

Commission Office
December 27, 1957

MINUTES OF SPECIAL MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

Present: Commissioner Clifford, Woods, Liebhauser, Superintendent Sorensen and Attorney O'Leary.

The Dick Oudenhoven Construction Company contract was considered and on recommendation of the consulting engineers the Superintendent was directed to obtain further information from the consulting engineers before action be taken on the same.

Bill was submitted by MaMahon Engineering Company for final payment of its contract, but no action was taken thereon due to the plant being incomplete and it was the belief of the Commission that payment be withheld until completion, certification by the engineers and acceptance by the Commission.

Discussion was held on the Wisconsin Retirement Fund Prior Service Credits which would involve some of the present employees of the Commission. No action was taken thereon.

Discussion was held for pay for accumulated time for certain employees. The Superintendent was directed to submit a breakdown on the same before further consideration be given to it.

On motion of Commissioner Woods and seconded by Commissioner Liebhauser, the meeting was adjourned, all voting aye.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

February 17, 1958

Present: Commissioners Clifford, Woods, DenDooven, Liebhauser, Superintendent Sorensen and Attorney O'Leary. Commissioner Clifford presiding.

Minutes of the regular meeting of December 11, 1957 and the special meeting of December 27, 1957 were read, approved and ordered placed on file.

On motion of Commissioner Woods, seconded by Commissioner Liebhauser, Estimate #10, Dick Oudenhoven Construction Company in the amount of \$20,019.00 was ordered paid, provided the extras stated therein are first certified to as being correct by the supervising engineers, all voting aye.

On motion of Commissioner Liebhauser and seconded by Commissioner Woods, Estimate #1, Combustion Engineering Co., Inc. in the amount of \$90,055.80 was ordered paid, provided it is first certified to as being correct by the supervising engineers, all voting aye.

The matter of salaries was discussed and proposed salary schedules were examined. On motion of Commissioner DenDooven, seconded by Commissioner Liebhauser, the following salaries for the year 1958, effective January 1, were authorized and approved, all voting aye:

Superintendent	\$650.00	per month
Chief Operators	435.00	" "
Chemist-Clerk	415.00	" "
Dew. & Inc. Operators	410.00	" "
Pump & Tank Operators	405.00	" "

The Superintendent reported the need for additional help including two crane operators and one scale man when the new facilities are to be put in operation. He was authorized to canvass the field and take applications for these jobs and to report back to the Commission his recommendations for the same.

The Superintendent reported that low pressure of 12lbs. in the water supply from the City of Menasha occurred during a recent fire in Menasha, and that said low pressure is inadequate to take care of the requirements in normal use by the Commission and without any existing emergencies. He was instructed to contact the Water & Light Commission of the City of Menasha informing it of the situation and to request that steps be taken to provide suitable protection in the event an emergency should occur.

The Superintendent was commended by members of the Commission for his various appearances and instructive and informative talks which he gave to various city and civic meetings during his off-duty hours which information has been most helpful to the public.

Regular operating reports and progress reports on the new addition to the plant were revised, discussed and ordered placed on file.

There being no further business, on motion of Commissioner Woods, seconded by Commissioner Liebhauser, the meeting was adjourned, all voting aye.

John W. O'Leary
SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

March 26, 1958

Present: Commissioners Clifford, Liebhauser, Woods, DenDooven and Superintendent Sorensen.

Absent: Secretary John O'Leary.

On motion of Commissioner Liebhauser, seconded by Commissioner Woods, operating fund vouchers #620 thru #689 in the amount of \$15,713.38 for the month of December, 1957 were allowed and ordered paid, all voting aye.

On motion of Commissioner Liebhauser, seconded by Commissioner Woods, operating fund vouchers #1 thru #92 in the amount of \$13,102.33 for the months of January and February, 1958 were allowed and ordered paid, all voting aye.

Estimate #2, on Combustion Engineering Company's contract #1, in the amount of \$163,297.80 was ordered held over until invoices for the amount accompanied the estimate.

Estimate #2, Contract #2, Koline-Sanderson Engineering Company in the amount of \$5,000.00 was discussed and ordered held in abeyance until both filters and other equipment furnished by them were operating.

Letter from the City of Neenah concerning a further cut of \$1,700.00 in the 1958 budget was discussed. Commissioner W. H. Clifford was to take the matter up with Mayor Sande of Neenah.

Change order #1, Dick Oudenhoven Construction Company in regard to using Tropical Cementcoat paint instead of the enamel, to gain time in getting the crane room in operation was approved and signed.

A blue print of a plaque of the kind installed in municipal buildings was discussed. The opinion of the Commission was that it would be satisfactory only in case there would be no cost to the Commission.

On motion of Commissioner DenDooven, seconded by Commissioner Liebhauser, the meeting adjourned, all voting aye.


ACTING SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

April 22, 1958

Present: Commissioners Liebhauser, Woods, DenDooven and Superintendent Sorensen.

Absent: Commissioner Clifford and Attorney O'Leary.

Minutes of the regular meeting of March 26, 1958 were read, approved and ordered placed on file.

On motion of Commissioner Woods, seconded by Commissioner DenDooven, operating fund vouchers #93 thru #148 in the amount of \$8,633.14 for the month of March, 1958 were allowed and ordered paid, all voting aye.

Estimate #2, Contract #1, Combustion Engineering Company was checked and on recommendation of the consulting engineers and on motion of Commissioner Woods, seconded by Commissioner DenDooven was ordered paid, all voting aye.

Estimate #3, Contract #1, Combustion Engineering Company was ordered held over for further explanation by the consulting Engineers.

Estimate #11, Contract #1, Dick Oudenhoven Construction Company was checked and on recommendation of the consulting engineers and on motion of Commissioner DenDooven, seconded by Commissioner Woods was allowed and ordered paid, all voting aye.

Estimate #6, Contract #4, Keil & Werner Electric Company was checked and on recommendation of the consulting engineers and on motion of Commissioner Woods, seconded by Commissioner DenDooven, was allowed and ordered paid, all voting aye.

Statement from Keil & Werner Electric Company for extras to their Contract was checked and on recommendation of the consulting engineers, motion by Commissioner Woods, seconded by Commissioner DenDooven was allowed and ordered paid, all voting aye.

Letter from Koutline-Sanderson Engineering Company expressing dissatisfaction with payments made by the Commission on their contract and a telegram cancelling fire insurance on their equipment was read. Superintendent Sorensen was instructed to get in touch with the consulting engineer and they to contact T. R. Koutline to tell him the Commissions position in the matter.

Motion by Commissioner Woods, seconded by Commissioner DenDooven authorizing the Superintendent and two others of the plant personnel to attend a meeting of the Wisconsin Conference of Sewage Plant Operators at Mount Horeb, Wisconsin at Commission expense, all voting aye.

The question of an assistant agent for the Wisconsin Retirement Fund was deferred until the return of Attorney O'Leary.

Motion by Commissioner Woods, seconded by Commissioner DenDooven, the meeting was adjourned, all voting aye.


ACTING SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

May 14, 1958

Present: Commissioners Clifford, Liebhauser, Woods, DenDoeven and
Superintendent Sorenson.

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

July 15, 1958

Present: Commissioners W. H. Clifford, Joe Liebhauser, Robert Woods, Ed. DenDooven, Attorney John O'Leary and Supt. Sorensen.

Minutes of meeting May 14, 1958 were read, approved and ordered placed on file.

On motion by Commissioner Woods, seconded by Commissioner DenDooven, operating fund vouchers #202 thru #338 in the amount of \$23,586.96 for the months of May and June, 1958 were allowed and ordered paid. All voting aye.

Motion by Commissioner DenDooven, seconded by Commissioner Woods, Auditors report for the years 1955, 1956 & 1957 were approved and ordered placed on file. All voting aye.

On motion by Commissioner DenDooven, seconded by Commissioner Woods, to return the unused portion of operating fund for the years 1955, 1956 & 1957 to the two Cities, Neenah's share to be \$6,700.00 less to make up the unpaid amount due the operating fund for 1958. All voting aye.

Payment to Azco Fire Protection Co. for the fire protection equipment in the amount of \$6,889.00 payment in full, was held up for approval by the Fire Insurance Rating Bureau. Supt. Sorensen to release check when test was run and written approval made. Motion by Commissioner DenDooven, seconded by Commissioner Woods, all voting aye.

On motion by Commissioner Woods, seconded by Commissioner DenDooven to designate Supt. Sorensen agent for the Wisconsin Retirement Fund in addition to Attorney O'Leary, present agent. All voting aye.

On motion by Commissioner Liebhauser, seconded by Commissioner DenDooven, that any two of the five members of the Neenah-Menasha Sewerage Commission are authorized to sign checks for the Commission. All voting aye.

On motion by Commissioner Woods, seconded by Commissioner Liebhauser, that the Supt. be instructed to check with Supt. T. M. McGuire of the Menasha Power & Light Commission regarding power rates. All voting aye.

On motion by Commissioner Liebhauser, seconded by Commissioner Woods, that Supt. Sorensen obtain proposals for completely covering clarifiers to prevent material being thrown over the present low fence and clogging sludge pumps. All voting aye.

Mr. Norman Drexler, Mr. Harland Schuelke and Mr. Bernard Kosiorek of plant personnel and Mr. Robert Swanson of Wisconsin State, County and Municipal Union, A.F.L. met with the Commission to discuss a union contract. After a lengthy discussion all agreed to again take the matter up at the next meeting of the Commission.

On motion by Commissioner Liebhauser, seconded by Commissioner Woods, the meeting was adjourned, all voting aye.


ACTING SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

September 4, 1958

Meeting called to order by President W. H. Clifford.

Present: Commissioners W. H. Clifford, Joe Liebhauser, Robert Woods,
Ed DenDooven and Supt. Sorensen.

Absent: John O'Leary.

Due to the absense of Secretary John O'Leary reading of the minutes of the regular meeting of July 15, 1958 was postponed.

Operating fund vouchers #339 thru #431 in the amount of \$24,947.97 were approved. On motion by Commissioner Woods, seconded by Commissioner DenDooven. All voting aye.

Supt. Sorensen reported Komline-Sanderson Engineering Company were sending out a filtrate pump to replace one of those originally furnished that they thought would work. Also they were sending new filter coils and connectors for those that were broken.

In regard to moving the street at the north end of the plant to the north side of the Commission's property it was decided to make no change for the time being.

On motion by Commissioner DenDooven, seconded by Commissioner Woods, Supt. Sorensen was authorized to have Wisconsin Bell Telephone Company make changes in the inter communication system to make it more convenient.

Robert Swanson of the State, County and Municipal Union and Norman Drexler of the plant personel met with the Commission to discuss a union contract. Commission President W. H. Clifford read several opinions by the Wisconsin Attorney General indicating that any contract between the Commission and any labor organization could not be binding on the Commission's part and should be so stated in the contract. Mr. Swanson and Mr. Drexler indicated they would present this to those of the Sewage Plant personel desiring such a contract.

On motion by Commissioner DenDooven, seconded by Commissioner Liebhauser, the meeting was adjourned to inspect the operating of the incinerator room.


ACTING SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

September 30, 1958

Present: Commissioners Clifford, Liebhauser, Woods, DenDooven and Supt. Sorensen.

The minutes of the regular meeting of July 15, and September 4, 1958 were read, approved and ordered placed on file.

On motion by Commissioner Liebhauser, seconded by Commissioner Woods, operating fund vouchers #432 thru #511 in the amount of \$19,530.31 were allowed and ordered paid. All voting aye.

A letter from Combustion Engineering Company was read and discussed.

Moved by Commissioner DenDooven, seconded by Commissioner Liebhauser, that the Commission President W. H. Clifford write Mr. C. W. Gordon of Combustion Engineering Company regarding the progress of modifications on their equipment. All voting aye.

The matter of securing a dumping ground in the Town of Menasha was reported on by Supt. Sorensen. Ordered tabled for the time being.

On motion by Commissioner DenDooven, seconded by Commissioner Liebhauser, the appraisal of values of buildings and equipment in the amount of \$1,695,200.00 arrived at thru a study by the Commission, the Neenah-Menasha Insurance Board and Mr. Gordon Mortensen be accepted to be used as a basis for insurance coverage. All voting aye.

A letter from Wisconsin State, County and Municipal Employees Union concerning a bargaining agreement was discussed. Due to the Limitations the Attorney General of Wisconsin places on the Commission's authority there would be no benefit to either the Commission or the Union to enter into a contract. Moved by Commissioner Liebhauser, seconded by Commissioner Woods that the Commission President write Mr. Robert Swanson so informing him. All voting aye.

On motion by Commissioner Woods, seconded by Commissioner Liebhauser, meeting was adjourned, all voting aye.


ACTING SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

November 18, 1958

Present: Commissioners Clifford, Liebhauser, DenDooven and Supt. Sorensen.

Minutes of the regular meeting of September 30, 1958 were read, approved and ordered placed on file.

On motion of Commissioner Liebhauser, seconded by Commissioner DenDooven, operating fund vouchers #512 thru #690 in the amount of \$31,384.28 were allowed and ordered paid, all voting aye.

On motion by Commissioner Liebhauser, seconded by Commissioner DenDooven, the operating fund budget of \$180,000.00 for 1959 was approved and copies ordered mailed to the two Cities. All voting aye.

On motion by Commissioner Liebhauser, seconded by Commissioner DenDooven, Attorney Melvin Crowley was appointed Commission Attorney replacing the late John W. O'Leary. All voting aye.

Commissioner Robert Woods having resigned from the Neenah-Menasha Sewerage Commission as one of the City of Menasha members due to moving to Neenah was appointed as the public member of the Commission replacing the late John W. O'Leary. Nominated by Commissioner Liebhauser, seconded by Commissioner DenDooven, all members voting aye.

A letter from Robert Swanson of the Wisconsin State, County and Municipal Union concerning a labor contract was read and discussed. It was the unanimous opinion of the Commission that according to the opinion of the Attorney General the Commission could not enter into a labor contract with the local #1541 and Commissioner Clifford was to so inform Mr. Swanson by letter.

On motion by Commissioner DenDooven, seconded by Commissioner Liebhauser, the renewal of the contract with Kimberly-Clark Corp. for handling sanitary and mill waste from Lakeview Mill was deferred until the next Commissioner meeting. All voting aye.

Action on salaries of plant personnel was deferred until a later meeting.

On motion by Commissioner DenDooven, seconded by Commissioner Liebhauser, a request from Kimberly-Clark Corp. to relocate a Commission interceptor at their Lakeview Mill and at their expense, accompanied by a drawing of the project, was granted. The Supt. was instructed to inform them by letter. All voting aye.

Motion by Commissioner Liebhauser, seconded by Commissioner DenDooven, meeting was adjourned, all voting aye.


ACTING SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

December 17, 1958

Present: Commissioner Clifford, Liebhauser, Woods, Hollenbeck, Attorney Crowley and Supt. Sorensen.

Absent: Commissioner DenDooven.

Minutes of the regular meeting of November 18, 1958 were read, approved and ordered placed on file.

Fred Hollenbeck, new member welcomed to the Commission.

On motion by Commissioner Woods, seconded by Commissioner Liebhauser, operating fund vouchers #691 thru #782 in the amount of \$14,738.66 were allowed and ordered paid. All voting aye.

On motion by Commissioner Liebhauser, seconded by Commissioner Woods; Attorney Crowley was appointed Agent for the Wisconsin Retirement Fund together with Supt. Sorensen. All voting aye.

The Superintendent was instructed to prepare specifications and obtain bids for a truck to haul ashes and sludge cake.

On motion by Commissioner Liebhauser, seconded by Commissioner Hollenbeck, a resolution in recognition of Attorney John W. O'Leary services on the Neenah-Menasha Sewerage Commission was ordered spread upon the minutes. All voting aye.

RESOLUTION

WHEREAS, This Commission wishes to recognize the services of John W. O'Leary.

BE IT RESOLVED:

That the Neenah-Menasha Sewage Commission hereby acknowledges with appreciation the years of service;

As Commission Attorney from October 22, 1935 to June 28, 1951;

As a member of this Commission from June 28, 1951 to September 11, 1958.

That the Secretary of this Commission is hereby directed to publish this Resolution in the minutes as a tribute to, and in his memory.

Passed and approved this 17th day of December, 1958.

Joe J. Liebhauser
Vice. PRESIDENT

Arnold Sorensen
SECRETARY

Introduced By:

Joe J. Liebhauser
COMMISSIONER

The matter of salaries of plant personnel was discussed and on motion by Commissioner Woods, seconded by Commissioner Liebhauser, increases were granted Commission employees that increased the pay roll approximately 5%. All voting aye.

On motion by Commissioner Liebhauser, seconded by Commissioner Woods, The Supt. was instructed to prepare a contract for the treatment of domestic wastes from the Town of Neenah Sanitary District. The cost per connection per year to be \$36.00 and the same restrictions as to foundation tile and wall drains now being enforced by the City of Neenah to apply. Also to write a letter to the City of Menasha giving notice of change in rates to apply to the Town of Menasha connections also. All voting aye.

Their being no further business on motion by Commissioner Liebhauser, seconded by Commissioner Woods, meeting was adjourned. All voting aye.

Arnold Sorensen
SECRETARY

May 12, 1953

MINUTES OF SPECIAL MEETING

NEENAH-MENASHA SEWERAGE COMMISSION

December 29, 1958

Present: Commissioners Clifford, Liebhauser, DenDooven, Hollenbeck and Supt. Sorensen.

Absent: Commissioner Woods and Attorney Crowley.

On motion by Commissioner DenDooven, seconded by Commissioner Hollenbeck the bid of Baur Truck & Equipment, Inc. of \$2,400.00 and old truck being low of (4) bids to furnish a truck for Commission use, was accepted. All voting aye.

A letter from Komline-Sanderson Engineering Corp. was read and discussed. Motion made by Commissioner Liebhauser, seconded by Commissioner DenDooven, to pay Komline-Sanderson Engineering Corp. \$7,500.00 on their contract for Dewatering equipment.

The renewal of Kimberly-Clark Corp. contract for treatment of Industrial and Sanitary wastes from the Lakeview Mill was discussed at length. On motion by Commissioner DenDooven, seconded by Commissioner Liebhauser a new contract was entered into the flat rate charge being increased from \$1,125.00 to \$5,000.00 annually and doubling the charge over the allowable flow on the flat rate. All voting aye.

The Superintendent was instructed to secure the services of Willard Schenck Co. auditors to audit the Commission's books as soon as possible.

The Superintendent was instructed to purchase a typewriter from Aaron's Office Machines at a cost of \$145.00.

There being no further business the meeting was adjourned.



MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

January 27, 1959

Present: Commissioners Clifford, Liebhauser, Woods, DenDooven, Hollenbeck and
Supt. Sorensen.

Absent: Attorney Crowley.

Minutes of regular meeting of December 17, 1958, were read, approved and ordered
placed on file.

Minutes of Special Meeting of December 29, 1958, were read, approved and ordered
placed on file.

On motion by Commissioner Woods, seconded by Commissioner Liebhauser, operating fund
vouchers #783 thru #883 in the amount of \$21,120.66 were allowed and ordered paid, all
voting aye.

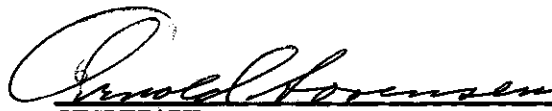
The condition of the stack temperatures and sludge dryer were discussed at length. The
Commission decided to have Commissioner Clifford write Combustion Engineering Company
Concerning these and other matters.

On motion by Commissioner DenDooven, seconded by Commissioner Hollenbeck, the request
of Dick Oudenhoven Construction Company accompanied by the approval of McMahon Engineering
Company for \$6,406.80 was allowed. All voting aye.

A letter from Local #1541 Union was read and ordered placed on file.

The Superintendent was instructed to obtain information from other Sewage Plant
Operators as to fly ash and other problems.

On motion by Commissioner Liebhauser, seconded by Commissioner Woods, the meeting
was adjourned, all voting aye.


SECRETARY