven and Woods, Superintendent Sorensen and Attorney O'Leary.

Minutes of the regular meeting of October 9, 1957 were read, approved and ordered placed on file.

On motion of Commissioner DenDooven and seconded by Commissioner Woods, operating fund vouchers #495 through #556 in the amount of \$9,873.41 for the month of October, 1957, were allowed and ordered paid, all voting aye.

Estimate #9 of \$9,968.40 of the Dick Oudenhoven Construction Company was checked, and on recommendation of the consulting engineers and on motion of Commissioner Woods and seconded by Commissioner DenDooven was ordered paid.

Consideration of Power rates for the year 1958 was deferred pending information from the City of Menasha with reference to the same.

Salaries for the year 1958 were informally discussed and deferred for further consideration to the December meeting.

Discussion for fire protection in the refuse pit was considered and a proposal of \$1,947.00 from Azco Company was tentatively approved, subject to underwriters approval of the same.

Bill of Keil & Werner Electric Company for extra charges on the contract job was read but action was withheld until further report from the consulting engineers as to whether or not payment of the same would be proper.

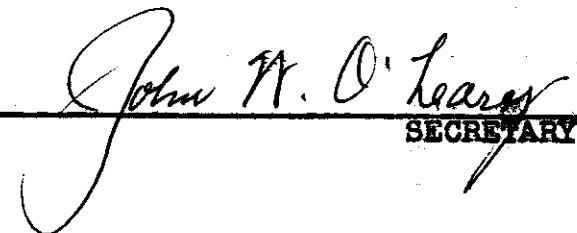
Town of Neenah Rental Contract was discussed informally with all members present believing that the same should be annual rental and each outlet should be increased, however, the amount thereof was not determined.

City of Menasha Sewer Rental Payments for the Town of Menasha was again discussed. The amount of \$36.00 per year per outlet for residential property was considered as a proper charge for the ensuing year. On motion of Commissioner DenDooven, seconded by Commissioner Woods, all voting aye.

Progress report as of November 5, 1957 was read and ordered placed on file.

The Secretary was directed to communicate with the City Clerk of the City of Menasha with reference to non-payment of assessments for the City of Menasha which had previously been called to the attention of City officials therein.

There being no further business, on motion of Commissioner Liebhauser, seconded by Commissioner Woods, the meeting was adjourned, all voting aye.


SECRETARY

Commissions Office
December 11, 1957 at 7:00 P.M.

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

Present: Commissioners Clifford, Liebhauser, DenDooven and Woods,
Superintendent Sorensen and Attorney O'Leary.

Minutes of the regular meeting of November 14, 1957 were read, approved and ordered placed on file.

On motion of Commissioner Woods, seconded by Commissioner DenDooven, operating fund vouchers #557 thru #619 in the amount of \$7,484.34 for the month of November were allowed and ordered paid, all voting aye.

Estimate #3 on Peter's Contract #2 and estimate #3 on Peter's Contract #3 were checked and on recommendation of the consulting engineers and on motion of Commissioner Liebhauser, seconded by Commissioner Woods, were ordered paid, all voting aye.

McMahon Engineering Company statement for services and fees earned for September, October and November, 1957 on a contract basis were checked, approved and on motion of Commissioner Woods, seconded by Commissioner DenDooven, ordered paid, all voting aye.

Contract with Town of Neenah covering Courtney Place was considered and a recommendation made that on the renewal thereof the price per outlet for domestic use only be increased to a minimum of \$42.00 per outlet per year.

Payments due from Town of Menasha to City of Menasha for sewers presently serviced by the Commission were discussed and the Commission was unanimous in its decision that a survey should be made to determine the exact number of outlets presently connected with the system.

General discussion of salaries was held. No action was taken until further information as to the salary schedule to be adopted by both cities of Neenah and Menasha can be obtained for the year 1958.

Question of fire protection for the refuse pit was discussed. An estimated figure of \$1,947.00 for the necessary installation to effect the same was submitted by the Superintendent and on motion of Commissioner DenDooven, seconded by Commissioner Liebhauser, the Superintendent was authorized to obtain said fire protection, subject first to a check of the equipment by Azco Company and approval of the fire underwriters.

Changes in Wisconsin Retirement Fund program were discussed, but no action was taken until further information is obtained on the same by the Superintendent.

Operation report for the month of November, 1957 was examined, discussed, approved and ordered placed on file, there being no objections to the same.

There being no further business, on motion of Commissioner Woods, seconded by Commissioner Liebhauser, the meeting was adjourned, all voting aye.


SECRETARY

Commission Office
December 27, 1957

MINUTES OF SPECIAL MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

Present: Commissioner Clifford, Woods, Liebhauser, Superintendent Sorensen and Attorney O'Leary.

The Dick Cudenhoven Construction Company contract was considered and on recommendation of the consulting engineers the Superintendent was directed to obtain further information from the consulting engineers before action be taken on the same.

Bill was submitted by MaMahon Engineering Company for final payment of its contract, but no action was taken thereon due to the plant being incomplete and it was the belief of the Commission that payment be withheld until completion, certification by the engineers and acceptance by the Commission.

Discussion was held on the Wisconsin Retirement Fund Prior Service Credits which would involve some of the present employees of the Commission. No action was taken thereon.

Discussion was held for pay for accumulated time for certain employees. The Superintendent was directed to submit a breakdown on the same before further consideration be given to it.

On motion of Commissioner Woods and seconded by Commissioner Liebhauser, the meeting was adjourned, all voting aye.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

February 17, 1958

Present: Commissioners Clifford, Woods, DenDoooven, Liebhauser, Superintendent Sorensen and Attorney O'Leary. Commissioner Clifford presiding.

Minutes of the regular meeting of December 11, 1957 and the special meeting of December 27, 1957 were read, approved and ordered placed on file.

On motion of Commissioner Woods, seconded by Commissioner Liebhauser, Estimate #10, Dick Oudenhoven Construction Company in the amount of \$20,019.00 was ordered paid, provided the extras stated therein are first certified to as being correct by the supervising engineers, all voting aye.

On motion of Commissioner Liebhauser and seconded by Commissioner Woods, Estimate #1, Combustion Engineering Co., Inc. in the amount of \$90,055.80 was ordered paid, provided it is first certified to as being correct by the supervising engineers, all voting aye.

The matter of salaries was discussed and proposed salary schedules were examined. On motion of Commissioner DenDoooven, seconded by Commissioner Liebhauser, the following salaries for the year 1958, effective January 1, were authorized and approved, all voting aye:

Superintendent	\$650.00	per month
Chief Operators	435.00	" "
Chemist-Clerk	415.00	" "
Dew. & Inc. Operators	410.00	" "
Pump & Tank Operators	405.00	" "

The Superintendent reported the need for additional help including two crane operators and one scale man when the new facilities are to be put in operation. He was authorized to canvass the field and take applications for these jobs and to report back to the Commission his recommendations for the same.

The Superintendent reported that low pressure of 12lbs. in the water supply from the City of Menasha occurred during a recent fire in Menasha, and that said low pressure is inadequate to take care of the requirements in normal use by the Commission and without any existing emergencies. He was instructed to contact the Water & Light Commission of the City of Menasha informing it of the situation and to request that steps be taken to provide suitable protection in the event an emergency should occur.

The Superintendent was commended by members of the Commission for his various appearances and instructive and informative talks which he gave to various city and civic meetings during his off-duty hours which information has been most helpful to the public.

Regular operating reports and progress reports on the new addition to the plant were revised, discussed and ordered placed on file.

There being no further business, on motion of Commissioner Woods, seconded by Commissioner Liebhauser, the meeting was adjourned, all voting aye.

John W. O'Leary

SECRETARY