

NEENAH-MENASHA SEWERAGE

COMMISSION

Special Meeting

January 7, 1964

Meeting called to order by Vice-President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Dinius, Dare, Attorney Crowley and Supt. Zingsheim.

A letter of resignation from Commissioner W. H. Clifford was read.

Moved by Commissioner Hollenbeck, seconded by Commissioner Dinius that the resignation of Mr. Clifford be accepted. All voting aye.

Moved by Commissioner Dinius, seconded by Commissioner DenDooven, that a letter of appreciation of his long service to the Commission be sent to Mr. Clifford. All voting aye.

Moved by Commissioner Dare, seconded by Commissioner Dinius to appoint Mr. Nyle Austin to the Commission to fill his original unexpired term. All voting aye.

Minutes of the December 19, 1963 meeting were approved and ordered placed on file.

Moved by Commissioner Dare, seconded by Commissioner Hollenbeck that the remaining operating fund money for the year 1963 in the amount of \$152.73 be returned to each City. All voting aye.

Moved by Commissioner Hollenbeck, seconded by Commissioner Dare, that the Willard Schenck Company be engaged to audit the Commission's books.

Moved by Commissioner Hollenbeck, seconded by Commissioner Dinius, that the salaries of the Chief Operators be increased \$20.00 per month. The salary of the Chemist-Clerk be increased \$15.00 per month and the salary of the Supt. \$22.50 per month. Increases to be retroactive to January 1, 1964.

Moved by Commissioner Hollenbeck, seconded by Commissioner Dinius, that Commissioner DenDooven be elected President of the Commission to succeed Mr. Clifford. Motion carried.

Moved by Commissioner Dinius, seconded by Commissioner Dare, that Commissioner Hollenbeck be elected Vice-President of the Commission. Motion carried.

On motion by Commissioner Dare this meeting was adjourned.

E. DenDooven

PRESIDENT

Vernon Zingsheim

SECRETARY

NEENAH-MENASHA SEWERAGE
COMMISSION

Regular Meeting

February 11, 1964

Meeting called to order by Vice-President Hollenbeck.

Present: Commissioners Hollenbeck, Dinius, Dare, Austin and Supt. Zingsheim.

Absent: Commissioner DenDooven and Attorney Crowley.

Minutes of special meetings of December 23, 1963 and January 7, 1964 were approved and ordered placed on file.

On motion by Commissioner Dare, seconded by Commissioner Dinius, operating fund vouchers #1045 thru #1167 in the amount of \$28,041.01 for the month of December, 1963 and operating fund vouchers #1 thru #88 in the amount of \$15,282.75 for the month of January, 1964 were allowed and ordered paid. All voting aye.

The meeting with the State Board of Health representatives in Madison regarding plans for the proposed secondary treatment plant design and the operation of the pilot plant, which was attended by Commissioner Dinius and Supt. Zingsheim of the Commission, and Mr. Jones and Mr. Thompson of the Donohue Engineering Company was discussed. A letter from Mr. Jones to the Commission outlining the major points of discussion at this meeting was read and ordered placed on file.

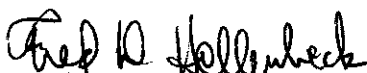
The Engineering Contract with Donohue & Associates was discussed and referred to the Commission Attorney.

Standby power in connection with the secondary treatment plant additions was discussed and referred to the Commission Attorney.

A report of the operation, and results of the pilot plant operation to date was given by the Supt.

Improvements to existing structures and equipment, to be incorporated with the new plant construction were discussed.

There being no further business the meeting was adjourned.


VICE-PRESIDENT


SECRETARY

NEENAH-MENASHA SEWERAGE

COMMISSION

Special Meeting

February 25, 1964

Meeting called to order by Commissions Vice President Hollenbeck.

Present: Commissioners Hollenbeck, Dinius, Dare, Austin, Attorney Crowley and Supt. Zingsheim.

Absent: Commissioner DenDooven.

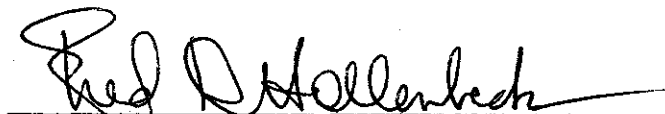
The Engineering Contract with Donohue & Associates for the proposed secondary treatment plant construction as submitted by the Engineering firm was discussed. The Commission and the Commission Attorney agreed that certain modifications should be made and the Commission referred these to the Commission Attorney for inclusion into the contract.

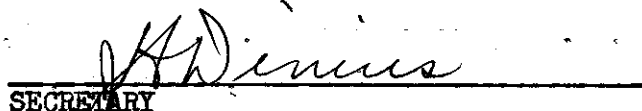
After a discussion of the Komline-Sanderson vacuum filters the Commission instructed the Commission Attorney to arrange a meeting in an attempt to resume negotiations with the Komline-Sanderson Company.

Moved by Commissioner Austin, seconded by Commissioner Dinius to allow the plant Supt. to attend the Industrial Waste Meeting at Madison on Fenruary 27th & 28th, 1964. All voting aye.

A new method of sludge disposal, the Dorr Company's Fluid Solids sysytem was discussed by the Commission as an alternate method of handling sewage solids in the new plant. A representative of the Dorr Company had offered to show the Commission a film of this process of sludge disposal. The plant Supt. instructed to arrange a date with the Dorr Company for viewing of this film by the Commission members,

There being no further business the meeting was adjourned.


VICE PRESIDENT


SECRETARY

NEENAH-MENASHA SEWERAGE

COMMISSION

Regular Meeting

April 6, 1964

Meeting called to order by Commission President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Binius, Austin, Dare, Supt. Zingsheim, Robert Jones of the Donohue Engineering Co. and Ernest Mayo of Komline-Sanderson Engineering Company.

Absent: Attorney Crowley.

Minutes of the regular meeting of February 11, 1964 and the special meeting February 25, 1964 were approved and ordered placed on file.

Moved by Dare, seconded by Binius, to have the tenants vacate the house on the Commission

NEENAH-MENASHA SEWERAGE

COMMISSION

Regular Meeting

April 21, 1964

Meeting called to order by President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Dinius, Austin and Supt. Zingsheim. Mr. Bruno Hartman and Robert Jones of the Donohue Engineering Co. were also present.

Absent: Commissioner Dare and Attorney Crowley.

Minutes of the regular meeting of April 6, 1964 were approved and ordered placed on file.

Moved by Commissioner DenDooven, seconded by Commissioner Dinius, operating fund vouchers #189 thru #283 in the amount of \$22,151.78 for the month of March, 1964 were approved.

All voting aye.

The Commission was informed by the Supt. of the emergency shut down of the sludge drying equipment due to a fire in the dryer fan motor on April 20, 1964 that burned up the motor. On motion by Commissioner Austin, seconded by Commissioner Dinius the plant Supt. was authorized to purchase a new motor and have it installed as soon as possible.

All voting aye.

Mr. Hartman and Mr. Jones discussed various design plans, in connection with the proposed secondary treatment plant project with the Commission. Results of recent filter tests were also reviewed with the engineers.

There being no further business the meeting was adjourned.



PRESIDENT



SECRETARY

NEENAH-MENASHA SEWERAGE

COMMISSION

Regular Meeting

May 5, 1964

Meeting called to order by President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Dinius, Austin, Attorney Crowley and Supt. Zingsheim. Mr. Robert Jones of the Donohue Engineering Co. and Mr. Ross Williams and Mr. Gerald Llewellyn of the Wisconsin Michigan Power Co. were also present.

Absent: Commissioner Dare.

Minutes of the regular meeting of April 21, 1964 were approved and ordered placed on file.

Moved by Commissioner Hollenbeck, seconded by Commissioner Austin that the Audit of the Commission's books for the year 1963 by the Willard Schenck Co. be approved and the unexpended monies received in 1963 be refunded to the Cities of Neenah and Menasha. All voting aye.

After a discussion of the emergency power requirements of the Neenah-Menasha Sewage Treatment plant with Mr. Williams and Mr. Llewellyn of the Wisconsin Michigan Power Co. it was moved by Commissioner Dinius, seconded by Commissioner Hollenbeck, requesting the Wisconsin Michigan Power Co. to submit a proposal for the furnishing of 500 K.V.A. service in connection with the new Secondary Treatment Facilities. This could be a possible alternate to the inclusion of power generating facilities in the new plant design.

The Engineering Contract was reviewed by the Commission and the Commission Attorney and submitted to Mr. Jones of the Donohue Engineering Co. for acceptance.

A letter from the Komline-Sanderson Engineering Co. of Peapack, New Jersey dated April 30, 1964 in connection with the repair and replacement of certain parts and the furnishing of two new sludge conditioning tanks for the Komline-Sanderson coil filters presently in use at the Neenah-Menasha Sewage Treatment Plant was read and carefully considered by the Commission and on motion by Commissioner Austin, seconded by Commissioner Dinius that this proposal be accepted with the condition that all coil springs with more than one connector be replaced. All voting aye.

The Commission was informed by the plant Supt. of an inquiry by the Green Bay Metropolitan Sewerage District of the availability of the pilot plant equipment now in use at the Neenah-Menasha Sewage Treatment Plant. They expressed an interest to purchase this equipment from the Neenah-Menasha Sewerage Commission. The Commission after a discussion, instructed the Supt. to inform the Green Bay Metropolitan Sewerage District by letter that the Neenah-Menasha Sewerage Commission had agreed to negotiate the sale of this equipment when their testing program was complete.

There being no further business the meeting was adjourned.



PRESIDENT


SECRETARY

NEENAH-MENASHA SEWERAGE
COMMISSION

Regular Meeting

June 11, 1964

Meeting called to order by Commissioner F. D. Hollenbeck, in the absence of President DenDooven.

Present: Commissioners Hollenbeck, Dinius, and Austin.

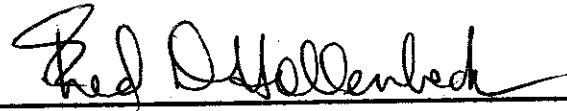
Absent: Commissioners DenDooven and Dare.

The minutes of the regular meeting May 5, 1964, were approved and ordered placed on file. Operating fund vouchers #284 through #466 in the amount of \$37,489.95 for the months of April and May, 1964, were approved.

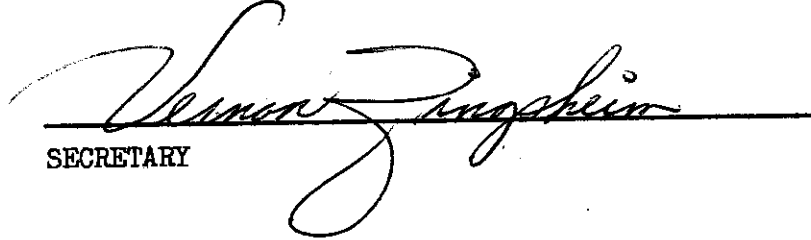
The letter from Walker Process Equipment, Inc., the manufacturers of the Pilot Plant, was carefully considered.

The offer of \$10,000 from the Metropolitan Sewerage District, Green Bay, for the Pilot Plant was discussed.

There being no further business the meeting was adjourned.



ACTING CHAIRMAN



SECRETARY

NEENAH-MENASHA SEWERAGE

COMMISSION

Regular Meeting

July 8, 1964

Meeting called to order by President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Dinius, Austin, Attorney Crowley and Supt. Zingsheim. Mr. Robert Jones of Donohue & Associates was also present.

Absent: Commissioner Dare.

The minutes of the regular meeting June 11, 1964, were approved and ordered placed on file.

Operating fund vouchers #467 through #551 in the amount of \$17,121.48 for the month of June were allowed and ordered paid. All present voting aye.

✓ On motion by Commissioner Hollenbeck, seconded by Commissioner Austin, Commissioner Dinius was elected Secretary of the Commission by unanimous vote.

✓ Moved by Commissioner Dinius, seconded by Commissioner Hollenbeck, that Vernon Zingsheim be appointed Assistant Secretary. All voting aye.

Donohue payment for Engineering work on Pilot Plant & Incinerator repairs was discussed.

Moved by Commissioner Hollenbeck, seconded by Commissioner Dinius, that the Offer of the Green Bay Metropolitan Sewerage District for the purchase of the pilot plant as is, without warranties for the sum of \$10,000.00 be accepted and bill of sale be issued and that the officers of the Commission be authorized to execute same. All voting aye.

Moved by Commissioner Dinius, seconded by Commissioner Austin, that the Contract with Donohue & Associates be accepted as prepared and that the Officers of the Commission be authorized to execute same on behalf of the Commission in duplicate and copies to be forwarded to the proper parties. All voting aye.

Moved by Commissioner Dinius, seconded by Commissioner Hollenbeck that payment to the Plibrico Co. for refractory repairs be made out of the Construction Fund. All voting aye.

The Commission authorized the Supt. to make necessary repairs to the target wall section of the incinerator chimney.

Moved by Commissioner Austin, seconded by Commissioner Hollenbeck, to accept the Deed for submerged lands adjacent to present property as received from the State and that said Deed be recorded at the Office of the Register of Deeds at Oshkosh, Wisconsin. All voting aye.

A letter concerning the Federal Grant was read. Commissioner DenDooven to write letter advising plans of secondary treatment are being prepared.


The Supt. reported that the Komline-Sanderson Co. was ready to begin work on reconditioning of coil filters as soon as necessary parts being shipped arrive.

The Commission was informed of the resignation of Herbert Kramer as Clerk-Laboratory Technician, and the Supt. was authorized to employ a replacement.

Moved by Commissioner Dinius, seconded by Commissioner Austin to accept the labor contract as read and to be executed by the Officers of the Commission and delivered to the union for acceptance.

Standby power and other Secondary Treatment plans were discussed with Mr. Jones.

There being no further business the meeting was adjourned.



PRESIDENT



SECRETARY

NEENAH-MENASHA SEWERAGE

COMMISSION

Regular Meeting

August 11, 1964

Meeting called to order by President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Dinius, Attorney Crowley, and Supt. Zingsheim.

Absent: Commissioner Austin.

The minutes of the regular meeting, July 8th, were approved and ordered placed on file.

After considerable discussion of standby power for the Sewage Treatment Plant pumping and other emergency facilities, it was moved by Commissioner Dinius, seconded by Commissioner Hollenbeck, that the Engineer be instructed to proceed with plans for the inclusion of auxilliary power generating equipment for emergency use, and that the installation of this equipment be included in the first stage of the new Construction program.

The Commission discussed and referred to the Commission Attorney, the matter of an application for a permit for Construction in Navigable Waters.

A fence to inclose Commission property was discussed. Commissioner DenDooven to write a letter to the City of Menasha requesting the removal of playground equipment on the Commission property prior to the start of Construction on November 1, 1964.

There being no further business, the meeting was adjourned.

E. DenDooven
PRESIDENT

J. Dinius
SECRETARY

NEENAH-MENASHA SEWERAGE

COMMISSION

Special Meeting

August 26, 1964

Meeting called to order by Commission President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Dinius, Austin; Supt. Zingsheim; and Robert Jones of the Donohue Engineering Co.

Absent: None.

Mr. Jones presented final plans and specifications for secondary treatment facilities and plant alterations to the Commission. After careful review and discussion, it was moved by Commissioner Austin, seconded by Commissioner Dinius, that the plans and specifications as prepared and submitted by the Consulting Engineers, Donohue and Associates, for the Construction of Secondary Treatment facilities and alterations to the Sewage Treatment Plant be accepted as submitted. All voting aye.

Moved by Commissioner Dinius, seconded by Commissioner Hollenbeck, to advertise for bids in the official newspaper of the Twin Cities, the Oshkosh Daily Northwestern, once a week for two weeks, commencing on Sept. 8th, 1964. Bids returnable Oct. 13th, 1964, at 2:00 p.m. C.S.T. All voting aye.

Official Notice to Contractors as Published:

OFFICIAL NOTICE TO CONTRACTORS
NEENAH-MENASHA SEWERAGE COMMISSION
MENASHA, WISCONSIN

The Neenah-Menasha Sewerage Commission will receive sealed proposals for additions and alterations to the Sewage Treatment Plant, all as herein described, until 2:00 P.M. CST, October 13, 1964, in the office of the Commission in Menasha, Wisconsin, at which time bids will be publicly opened and read.

Bids will be received on the following projects:

CONTRACT 1-64 - General Construction Work.

CONTRACT 2-64 - Mechanical Work including piping, plumbing, heating, ventilation, and the furnishing and installing of Sewage Treatment Equipment and Sewage Pumping Equipment.

CONTRACT 3-64 - Furnishing and Installing sludge dewatering and sludge incinerating equipment.

CONTRACT 4-64 - Electrical Work.

CONTRACT 5-64 - Furnishing and Installing a Standby Electrical Generator Plant.

Sealed bids shall be addressed to the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, attention E. E. DenDooven, President, with the name of the bidder and contract designation distinctly indicated.

Plans and specifications are on file and may be examined at the office of the Neenah-Menasha Sewerage Commission in Menasha, Wisconsin, and at Donohue & Associates, Inc., Sheboygan, Wisconsin.

Plans and specifications may be obtained by applying to Donohue & Associates, Inc., Sheboygan, Wisconsin. A deposit of \$20.00 will be required for each set of plans and specifications. This deposit will be returned to bidders who submit a bona fide bid or who return the plans and specifications in good condition within three (3) days after bids are opened. This is the only condition under which deposits will be returned.

Contractors must be pre-qualified before submitting bids. Prequalification forms will be forwarded with each set of plans and specifications. These forms properly prepared and signed by the contractor must be returned to the attention of Mr. James Dinius, Secretary of the Commission, at the Commission office in Menasha, Wisconsin, at least five days before the bid opening. Contractors not deemed qualified to carry out the provisions of the respective contracts will be notified accordingly and their bids will not be opened, if received.

The Neenah-Menasha Sewerage Commission reserves the right to reject any or all bids, accept the bid considered in the best interest of the Commission and waive any informalities in bidding.

No bids shall be withdrawn for a period of 30 days after the schedule time of closing bids.

No bid will be received unless accompanied by a certified check or a bid bond equal to at least 5 percent but not more than 10 percent of the bid payable to the Neenah-Menasha Sewerage Commission as a guarantee that if his bid is accepted, the bidder will execute and file the contract and bond forming a part of the specifications within 10 days after the award of a contract.

Bidders on this work will be required to comply with the President's Executive Order No. 11114 and the provisions of Executive Order No. 10925 as included therein. The requirements for bidders and contractors under this order are explained in the specifications.

The letting of work described herein is subject to provisions of Section 66.29 of the Wisconsin Statutes.

Donohue & Associates, Inc.
Designing & Supervising Engrs.
Sheboygan, Wisconsin

Neenah-Menasha Sewerage Commission
Menasha, Wisconsin
E. E. DenDooven, President
James Dinius, Secretary

There being no further business, the meeting was adjourned.


PRESIDENT


SECRETARY

NEENAH-MENASHA SEWERAGE

COMMISSION

Regular Meeting

October 6, 1964

Meeting called to order by President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Dinius, Austin, McMyler, Attorney Crowley, and Supt. Zingsheim. Mr. Robert Jones of Donohue & Associates was also present.

Absent: None.

The Commission welcomed Mr. McMyler to the Commission.

The minutes of the regular meeting August 11, 1964, and the special meeting August 26, 1964, were approved and ordered placed on file. All present voting aye.

Moved by Commissioner Hollenbeck, seconded by Commissioner Austin, that operating fund vouchers #552 thru #663 in the amount of \$28,483.21 for the month of July and vouchers #664 thru #761 in the amount of \$18,381.01 for the month of August be allowed and ordered paid. All voting aye.

Moved by Commissioner Hollenbeck, seconded by Commissioner Austin to increase the salary of the bookkeeper-clerk \$25.00 per month. All voting aye.

Moved by Commissioner Hollenbeck, seconded by Commissioner Austin to employ Mr. Earle Ruddy as a technical consultant at a salary of \$50.00 per month. All voting aye.

The Commission discussed the Komline-Sanderson agreement in connection with the repairs of the vacuum filters and the furnishing of certain equipment, and instructed the Commission Attorney to answer their letter regarding the agreement.

Moved by Commissioner Dinius, seconded by Commissioner Hollenbeck to extend the bid date for construction of secondary plant facilities from Oct. 13, 1964, to Nov. 17, 1964, at 2:00 P.M., C.S.T., and that proper notice be published in the official newspaper of the Twin Cities upon receipt of proper information from the office of the Chairman of the Committee on Water Pollution for the reason that plans are not approved by the State Board of Health and that the answer received, oral or written, be placed in the minutes for what purpose it may serve in connection with the project. All voting aye.

Official notice for publication as follows:

ADVERTISEMENTOFFICIAL NOTICE TO CONTRACTORS

NEENAH-MENASHA SEWERAGE COMMISSION
Menasha, Wisconsin

The Neenah-Menasha Sewerage Commission has advertised calling for bids on the construction of a Secondary Treatment Plant and related work. The bids were returnable at 2:00 o'clock P.M., C.S.T. on the 13th day of October, 1964, at the office of the Commission in the City of Menasha, Wisconsin.

This advertisement serves as a notice to all contractors interested in the project and bidding that the time to receive bids has been extended.

All parties interested are hereby notified that the Neenah-Menasha Sewerage Commission hereby extends the time for receiving bids on the construction of a Secondary Treatment Plant and related work, from the 13th day of October, 1964, to the 17th day of November, 1964, at 2:00 o'clock P.M. C.S.T., at which time said bids so received at the office of the Commission, Garfield Avenue, Menasha, Wisconsin, will be publicly opened and read.

In all other respects the plans, specifications and related requirements, other than the extension of time for the receiving of bids, remains as prepared and advertised.

Dated at Menasha, Wisconsin, this 6th day of October, 1964.


NEENAH-MENASHA SEWERAGE COMMISSION

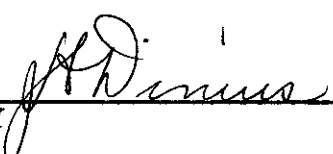
E. E. DenDooven, President

James Dinius, Secretary

Cost estimates and other aspects of the proposed plant construction were discussed with Mr. Jones of the Donohue Engineering Co.

There being no further business, the meeting was adjourned.


PRESIDENT


SECRETARY

NEENAH-MENASHA SEWERAGE
COMMISSION
Special Meeting
October 19, 1964

Meeting called to order by Commission President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Dinius, Austin, and McMyler; and Supt. Zingsheim.

Absent: None.

The Commission met to review the proposed operating budget for 1965.

There being no further business, the meeting was adjourned.

E. DenDooven

PRESIDENT

J. Dinius

SECRETARY

NEENAH-MENASHA SEWERAGE

COMMISSION

Special Meeting

October 21, 1964


Meeting called to order by Commission President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Dinius, Austin, and McMyler; Attorney Crowley; Supt. Zingsheim; and Robert Jones from Donohue & Associates.

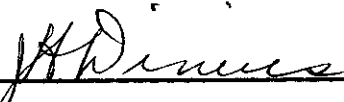
Absent: None.

The Commission reviewed cost estimates and discussed other related problems of the Secondary Treatment Plant Contract with Mr. Jones of the Donohue Company.

There being no other business, the meeting was adjourned.



PRESIDENT



SECRETARY

NEENAH-MENASHA SEWERAGE

COMMISSION

Regular Meeting

November 4, 1964

Meeting called to order by President DenDooven.

Present: Commissioners DenDooven, Dinius, Austin, McMyler, and Supt. Zingsheim.

Absent: Commissioner Hollenbeck and Attorney Crowley.

The minutes of the regular meeting of October 6, 1964, and special meetings October 19, 1964, and October 21, 1964, were approved and ordered placed on file.

On motion by Commissioner McMyler, seconded by Commissioner Austin, operating fund vouchers #762 thru #860 in the amount of \$23,580.90 for the month of September, 1964, were approved and ordered paid. All voting aye.

The 1965 operating budget was carefully studied in detail and on motion by Commissioner Dinius, seconded by Commissioner Austin, was adopted for submittal to each City Council.

The Commission discussed the present status of Construction plans.

The Commission also discussed the hauling of incinerator ash by contract.

There being no further business, the meeting was adjourned.



PRESIDENT



SECRETARY

NEENAH-MENASHA SEWERAGE

COMMISSION

Special Meeting

November 30, 1964

Meeting called to order by Commission President DenDooven.


Present: Commissioners DenDooven, Hollenbeck, Dinius, Austin, and McMyler;
Attorney Crowley; and Supt. Zingsheim. Mr. Robert Jones and Mr. Coats
of Donohue & Associates were also present.

Absent: None.

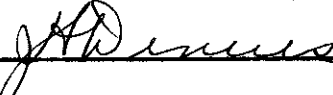
The Commission reviewed and studied the bids on the various contracts for the Secondary
Treatment Plant Construction with Mr. Jones and referred them to the Commission Attorney.

The status of the construction permit was also discussed.

There being no further business, the meeting was adjourned.



PRESIDENT



SECRETARY

NEENAH-MENASHA SEWERAGE

COMMISSION

Special Meeting

December 18, 1964


Meeting called to order by Commission President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Dinius, and McMyler; Supt. Zingsheim;
Robert Jones of Donohue & Associates; and Mr. Charles Schaller, City of
Neenah Attorney.


Absent: Commissioner Austin and Attorney Crowley.

The Commission discussed the various types of equipment for which bids were
submitted on the Sludge Dewatering and Oxidation Contract, (3-64). Representatives
of each of the Companies bidding appeared before the Commission and explained their
process to the Commission.

There being no further business, the meeting was adjourned.



PRESIDENT



SECRETARY

NEENAH-MENASHA SEWERAGE
COMMISSIONSpecial Meeting

December 30, 1964

Meeting called to order by Commission President DenDooven.

Present: Commissioners DenDooven, Hollenbeck, Dinius, Austin, and McMyler; Superintendent Zingsheim; Attorney Crowley; and Robert Jones of Donohue & Associates.

Absent: None.

The President called the meeting to order and stated that the purpose of the meeting was to accept the approval from the Department of Health, Education & Welfare, approval of the Neenah-Menasha Sewerage Commission's Federal Sewerage Works Grant, and to consider and award contracts in connection with the work.

The President asked that all present waive notice of the call and purpose of meeting. Upon motion made and seconded, waiver of notice of meeting was carried and the meeting was called to order for the purpose of conducting the business at hand.

An oral report was given by Attorney Crowley that official approval of the Federal Sewerage Works Grant had been made by the Department of Health, Education & Welfare, Federal Government, Chicago, Illinois. That he had been in contact with Mr. Macelroy, Senior Sanitary Engineer of the Department who had given information that the work should proceed and contracts awarded and be under construction by December 31st. Also reported was a deletion in Contract #1 of \$1,500.00, Contract #4 of \$500.00, a total of \$2,000.00 that could be absorbed in contingency fund.

This information received by telephone to be confirmed by letter was sufficient that the Contracts, Contract #1 of C. R. Meyer & Sons Company, Contract #2, R. P. Honold, Contract #3, Bartlett-Snow-Pacific, Contract #4, Ace Electric Company, and Contract #5, Kayser Engine Sales, were approved by the Department of Health, Education & Welfare. That this information would be verified by letter addressed to the Commission from the Department. Engineer Robert Jones confirmed the statement as given by Crowley.

The Contract #1 (General Construction) was discussed by the Engineer and recommendations made that there be deleted from the contract before award Items 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and also Item 21-4 (covering painting for \$1,500.00) of the General Construction Contract be omitted from the award. Moved by Hollenbeck, seconded by McMyler. Upon roll call all present voting aye--DenDooven, Hollenbeck, Dinius, Austin, and McMyler. Nays, none.

A motion made by Dinius, seconded by Austin, that Contract #1 with deletions as specified be awarded to C. R. Meyer & Sons Company in the sum of \$729,617.00. Upon roll call, all present voting aye--DenDooven, Hollenbeck, Dinius, Austin, and McMyler. Nays, none.

It was moved by Austin, seconded by Dinius, that a performance bond be required of C. R. Meyer & Sons Company in the sum of \$735,000.00 in connection with said company.