

NEENAH-MENASHA SEWERAGE  
COMMISSION

Regular Meeting  
January 13, 1970

Meeting called to order by Commission President McMyler.

Present: Commissioners McMyler, Krueger, Haber and Wintheiser; Attorney Giese, Manager St. Laurent, Alderman Steber, Alderman Schuerle and Paul Rippl. Peter Laubenheimer of Consoer, Townsend and Associates was also present.

Minutes of the Regular Meeting of December 9, 1969 were approved and ordered placed on file.

Communications were read and ordered placed on file.

Commission discussed the vacancy of Commissioner-at-large. Commissioner Krueger read a letter directed to him by Mr. John J. Walsh in regard to his offering his services to the Commission. Commission meeting night of the second Tuesday of the month interfered with a previous commitment so that he would not be available to meet the schedule. The name of Mr. Harvey Buntrock of Menasha and Mr. Walter Chrapla of Neenah were also presented as names for Commissioner-at-large. Mr. Harvey Buntrock, who was recommended by the City of Menasha lost approval with Commissioner McMyler and Commissioner Wintheiser voting aye and Commissioner Krueger and Commissioner Haber voting nay. Mr. Walter Chrapla, recommended by the City of Neenah lost approval by unanimous vote. The reason given was lack of background on the candidate. Commission agreed to carry over appointment of new Commissioner until next meeting.

Manager St. Laurent read and discussed his letter to Consoer, Townsend and Associates spelling out the specific needs of the Commission and priorities relative to improving plant operations. The problems were further discussed with Mr. Peter Laubenheimer of Consoer, Townsend and Associates. Commissioner Krueger presented charts on the amount of by-passing of raw sewage by the plant for the last year of operation. Commissioner Haber suggested setting a time table of one year to speed up improvements in plant operation. Manager St. Laurent informed the Commission that the establishing of a time table may be very costly. Commissioner Haber stated we were not any further ahead now than we were a year ago. Commission President, McMyler, asked Mr. Laubenheimer what would be a reasonable time schedule. He informed the Commission because of the urgency it may be possible to complete the report's design in one year.

Manager St. Laurent read letter on bids for chlorination equipment. He informed the Commission that supplier Wallace & Tiernan presented a bid of \$18,730.00 and Fischer & Porter presented a bid of \$16,020.00.

Mr. Peter Laubenheimer of Consoer, Townsend and Associates stated his firm reviewed the proposals and found both in order and that both companies were satisfactory, and recommended acceptance of the lower bid of Fischer & Porter.

Mr. Laubenheimer informed the Commission that plans and specifications for chlorination building would be ready by February 1, 1970. Plans and specifications would be sent to the State for approval by February 1, 1970.

Commission discussed rebuilding of Coil Vacuum Filter. Consoer, Townsend and Associates was asked to review the filter specifications. Action was deferred to a future meeting.

Commission discussed orders by Department of Natural Resources for industry. Commission President, McMyler suggested requesting a meeting with Industry, Mayors and Councils and Public Works Directors of both cities to determine how their plans will tie in with the sewage plant. Commissioner Haber requested of Attorney Giese to get legal opinion of how far the sewage Commission go in refusing Industrial waste coming into the plant. Commission authorized Commission President McMyler to write a letter to Mayor Klein and Mayor Hassler to arrange meeting. Commission asked Alderman Steber to inform the Neenah Council of the proposed meeting at the next Council meeting.

Manager St. Laurent read letters from the Cities of Neenah and Menasha relative to the 1970 budget. He informed the Commission that Neenah adopted an operating budget of \$350,000.00 and for Outlay \$161,200.00. Menasha adopted an operating budget of \$350,000.00 and for outlay \$165,500.00. The difference in outlay being \$4,300.00. Attorney Giese informed Commission that statutes provide for Council approval. He also stated that the Commission has no budget because of the difference of approval by the Cities, and to commit no funds until budget is straightened out. Commission President McMyler and Attorney Giese to meet with Neenah officials to adjust budget.

Manager discussed bids for valves, piping specials and piping for sludge handling. Allan Engineering Co., Inc. being low bidder. He was informed to ask for extension on all bids until budget is straightened out. Commission to hold special meeting after budget is adjusted.

Commissioner Krueger reported on progress of the Kimberly-Clark negotiating committee, but at the present time he was acting alone. Commission President, McMyler, appointed Commissioner Wintheiser

Minutes of the Regular Meeting of January 13, 1970 con'td.

to work on Kimberly-Clark negotiations committee with Commissioner Krueger.

Manager St. Laurent informed Commission on progress made on Badget Globe Sanitary-Storm Cross Connection on information from Mr. Wayne Bryan, Neenah's Public Works Director stating they found one fault and have repaired it completely.

Commissioner Haber informed Commission that he is building a fish trap to determine where fish entering sanitary sewers were coming from.

Manager St. Laurent read letter from Commissioner Krueger directed to Wayne Bryan relative to leaks into Commission Sanitary Sewer.

Manager St. Laurent informed the Commission that Mr. Robert Pfefferle of American Pipe Services would have a first draft of final report on work on Commission interceptor sewer ready by January 26, 1970 and a presentation on the February 10, 1970 regular meeting.

Manager St. Laurent reported on progress of repairs being made on No. 1 Incinerator. Manager St. Laurent informed the Commission that additional work on the incinerators over and above the original contract would be needed to do a complete repair job. Additional cost would be \$3,400.00 plus \$50.00 additional for each door. Moved by Commissioner Krueger, seconded by Commissioner Haber that the additional work and funds for the extra work be approved. All present voting aye; Commissioners McMyler, Krueger, Haber, and Wintheiser. Motion carried.

Commission discussed the Council of Governments projected Sewage Report. Because the report is quite lengthy action on the report was deferred to a special meeting at which time the manager was instructed to prepare a condensed version of the report and present to Commission.

Manager St. Laurent asked for authorization to prepare a quarterly financial report instead of a monthly report. The Commission approved the request for one year to see how it will work out.

Manager St. Laurent discussed the adjustment to Lehrer ash hauling contract for the year. Adjusted amount was \$2,737.00. Moved by Commissioner Haber, seconded by Commissioner Krueger to approve additional adjusted payment in the amount of \$2,737.00. All present voting aye; Commissioners McMyler, Krueger, Haber and Wintheiser. Motion carried.

Manager St. Laurent discussed with Commission the cost for additional loads over the 104 loads per month on ash hauling contract. The cost would be \$21.31 per load for 1970. Moved by Commissioner Wintheiser, seconded by Commissioner Haber that the cost for additional loads over and above the Contract of 104 loads per month shall be at the rate of \$21.31 per load for 1970 be affirmed. All present voting aye; Commissioners McMyler, Krueger, Haber and Wintheiser. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Wintheiser that the first payment on the Crichton Corp. contract of \$12,367.00 for incineration repairs in the amount of \$4,950.00 be approved. All present voting aye; Commissioners McMyler, Krueger, Haber and Wintheiser. Motion carried.

Commissioner Krueger discussed payment of retainer fee of \$500.00 to Attorney Crowley for the Honold Suit. Commission instructed Manager St. Laurent to request an itemized statement from Attorney Crowley for work done on Honold Suit, and the possibility of a refund on unexpended monies.

Commissioner Haber called for bi-monthly meetings of the Commission until heavy work load is cleared up. All present agreed that the bi-monthly meetings were needed. Commission President McMyler set the date of Monday, January 26, 1970 at 7:30 P.M. as the next meeting.

Commissioner President McMyler called for continuation of the meeting in executive session.

There being no further business of the regular meeting on motion by Commissioner Haber, seconded by Commissioner Krueger the meeting was adjourned. All present voting aye.

*Summyler*  
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President  
*Krueger*  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 26, 1970

The meeting was called to order by Commission President McMyler.

Present: Commissioners McMyler, Haber, Krueger and Wintheiser; Attorney Giese, Manager St. Laurent, Alderman Steber and Alderman Schuerle.

The minutes of the Regular Meeting of January 13, 1970 were approved and ordered placed on file.

The communications were read in part - a letter which "advised that the City of Neenah Council, at a meeting held January 21, 1970, approved an appropriation of \$4,300 to be added to your 1970 Capital Outlay Budget making a total of \$165,500.00" - and the rest being deferred until the next regular meeting.

The Commission discussed the various candidates available for the Commissioner-at-large. The following is a list of the candidates: Mr. Walter Chrapla, Mr. Harvey Buntrock, Mr. Wesley Zimmer, Mr. John J. Walsh, Mr. Donald H. Metz, Mr. Richard O'Brien and Mr. Mathew J. Prestil. Mr. Prestil was presented by letter at this meeting. A method of balloting was discussed and a first ballot would be cast by the method of each Commissioner casting one vote for his choice. Moved by Commissioner Krueger and seconded by Commissioner McMyler that the Commission cast ballots informally and formally for the appointment of the Commissioner-at-large. All present voting aye; Commissioners McMyler, Haber, Krueger and Wintheiser. Motion carried. On the first ballot; Mr. Buntrock received one vote; Mr. Metz, two votes; and Mr. Prestil one vote. On the second ballot Mr. Metz received four votes and unanimous approval. The Commission Attorney was instructed to prepare information for installation of Mr. Metz by the Secretary, Commissioner Krueger, at the next regular meeting. Commission President, McMyler was instructed to prepare and send a letter to Mr. Metz informing him of his appointment.

At the next regular meeting of the Commission the annual election of Commission Officers is to be prepared and voted upon as informed by Manager St. Laurent from an excerpt of the Special Meeting of February 25, 1969. Discussion concluded that the new Commissioner-at-large should be installed prior to organization.

With the approval of equal budgets from both the Cities of Neenah and Menasha the Commission can authorize awarding contracts for improvements to the Plant.

Manager St. Laurent presented the bid information for Chlorination Equipment the low bidder being Fischer and Porter Company, County Line Road, Warminster, Pennsylvania, 13970 in the amount of \$16,020.00. Moved by Commissioner Wintheiser and seconded by Commissioner Haber that the Commission award the Chlorination Equipment Contract to Fischer and Porter Company in the amount of \$16,020.00. All present voting aye; Commissioners McMyler, Haber, Krueger, and Wintheiser. Motion carried.

Manager St. Laurent presented the bid information for the 22 valves in the Press Room, the low bidder being Allan Engineering Co. Inc., 4031 Kiehnau Avenue, Milwaukee, Wisconsin 53209 in the amount of \$5,676.00 in forty-two days. Commissioner Haber questioned if the valves could be used elsewhere in the Plant and he was assured that this was possible. Moved by Commissioner Haber and seconded by Commissioner Wintheiser that the Commission award the 22 Valve Contract to Allan Engineering Co., Inc. in the amount of \$5,676.00. All present voting aye; Commissioners McMyler, Haber, Krueger and Wintheiser. Motion carried.

Manager St. Laurent presented the bid information for the piping specials and piping in the Press Room, the low bidder being Valley Supply Corporation, 619 Main Street, Neenah, Wisconsin 54956 in the amount of \$932.34. Some discussion developed because of the difference of about \$500.00 between bids from Valley Supply Corporation and Clow Corporation. Moved by Commissioner Wintheiser and seconded by Commissioner Haber that the Commission award the Piping Specials and Piping Contract to Valley Supply Corporation in the amount of \$932.34. All present voting aye; Commissioners McMyler, Haber, Krueger and Wintheiser. Motion carried.

The retainer information for the "Honold Case", the retainer having been given to Mr. Crowley, was presented by Manager St. Laurent. The request for this information was discussed with Mr. Crowley on January 14, 1970 and that information would be presented as soon as possible. The "retainer check" had been cashed in January, 1970. The discussion carried over to the presentation of a retainer for Mr. Giese, Commission Attorney. Mr. Giese deferred further discussion until the next meeting.

Manager St. Laurent presented information for the present formal approval of allocating Consoer, Townsend and Associates operating report and report fees to be paid from the old "Construction Fund." This method of payment had been informally agreed upon early in 1969. Moved by Commissioner Krueger and seconded by Commissioner Wintheiser that the fees paid to Consoer, Townsend and Associates for the operating report and report be allocated from the old "construction fund". All present voting aye; Commissioners McMyler, Haber, Krueger and Wintheiser. Motion carried.

Minutes of the Regular Meeting of January 26, 1970 cont.

As carried over from executive session, the Commission agreed to adjust the monthly fee for the alternate Chemist. Moved by Commissioner Krueger and seconded by Commissioner Haber that the fees paid the alternate Chemist be a minimum of \$75.00 per month with a maximum of up to \$500 per month allowed for additional services. All present voting aye; Commissioners McMyler, Haber, Krueger and Wintheiser. Motion carried.

Manager St. Laurent presented an oral report of existing Plant Operations. The present status of the existing contracts are:

- A. The refractory contractor has completed the work on the No. 1 furnace except for the Detrick Tile Bull Nose and except for the Detrick Tile Breeching Roof on the No. 2 Furnace which now allows resumption of incineration by the No. 1 Furnace if needed.
- B. The breeching piping contractor has delivered the stainless steel breeching piping, fulfilling the contract obligations with final payment pending.
- C. The load cell contractor has removed the cell units to his factory in Milwaukee. There may be some delay, beyond the contractor's control, to deliver the Detrick tile and to replace the 20,000 pound load cells (another type of cell was delivered in error.)

The recommendation at this time would be not to penalize the contractors for these minor delays. The present status of the east secondary final clarifier is a plugged unit which will need to be pumped out.

The present status of incineration was a minor cross connection which was corrected immediately. The letter from Mr. Simmons and his request was discussed. Manager St. Laurent presented a letter in answer to Mr. Simmons. As this material was released to the Press, the reply was to be sent. Several union-management conditions exist in which various steps as outlined in the last negotiating session have been initiated; a difference of opinion relative to paying for overtime at the same time sick leave is in effect which may result in a formal grievance; and the recent initiation of the union safety committee which has resulted in many fine suggestions for improving safety and in some cases suggestions for improving the operation of the plant. The possibility of a member of the plant staff as a political candidate has no effect on that person's ability to perform his function for the Commission as presented by Commission Attorney.

Discussion resulted about defining the scope of refusing industrial waste from the Plant. Materials that definitely disrupt the operation of the total plant are viewed to be objectionable and can be refused after proper procedures. The discussion continued into methods used for sewer charges and the possibility of adopting the Virchow Krause and Company recommendations relative to sewage costs. The Sewage Rate Schedule Committee will have Commissioner Haber, Chairman, and Commissioner Metz when he joins the Commission with Attorney Giese and Manager St. Laurent as advisors to the Committee. It was suggested to prepare the material so that it could be submitted for legislative implementation prior to December 31, 1970.

The American Pipe Services Report folder was handed out except that the report and analysis were to be delivered at a later date. At the final submission, two copies of the Report will be made available for each of the two Cities, one for the Director of Public Works and one for Council.

A letter is to be sent to the Kimberly-Clark Lakeview Mill that they are to expect final negotiations and agreement of charges to be retroactive to January 1, 1970.

There being no further business, moved by Commissioner Krueger and seconded by Commissioner Wintheiser that the meeting be adjourned. All present voting aye.

  
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President

  
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Secretary

MEETING BETWEEN KIMBERLY-CLARK LAKEVIEW MILL AND THE NEENAH-MENASHA SEWERAGE COMMISSION

February 4, 1970

The meeting was opened by Commissioner Krueger, Chairman of the Kimberly-Clark Negotiating Committee, on February 4, 1970 at 4:00 P.M. Present at the meeting were Mr. Ray Jankowski of Kimberly-Clark and Commissioners Haber, Krueger, Wintheiser, and Manager St. Laurent of the Neenah-Menasha Sewerage Commission. The meeting was open to the public and Mr. Bill Hurlle of the Post Crescent attended the meeting.

As an introduction, Commissioner Krueger read the letter of transmittal relative to the proposal presented to Kimberly-Clark. It stated in part, after some delay caused by the finalizing of the 1970 tax rates, there is only one fair and equitable formula; the property tax basis for the daily allowable hydraulic flow and suspended solids, an updated Virchow, Krause and Co. formula for exceeded quantities and a yearly contract which will reflect increases in the budget.

The City of Fond du Lac continued by Commissioner Krueger, had a study prepared by the John A. Strand and Associates Inc., of Madison. A program was developed for charging for sewage treatment services. This charging accounted for a basic charge at 75% of the water "bill" or an equivalent water "bill", pre-treatment assessment as determined for a specific waste, a B.O.D. charge at \$0.0115 per pound and a suspended solids charge at \$0.011 per pound. Industry outside the city using the services of the waste water treatment pay for their share of the costs plus a surcharge.

Three industries within the city will be charged the following (in addition to their tax) for sewage treatment on a trial basis for three years.

Rueping Tannery	\$153,058
Galloway-West	29,794
Tolibia Cheese	10,292

Mr. Martin of the Green Bay sewerage system confirmed that they charge for suspended solids and B.O.D. as an additional cost to the user.

As presented from the proposal, Kimberly-Clark sent to the Neenah-Menasha Plant in 1969 from January 1, 1969 to December 31, 1969, 52,017 gallons of sewage during their 339 working days. The tax information came from in part from Section 607 on the map on file in Oshkosh. As again presented, this is the only fair method to provide services to Kimberly-Clark Lakeview Mill.

As countered by Mr. Jankowski, is it fair to assess Kimberly-Clark Lakeview Mill at the same tax rate as comparable industries within the Cities and limit the volume they can waste to the Plant.

Yet some industries, as recounted, do not use the facilities of the Neenah-Menasha Sewerage Commission in the same ratio as their assessment as compared to their usage. Industries that are plugging up the plant will pay for the cost of the operation. As previous agreements and income from Kimberly-Clark will show over the past several years, the Plant has lost according to the bond and debt retirement costs. It was brought out that past experiences did not occur during Mr. Jankowski's time at the plant and this should not be part of the existing discussion. As for the costs above the minimum shown on the proposal, this could be an updated Virchow-Krause formula. According to the recommendation of December 20, 1968, Virchow-Krause proposed \$32.37 per million gallons and 0.0192¢ per pound of suspended solids. In addition, the Commission added a 25% surcharge and this is a fair and acceptable formula to Kimberly-Clark.

As brought out by Commissioner Haber, since Kimberly-Clark was not incorporated into the City of Neenah, the Commission was not compelled to accept all the flow from Kimberly-Clark Lakeview Mill and this would be put into the contract. What Lakeview has given to the Plant, we don't want. The councils have to be sold that the payments received for the costs to the plant are fair with equal treatment to everyone in the Cities. There should be a different way to collect waste disposal. There should be an ordinance preventing shock loads from coming to the plant. Relative to ordinances, Menasha has none and Neenah has a one paragraph long regulation. Someone outside the City cannot expect the same treatment as someone in the City.

As presented by Mr. Jankowski, Kimberly-Clark needs to know the unit cost of treatment and it is disturbing that a limitation is placed on the volume to be sent at the assessed valuation fee when industries within have no such limitation.

Minutes of the meeting between Kimberly-Clark Lakeview Mill and the Neenah-Menasha Sewerage Commission  
Cont.


As for Fond du Lac costs, the following is the costs K-C has received

B.O.D. 0.0115¢ per pound  
Suspended Solids 0.011¢ per pound  
and 65% of water usage.

What will be the complete cost of the proposal? As per the questionable metering and sampling, K-C proposes that the Commission build and maintain their own metering and sampling stations. Kimberly-Clark tries their utmost to keep this sampling and measuring system in top notch condition at all times maintained Mr. Jankowski. If it were for their own purposes, they would like to be treated all the way as citizens of Neenah and Menasha. The workers of Lakeview live in Neenah and Menasha. As for the flow sent to the Plant in 1969, they were reduced on purpose. There should be an upper limit as presented now by Mr. Jankowski.

As for the units Commissioner Haber indicated that these could be as much as 1/3 more than the present billing for treatment. As a possibility the unit costs could be prorated according to the budgets of the years used for computation.

At this time it was moved by Commissioner Haber that the meeting be adjourned.

  
Chairman

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting  
February 10, 1970

The meeting was called to order by Commission President McMyler.

Present: Commissioners McMyler, Krueger, Haber, Wintheiser and Commissioner elect Donald Metz; Attorney Giese, Manager St. Laurent, Paul Rippl, Superintendent Schuelke, Alderman Steber, Alderman Schuerle. Mr. Russ Stevenson and Bill Alberg of American Pipe Services were also present.

The minutes of the Regular Meeting of January 26, 1970 were approved and ordered placed on file.

Communications were read and ordered placed on file.

Commission Attorney Giese administered the oath of office to Mr. Donald Metz and he was declared officially appointed to fill the vacancy of Commissioner-at-large and to serve a term of 6 years. Commission welcomed Mr. Metz to the Commission.

Commissioner McMyler read the excerpt of the Special Meeting of February 25, 1969 establishing an annual reorganization of the Commission. The annual organization election was held with each officer to hold a one year term as previously established.

Commissioner McMyler was nominated by Commissioner Haber for re-election for President, seconded by Commissioner Krueger. All voting aye. Commissioner Wintheiser moved that nominations be closed, seconded by Commissioner Metz. All voting aye. Moved by Commissioner Krueger, seconded by Commissioner Wintheiser that the Secretary cast a unanimous ballot for Commissioner McMyler for President. All voting aye. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Haber that Commissioner Wintheiser be re-elected Vice President of the Commission. All voting aye. Commissioner Wintheiser re-elected Vice President by unanimous ballot.

Moved by Commissioner Haber, seconded by Commissioner Wintheiser that Commissioner Krueger be re-elected Secretary of the Commission. All voting aye. Commissioner Krueger re-elected by unanimous ballot.

Mr. Russ Stevenson of the American Pipe Services presented to the Commission their comprehensive report on the televising and cleaning of the Commission's interceptor sewer. Mr. Stevenson also recommended a meeting with the councils of both cities to see what further steps should be taken. He also stated that because of technical difficulties the showing of the television film of the work accomplished would have to be at a later date. He also stated that the Interceptor sewer was in very good condition and with proper maintenance and periodical cleaning should last as long as any other properly designed and constructed sewer system. Commission President McMyler commended Mr. Stevenson on his fine report and also work done in cleaning of the interceptor sewer by American Pipe Services. Commission authorized Manager St. Laurent to analyze the report and lay out a program of cost of maintenance for

future years. Manager St. Laurent was instructed to write letter to industry to take action and make repairs as suggested in report. Commissioner Krueger questioned if this was our duty or cities' duty. It was also suggested that the Commission write industries through our attorney if nothing is done to comply with requests for repairs.

Manager St. Laurent reported to the Commission on progress being made by the consulting firm of Consoer, Townsend and Associates. Manager St. Laurent informed the Commission that Consoer, Townsend and Associates have presently two men full time on the project and that they are near to completion of chlorination improvements plans and specifications to be sent to the State of Wisconsin. Manager St. Laurent asked if it were Commission's wish to have Consoer, Townsend and Associates review the rebuilding of the coil vacuum filter and include this information in the complete report and Commission agreed it should wait for the full Report.

Commissioner Krueger read and discussed his report as Chairman of the Kimberly-Clark Negotiating Committee, on charges for services to Lakeview Mill on a tax base fee. Commissioner Wintheiser stated that Mr. Jankowski of Kimberly-Clark Corp. agreed the tax base fee was fair based on cost of operation, but disagreed on the low allowable amount of gallons of flow and pounds of solids to enter plant. Commission President, McMyler recommended the updating of the Virchow-Krause figures based on 1970 budget. Manager St. Laurent was instructed to prepare a letter to Mr. Jankowski of Kimberly Clark for charges based on a tax base plus the updated Virchow-Krause figures. This letter to be first mailed to all Commissioners for review.

Commissioner Haber reported on Sewage Rate schedule and stated the Commission would have to update the Virchow-Krause report and recommended a model ordinance for sewer charges for residential, commercial and industrial users.

Manager St. Laurent informed the Commission that the east secondary final clarifier was presently out of service because of the heavy sludge plugging the piping within the settling tank. When asked if the Neenah-Water Plant sludge caused the problem it was considered a possibility that the material in the tank could have been the carry over during the two week portion of the line sludge study when the secondary treatment process was using 1/2 of the activated equipment and including the east secondary final tank only. There was a minor fire in the refuse collection pit which was put out by the Fire Department. With the water in the pit, the wet refuse was only partially incinerated and was of greater expense to process.

Manager St. Laurent informed the Commission that the refractory work by the Crichton Corp is just about complete and recommended a partial payment No. 2 in the amount of \$4,950.00 August Winter and Sons have completed delivery of breeching piping and recommended payment of contract in the amount of \$3,114.00. Fairbanks Morse Inc. has completed repair to Load Cells, repair of the weighing station and recommended payment of the contract in the amount of \$3,896.00. Manager St. Laurent informed the Commission that he contacted Consoer, Townsend and Associates for information on chlorination equipment and they were in the process of putting the Fischer and Porter Company under contract. The Allan Engineering Co. contract for 22 valves has been signed and the Valley Supply Corp. contract will be returned shortly.

Moved by Commissioner Wintheiser, seconded by Commissioner Krueger that partial payment No. 2 to the Crichton Corp. in the amount of \$4,950.00 be approved and ordered paid. All present voting aye; Commissioners McMyler, Haber, Metz, Krueger and Wintheiser. Motion carried.

Moved by Commissioner Wintheiser, seconded by Commissioner Metz that payment to August Winter and Sons Inc. for contract for breeching piping in the amount of \$3,114.00 be approved and ordered paid. All present voting aye; Commissioners McMyler, Haber, Metz, Krueger and Wintheiser. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Haber that payment to Fairbanks Morse, Inc. for contract for load cell repair in the weighing station in the amount of \$3,896.00 be approved and ordered paid. All present voting aye; Commissioners McMyler, Haber, Metz, Krueger and Wintheiser. Motion carried.

Manager St. Laurent discussed with the Commission the 1970 Capital Expenditures budget and how we should proceed for study and contracts. Manager St. Laurent presented information about a different type of positive displacement pump other than the piston type. Manager St. Laurent questioned if Consoer Townsend and Associates should handle the preparation of plans and specifications or if he should. Commissioner Haber suggested that Consoer, Townsend and Associates handle the work. They would then be held responsible and to hold off until the Commission gets the full report on the evaluation of the plant from them. Manager informed the Commission that he would try to get as much information as soon as possible. Commission President McMyler, suggested getting price information on the rotational positive displacement pump.

Status of Account #24 covering 1969 expenditures paid from 1970 Budget was discussed by Commission. Attorney Giese advised sending letters to councils advising them of the amount outstanding from 1969 budget.

Commission approved recommendation by Manager St. Laurent to send 3 men to operators conference at Appleton, Wisconsin February 24, 1970.

Minutes of the Regular Meeting of February 10, 1970 cont.

Manager St. Laurent informed the Commission of the American Pipe Services Forum to be held in Milwaukee, Wis. March 10-11-12, 1970.

Commission President, McMyler, appointed Commissioner Metz to the labor negotiating committee.

Manager St. Laurent reviewed COG Report with Commission.

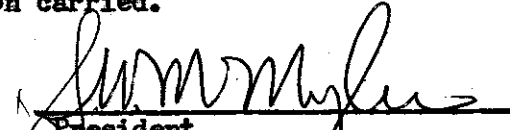
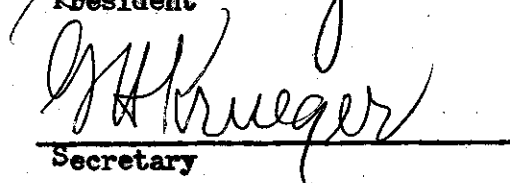
On motion by Commissioner Krueger, seconded by Commissioner Wintheiser operating fund vouchers #1406 thru #1563 for the month of December, 1969 in the amount of \$85,060.07 were approved. All present voting aye; Commissioners McMyler, Haber, Metz, Krueger and Wintheiser. Motion carried.

Commissioner Haber suggested that Attorney Giese prepare a letter for Government Aid for major changes in the plant. Attorney Giese was so authorized by the Commission.

Commissioner Krueger questioned payment of fee to attorney Crowley and how much of a fee should be returned to the Commission. Attorney Giese authorized to check this out.

Manager St. Laurent informed the Commission that the Assistant Superintendent Kosiorek has attained his grade 4 operators certificate and requested a salary adjustment. The matter was deferred until the next meeting, at which time it will be reviewed.

On motion by Commissioner Krueger, seconded by Commissioner Wintheiser the meeting was adjourned. All present voting aye. Motion carried.

  
President  
  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting  
February 23, 1970

The meeting was called to order by Commission President McMyler.

Present: Commissioners McMyler, Haber, Krueger, Metz and Wintheiser; Attorney Giese, Manager St. Laurent and Larry Michaels, Director of Public Works for the Fox Valley Council of Governments.

Absent: Alderman Steber and Alderman Schuerle

The minutes of the Regular Meeting of February 10, 1970 were approved and ordered placed on file.

Manager St. Laurent introduced Larry Michaels of the Council of Governments. Larry Michaels presented information about the Solid Waste Disposal Study and touched upon the recommended plan for the Fox Valley area. The recommended plan proposes a sanitary landfill operation, two transfer stations and continuation of the Neenah-Menasha Incinerator. In the question of \$650,000 for air pollution control equipment was for anticipated expenditures to meet the state standards. It was expected that precipitators would be used for this purpose and state standards are as yet to be set up and would restrict air pollution to "X" number of pounds per cubic foot of gas emission. Since the expected \$650,000 figure ~~is a~~ ~~at this time, it has been suggested that~~ ~~at this time, it has been suggested that~~ this particular \$650,000 figure would not be restrictive for the whole project. A question was raised about the Donahue and Associates recommendation for incineration for the City of Oshkosh and yet, in the COG report, they recommend that sanitary landfill is the most economical method of operation. It was explained that for the Fox Valley area sanitary landfill is most desirable method of operation since the incineration of this material would not include incineration of waste water treatment sludge as the plans recommend for the City of Oshkosh. In continuation of the discussion it was emphasized that the cost of landfill seemed to be the most reasonable method of operation. After land filling it is proposed that the surface areas be used for park purposes, however it has not been determined at this time who would own or maintain these created parks in the future.

In the explanation of the continuing program, the Fox Valley Council of Governments proposes an implementation program where various phases of the total program are outlined. As proposed for implementation, the regional governments are to adopt the long range regional solid wastes disposal program based on the COG report, have the COG unit prepare



Minutes of the Regular Meeting of February 23, 1970 cont.

a detailed plan for inaugurating the regional program, have the various agencies requiring the solid wastes disposal program sign and ratify the regional program, determine the financial arrangements, adopt an election schedule for a General Obligation bond issue, acquire landfill and transfer station sites, construct the new facilities, hire operating personnel and begin operation. It would also seem that the proposal would require the Neenah-Menasha Sewerage Commission Superintendent and Staff fall under the jurisdiction of the Fox Valley Council of Governments.

The present COG Commission would serve as the Commission for all the units of operation; but in voting, a weighted system relative to population or financial support might be adopted. A discussion developed relative to the recent orders from the State of Wisconsin for uniform regulations controlling landfill operations. The Manager reported that he had a discussion with Jim Lehrer, the ash hauling contractor, that his landfill operation for the Neenah-Menasha Sewerage Commission will change substantially relative to the Wisconsin regulations. It was agreed with Jim Lehrer to develop the cellular type of landfill operation on an experimental basis in order to determine the costs for this operation and that we would reimburse the additional expenses.

Manager St. Laurent reported on the progress of Consoer, Townsend and Associates that the plans and specifications, recently received, were submitted to the state at the same time. It was indicated the expected cost for these facilities may be higher than the original estimates. A discussion developed in comparing the original plan as submitted in the October, 1969 meeting vs the plan as presently developed. In comparing areas, the earlier plan had a 34' x 52' building under the roof with half that area enclosed. The latter plan has a 33' X 60' structure with the total area enclosed. In addition, the latter plan has facilities for storing ten (10) 1 ton cylinders which will meet our present needs. A portion of the enclosed area could be utilized for a future laboratory, future maintenance shop or future storage for chlorine cylinders. In the discussion of comparable costs, the Commission decided to wait until the cost estimate has been submitted by Consoer, Townsend and Associates for the latter plan before deciding what action should be taken. Manager St. Laurent continued to report that Consoer, Townsend and Associates presently have two full-time engineers engaged in Commission-related work. The two men are Peter Laubenheimer and Robert Bella. These two men were at the plant from February 17 - 20 and investigated conditions within the plant, industrial facilities within the Cities of Neenah and Menasha and other sources of information for the forthcoming Report.

In review of the proposed letter to Mr. Jankowski of Kimberly-Clark a discussion developed relative to the total gallons of effluent which averaged about 230,000 gallons daily over the past 18 years and total pounds of suspended solids to be allowed within the proposed tax base fee including the 25% surcharge. It was agreed by the Commissioners to allow up to 250,000 gallons of effluent and up to 1,750 pounds of suspended solids daily. Additional services provided over and above the foregoing limitations are to be set at a rate in direct proportion to the proposed budgets, 1968-1970. The rate for larger gallonage of effluent is \$70.43 per million gallons and the rate for greater volumes of suspended solids is 4.18¢ per pound of suspended solids. In order to expedite the contractual implementation, it was suggested that an interest charge be levied against the proposed charge in the amount of 3/4 of 1% per month and that a deadline be determined for contractual agreement. Moved by Commissioner Wintheiser and seconded by Commissioner Haber that Commission Attorney Giese draw up a contract for Kimberly-Clark Lakeview Mill in regard to the use of services provided by the Neenah-Menasha Sewerage Commission. All present voting aye; Commissioners Haber, Krueger, McMyler, Metz and Wintheiser. Motion carried. Discussion also included a proposal that when the Town of Menasha Sanitary District Plant commences operations, the Lakeview Mill effluent will be the District's responsibility. Commission Attorney Giese prepared a summary of existing statutes relative to sewage charges as exist in the State of Wisconsin. These were submitted to members of the Commission and the Manager. Commission Attorney proposed that the Commission recommend a policy for sewage rates to each of the two Cities and they can initiate and establish rates.

The recently submitted American Pipe Services Report's review by the Manager is to be submitted in writing for further evaluation. The proposed letter to industries concerning clear-water infiltration is to be submitted as early as possible so that the answer to these letters may be presented at the next Commission Meeting. A proposed combined meeting of Neenah, Menasha, Commission and Industry is to be held in the Menasha Council Chambers March 9, 1970 at 7:00 P.M.

Manager St. Laurent presented his oral report on various items concerning the plant and operation. A recently received telephone call from the law offices of Robert Weber was a request for various organizational and legal information concerning the operation of the Neenah-Menasha Sewerage Commission. The Commission referred further contact to Mr. Giese for consideration.

The east final clarifier is presently being pumped out and soon to be put back on line and to start again collecting data for a comparison to the lime sludge data received from the Neenah Water Plant. The charging hopper on the #1 furnace is under repair to prevent a smoke problem. With completion, the plant will operate two furnaces on the 26th and 27th to reduce

Minutes of the Regular Meeting of February 23, 1970 cont.

refuse in the pit to empty. Sometime early the 28th it is expected to discontinue incineration and commence wet hauling so that a house cleaning, inspection and needed repairs can be completed during this temporary partial shutdown. On the 2nd and 3rd the pit will be used for storage of refuse at the time housecleaning and repairs are being accomplished on various critical portions of the incineration operation. Normal operations will resume on March 4.

The Detrick tile delivery still delays completion of the refractory reconstruction contract by the Crichton Corporation. Delivery is expected soon for both the valve and piping contracts. The review of the annual salary of the Assistant Superintendent, contingent upon operator certification, was presented. Moved by Commissioner Metz and seconded by Commissioner Krueger that the Assistant Superintendent's salary be increased by \$200 annually for the year 1970. All present voting aye; Commissioners Haber, Krueger, McMyler, Metz and Wintheiser. Motion carried.

Studies for treatment and sludge treatment without the presence of a lime sludge is planned to start again. After the same data has been sent to Consoer, Townsend and Associates and evaluated along with the treatment that included lime sludge, a joint meeting with the Neenah Water Plant and the Neenah-Menasha Sewerage Commission will be arranged.

The Manager brought to the attention of the Commission the new flood light in front of the plant for protective purposes. The budget for 1970, according to Commission instruction, will be adjusted by the Manager to agree with the allocations approved by the Cities of Neenah and Menasha.

Aerators, as produced by NAMCO, were discussed and because of some financial difficulty this system is tabled.

Manager St. Laurent informed the Commission that the auditor has been called to prepare final audit for the year 1969 and they are the same firm used last year; Schenck, Derscheid, Kusnzli, Starkeviant and Co.

The Manager brought to the attention of the Commission a problem relating to incineration of animal carcasses. The major problem is that within the incineration operation animal carcasses are but partially consumed. Moved by Commissioner Wintheiser, seconded by Commissioner Haber that the Commission adopt a policy to refuse animal carcasses of any kind. All present voting aye. Motion carried. It was suggested that Consoer, Townsend and Associates request the major industrial users provide the Commission with various data about the wastes sent into the sanitary sewers and provide information about future developments.

On motion by Commissioner Wintheiser, seconded by Commissioner Haber that the meeting be adjourned. All present voting aye. Motion carried.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 10, 1970

Meeting called to order by Commission Vice President Wintheiser.

Present: Commissioners Wintheiser, Krueger and Haber, Attorney Giese, Manager St. Laurent Paul Rippl, Alderman Steber and Alderman Schuerle. Peter Laubenheimer, Bob Bella and Tony Sterba of Consoer, Townsend and Associates were also present.

Absent: Commissioners McMyler and Metz

Minutes of the regular meeting of February 23, 1970 were approved and ordered placed on file.

Communications were read and ordered placed on file.

Manager St. Laurent read a letter from Consoer, Townsend and Associates relative to estimated construction cost for chlorination facilities itemized for each contract, section I - General Construction and Process Piping \$82,500; section II - Electrical \$11,500; section III - Plumbing \$5,000; section IV - Heating and Ventilation \$12,000 for a total of \$111,000. Equipment would be an additional \$16,020. Commission discussed, at length,

Minutes of the Regular Meeting of March 10, 1970 cont...

the project with Mr. Peter Laubenheimer, of Consoer, Townsend and Associates. Manager St. Laurent recommended to Commission that even if project is expensive the addition is necessary for the purpose of future expansion. Manager St. Laurent recommended going ahead with construction. Attorney Giese suggested looking into grants and aids in conjunction with this project and also stated that grants could be retroactive. Moved by Commissioner Krueger, seconded by Commissioner Haber that the Commission proceed with chlorination facility adjacent to existing building and authorize the advertising for bids immediately. Bids will be opened Friday, April 10, 1970. Voting aye: Commissioners Krueger and Haber. Voting nay; Commissioner Wintheiser. Motion carried. Contract for chlorination equipment was signed by Vice President Wintheiser and Secretary Krueger.

Commission discussed interim progress report with Mr. Peter Laubenheimer of Consoer, Townsend and Associates. He stated that the data will probably be collected by April 1 but the report could not be presented by then. He stated that a thorough study of industrial usage could not be made on the present time schedule. Mr. Tony Sterba of Consoer, Townsend and Associates stated that the Cities should expedite, as soon as possible, the separation of clear water from the sanitary system. The Bergstrom effluent problem was not included in the study, Mr. Laubenheimer stated, and should be a separate study and report. He did not recommend accepting Bergstrom effluent by the plant, because the plant's present equipment cannot handle it.

Commissioner Krueger reported on progress being made by the Kimberly-Clark Negotiating Committee. Commission discussed the contract as prepared by Attorney Giese. The Contract, as proposed, would be from January 1, 1970 to December 31, 1970 for a flat fee of \$60,279.60 to be paid in monthly installments of \$5,023.30 with added charges for any month that exceeds 250,000 gallons or 1750 pounds of suspended solids at the rate of \$70.43 per each million gallons of effluent and \$4.18 for each 100 pounds of suspended solids. The agreement provides that Commission personnel will have the right at any time to inspect both the measuring and sampling equipment on the firm's property. Moved by Commissioner Krueger, seconded by Commissioner Haber that agreement on Kimberly-Clark charges, as prepared by Attorney Giese, be approved and Commission officers execute and present to Kimberly-Clark for execution on or before March 24, 1970. All present voting aye; Commissioners Wintheiser, Krueger and Haber. Motion carried.

Commissioner Haber informed the Commission there was no additional information to report on Sewage Rate Study Committee at this time.

Manager St. Laurent discussed Manager's Report with the Commission.

Manager St. Laurent informed the Commission that all piping specials and piping have been delivered by the Valley Supply Corporation as per contract and recommended authorization of full payment less the 10% partial payment No. 1 of \$5,108.40. Moved by Commissioner Haber, seconded by Commissioner Krueger that full payment less 10% in the amount of \$5,108.40 for the 22 valves be authorized. All present voting aye; Commissioners Wintheiser, Krueger and Haber. Motion carried.

Manager St. Laurent recommended holding up the payment of Invoice dated February 23, 1970 from American Pipe Services in the amount of \$13,583.75 because completion of the report and some detailed information may still be justified. Following a discussion the Commission placed payment on a future agenda.

Moved by Commissioner Haber, seconded by Commissioner Krueger that operating fund vouchers #1 thru #128 for the month of January, 1970 in the amount of \$59,160.13 be approved. All present voting aye; Commissioners Wintheiser, Krueger and Haber. Motion carried.

Commissioner Krueger again questioned payment of \$500 to Attorney Crowley relative to the Honold suit. Attorney Giese informed the Commission that he was in contact with Attorney Crowley and asked him to submit a detailed expenditure of the funds.

Attorney Giese informed the Commission that Federal aid for Plant expansion could be obtained, and that he has compiled a report on federal grant and aids which might be available. He suggested that the Commission Attorney and Manager St. Laurent in conjunction with officials from Neenah and Menasha contact State and federal agencies for aid and grants in view of the work the Commission is doing in hiring engineers to study future plant expansion. Moved by Commissioner Haber, seconded by Commissioner Krueger to authorize the Commission Attorney and Manager St. Laurent to communicate with necessary governmental agencies in co-operation with the Cities of Neenah and Menasha governments if necessary, regarding possible financial aid for engineering services, cost of construction, etc. regarding plant expansion. All present voting aye. Motion carried.

On motion by Commissioner Haber, seconded by Commissioner Krueger the meeting was adjourned. Motion carried.

*Thomas W. Wintheiser*  
Vice-President

*W. Krueger*  
Secretary

NEENAH-MENASHA SEWERAGE  
COMMISSION

Regular Meeting  
April 14, 1970

Meeting called to order by Commission Vice-President Wintheiser.

Present: Commissioners Wintheiser, Krueger, Haber and Metz; Attorney Giese, Manager St. Laurent, Paul Rippl, Alderman Steber and Alderman Schuerle. Peter Laubenheimer and Bob Balla of Consoer, Townsend and Associates were also present.

Minutes of the regular meeting of March 10, 1970 with a correction made were approved and ordered placed on file.

Communications were read and ordered placed on file.

Commission discussed the recent labor negotiations. The memo of Agreement, the result of mediation, between the Commission and Wisconsin Council of County and Municipal Employees, Local 1541 was discussed. Moved by Commissioner Metz, seconded by Commissioner Haber to sign and accept Memo of Agreement. All present voting aye; Commissioners Wintheiser, Metz, Haber and Krueger. Motion carried. Commission Vice-President Wintheiser and Manager St. Laurent signed the Memo Agreement. Commissioner Krueger asked if Mr. Hesson of Hesson & Goode, Industrial Consultants, would draw up labor contract. He was informed that Manager St. Laurent and Mr. Hesson would work together to draw up a new labor contract.

As reported by Peter Laubenheimer of Consoer, Townsend and Associates, the drawings for the Chlorine Equipment Contract are being reviewed and will be checked with the Chlorine Facilities before approval and return to the manufacturer.

Progress report from Consoer, Townsend and Associates, consulting engineers, was presented, read and discussed by Mr. Peter Laubenheimer. He informed the Commission that this letter was a summary of their recommendations and construction cost estimates. The estimated construction cost for the 1985 design period would total \$15,500,000. He informed the Commission that modifications and expansion were needed now because of higher degree of treatment required by the Wisconsin Department of Natural Resources. Commissioner Metz questioned engineering contract and would like a more complete breakdown. He was informed that Mr. Brask and Mr. Van Kirk of Consoer, Townsend and Associates answer the question on commitments of the Engineering Firm. Commission Vice-President Wintheiser informed the Commission that it would take a special meeting to discuss the report and contract. Commissioner Krueger stated he would appreciate a more comprehensive report on industrial flow, to impose service charges to industry to aid in the payment of cost for additions to plant. Commissioner Haber suggested terminating discussion until the final report is presented sometime this month.

The letter from Mr. Laubenheimer of Consoer, Townsend and Associates relative to low bidders on chlorination facilities was read and discussed. He recommended checking out the bid from Azco, Inc. for Section III Plumbing, and Section IV Heating and Ventilation, because they were considerably lower than the Engineer's estimate. He was informed by Manager St. Laurent that the firm had performed good work in the past and that Azco, Inc. was a reputable concern. Mr. Laubenheimer then recommended the low bidders be awarded the contracts. Moved by Commissioner Haber, seconded by Commissioner Krueger that the Commission award Contract for Section I - General Construction and Process Piping to Theo Utschig and Son, low bidder, for the amount of \$104,663.00 and that the officers of the Commission be authorized to execute the contract. All present voting aye. Commissioners, Wintheiser, Metz, Haber and Krueger. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Haber that the Commission award Contract for Section II, Electrical, to Boehm Electrical Service, Inc., low bidder, for the amount of \$9,600.00 and that the officers of the Commission be authorized to execute the contract. All present voting aye; Commissioners Wintheiser, Metz, Haber and Krueger. Motion carried.

Moved by Commissioner Metz, seconded by Commissioner Haber that the Commission award contract for Section III - Plumbing, to Azco, Inc., low bidder, for the amount of \$6,066 and that the officers of the Commission be authorized to execute the contract. All present voting aye; Commissioners Wintheiser, Metz, Haber and Krueger. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Krueger that the Commission award Contract for Section IV, Heating and Ventilation, to Azco, Inc., low bidder, for the amount of \$8,264.00 and that the officers of the Commission be authorized to execute the contract. All present voting aye; Commissioners Wintheiser, Metz, Haber and Krueger. Motion carried.

Commission discussed Kimberly-Clark Contract for Lakeview Mill. Commissioner Metz recommended closed session to further discuss the Kimberly-Clark Lakeview Mill Contract with the Commission Attorney. Commission Attorney Giese, informed the Commission that this was legally possible in order to further consult legal aspects with Commission Attorney. Commissioner

Minutes of the Regular Meeting of April 14, 1970 cont.

Krueger stated they should take contract or cut them off. Commission agreed to postpone action on Kimberly-Clark problem until after the executive session at the end of the regular meeting.

Commissioner Haber informed the Commission there was no additional information to report on by Sewage Rate Study Committee at this time. Commissioner Metz informed the Commission that he would make a further study of sewage charges being made by another City for industry.

Ordinance Committee informed the Commission there was no additional information to report on proposed Ordinance. Commissioner Krueger suggested the setting of a date for settling ordinances and that the review of the Ordinance be ready for the next meeting.

The Commission, because of the heavy work load, discussed bi-monthly meetings and changes of meeting night. All present agreed that the bi-monthly and meeting night changes were needed. Moved by Commissioner Metz, seconded by Commissioner Haber that the Commission Meetings be held on the second and fourth Mondays of each month at 7:30 p.m. in the Commission Offices. All present voting aye. Motion carried. The next scheduled meeting to be April 27, 1970 at 7:30 P.M.

Manager St. Laurent informed the Commission that the trucking of chlorine tank cars was being investigated at the present time.

Manager St. Laurent informed the Commission that the two major drums on the Crane have experienced considerable wear and should be replaced as early as possible. On information he received from manufacturer the cost would be between \$9,000.00 to \$10,000.00 with a minimum of 6 months to get the parts. He also informed the Commission that he would look into getting local firms to manufacture the drum parts. Consistent with Municipal regulations specifications for bidding purposes will have to be prepared and submitted to Commission for action.

Manager St. Laurent recommended to Commission the final payment in the amount of \$5,967.00 to the Crichton Corp. for Refractory Reconstruction Contract. He also reported that the work was fully completed and satisfactory. Moved by Commissioner Krueger, seconded by Commissioner Haber that the final payment on Refractory Reconstruction Contract, in the amount of \$5,967.00 be approved. All present voting aye; Commissioners Wintheiser, Metz, Haber and Krueger. Motion carried.

Manager St. Laurent recommended to Commission the payment to Consoer, Townsend and Associates for Engineering services performed from the Construction Fund in the amount of \$5,432.24. Moved by Commissioner Haber, seconded by Commissioner Krueger that payment to Consoer, Townsend and Associates for Engineering services performed from the Construction Fund in the amount of \$5,432.24 be approved. All present voting aye; Commissioners Wintheiser, Metz, Haber and Krueger. Motion carried.

Manager St. Laurent reported to Commission that a new bookkeeping system for Commission books was being set up and the quarterly financial report will be presented early next month.

Manager St. Laurent reported to Commission that the American Pipe Services were in the process of completing their final report and that the final payment of \$5,383.73 was being held up until final report is completed. He informed the Commission that a payment of \$8,200.00 was made. Moved by Commissioner Krueger, seconded by Commissioner Haber that the Commission authorize and ratify partial payment to American Pipe Services, in the amount of \$8,200.00 All present voting aye; Commissioners Wintheiser, Metz, Haber and Krueger. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Metz that operating vouchers #129 thru #282 for the month of February, 1970 in the amount of \$63,009.15 be approved. All present voting aye; Commissioners Wintheiser, Metz, Haber and Krueger. Motion carried.

Commission Attorney Giese, presented to Commission the itemized Invoice as presented by Attorney Crowley relative to the R.P. Honold suit. Following a discussion the invoice was ordered placed on file.

Manager St. Laurent recommended the acceptance of the Auditors report of the Commission's books for the year 1969. Moved by Commissioner Krueger, seconded by Commissioner Metz that the Commission accept the auditors report and the Manager be instructed to submit a copy of the same to each City Council together with a check for the refund in the sum of \$33.53, with Neenah to receive \$16.77 and Menasha to receive \$16.76 as unexpended funds from the appropriations received from each City for 1969 operations. All present voting aye; Commissioners Wintheiser, Metz, Haber and Krueger. Motion carried.

Vice-President Wintheiser read an open letter he prepared to be mailed to former Commissioner McMyler thanking him for past efforts and service on the Commission. The Commission unanimously approved the letter for signature by Commissioners and staff. Manager St. Laurent was instructed to write letter for signatures and mail to Mr. McMyler.

Commissioner Metz recommended to Commission to have Consoer, Townsend and Associates prepare cost survey for sewage rate charges for home owners, retail outlets and manufacturing and that the Manager call Consoer, Townsend and Associates so that answers could be ready by April 27, 1970. Following a discussion it was moved by Commissioner Metz, seconded by Commissioner Haber that Manager St. Laurent phone and follow up with a letter for Consoer, Townsend and Associates to

Minutes of the Regular Meeting of April 14, 1970 cont...

explore the sewage rate schedule information. All present voting aye. Motion carried.

Commissioner Haber nominated Commissioner Krueger for the office of President of the Commission to fill the vacancy due to the resignation of Mr. McMyler. Moved by Commissioner Haber, seconded by Commissioner Metz that Commission Secretary Krueger be elected President to fill the remaining term of President until February, 1971. All present voting aye. Motion carried.


Moved by Commissioner Metz, seconded by Commissioner Krueger that Commissioner Haber be elected Secretary of the Commission to fill the term until February, 1971 due to Commission Secretary Krueger's being elected President of the Commission. All present voting aye. Motion carried.


Commissioner Krueger presented pictures taken on local pollution problems to the Commission,

Moved by Commissioner Krueger, seconded by Commissioner Haber that the regular meeting be recessed into executive session to discuss Honold suit and KC Contract. All present voting aye; Motion carried.

Following the executive session the Commission went back into regular session to record the Commission instructions to the Commission Attorney to write a letter to KC relative to the contract. Moved by Commissioner Krueger, seconded by Commissioner Haber that the Attorney be instructed to notify KC Corp. the Commission desires the contract submitted to them on March 11, 1970 to be executed by April 20, 1970 at 5:00 p.m. or to discontinue the use of the Commission's facility by said date and to notify Commission accordingly and that the check sent by KC for the period of February 15, 1970 thru March 14, 1970 be returned as not in accordance with billing by Commission. All present voting aye. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Metz that the meeting be adjourned. Motion carried.

  
 Vice-President

  
 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting  
 April 22, 1970

The meeting was called to order by Commission President Krueger.

Present: (by observation) Commissioners Haber, Krueger, Metz and Winthelser, Attorney Giese, Manager St. Laurent, Messrs. F. Joseph Sensenbrenner and Raymond A. Jankowski of the Kimberly-Clark Corporation (Lakeview Mill) and Phil Edwards and Doug Kopljen of the news media.

Commissioner Metz asked that the Kimberly-Clark representatives present their information.

Mr. Jankowski, Engineering Services Manager and Kimberly-Clark Representative stated that they were here (in the Commission Room) to pick a formula that will work in this interim period and will take this out of the courts. The interim period is the time between now and when the Lakeview Mill has completed sanitary waste disposal facilities. (The reference to court action is the temporary restraining order which was served on the Neenah-Menasha Sewerage Commission on April 27, 1970.) Relative to the deadline and including non-settlement, Mr. Sensenbrenner, the other representative for Kimberly-Clark, stated that if it were difficult for the Commission to meet the April 27, 1970 court appearance, Kimberly-Clark would be agreeable to a later date.

Commission Attorney Giese stated that the April 27 court date is quite agreeable and provides ample time for the Commission.

Commission President Krueger stated that Commission expected to get this resolved tonight. And Commissioner Metz questioned if the representatives from Kimberly-Clark had the authority to resolve the differences.

Mr. Jankowski answered that what is said tonight by the Kimberly-Clark representatives speaks for Kimberly-Clark and this agreement can be settled.

As continued by Mr. Jankowski, the negotiations have been over many sessions. For many years, Kimberly-Clark had a contract which expired February 15, 1969. At that time, the Commission submitted the Virchow-Krause formula which based a user fee for the volume and pounds of

Minutes of the Special Meeting of April 22, 1970 cont...

suspended solids in the waste from Kimberly-Clark. This agreement was reasonable to Kimberly-Clark and agreeable for the extended ten years. The updated Virchow-Krause was a fair agreement. And Kimberly-Clark submitted and paid for their required services at the Virchow-Krause rate continuously from February 15, 1969. Recently the Kimberly-Clark representatives stated that the Kimberly-Clark Corporation was presented a totally different user fee which raised the costs all out of proportion. With the changed negotiations position in the lease rate, Kimberly-Clark announced that they will treat all of their waste. The Company is committed to this change. As far as the engineering will permit, the completion will take 5 to 6 months. The Kimberly-Clark Corporation wishes to discuss reasonable charges as they phase the Commission's services out.

In the past, the Virchow-Krause formula is considered a reasonable payment. History is the basis of the formula and is to be updated. Kimberly-Clark recognizes the need to provide charges based on cost of operation plus interest plus debt retirement.

Commission President Krueger stated that when a revision based on the Virchow-Krause formula was presented when the last contract was active, Kimberly-Clark was not interested in payment relative to cost. The costs would have been between \$30,000 and \$50,000 for the years of 1966, 1967 and 1968. Now, when their need has been reduced, the Kimberly-Clark Corporation is in favor of the Virchow-Krause formula. Kimberly-Clark had stated that their needs had been reduced to a tenth of past flow. That fact is true for only the short time in 1967 when total flow was about 100 million gallons higher than recorded before or after that period.

Mr. Jankowski continued with a reference to the Manager's letter dated March 31, 1970. In the letter, the Virchow-Krause formula is updated to reflect the most recent cost figures. Kimberly-Clark is willing to apply these projections to their waste. The cost would figure to about \$500 to \$600 per month.

The Commission stated that Kimberly-Clark was informed last fall that they would be treated as any other industry. The Company was advised to pay about \$48,000 per year at the same kind of rate as any other in-City industry plus an added \$12,000 surcharge fee and a surcharge for excess treatment requirements.

The Company stated that a major point to recognize is that Kimberly-Clark sends only but a small fraction of their total wastes to the Neenah-Menasha Sewerage Commission. Kimberly-Clark has backed out on purpose and has removed 90 percent of the total sewage. It would not be fair to charge full cost for only a minor portion of the total flow. The Company's project for total waste treatment is under way. For sewage service costs, the Kimberly-Clark position is somewhere between the Virchow-Krause formula and the proposed \$5,000 per month cost. For sewage treatment services in the interim, Kimberly-Clark is willing to pay three times the Virchow-Krause formula which would amount to about \$1,500 per month.

Commissioner Metz stated that we can assume if we charge any industry in Neenah or Menasha - Gilberts, Bantas, or Neenah Foundry - the charge for services should be fair. Some industries have a large sanitary and industrial waste and others are comparatively small. In the same manner, some industries have large refuse to be disposed of and others have normal office paper waste. All of these industries share the total cost of the Neenah-Menasha Sewerage Commission in proportion to their tax rate. If the Commission were to consider the facts of need and uses of the Commission facilities similar to the Kimberly-Clark proposal it was inferred that the Commission would have to pay a "light user industry", say Banta's, a share of their tax as a rebate and this will not work out well. The Commission is interested in charging a fair amount. Whether an industry uses the services, the whole cost is run together. In summation, the Commission charges the Neenah and Menasha users, households, industry, shops, merchants a fair tax base charge.

As continued, Commissioner Wintheiser stated that the Kimberly-Clark plant improvements are their own decisions. And, if Lakeview were in the City, the Commission would have to treat the Kimberly-Clark material.

Commissioner Krueger brought out that some time ago, Kimberly-Clark stated that they would send no sludge from their clarifier to the (Neenah-Menasha) Plant. This was violated repeatedly. There was a settled solids valve that could let all the sludge enter the Interceptor. We were assured by Mr. Hollenbeck that the clarifier sludge was being sent into the sludge lagoons. When this was supposed to have happened, the lagoons were observed to be dry.

Mr. Jankowski stated that knowing Mr. Hollenbeck, he cannot believe he would deliberately lie about information.

In talking to Mr. Jankowski, Mr. Giese stated that in the City, the tax rate is fair and couldn't he see the logic of the rate charge - which was replied affirmatively. Yet Kimberly-Clark feels that for the installation of treatment facilities, the Commission should be considerate of this - again an affirmative reply. In continuing, by 1972, the industries will be required to take certain corrective actions. That industry may or may not treat their own wastes. It follows that the Commission would then have to give these industries consideration.

Commissioner Wintheiser stated that industry will have to improve and they will receive no consideration. How can the Commission not do the same to Kimberly-Clark? Attorney Giese continued that industry will remain taxpayers and the Commission cannot consider the different improvements made by industry or for lesser treatment requirements.

Minutes of the Special Meeting of April 22, 1970 cont...

Commissioner Krueger stated that a 25% surcharge for outside City services is common. If Kimberly-Clark were to purchase 1 million gallons of water from the City, they would have to pay a surcharge. And if Bergstroms bought the same amount, 1 million gallons, no surcharge would be charged.

Mr. Sensenbrenner again presented that an updated Virchow-Krause formula may be worked out.

Commissioner Metz stated that the Commission would have to stick with the fair tax rate base as presented and the Commission cannot deviate from this base. However, the maximum limits as previously conditioned could be changed.

Mr. Sensenbrenner countered that this might cause additional pollution for the five month period. This would not be a service to the taxpayers if this is done. This could be the rationale.

Commissioner Krueger stated that Little Lake Butte des Morts, if it were dammed up, could hold about 2½ billion gallons. In 1969, the Commission by-passed about 1.7 billion gallons of raw sewage and about 0.4 billion gallons of secondary sewage.

Commissioner Metz asked how the Commission could negotiate with each industry?

Commission Attorney Giese stated that the meeting was presented to the Commission reluctantly and that Mr. Sensenbrenner stated that this thing might be compromised at about \$3,000 but that this was not a proposal made by Kimberly-Clark and that he was not speaking for Kimberly-Clark.

Commissioner Haber stated that this is going to make a democracy work. Kimberly-Clark is just like anybody else. However, if this were to disrupt Kimberly-Clark and cause a lot of people to be out of work, he feels that the Commission would consider a compromise in order to have work for the people.

At this point both Commission Attorney Giese and Mr. Sensenbrenner stated more or less to the effect that there is no middle ground for compromise and therefore no agreement.

Then the meeting was adjourned.

The representatives of Kimberly-Clark left the Commission Meeting Room. After several minutes the Kimberly-Clark representatives returned and proposed that the Company pay the base fee as outlined in the previously submitted contract less the 25% surcharge, at which time the Commission was recalled to order.

The Commission requested a recess into executive session to discuss the proposal.

After the recess the following proposal was presented by Commission Attorney Giese.


- A. The charges would be retroactive to February 15, 1970
- B. That the basis of the fee would be the property tax formula less the 25% surcharge.
- C. The agreement at the base fee would be for the six month period after the date of the agreement
- D. The Kimberly-Clark Corporation would construct their treatment facilities immediately.
- E. Beyond the six month period, the 25% surcharge would become effective.

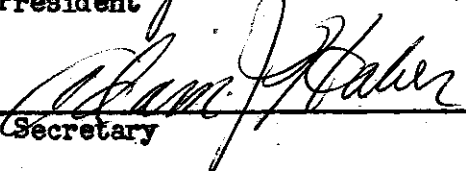
This was agreeable to the Kimberly-Clark representatives.

During some of the subsequent discussion following, Commissioner Metz asked if the limitations previously outlined in the previously submitted contract were agreeable to Kimberly-Clark and this was in agreement.

The Commission stated that they would act on this agreement at the next regular meeting on Monday, April 27, 1970. It was agreed that Commission Attorney Giese would draw up the documents and submit them to the Kimberly-Clark attorney for execution so that the agreement could be signed at the next regular meeting of the Commission.

The meeting was then again adjourned.

  
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 President

  
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 Secretary



## NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting  
April 27, 1970

Meeting called to order by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, Metz and Forsgren; Attorney Giese, Manager St. Laurent and Paul Rippl. Anthony Sterba, Gerald Brask and Peter Laubenheimer of Consoer, Townsend and Associates were also present.

Absent: Alderman Ellis.

Commission President Krueger welcomed new Commissioner, Karl Forsgren, to the Commission.

Minutes of the regular meeting of April 15, 1970 with a correction made were approved and ordered placed on file.

Manager St. Laurent presented to Commission the Engineering Report on Wastewater Treatment facilities prepared for the Neenah-Menasha Sewerage Commission. Manager St. Laurent introduced Mr. Gerald Brask of Consoer, Townsend and Associates. Mr. Brask gave a brief summation of the report and suggested that the Commission read and study report. Further questions and details on what is in the report will be given at the future meeting, Monday, May 18, 1970.

Mr. Brask also discussed with the Commission the problem of an inspection on the chlorination facility construction. He questioned if the Commission would want complete inspection for the Chlorine Building Addition facility. He informed the Commission that they would have a man available on a part-time basis from the Milwaukee area. He asked for authorization on this type of inspection. Moved by Commissioner Wintheiser, seconded by Commissioner Metz that Consoer, Townsend and Associates provide suitable inspection and supervision during construction period on chlorination facility. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Motion carried.

Mr. Brask of Consoer, Townsend & Associates informed the Commission that all prepared documents were sent out to all Contractors for signatures and performance bonds. He suggested that a pre-construction conference was in order with contractors and Commission representative. Mr. Brask discussed with Commission the changing of a sub-Contractor for Process-piping on Section I - General Construction to a sub-Contractor, who also will service Section III and IV, thereby reducing by one the number of sub-contractors on the job. Commissioner Wintheiser questioned the change of the sub-Contractor and asked the Commission to disapprove. It was suggested that Commission execute contracts then consider sub-contractor change. Commission President Krueger suggested thinking about it until next meeting.

Mr. Brask of Consoer, Townsend and Associates discussed with the Commission the request for sewage rates and charges to develop a rate to produce income for general operation to include total operation cost - debt retirement etc. Information also based on flow, B.O.D. and suspended solids. Mr. Brask also presented and discussed rate studies made by their Engineering firm for other Cities. He informed the Commission that in order for Consoer, Townsend & Associates to make a study depended on how far the Commission wants to go on this study. Commissioner Haber stated this information on cost was necessary in order to let industries know so they will know which way they will want to go. Commissioner Metz recommended that this information be made available for a special meeting to be held on May 18, 1970 to coincide with engineering report.

Commission Attorney Giese read and discussed the new contract for services provided to Kimberly-Clark Lakeview Division. He also informed Commission that officers of Kimberly-Clark signed the contract. Moved by Commissioner Wintheiser, seconded by Commissioner Haber that the contract be approved by Commission and executed by Commission officers. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Motion carried. Commission President Krueger and Commission Secretary Haber signed the contract.

Discussion on Sewage rates and sewage ordinance was deferred until next meeting.

Industrial sewage contributions discussion deferred until next meeting of May 18, 1970.

Manager St. Laurent informed the Commission of an information session to be presented by the Monsanto Co. on sewage information to which they were all invited.

Manager St. Laurent discussed with Commission the Manager's Report.

Commission Attorney Giese informed the Commission of the availability of property on Butte des Morts Street. The purchase price of the property would be \$14,000.00 if purchased before June 1, 1970. He stated his office received acceptance of the offer on April 27, 1970. The estate is handled by the Marine National Bank. Attorney Giese suggested Commission request councils of Neenah-Menasha to provide \$7,000.00 each for the purchase of the property before June 1, 1970. Moved by Commissioner Wintheiser, seconded by Commissioner Haber that the Commission President request the Cities to provide equal amounts of \$7,000.00 for a total amount of \$14,000.00 for the purchase of the properties necessary for future plant expansion to be provided on or before June 1, 1970. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Motion carried.

Minutes of the Regular Meeting of April 27, 1970 cont...

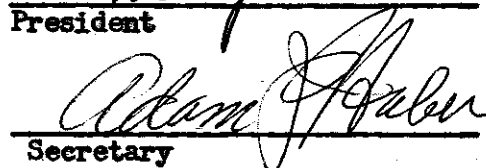
Moved by Commissioner Haber, seconded by Commissioner Forsgren that the regular meeting adjourn and the Commission President call the meeting back into executive session to discuss the Honold Suit. All present voting aye. Motion carried.

Commission Attorney reported on progress of the Honold suit. He informed the Commission that Honold's Attorney requested a trial certificate of readiness in order to get case on court calendar. He also informed the Commission of the need for additional help and would seek approval for additional counsel to represent the Commission. The Commission agreed to additional Counsel.

Commission Attorney suggested that an appointment be made with Dept. of Natural Resources to request funds for projects to improve plant operations. A Committee of Commissioner Haber, Manager St. Laurent and Attorney Giese was formed to go to Madison to meet with the Dept. of Natural Resources.

There being no further business the meeting was adjourned.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

May 4, 1970

The meeting was called to order by Commission President Krueger.

Present: Commissioners Forsgren, Haber, Krueger, Metz and Wintheiser; Attorney Giese and Manager St. Laurent.

The special meeting was called late this afternoon to consider the emergency created by a collapse of an incinerator refractory wall. Manager St. Laurent pointed out that the south portion of the refractory in the breeching between the incinerator closing gates and the stack had collapsed. The gases from the furnace were between 900°F and 1200°F and had already buckled some of the existing plate sheeting. This condition exposed the plant personnel and the entire plant to grave dangers. The inspection earlier today had disclosed this situation. With the concurrence of the President, a special meeting of the Commission was arranged. In the meantime, various refractory contractors were asked for estimates to repair the damaged areas.

Resolution:

Whereby, a breeching refractory wall collapsed in the incinerator and exposed the plant personnel and entire plant to grave dangers,

Whereby, said incinerator must be repaired immediately as it must be shut down,

Whereby, said shut down of the incinerator should be kept to a minimum to handle the garbage of the Cities of Neenah and Menasha to protect the public health and welfare of the citizens of said cities,

Be it Resolved as follows: that said repairs be commenced immediately without the letting of bids as required by Wisconsin Statutes 62.15 and that this resolution is adopted pursuant to Wisconsin Statutes 62.15 (1b).

Moved by Commissioner Metz and seconded by Commissioner Haber that the Commission adopt the above resolution. All present voting aye. Motion carried.

The cost of the work was outlined to the refractory contractors to consider the repair area at 5' 10" by 13' 10" by 30' 0" using the necessary 3/8" stainless steel anchors, high quality abrasive and first quality castable, on a 24 hour operation from start to finish and replacing a 2 inch thick block insulation and replacing a 4 inch thick castable. The following is the table of cost information:

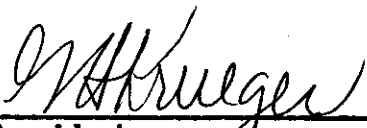
Minutes of the Special Meeting of May 4, 1970 cont...

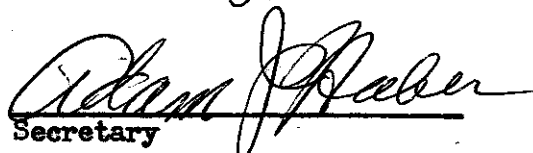
<u>COMPANY</u>	<u>TIME OF COMPLETION</u>	<u>NORMAL COST</u>	<u>ADD. COST FOR SAT. &amp; SUN. WORK</u>	<u>TOTAL COST</u>
Crichton Corp	5 days	\$11,867	\$1,800	\$13,667*
Plibrice	6½ days	11,875	2,320	14,195
A.P.Green	8 days	14,580	2,920	17,500

The Crichton Corp. bid recognizes a cost based on a \$10.00 per square foot base not considering Saturday, Sunday and Holidays wage cost.

Moved by Commissioner Haber and seconded by Commissioner Forsgren that the Crichton Corporation be authorized to repair the breeching according to their low bid. All present voting aye; Commissioners Forsgren, Haber, Krueger, Metz, and Wintheiser. Motion carried.

Moved by Commissioner Wintheiser and seconded by Commissioner Haber that the meeting be adjourned. Motion carried.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE  
COMMISSION

Regular Meeting

May 11, 1970

Meeting called to order by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, and Metz; Attorney Giese, Manager St. Laurent, Paul Rippl and Alderman Ellis.

Absent: Commissioner Forsgren

Minutes of the Special Meeting of April 22, 1970 and the Regular Meeting of April 27, 1970 were approved and ordered placed on file.

Communications through April 30, 1970 were read and discussed and ordered placed on file.

Commission President Krueger welcomed Alderman Ellis, as a representative of the Neenah City Council, to Commission meeting.

Discussion on progress report from Sewage Rate Schedule Committee was deferred until meeting with Consoer, Townsend and Associates on rates and funds.

Status of land acquisition was discussed by the Commission. Alderman Ellis stated that funding of the required amount from both Cities awaited a decision from the City of Menasha and that the finance committee of both Cities and the Commission should have a joint meeting to make one request for necessary funds. Commission President Krueger stated his letter to the Mayor and Councils of both Cities informed them of the cost of the property and the need of the property for future expansion. Alderman Ellis stated he would take the information back to the finance committee of the City of Neenah and will recommend funds for the purchase of the property.

Status of proposed ordinances for each City for regulation of Sewer use was discussed at length. Manager St. Laurent read and discussed definitions and the meaning of terms used in the proposed ordinance, in order to develop a model ordinance. Attorney Giese stated he saw no reasons for changing of definitions of terms in the model ordinance in the 1968 Regulation of Sewer Use manual. He also stated that the ordinance be identical for each City, but would have to be acted upon independently by each City. The Commission authorized Attorney Giese and Manager St. Laurent to draw up ordinance and have it ready for next regular meeting of May 25, 1970. Moved by Commissioner Haber, seconded by Commissioner Wintheiser that Attorney Giese and Manager St. Laurent draft the ordinance and submit to the City of Neenah and the City of Menasha for adoption. All present

Minutes of the Regular Meeting of May 11, 1970 cont...

All present voting aye. Motion carried.

Commissioner Krueger informed the Commission that the Neenah Kiwanis Club has offered a reward of \$10.00 to anyone who finds the leak that is allowing large fish to enter the plant. He questioned if Commission would like to add to this fund. Commission deferred action until next regular meeting.

Manager St. Laurent discussed with the Commission the manager's report and asked if they had any questions on operation report or financial report.

Manager St. Laurent informed the Commission that the Department of Natural Resources will again provide a resident short course for Class I and Class II Operators. The classes are to be held from June 1 through June 5, 1970 at Madison, Wisconsin. Manager St. Laurent recommended to the Commission to allow 5 men from the plant staff attend these sessions. He recommended to provide this upgrading of our staff to the following men: Ronald St. Laurent, Harold Clifford, Bernard Kosiorek, Jim Knabenbauer and Terry Wingrove. Moved by Commissioner Haber, seconded by Commissioner Wintheiser that the Commission authorize the attendance by plant personnel at the short course in Madison, Wisconsin on June 1 through June 5, 1970 with all expenses paid. All present voting aye; Commissioners Krueger, Haber, Metz, and Wintheiser. Motion carried.

Manager St. Laurent informed the Commission of the quarterly meeting of the Northeastern Wisconsin Operators to be held at New London, Wisconsin May 19, 1970. He recommended that the Manager, Superintendent, Assistant Superintendent, Chemist and Alternate Chemist attend the one day affair. The cost for lunch and mileage will total about \$30.00. Moved by Commissioner Metz, seconded by Commissioner Haber that the Commission authorize attendance for the Manager, Superintendent, Assistant Superintendent, Chemist and Alternate Chemist at the New London meeting of the Northeastern Wisconsin operators with all expenses paid. All present voting aye; Commissioners Krueger, Haber, Metz and Wintheiser. Motion carried.

Manager St. Laurent informed the Commission that the 63rd Air Pollution Control Association meeting will be held in St. Louis, Missouri on June 14 through June 18, 1970. He stated the meeting would be very informative in the operation of the incinerator and requested that the Commission authorize and approve this annual meeting attendance for the Manager. Manager St. Laurent informed the Commission of the 43rd annual Water Pollution Control Federation Conference to be held in Boston, Massachusetts on October 4 through October 9, 1970. He requested that the Superintendent be authorized to attend to help us in our waste water treatment operation. However, if a choice were to be made, the recommendation is for the Superintendent to attend the Water Pollution meeting at Boston in October instead of attendance at the Air Pollution meeting. Moved by Commissioner Metz, seconded by Commissioner Wintheiser that the Commission authorize the attendance of the Plant Manager to the 63rd Air Pollution Control Association meeting in St. Louis, Missouri on June 14, through June 18, 1970 with all expenses paid. All present voting aye; Commissioners Krueger, Haber, Metz and Wintheiser. Motion carried. Commission deferred action on the October meeting in Boston to a later date.

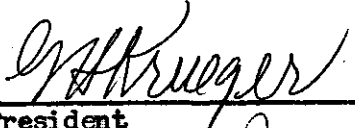
Commission discussed requested change in Process-piping sub-contractor by Theo Utschig and Son. Moved by Commissioner Haber, seconded by Commissioner Wintheiser that the request to change sub-contractor in Process-piping by Theo Utschig and Son be refused. All present voting aye. Motion carried.

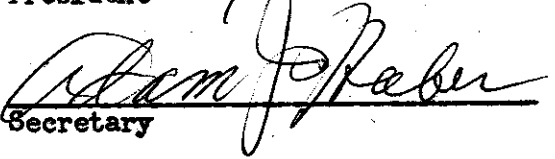
Moved by Commissioner Haber, seconded by Commissioner Metz, operating fund vouchers #427 thru #574 for the month of April, 1970 in the amount of \$69,313.35 be approved. All present voting aye; Commissioners Krueger, Haber, Metz and Wintheiser. Motion carried.

Commission agreed that meeting of May 18, 1970 should be devoted entirely to Consoer, Townsend and Associates report. Manager St. Laurent informed Commission that this is an excellent report. Commissioner Metz stated that the plant personnel be also informed of the report. Manager St. Laurent informed the Commission that this was being done.

The Commission discussed a proposal restricting members of the Commission attending outside meetings. Moved by Commissioner Haber, seconded by Commissioner Metz regarding attendance by Commissioners to outside meeting: 1. Unanimous agreement to attend. 2. Consider benefits to Commission and general public 3. Attendance of Commission by written invitation only. 4. All joint meetings called by Commission to be chaired by Commission President or other authorized Commissioners. All present voting aye; Motion carried.

On motion by Commissioner Wintheiser, seconded by Commissioner Haber meeting was adjourned. All present voting aye. Motion carried.

  
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 President

  
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 Secretary

## NEENAH-MENASHA SEWERAGE COMMISSION

## Special Meeting

May 18, 1970

Meeting called to order by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, Metz and Forsgren; Attorney Giese, Manager St. Laurent, Superintendent Schuelke, Paul Rippl, Harold Clifford and Clarence Hackbert. Wayne Bryan, Public Works Director for the City of Neenah. Jerry Brask, Peter Laubenheimer and Tony Sterba of Consoer, Townsend and Associates were also present.

Commission President Krueger informed the Commission that another meeting to be scheduled between the City Chief Executives and the Commission to review with both Cities the Engineering Report on Wastewater Treatment Facilities.

After a brief review of the report Commission President Krueger turned the meeting over to Mr. Jerry Brask of Consoer, Townsend and Associates. Mr. Brask presented to the Commission a review of the Interim Report, Engineering Report and a supplementary Report on Preliminary User Cost Data. This supplement provides specific preliminary user cost rates as well as considerations of over all construction and operating costs and methods of financing. This report is projected to 1985, taking into consideration possible growth of population and industrial conditions. Commission President Krueger stated report can serve as a future guide for charges to industry. An example of user costs was presented by Mr. Brask. Assuming an imaginary paper mill with a flow (Q) of 3 M.G.D. (million gallons per day), a B.O.D. average at 200 ppm (parts per million) and a suspended solids average at 500 ppm; the following would be the dollar costs per day as indicated:

	Q	BOD	SS	TOTAL COST
Capital Expenditure	78	20	44	142
Operating Cost	102	47	104	253
Total	180	67	148	395

At \$395 per day = about \$145,000 per year

Following the presentation by Mr. Brask of Consoer, Townsend and Associates a question and answer period followed. Commissioner Metz asked if industry had been questioned thoroughly on flow and solids to enter plant. Mr. Peter Laubenheimer of Consoer, Townsend and Associates informed the Commission that the figures went as far as industry would commit themselves. The only way further commitment by industry could be made is by industry written commitment.

Commissioner Wintheiser suggested a meeting with major industries to try to provide in the design for Commission a specific capacity for each industrial user. He stated, Commission would be justified in going to the paper industries and setting a limit after a commitment was made. Industry should also be made aware of total cost and unit cost.

Mr. Brask presented an example of charges to industry for construction cost and operating cost.

Commissioner Forsgren stated the Commission prepare a table of rates and examples then get industry in and talk to them. Mr. Brask stated that expansion would be able to accomodate the present plant plus additional expansion to take the operations to 1985.

Burning of additional sludge was questioned, because our present incinerator is now overloaded. Mr. Brask stated the present incineration system will be supplemented with two proposed multiple hearth incinerators. Present system capacity 41,000# per day, multiple hearth system capacity 126,000# dry sludge per day. The multiple hearth system would not add to the cost, but is included in the cost of 15.5 million cost of project.

Commissioner Krueger questioned if industrial flow is required by State orders needed only primary treatment. Mr. Brask replied that the State orders are related to production and if the material entered the municipal system, then 90% removal of B.O.D. and suspended solids was required.

The question of plant financing was brought up, and what aid could be anticipated from Federal Government and State and also what Consoer, Townsend and Associates past experience was in obtaining financing. Mr. Brask stated in all major plant expansion programs they have been involved in, there have been Federal funds available. Funds are ready when participant is ready. Also, industry can participate in construction cost and operating cost. The amount expected of State and Federal aid could go as high as 75%. Mr. Brask also stated that Consoer, Townsend and Associates will help will forms for application for funds.

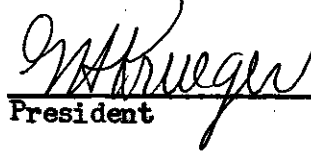
Mr. Brask also stated that plant implementation was a year away. This time is needed to draw up plans. Actual construction would take 18 months minimum to two years taking into consideration the climate conditions.

Minutes of the Special Meeting of May 18, 1970 cont...

Mr. Brask stated ideas of plant personnel would be consulted and mesh in with plant expansion plans before plans were completed.

Discussion and further devoted to treatment operation for the primary and secondary and also equipment best suited for the plant would be investigated.

There being no further discussion on motion by Commissioner Haber, seconded by Commissioner Wintheiser, the meeting was adjourned.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 25, 1970

Meeting called to order by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, and Forsgren; Attorney Giese, Manager St. Laurent, Paul Rippl, Alderman Roocks.

Absent: Commissioner Metz - Alderman Ellis

Also in attendance at the meeting were Mayor Hauser and Mr. Sahli, finance director for the City of Neenah and the finance committees of the Cities of Neenah and Menasha.

Commission President Krueger stated that the meeting with the finance committees of both Cities was not on the agenda and that the Commission had not been informed of the meeting. Commission President Krueger stated that the format of the meeting would be changed to attend to the \$14,000 land acquisition business at hand. Commission President Krueger read the letter of December 12, 1969 written by former Commission President McMyler, directed to both Cities for a request to maintain the budget as presented. Commission President Krueger read a prepared statement that he felt was appropriate for the occasion and presented facts on the land acquisition needed for plant expansion. Commission President Krueger then opened the meeting for questions on land acquisition. Alderman Paul Mueller of Neenah, as head of the finance committee stated he had three questions to ask. Prior to asking the first question, Alderman Mueller questioned why a Commission member could not appear before their Committee. As answered by Commissioner Haber, the attendance of a Commissioner was subject to a recent restricting rule for members of the Commission attending outside meetings in that unanimous agreement to attend, attendance of the Commission by written invitation only and other provisions were passed by the Commissioners.

Question 1: If, after a budget has been approved, is it within the jurisdiction of the Commission to transfer monies from one account to another? As affirmatively replied by Commission Attorney Giese, this was within Commission jurisdiction.

Question 2: Should the Commission have an unplanned revenue, is it within their jurisdiction to use the money as they see fit? Commission Attorney Giese stated that with any surplus, the surplus revenue was then returned in equal amounts to the two Cities and with an unexpected revenue, the Commission has the authority to use the monies for their own purposes. Attorney Giese continued that the Sewerage Commission under State Statute 144.07 is an unusual creature of the legislature and was a corporate body in itself. Commission Attorney Giese stated that as a corollary to the transfer of funds, the Commission had the right to come back as long as they account for the expenditure of funds. Commission Attorney Giese stated that the Commission could also purchase property and hold property in their own name and that the Commission is a body corporate. All other commissions are agencies of the City. The legislature, Attorney Giese continued, intended that this Commission be an autonomous body and has an equal status with the municipality except that the budget must be approved by both councils.

Question 3: If, after exceeding for some items, how would an item be financed if not included in the budget? As stated by Commission Attorney Giese, the Commission has a history of returning funds at the end of the year. Referring to the land purchase in question, Commissioner Wintheiser stated it was the feeling of the Commission to get the money first before purchasing the land and felt the right thing to do was to ask the councils for the money. He also

Minutes of the Regular Meeting of May 25, 1970 cont...

stated the approved budget was for specific items and not a transfer of additional monies. Commissioner Wintheiser continued that the Commission cannot expend monies not available and relative to a meeting concerning the land purchase, the Commission should have received some communication to attend a joint meeting.

Alderman Parker, head of the Finance Committee from the City of Menasha, stated he probably was at fault that the Commission received no communication for a meeting. He stated Council needed some questions answered about additional revenue before approval of the land purchase. He stated that with the approved budget and having no communication from the Commission about the budget it was assumed that the \$30,000.00 was with the Commission's approval. He stated he was not aware of the letter of December 12, 1969 when the Commission requested the council not to cut the budget. He also asked where the additional increase in revenue was going.

Manager St. Laurent stated that the budget was reviewed shortly after the Cities notified the Commission of their appropriations. The Commission authorized the budget to be adjusted. Since the estimated income as compared between January and October had changed materially, Manager St. Laurent stated that the revised estimate of income from that mill was able to balance the budget. Commission President Krueger also stated that the additional revenue would about equal the cut made in the budget.

Mayor Hauser suggested that in the future when Commission has a request for additional funds, they should take care of the preliminaries then meet with both councils and review the request.

Alderman Mueller stated it was not their intent to refuse money, but to have a few questions answered.

Mayor Hauser suggested that both Councils appropriate \$7,000.00 and hold it in abeyance, and that money would be available upon demand.

Commissioner Wintheiser suggested that future requests for monies be in writing and that the Commission must have a response to their letter.

Minutes of the Regular Meeting of May 11, 1970 and Special Meetings of May 4 and May 18, 1970 were approved and ordered placed on file.

Communications through May 15, 1970 were read, approved and ordered placed on file.

Manager St. Laurent informed Commission that there was nothing further on Consoer, Townsend and Associates report. Chlorination Building Addition was to start between May 27 and June 1, 1970. Nothing new to report on Sewage rate proposals. Manager St. Laurent suggested that Commission authorize further study by Consoer, Townsend and Associates on rates and on rate study per industry.

Commissioner Wintheiser stated major industrial contributors go out on limb with Commission on projections on what sewage they send plant. He suggested a firm commitment from industry. Commissioner Haber suggested Commission authorize Consoer, Townsend and Associates continue further study and work with Manager and Superintendent to develop questions to be asked of industry in regard to their contributions of flow entering the plant. Following a discussion, moved by Commissioner Haber, seconded by Commissioner Forsgren that Consoer, Townsend and Associates be authorized to do further study on cost fees. All present voting aye. Motion carried.

Commission President Krueger suggested that Commission inform both City Councils of rate study proposal and the need for engineering help to proceed with study, and to find out if Cities will give full green light to the project, because the Cities will be the adopting body for the user fee.

Commissioner Wintheiser suggested it may be well to inform Bergstrom Paper Company of preliminary studies on user fees and authorize Manager St. Laurent to so inform Bergstrom Paper Company.

Moved by Commissioner Wintheiser, seconded by Commissioner Haber that Commission President Krueger be directed to address a letter to Councils of two Cities requesting authorization to proceed with a user fee study and engaging Engineering services for this purpose as may be necessary. All present voting aye. Motion carried.

Moved by Commissioner Wintheiser, seconded by Commissioner Haber that payment to Consoer, Townsend and Associates in the amount of \$9,614.28 for engineering services performed on preparation of detailed designs, contract drawings, specifications and other contract documents for chlorination facilities in accordance with Division "B" of agreement dated April 21, 1969, be approved. Voting aye, Commissioners Krueger, Haber, Forsgren, and Wintheiser. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Wintheiser that payment to Consoer, Townsend and Associates in the amount of \$4,142.68 for engineering services performed on preparation of Engineering Report on Water Pollution Plant in accordance with agreement for engineering services dated April 21, 1969 be approved. Voting aye; Commissioners Krueger, Haber, Forsgren and Wintheiser. Nays none. Motion carried.

Minutes of the Regular Meeting of May 25, 1970 cont...

Payment to Consoer, Townsend and Associates of \$964.67 for engineering services performed on studies and report on effect of Neenah Water Plant waste on Sewage Plant Facilities in accordance with authorization dated Dec. 9, 1969 and in accordance with agreement for Engineering Services dated April 21, 1969 was deferred until Neenah Water Plant can be contacted by mail in regard to payment of this study.

Commissioner Wintheiser discussed second paragraph of letter from State on financial aid on proposed expansion program to plant. Commission Attorney Giese informed Commission that he and Manager St. Laurent would study report on financial aid step by step and report back to Commission.

Proposed sewage ordinance discussion was deferred until next meeting of Commission.

Commissioner Haber informed the Commission that Assemblyman Martin will aid Commission in getting financial aid for the proposed expansion program and would be available for any further information.

Commission Attorney Giese suggested closed session to discuss land acquisition.

Manager St. Laurent informed the Commission that American Pipe Services expect to be working in the City of Menasha June 15 and they propose to finish televising remainder of Commission interceptor sewer they missed. Televising of the Mathewsen Street interceptor may have to be deferred until flow in river is high enough.

There was nothing new to report on reward fund.

Manager St. Laurent informed the Commission of memo of agreement to be signed between union and management in regard to the two new positions and rate to be paid. Moved by Commissioner Wintheiser, seconded by Commissioner Haber that Manager St. Laurent execute memo of agreement and authorize manager to fill the vacancies caused by it. Voting aye; Commissioners Krueger, Haber, Forsgren and Wintheiser. Nays none. Motion carried.

Manager St. Laurent informed Commission that labor agreement between union and management was presently at the printers.


Manager St. Laurent informed Commission of the meeting Wednesday June 10, 1970 at 7:30 P.M. at the Town of Menasha Town Offices of the North Unit of the Winnebago County Boards Study Committee investigating the extent of the sewage disposal problem as now existing in the north end of Winnebago County. Moved by Commissioner Haber, seconded by Commissioner Wintheiser authorizing any member of the Commission to attend meeting of June 10, 1970. All present voting aye. Motion carried.


Commission President Krueger questioned repair to scale in view of repairs made recently. Manager reported they were normal repairs and maintenance.

Manager St. Laurent informed the Commission of the need for advertising for bids for two raw sludge pumps complete, one vacuum pump and appurtenant parts and 8 exhaust fans installed in the incinerator and crane room roofs.

Moved by Commissioner Haber, seconded by Commissioner Wintheiser to authorize the manager to advertise for bids for 2 raw sludge pumps complete, one vacuum pump and appurtenant parts and 8 exhaust fans installed in the incineration and crane room roofs. All present voting aye. Motion carried.

There being no further business moved by Commissioner Wintheiser, seconded by Commissioner Haber, meeting was adjourned. All present voting aye. Motion carried.

  
President

  
Secretary



## NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting  
June 8, 1970

Meeting called to order by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, Metz and Forsgren. Attorney Giese, Manager St. Laurent, Superintendent Schuelke, Paul Rippl and Alderman Erickson.

Absent: Alderman Ellis.

Minutes of the Regular Meeting of May 25, 1970 were approved and ordered placed on file.

For the Progress Report of Consoer, Townsend and Associates, Manager St. Laurent discussed with Commission two proposals to change the Boehm Electric Service Chlorination Building Contract. Phase "A" Convenience Outlet Box on exterior of West Wall just south of service door in the amount of \$440.00 and Phase "B" - 600 amp Breaker in Existing Secondary Switchgear in the amount of \$1,200.00; Manager St. Laurent recommended both changes. Following a discussion, Commission deferred action on Phase "B" to allow for further study until the next meeting. On motion by Commissioner Wintheiser, seconded by Commissioner Haber, Commission authorized Manager St. Laurent to issue a change order to the Boehm Electric Service Chlorination Contract as specified according to Phase "A" in the amount of \$440.00. Voting aye; Commissioners Krueger, Metz, Forsgren and Wintheiser. Nays, none. Motion carried.

Alderman Erickson questioned Commission if the proposed expansion of the plant included additional incineration facilities. Alderman Erickson stated that both cities were in need of facilities to dispose of animal carcasses, which at the present time cannot be handled by the existing Plant Incinerator. Commission informed Alderman Erickson that the present Consoer, Townsend and Associates Report covers just wastewater treatment. Alderman Erickson questioned how much additional cost would be needed for additional incineration. Commission informed Alderman Erickson that an Engineering feasibility study would be needed and when this report was completed, the Commission would submit the study to the Health and Welfare Committees of both Cities.

Manager St. Laurent read and discussed a letter from Mayor Adams of the City of Menasha directed to President Krueger relative to sewerage service charges. The letter stated that the City of Menasha went on record favoring the study of the feasibility of sewerage service charges and sewer user charges and would like to see a continuation of the study by the Commission and eventual recommendations on possible methods and charges to be imposed.

Manager St. Laurent informed the Commission that with Attorney Giese, they were studying the financial grant applications. As the facts are gathered and information included in the application, several actions will be needed by Commission and some resolutions passed all of which will be presented at the next meeting or so.

Commission Attorney Giese informed the Commission that he and Manager St. Laurent were working on the proposed sewage ordinance. Commission discussed a section of the proposed ordinance relative to standardized manhole, metering, sampling and maintenance. It was suggested that the metering manholes be maintained by Commission through sewer charges. Commission indicated that the measuring manholes meet Commission specifications and approval and let industry install and maintain the units and to also allow industry have Commission install same with the industry paying the cost of the improvement. Commission President Krueger suggested copies of ordinance be submitted to Commission for study when completed.

Commission discussed the gathering of information from industry on their expected flow and solids for study relative to plant expansion. Commissioner Haber questioned where funds would come from for definite study by Consoer, Townsend and Associates. It was also suggested that the information needed be obtained from the "people in direct charge" of these industries.

Commission Attorney Giese informed the Commission of a letter he received from Marine National Bank extending time for land acquisition from June 1, 1970 to June 12, 1970. Commission President Krueger stated there was no official communication received from Cities and that he had called both city offices and the purchase of the lots had been approved with funds being held in abeyance until needed.

Moved by Commissioner Haber, seconded by Commissioner Wintheiser that the Commission authorize the purchase of the six (6) lots adjoining the Neenah-Menasha Sewerage Commission property to the north per agreement of April 24, 1970 for the sum of \$14,000.00. Voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent presented to the Commission the Crichton invoice for emergency refractory repairs for the sum of \$9,618.21 and recommended payment. Moved by Commissioner Forsgren, seconded by Commissioner Metz that the Crichton invoice for the refractory repairs in the amount of \$9,618.21 be approved and paid. Voting aye; Commissioners Krueger, Metz, Haber Forsgren and Wintheiser. Nays, none. Motion carried.

Minutes of the Regular Meeting of June 8, 1970 cont...

Manager St. Laurent read and discussed with Commission a proposal from the Monsanto Corporation. It was indicated that no further study or information was needed since Consoer, Townsend and Associates are providing the Commission's Engineering needs.


Manager's Report was discussed with Commission. Manager St. Laurent expressed thanks to Commission for plant personnel who attended the short course at Madison.


Moved by Commissioner Haber, seconded by Commissioner Metz that operating vouchers #575 thru #703 for the month of May, 1970 in the amount of \$53,873.25 be approved. Voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Mr. Larry Michaels of the Council of Governments presented and discussed with the Commission the Council's Wastewater Collection and Treatment Study. Mr. Michaels also invited the Commission to their meetings.

Commission President Krueger called for adjournment into executive session following the regular meeting.

There being no further business, Moved by Commissioner Haber, seconded by Commissioner Metz that the meeting be adjourned. All present voting aye. Motion carried.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting  
June 22, 1970

The meeting was called to order by Commission President Krueger.

Present: Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser, Commission Attorney Giese, Manager St. Laurent, Superintendent Schuelke, Mayor Hauser, Alderman Steber, Peter Laubenheimer - Consoer, Townsend and Associates, Al Schoen - Department of Natural Resources, Lawrence Michaels - Fox Valley Council of Governments. Office Manager Rippl arrived later. The following men from industry were also in attendance:

James E. Asmuth - Wisconsin Tissue Mills  
George P. Mueller - Wisconsin Tissue Mills  
Donald O. Collins - Gilbert Paper Company  
Karl C. Ayers - Gilbert Paper Company  
Allan Schenck - John Strange Paper Company  
Richard M. Billings - Kimberly-Clark Corporation  
Donald VandenBranden - American Can Company

Absent: Alderman Rocks.

The minutes of the Regular Meeting of June 8, 1970 were approved and ordered placed on file.

The communications were read in part through June 15, 1970 and ordered placed on file. The remainder were deferred to the next meeting.

Commission Attorney Giese informed the Commission that the proposed wastewater quality ordinance is completed. Some discussion followed and Commissioners were to be sent a final draft of the ordinance. It was indicated that if some changes from this most recent draft were wished, it was possible to recommend an addendum. As the discussion continued, Commission indicated that Attorney Giese send the proposed wastewater quality ordinance to both Cities as recommended by Commission.

Manager St. Laurent informed Commission that American Pipe Services - the company televising the Interceptor - will be completing the remaining television work probably prior to the next meeting. The Mathewson Street section of 950 linear feet has been arranged for televising on July 4 at a time when industrial wastewater flow is at a minimum.

## Minutes of the Regular Meeting of June 22, 1970

Commission President Krueger directed to Mr. Richard M. Billings how their metering and sampling was accomplished when the equipment for that use was observed to be not functioning. Mr. Billings replied that he would look into that matter,

At this point, the Commission proceeded to discuss at the same time the progress reports on Consoer, Townsend and Associates' activities and the financial aid and to also include that area of discussion relative to the Northeastern Wisconsin Regional Planning Commission. Commission President Krueger stated that the engineering feasibility report was delivered to the Commission several weeks ago and that Commission has not completed anything since that time. The engineering report indicated 15 million dollars are needed to improve and make the Neenah-Menasha Plant operate. The Commission does not have the funds available to tell Consoer, Townsend and Associates to go ahead and prepare detailed plans and specifications. The engineering report from Consoer, Townsend and Associates has a plan which will develop the plant to totally treat 40 million gallons per day. The Fox Valley Council of Government's plan proposes a limitation of 15 million gallons per day for the Neenah-Menasha Plant and to build a new plant on the west shore of Little Lake Butte des Morts to treat the excess flow. The Commission invited Northeastern Wisconsin Regional Planning Commission to talk with us. The Commission believes that it has a sound program. The Commission cannot expect the taxpayers to buy a 15 million dollar program and pay for it themselves. Attorney Giese and Manager St. Laurent have been working on preparation and completion of the grant application forms. How the grant money is provided is the answer needed now.

Mr. Al Schoen - Department of Natural Resources representative - stated that the grant money financial picture is fuzzy. The ORAP program is in printing now and that 25 percent of a project is eligible for funds. It is practical to expect an advance of 30 percent by the Federal funding program. Theoretically, a project is eligible for up to 50 percent grant funding from the Federal program. If this 15 million dollar project is accepted and approved, it would be reasonable to expect about 35 percent Federal funds and 25 percent State funds available.

Commissioner Wintheiser asked how does control of grant funds apply. Mr. Schoen stated that State funds and Federal funds are tied together.

Commissioner Metz asked if the approval by the Fox Valley Council of Governments is required to secure grant funds. Mr. Schoen stated that he did not know if C.O.G. approval is required.

Commissioner Haber stated that in his conversations with Mr. Hinderman, the State controls the grant funds. And if Mr. Blabaum states that this Neenah-Menasha Project is feasible, then the funds will be available for the Project.

Mr. Schoen continued that he did not know if the Northeastern Wisconsin Regional Planning Commission has conducted any studies relative to the Neenah-Menasha Sewerage Commission service responsibilities. In continuing, he stated that usually economies of construction and operation are available, with larger plants and it may be economically feasible to eliminate some of the existing smaller plants.

President Krueger stated that in order to meet state requirements it is vital that we start now. Commissioner Metz asked Peter Laubenheimer if Consoer, Townsend and Associates had been in touch with Madison concerning the grant. Mr. Laubenheimer stated that their Company had determined that 75 percent might be available.

Commissioner Wintheiser asked what if we present the Consoer, Townsend and Associates' Report to the Fox Valley Council of Governments and asked that body to incorporate the Consoer plan in their C.O.G. plan. Mr. Michaels stated that the Consoer feasibility plan should be submitted and this plan should be a part of the total feasibility study.

Commissioner Haber asked how and Mr. Michaels stated that the plans will be evaluated by the Technical Advisory Committee and recommendations made. The Regional Plan will need to be adopted by September 30, 1970, Mr. Michaels stated.

Commissioner Forsgren stated that Commission will need to know and must see where the money will come from before approval and authorization of the project's detailed plans and specifications. Commissioner Metz stated the same need to see where the money will come from.

Attorney Giese asked if the Commission authorized the detailed plans and specifications, will the money be available from other sources to pay this cost?

Commissioner Wintheiser suggested that the Commission present Consoer's Neenah-Menasha Sewerage Commission Plan to the Fox Valley Council of Governments. Moved by Commissioner Wintheiser and seconded by Commissioner Forsgren that the Consoer, Townsend and Associates' "Engineering Report on Wastewater Treatment Facilities, Neenah-Menasha, Wisconsin" be presented to the Fox Valley Council of Governments by the plant manager and that it be incorporated into their C.O.G. plan. It was the sentiment of Commission to present the plan.

Commissioner Metz stated that the Neenah-Menasha Sewerage Commission is under dead lines to meet State Requirements. Mr. Michaels stated that C.O.G. recognizes these dead lines. In fact, the C.O.G. Council needs to adopt a plan and must act rapidly. The C.O.G. organization recognizes how critical this is.

Mr. Schenck asked if the Regional Plan needed adoption prior to Federal funds being available. As replied, Mr. Michaels affirmed that the plan was needed for Federal and ORAP funds. As for the Northeastern Wisconsin Regional Planning Commission, Mr. Michaels stated that they have been blanked out of the metropolitan area and they do not plan within this area.

Minutes of the Regular Meeting of June 22, 1970

The Commission discussed with the representatives of local industry the proposed plant expansion as developed by Consoer, Townsend and Associates. It was suggested by Attorney Giese that in order for the Commission to comply with the directives from the State and to proceed with the detailed plans and specifications to find out where Commission should go from here. Attorney Giese also stated that the local Fox Valley Council of Governments had no plan as yet certified by the Governor. He also suggested that the Commission write a letter to the State informing the State of what the Commission has done up to now and ask what the Commission will have to do further to follow their directions.

Moved by Commissioner Metz, seconded by Commissioner Haber that the Commission Attorney and Plant Manager write a letter immediately to Department of Natural Resources informing them of progress to date toward complying with their directives and inform them that we are now ready to proceed with detailed plans and specifications with the intent to get direction from them as to whether we should expend further funds for said purposes at this time with guarantees of Federal and State aid. All present voting aye. Motion carried.

Manager St. Laurent discussed grant document information with the Commission and informed Commission that he will meet with Commission Attorney to go over report resolutions on financial aid.

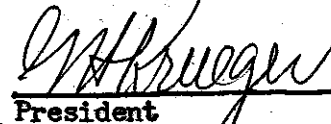
Manager St. Laurent informed the Commission that the bids for the vacuum pump, raw sludge pumps and exhaust fans were opened at 1:00 P.M., Monday, June 22, 1970. Nash Engineering Company bid the vacuum pump in the amount of \$4391.00 plus freight was the low bid and recommended approval.

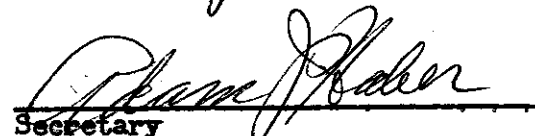
Moved by Commissioner Haber, seconded by Commissioner Forsgren that the Commission accept the low bid of \$4391.00 plus freight for one vacuum pump as presented by the Nash Engineering Co. Voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent informed the Commission that the Crichton Corporation was the only bidder on the two raw sludge pumps. The bid was for \$19,294.50. Manager St. Laurent recommended that the Commission defer action on this bid until the next meeting so that a further study of the bid could be made. Commission deferred actions on the bid for the 2 raw sludge pumps until the next meeting.

Manager St. Laurent informed the Commission that there were four bidders for the 8 exhaust fans. The low bidder was August Winter and Sons, Inc. The low bid was for \$5,200.00. Manager St. Laurent recommended approval of the bid. Moved by Commissioner Wintheiser, seconded by Commissioner Haber that the Commission accept the low bid of \$5,200.00 for the 8 exhaust fans as presented by August Winter and Sons, Inc. Voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent discussed with Commission his trip to St. Louis for a conference on air pollution control. There being no further business on motion by Commissioner Wintheiser, seconded by Commissioner Metz the meeting was adjourned. All present voting aye. Motion carried.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE  
COMMISSION

Special Meeting  
July 1, 1970

The meeting was called to order by Commission President Krueger.

Present: Commissioners Krueger, Haber, Forsgren and Wintheiser, Commission Attorney Giese, Manager St. Laurent and Mayor Adams.

Absent: Commissioner Metz.

The following were also present:

Charles Hervey - Northeastern Wisconsin Regional Planning Commission  
Herbert L. Rieckmann Jr. - Northeastern Wisconsin Regional Planning Commission  
Gordon A. Bubolz - Northeastern Wisconsin Regional Planning Commission  
Mounir Neamatalla - Northeastern Wisconsin Regional Planning Commission  
Gene F. Charles - University of Wisconsin, Madison  
W. Allan Schenck - John Strange Paper Company  
Howard Cosgrove - The Paper  
Alice B. Sebora - Northwestern Paper

Minutes of the Special Meeting of July 1, 1970 cont.

Commission President Krueger stated that Earth Day brought out the pollution control advocates and time is of the essence in order to solve the pollution problems. At this time and for over 30 years, the people have been dilly dallying about on this pollution problem. The Commission has been forced to let weeks and months pass without action on solving the Neenah-Menasha Sewerage Commission problems. The Cities can establish pollution control programs. Tonight, the need is for assurance of financial aid to complete the Consoer, Townsend and Associates' Program.

Commissioner Krueger continued that the trend used to be centralization of government from Washington. What if we endorse county wide assessing considering the saving resulting from centralized police and fire protection. Soon people would foot the bill but someone else would call the shots. Our identity is needed to function efficiently and properly.

Commissioner Haber stated that he brought Mr. Bubolz and the Northeastern Wisconsin Regional Planning Commission representatives and they seemed more in line with our thinking. The Neenah-Menasha Sewerage Commission's interests are up river and not down. Any plan is to our interests when it is coordinated with the up river plans.

Mr. Bubolz stated the Northeastern Wisconsin Regional Planning Commission source of authority is based on two premises. Northeastern is invited to discuss the progress of achieving results against the sources of pollution which destroys our environment and the Bureau of the Budget approved Northeastern as the multi-county clearing house from which the Department of Natural Resources requires the review of municipal plans with recommendations by Northeastern. Specifically, Mr. Hinderman asked for comments from Northeastern relative to the Town of Menasha improvements. Mr. Bubolz then introduced Charles Hervey, Herbert L. Rieckmann, Jr., Mounir Neamatalla and Gene Charles in that order. Mr. Bubolz continued that Northeastern had made a comprehensive sewer and water report of the nine counties and that the solution is to attack the pollution at the first source developed. The State asked Northeastern to restate the basic problems and to recommend long term correction measures. Mr. Bubolz offered the services of Mr. Neamatalla, an exchange student.

Commissioner Haber questioned that what was clearly stated by Mr. Michaels is that the Fox Valley Council of Governments (C.O.G.) must review all proposed wastewater treatment plans. Mr. Bubolz stated that Northeastern is willing to work with C.O.G., but, that Northeastern must review all plans. Commissioner Haber continued in that has the Consoer, Townsend and Associates' Report been evaluated and can tentative approval be given. Again Mr. Bubolz replied that although the plans had not had complete review, he saw no reason why the Neenah-Menasha Sewerage Commission could not move forward and progress toward the goals.

Commissioner Forsgren asked if there is a difference of opinion, must the Neenah-Menasha Commission comply with C.O.G. And Commissioner Wintheiser questioned if Northeastern had an adopted plan and which was replied by Mr. Bubolz that they reviewed plans and recommended improvements to the plans.

Mr. Rieckmann stated that Northeastern's review is in respect to a general type plan and that C.O.G. reviews in respect to their approved plan. If a conflict develops, then the Federal representative, the Department of Natural Resources, Northeastern, C.O.G. and the affected party meet to resolve the differences and must resolve the difference in 30 days according to Chapter 33 U.S. Code - Water Pollution Control Act.

As brought out by Mr. Rieckmann, a bill has been introduced in Congress to eliminate the 10 percent additional applied to the Federal Grant.

Commissioner Wintheiser questioned the route if the Cities of Neenah and Menasha went ahead and authorized the Consoer, Townsend and Associates Plan. As replied, the Department of Natural Resources reviews and after approval it is returned to C.O.G. and Northeastern for approval. As related, the central office returned the C.O.G. approved Town of Menasha plans and the approval of the grant was turned down by the Federal Water Quality Agency because Northeastern needed to review the Town of Menasha plans.

Commissioner Forsgren stated that the current dilemma in Neenah-Menasha needs 99.99 percent certainty of approval of these Consoer plans. Commissioner Haber stated that we need funding to authorize Consoer, Townsend and Associates to prepare the plans and specifications.

Commissioner Wintheiser asked if Northeastern could venture a feeling about treating sewage at the Neenah-Menasha plant or shipping the sewage down river. As replied, there is no judgement at this time.

Commissioner Forsgren stated that of the whole area, Neenah-Menasha has the only plan ready for implementation.

Attorney Giese stated that an application has been made to the State to answer our problem. The Commission expects something back in writing.

Mayor Adams asked of Northeastern if they could give a time table. How long is needed to review the plans. Can Northeastern expedite the grant aid of \$700,000 for the plans and specifications. Can Northeastern expedite the processing by walking through and can the Cities have the information in time for budgeted purposes. And how would we fit in the metro plan? Mr. Bubolz replied that their efforts will be expedited and that one month or so would be needed to review the Consoer plans. Even at that time, they were collecting support data of their opinion. As stated, Northeastern has a duty to serve C.O.G. and arrange for services at cost. Now is the time to get moving. Mr. Rieckmann continued that under 66.49, they were required to make an opinion in 20 days unless mutually extended. At this time, he stated that Northeastern needed "Notice of Intent to File Application"

Minutes of the Special Meeting of July 1, 1970 cont.

and C.O.G. will need to review the plans.

Mayor Adams stated that C.O.G. is now down to two plans and that there was a motion for further study by the Technical Committee. It was also stated that under consideration is a C.O.G. operation plan in which the board votes on a weighted basis on the principle of one man, one vote.

Mr. Charles stated that if the Neenah-Menasha plan does not fit in the C.O.G. plan, then force the issue to get a decision. There is no guarantee that the Neenah-Menasha plan will be accepted. After the meeting called between the State, Federal, C.O.G., Northeastern and Neenah-Menasha has resolved the issue, can the Neenah-Menasha Sewerage Commission go ahead.

Mr. Bubolz stated that Northeastern will expedite the review and their written opinion.

There being no further business, the meeting was adjourned.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE  
COMMISSION

Regular Meeting  
July 13, 1970

Meeting called to order by Commission President Krueger.

Present: Commissioners Krueger and Haber; Commission Attorney Giese, Manager St. Laurent and Paul Rippl. Gene Charles of Northeastern Wisconsin Planning Commission was also present.

Absent: Commissioners Wintheiser, Metz, and Forsgren.

No quorum.

Meeting adjourned for lack of quorum.

  
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President

  
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Secretary.

NEENAH-MENASHA SEWERAGE  
COMMISSION

Special Meeting

July 17, 1970

The meeting was called to order by Commission President Krueger.

Present: Commissioners Krueger, Forsgren, Haber and Metz, Manager St. Laurent and Superintendent Schuelke. Representing the Wisconsin Council of County and Municipal Employees, Local 1541 were: Union President George D. Overby, Vice-President Terry J. Wingrove and James J. Knabenbauer.

Absent: Commissioner Wintheiser and Commission Attorney Giese.

Commission President Krueger invited Union President Overby to present his discussion to the Commission.

Mr. Overby presented a history of the grievance from the April 3, 1970 meeting with management in the Superintendent's Office to the present status. The April 3 meeting when payment for a meal

Minutes of the Special Meeting of July 17, 1970 cont.

ticket was presented, the reply stated that past experience has allowed only \$1.25 and that additional monies for this purpose has not been authorized. On April 6, 1970, the formal grievance was prepared and submitted. The April 10 letter to Commissioner Wintheiser explained the Union's position. Upon being voted President of the Commission, Commissioner Krueger replied with his April 17, 1970 letter asking for additional information. Mr. Overby presented their information in the May 13, 1970 letter in which enumeration of two specific dates with two amounts for the cost of the meals were presented. Acknowledgement of Commission President Krueger's letter of May 29, 1970 by Mr. Overby requested a presentation for the Commission's consideration. Also brought out in their discussion was the right of the Union to sign a Grievance by the Officer of the Union and the right to contend any of the contract language.

Discussion rotated around all the issues involved with all members participating.

A plan was proposed that the Union accept the existing practice of \$1.25 in lieu of a meal and a payment of meals delivered. A second plan proposed that \$2.00 be accepted toward the payment of a meal or \$2.00 in lieu of the meal.

The final agreement reached by both sides was acceptance of \$2.00 toward the payment of a meal of \$2.00 in lieu of a meal for the conditions involved. the payment of the two receipts on the table and the effective date being the date of the meeting at about 6:00 P.M. A memo of agreement would be prepared and executed by the Plant Manager, Superintendent and the Union Officers.

There being no further business, the meeting was adjourned.

*[Handwritten Signature]*  
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President  
*[Handwritten Signature]*  
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Secretary

NEENAH-MENASHA SEWERAGE  
COMMISSION

Regular Meeting

July 27, 1970

Meeting called to order at 7:30 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, Metz and Forsgren. Attorney Giese, Manager At. Laurent, Paul Rippl, Alderman Steber and Alderman Roocks.

Minutes of the Regular Meeting of June 22, 1970 were approved and ordered placed on file.

Communications were read and discussed and ordered placed on file.

On the Progress Report for the Consoer, Townsend and Associates work, Manager St. Laurent informed the Commission that the Consoer, Townsend and Associates rough estimate of an additional \$8,000 the current Contract to provide chlorine storage in the eastern room of the addition is not justified since the delivered cost of the chlorine in units of 8 one ton cylinders is the same as units of 13 or more one ton cylinders. The Manager recommended not to ask for a building change in the existing Contract and there was no objection from Commission.

On motion by Commissioner Haber, seconded by Commissioner Forsgren partial payment #1 for Section #1 of Chlorine Facilities to Theo Utschig & Son Inc. in the amount of \$9,543.60 was approved and ordered paid. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays none.

Manager St. Laurent informed Commission of the item #1 lump sum addition to Section I contract Theo Utschig & Son, Inc. in the amount of \$3,086.75 to cover additional cost to remove reinforced concrete encasement of 42" sewer between existing building and 60" outfall. Following a discussion it was moved by Commissioner Forsgren, seconded by Commissioner Metz that a change order for section #1, Theo Utschig & Son Inc. in the additional amount of \$3,086.75 be approved. Voting aye; Commissioners Krueger, Metz, Forsgren and Wintheiser. Nay, Commissioner Haber. Motion carried.

Minutes of the Regular Meeting of July 27, 1970 cont.

Item #2 of the remainder of the lump sum addition requested and for the rerouting of the existing 8 inch supernatant lines (overflow and drain line from the raw sludge primary holding tanks) into the 6 inch vacuum filter filtrate drain line as in the existing Contract was discussed by the Manager. The recommendation was for another alternative method which will allow cleaning of the lines. Commission asked that the cleaning provision be explored with Consoer, Townsend and Associates and report back. Due to the timing, Commission asked the Manager to make the decision for the rerouting route.

The Engineering report on disposition of Water Treatment Plant sludge as prepared for the Neenah-Menasha Sewerage Commission was discussed. Commissioner Wintheiser suggested sending copies to Neenah Water Commission and that Manager St. Laurent send letter to Neenah Water Commission informing them the full billing for the report would be presented when it was received.

Progress on Sewage Rate Schedule was discussed by Commission. Manager St. Laurent informed Commission that he is still waiting for a reply from Consoer, Townsend and Associates which should be ready very shortly.

Grant application progress was discussed by Commission. Manager St. Laurent informed Commission that the intent to file form submitted to COG and Northeastern Wisconsin Planning Commission have not been returned. Commission President Krueger stated no formal commitment has been received from either body.

Moved by Commissioner Haber that the Commission order Consoer, Townsend and Associates to proceed with formulating final plans and specifications. (The motion was not seconded.)

Commission discussed pros and cons of obtaining money for the detailed plans and specifications. The monies needed for the detailed plans and specifications are subject to grant subsidies. But the grant monies are not paid prior to filing final detailed plans and specifications.

Moved by Commissioner Forsgren, seconded by Commissioner Wintheiser to direct President of Commission to write letter to the Common Councils of Cities of Neenah and Menasha requesting authorization to engage Consoer, Townsend and Associates to prepare final plans and specifications for planned expansion, pursuant to preliminary report of said firm to cost approximately \$900,000. All present voting aye. Motion carried.

Commission Attorney Giese presented and discussed the following resolution:

Whereas, certain improvements pertaining to chlorination facilities for the Neenah-Menasha Sewerage Commission plant are presently being constructed;

Whereas, expansion of the present plant has been recommended by Consoer, Townsend and Associates, engineers employed by the Commission;

Whereas application for Federal and State assistance in funding said projects must be made;

Be It Resolved by the Neenah-Menasha Sewerage Commission as follows:

That Ronald St. Laurent employed as Manager-Engineer by the said Commission be and hereby is authorized and directed to file the "Application for Federal Grant for Sewage Treatment Works under 33 U.S.C. 466 et seq." and to execute any other Federal and State forms on behalf of the Commission necessary to obtain said financial assistance.

On motion by Commissioner Haber and seconded by Commissioner Wintheiser that the aforesaid resolution was adopted unanimously.

Moved by Commissioner Haber, seconded by Commissioner Wintheiser to authorize Commission President to appear at both Councils to answer any questions pursuant to appeal for funds and waive all requirements regulating attendance at all public meetings. All present voting aye. Motion carried. Manager St. Laurent to attend the council meeting with Commission President Krueger.

Manager St. Laurent discussed progress being made by American Pipe Services in the televising of the Commission interceptor sewer and that the final report should be ready before the next regular meeting of the Commission.

Manager St. Laurent discussed with Commission a Contract as presented by American Pipe Services, covering the cleaning of the discharge line from the Wastewater Treatment Plant to the interceptor line. Moved by Commissioner Wintheiser, seconded by Commissioner Metz that the Plant Manager be authorized to execute contract with American Pipe Services for the cleaning of the discharge line from the Wastewater Treatment Plant to the interceptor line. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Motion carried.

Manager St. Laurent discussed proposed Wastewater Quality Ordinance with Commission and that letters have been sent to Mayor Adams, City of Menasha, and to Wayne Bryan, Public Works Director for the City of Neenah, suggesting a meeting of the joint Cities and industry on the ordinance.



Minutes of the Regular Meeting of July 27, 1970 cont...

Commissioner Wintheiser questioned what progress has been made with industries on projected flows and charges. Manager St. Laurent informed Commission that initial contact with industry had been made. He would be in contact with Consoer, Townsend and Associates to jointly prepare the questionnaire for industry. He was ready to then contact industry about their proposed flows.

Manager St. Laurent recommended to Commission the purchase of 2 raw sludge pumps. Action on the purchase of the 2 pumps had been deferred at the June 22, 1970 meeting for a further study of the one bid received from the Crichton Corp. Manager St. Laurent discussed with Commission the type of pumps needed and stated that the Crichton bid is recommended and award of Contract to the Crichton Corp. in the amount of \$19,294.50.

Moved by Commissioner Haber, seconded by Commissioner Forsgren to accept the bid of the Crichton Corp. in the amount of \$19,294.50 and authorize purchase of the 2 raw sludge pumps. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Motion carried.

Manager St. Laurent recommended to Commission the attendance of plant personnel to the next meeting of the Northeastern Wisconsin Sewage Works Operators to be held August 10, 1970 at Clintonville, Wisconsin. Moved by Commissioner Forsgren, seconded by Commissioner Wintheiser that the Commission authorize the attendance of 5 members of plant personnel to attend meeting of Sewage Works Operators at Clintonville, Wisconsin at a \$30.00 expenditure. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Motion carried.


Manager St. Laurent informed with Commission the attendance of the Plant Superintendent to the Water Pollution Control Annual Conference in Boston, Mass. Manager St. Laurent recommended the attendance of the Superintendent to that conference. Moved by Commissioner Haber, seconded by Commissioner Krueger not to send any plant personnel to the Water Pollution Control Annual Conference in Boston, Mass. Voting aye; Commissioner Haber. Voting nay; Commissioners Metz, Forsgren and Wintheiser. Abstaining; Commissioner Krueger. (Motion not carried.)

Following further discussion, moved by Commissioner Wintheiser, seconded by Commissioner Metz that the Commission authorize Superintendent to attend the Water Pollution Control Annual Conference, for an expenditure not to exceed \$500.00. Voting aye; Commissioners Metz, Forsgren, Wintheiser and Krueger. Voting nay, Commissioner Haber. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Forsgren that operating Fund Vouchers #704 thru #857 for the month of June, 1970 in the amount of \$66,272.27 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays none. Motion carried.

Manager St. Laurent discussed the purchase of storeable chairs for use at meeting in the Commission Conference Room with the Commission.

Moved by Commissioner Haber, seconded by Commissioner Forsgren to adjourn into executive session. Motion carried. Meeting adjourned at 10:20 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

August 10, 1970

Meeting called to order at 7:30 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, Metz and Forsgren. Attorney Giese, Manager St. Laurent and Paul Rippl.

Absent: Alderman Steber and Alderman Rocks.

Minutes of Regular Meeting July 13, 1970 and July 27, 1970 and Special Meetings of July 1, 1970 and July 17, 1970 were approved and ordered placed on file.

Letter from Kimberly-Clark Corporation Vice-President, Mr. John C. Wollwage, relative to the complete discontinuance usage of the Neenah-Menasha Sewage Treatment facilities as of July 14, 1970 and the requested confirmation that the April 27, 1970 agreement between the Commission and Kimberly-Clark be terminated as of August 7, 1970. The letter also requested that the Commission consider the possibility that Kimberly-Clark may want to use the sewage line on an extreme emergency service basis. Discussion by the Commission followed. Commissioner Haber suggested a stand-by charge to compensate for the emergency service requested by Kimberly-Clark. Commission President Krueger read and discussed a letter he received from Consoer, Townsend and Associates on how cost could be arrived at to cover stand-by charges. Commission President suggested Manager St. Laurent acknowledge letter from Mr. Wollwage, Vice-President of Kimberly-Clark to attend the next regular meeting of the Commission. He also suggested that all Commissioners investigate the feasibility of a stand-by charge. Further action was deferred until the next regular meeting.

On motion by Commissioner Forsgren, seconded by Commissioner Metz partial payment #2 for section I contract No. 70-2 of Chlorine Facilities to Theo Utschig & Son Inc. in the amount of \$13,172.04 was approved and ordered paid. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent reported to Commission on the progress report on Consoer, Townsend and Associates' activities. He also informed the Commission that the letter about Consoer, Townsend and Associates information involving payments for detailed plans and specifications was mailed to Mayor Adams, City of Menasha and Mayor Hauser, City of Neenah.

Manager St. Laurent informed the Commission that grant applications for Federal and State aid for the Neenah-Menasha sewerage plant addition are nearing completion. He also informed the Commission that the notice of intent had been filed with the Fox Valley Council of Governments and approval hopefully will be forthcoming in a few days. When the C.O.G. reply arrives, all the grant material will be taken to Madison.

Manager St. Laurent discussed with the Commission employee health program, relative to flu shots, tetanus and typhoid shots, because of the nature of the plant operation. Manager St. Laurent recommended that the Commission authorize a medical program of its own. Following a discussion it was recommended by the Commission to continue the present health program as set up by the City of Neenah public health nurse.

Manager St. Laurent discussed with Commission the plant operations report.

Manager St. Laurent informed the Commission that the report from American Pipe Services on televising of the Commission interceptor sewer has been received and that he will study report and report back to Commission. Manager St. Laurent also informed Commission that American Pipe Services has prepared tapes and will present pictures of interceptor sewer to the Commission at a future meeting.

Manager St. Laurent informed the Commission of the need for the incineration grate reconstruction for No. 1 Incinerator. He recommended that the work be done immediately because of the condition of the grate, which could cause a complete breakdown of the No. 1 Incinerator. Manager St. Laurent asked for authorization to advertise for bids, for an estimated cost of \$60,000.00. Moved by Commissioner Haber, seconded by Commissioner Forsgren that the Commission authorize Manager St. Laurent to advertise for bids for repair work to No. 1 Incinerator. All present voting aye. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Metz that Operating Fund Vouchers #858 thru #1048 for the month of July, 1970 in the amount of \$62,530.71 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Wintheiser to adjourn meeting. Motion carried. Meeting adjourned at 9:00 P.M.

  
President

  
Secretary

## NEENAH-MENASHA SEWERAGE COMMISSION

Regular MeetingAugust 24, 1970

Meeting called to order at 7:30 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, Metz and Forsgren.  
Attorney Giese, Manager St. Laurent, Paul Rippl, Alderman Steber.  
Mr. Ray Jankowski of Kimberly-Clark Corp. was also present.

Absent: Alderman Rooks.

Minutes of the Regular Meeting of August 10, 1970 were approved and ordered placed on file.

Communications were read and discussed and ordered placed on file.

Commission President Krueger read letter of invitation from the League of Women Voters inviting him to speak at their next meeting. The subject would be on the background problems facing the Treatment Plant and what, ~~in his~~ **Commissioners view people** can do as citizens. Commission indicated approval without exception the attendance of President Krueger at this meeting.

Mr. Jankowski of Kimberly-Clark Corporation discussed with the Commission the emergency service request of his company. Mr. Jankowski informed the Commission that the emergency service would only be necessary in the case of a plant breakdown, would only be for a short period of time, would only be for sanitary waste, and at no time would the standby service be needed for their industrial waste. The loadings would be 30,000 to 40,000 gallons per day rate of flow and a few pounds of solids. He stated Kimberly-Clark would like to work out such an arrangement with the Commission if the Commission was able to treat the sewage at that time.

Commissioner Wintheiser suggested, in view of the need for standby services for sanitary waste only, the Commission draw up an agreement to present to Kimberly-Clark for the standby service. Commission President Krueger suggested that Mr. Jankowski and Plant Manager St. Laurent get together to discuss the standby charges. Following a discussion it was agreed that Manager St. Laurent would work out an agreement and present it to Commission at the next regular meeting, September 14, 1970.

Commissioner Wintheiser questioned if anything further had been done on the bill to the Neenah Water Commission in regard to the Water Plant Sludge Engineering Study made by Consoer, Townsend and Associates. Manager St. Laurent informed the Commission that, as yet, the Commission has not received a completed cost of the study from Consoer, Townsend and Associates and this bill would be presented to the Neenah Water Works at that time.

Manager St. Laurent discussed with the Commission the second item of the Contract Supplement 1-I for the rerouting of the existing 8" supernatant line into 6" drain shown on the plans, and the change from a 6" drain to an 8" from the tie-in point to the wet well outlet per August 3, 1970, proposal and August 4, 1970 letter from Theo Utschig & Son, Inc. in the amount of \$4,037.00. Manager St. Laurent recommended to Commission their approval of that "second item". Following a discussion it was moved by Commissioner Wintheiser, seconded by Commissioner Haber that the second item of the Contract Supplement 1-I to Theo Utschig & Son, Inc. in the additional amount of \$4,037.00 be approved. Voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried. This concluded the total approval of the Contract Supplement 1-I in the total amount of \$7,123.75.

Manager St. Laurent reported to Commission on progress of the grant application and informed Commission of a meeting August 28, 1970 at 10:30 A.M. in Madison with Mr. Carl J. Blabaum, Director of Bureau of Water Supply and Pollution Control, Mr. Duane Hinderman, Coordinator of Aid Programs and Mr. Theodore Wisniewski, Special Assistant to Administrator. Commission Attorney Giese was invited to attend meeting with Manager St. Laurent and Commissioners.

Manager St. Laurent discussed with the Commission the letter written to industry for information on their intent to discharge industrial or sanitary wastewaters to the Neenah-Menasha Sewerage Plant and their future requirements.

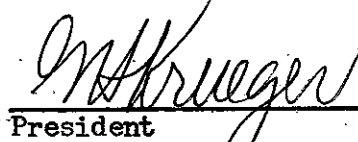
Manager St. Laurent discussed with Commission American Pipe Services report and how their recommended repairs to the interceptor sewer will fit into the 1971 budget. Manager St. Laurent also discussed final payment of \$5,383.75 to American Pipe Services. Following a discussion it was moved by Commissioner Wintheiser, seconded by Commissioner Metz that a partial payment of \$4,383.75 be approved leaving a balance of \$1,000.00 to be paid at the final presentation including taped pictures of the interceptor sewer. Voting aye; Commissioners Krueger, Metz, Forsgren and Wintheiser. Voting Nay; Commissioner Haber. Motion carried.

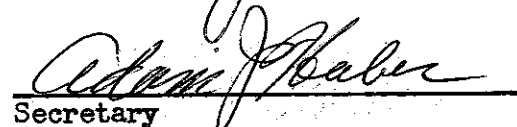
Minutes of the Regular Meeting of August 24, 1970 cont...

Manager St. Laurent requested of Commission that two Commissioners serve on budget review Committee. Commission President Krueger appointed Commissioners Forsgren and Metz to budget review committee. Manager St. Laurent stated all Commissioners were invited to review the budget.

Manager St. Laurent discussed the Manager's Report with Commission. Commission President Krueger asked for clarification of the last paragraph of the Manager's Report. The discussion described the reverting from "Contact Stabilization" back to "Standard Activated Sludge Process", the partial evaluation of the test period and the need to provide a standard secondary process for testing with polymers in secondary sludge conditioning.

Moved by Commissioner Forsgren, seconded by Commissioner Metz to adjourn meeting. Meeting adjourned at 8:50 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

September 14, 1970

Meeting called to order at 7:30 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, Metz and Forsgren. Attorney Giese, Manager St. Laurent, Superintendent Schuelke and Paul Rippl.

Absent: Alderman Steber and Alderman Rooks.

Minutes of the Regular Meeting of August 24, 1970 were approved and ordered placed on file.

Communications were presented, discussed and ordered placed on file.

Manager St. Laurent read and discussed the invoice letter from Consoer, Townsend and Associates relative to the charge of \$4,911.40 for the study and report on the effect of Water Treatment Plant wastes from the Neenah Water Works. Manager St. Laurent informed the Commission that he has transmitted the information to Mr. John Jurgenson, Director of Neenah Water Works, regarding the charges by Consoer, Townsend and Associates. Commission deferred action until the Commission hears from the Neenah Water Works Commission.

The letter from Mayor Hauser, City of Neenah, relative to the appointment of a Committee consisting of two aldermen, a representative of industry from each City and two members from the Sewerage Commission to review and study proposed ordinances which will include the charges for treatment of sewage was read and discussed. Commission President Krueger appointed Commissioner Haber and Commissioner Wintheiser to serve on this committee.

Manager St. Laurent discussed with the Commission the information report he formulated for standby service charges for Kimberly-Clark, Lakeview Division for domestic type sanitary sewage only for the remainder of 1970 and through 1971. Monthly fee \$300.00. Hourly fee \$60.00 during the time of usage. A 25% surcharge to be added to monthly invoices. Beyond December 31, 1971 the fees to be adjusted according to total annual budget percentage-wise. Moved by Commissioner Haber, seconded by Commissioner Forsgren that Information Report of August 27, 1970 be incorporated into a contract and mailed to Kimberly-Clark Corporation. Voting aye; four Commissioners; voting Nay, one Commissioner. Motion carried.

On motion by Commissioner Metz, seconded by Commissioner Wintheiser partial payment #3 for section I, contract No. 70-2 of Chlorine Facilities to Theo. Utschig & Son Inc. in the amount of \$13,113.00 was approved and ordered paid. All present voting aye; Commissioners Krueger, Haber, Forsgren, Wintheiser and Metz. Nays none. Motion carried.

Commission discussed letter from Consoer, Townsend and Associates formulating 4 basic types of studies on user rate charges, and the cost to make the four types based on combinations of various classes of customers to be served by the Neenah-Menasha Wastewater Plant. Commission deferred action on the development of the rate schedule study to be prepared by Consoer, Townsend and Associates until after the meeting of the Study Committee, formed from Cities, Industry and Commission representatives.

Minutes of the Regular Meeting of September 14, 1970 cont...

Commission President Krueger discussed the Madison trip on state grant-in aid. He informed the Commission that everything was waiting on the completion of a study by the Federal Government as to what qualifications are needed for Federal grant-in aid. President Krueger informed the Commission that the study may be completed within 30 days. Commission Attorney Giese discussed his notes on the Madison meeting of August 28, 1970. As related by Attorney Giese, at the time of the July 7 letter from Mr. Voigt, Secretary, Department of Natural Resources, the State was not aware of the new rules being formulated by the Federal Agencies. The rules require an equitable industrial charge for construction and continued operation of municipal type wastewater treatment plants. At the present time, the parameters defining the extent required have not been determined. It was expected that the decision would be made in about 30 days. As continued by Attorney Giese, Mr. Carl J. Blabaum, Director, Bureau of Water Supply and Pollution Control, stated that the Neenah-Menasha area must take the risk of developing the detailed plans and specifications for the major sewerage improvement project and that this area may not be reimbursed to the extent expected of the Federal Government's grant-in aid. Continuing in the same Madison discussion, Mr. Theodore Wisniewski stated that it was contemplated in the next State Legislative Session that they would create a river basin authority with taxing capabilities. Manager St. Laurent informed the Commission of a letter he received from the Department of Natural Resources dated August 31, 1970 acknowledging receipt of the application for a Federal grant under the Federal Water Pollution Control Act and for a State grant under Section 144.21 Wisconsin statutes. Manager St. Laurent also informed the Commission that attached to that letter was a checklist for additional information. Commissioner Wintheiser suggested that Manager St. Laurent answer all questions with due haste.

Manager St. Laurent informed the Commission that Industrial Use Tabulations report was incomplete at this time.

Manager St. Laurent informed Commission that only one bid was received for stoker repair work to #1 Incinerator. The bid received was for \$117,500.00. Manager St. Laurent recommended rejection of any and all bids. Moved by Commissioner Forsgren, seconded by Commissioner Metz that the Commission reject any and all bids received September 14, 1970 for the stoker repair work. All present voting aye. Motion carried.


Moved by Commissioner Metz, seconded by Commissioner Haber to readvertise for bids on stoker repair work. All present voting aye. Motion carried.

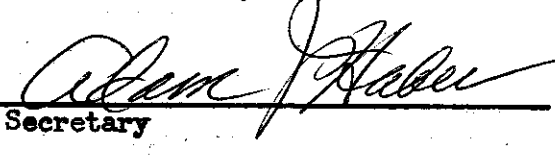
Manager St. Laurent discussed with the Commission the Manager's Report. He also informed the Commission that American Pipe Services will make their final presentation on September 28, 1970 during the regular meeting of the Commission.

Moved by Commissioner Haber, seconded by Commissioner Wintheiser that operating fund vouchers #1047 thru #1203 for the month of August, 1970 in the amount of \$63,421.71 be approved. All present voting aye; Commissioners Krueger, Haber, Forsgren, Wintheiser and Metz. Nays, none. Motion carried.

Commission Attorney Giese discussed with Commission the land acquisition of the six lots that has been awaiting closing. He informed the Commission that everything may be completed within the next week or two.

Moved by Commissioner Wintheiser, seconded by Commissioner Forsgren to adjourn the meeting. Motion carried. Meeting adjourned at 9:35 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

September 17, 1970

Meeting was called to order at 4:00 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Haber, Metz and Forsgren and Manager St. Laurent

Absent: Commissioner Wintheiser.

Minutes of the Special Meeting of Sept. 17, 1970 cont...

The budget for 1971 was presented by Manager St. Laurent. The Commission discussed the total budget in detail which included the sections on Overhead and Administration, Chemicals, Repairs and Maintenance, Major Capital Expenditure and Contingency. Due to previous commitments, Commissioner Forsgren excused himself from the remainder of the meeting and there was still a quorum. The Commission reviewed the estimate of cost for the New Expansion Program.

Moved by Commissioner Metz and seconded by Commissioner Haber that the Neenah-Menasha Sewerage Commission approve and adopt the "Budget-1971" as presented, discussed and revised to the net total amount of \$1,029,400 and the "New Expansion Program Estimate of Cost - 1971" in the amount of \$715,000 and to direct the Manager present the adopted budget to the City of Menasha, Finance Committee and to the City of Neenah, Finance Committee in joint session. - All present voting aye; Commissioners Krueger, Haber and Metz. Nays, none. Motion carried.

There being no further business, the meeting was adjourned at 6:30 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

September 28, 1970

Meeting called to order at 7:30 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser and Metz. Attorney Giese, Manager St. Laurent, Superintendent Schmelke, Paul Rippl and Alderman Steber. Mr. Robert Pfefferle, American Pipe Services was also present.

Absent: Commissioner Forsgren and Alderman Rooks.

Minutes of the Regular Meeting of September 14, 1970 were approved and ordered placed on file.

Commission President Krueger, in a prepared statement, criticized release of Commission budget for 1971 to the press. He stated release of budget should come from Commission. Following a discussion, Commission Attorney Giese informed the Commission that the budget becomes public when Commission wants it to be made public. He also informed the Commission it is not the Commission's duty to cooperate with the press, but that they can sit in on the meetings. Commission established that all future press releases should come from the President of the Commission.

Commission President Krueger criticized the clean-up job in the plant. Superintendent Schuelke stated that because of illness and vacations, manpower was short for these duties, but that from now on he will have more help available for the clean-up work.

Communications were read and discussed and ordered placed on file.

Manager St. Laurent presented to the Commission the letter as originated and sent by the Department of Natural Resources changing the grant request to 30 percent of the estimated eligible cost of the Project from the original 55 percent request for federal participation. Commission instructed Manager St. Laurent to delay his letter to the Department of Natural Resources, to await more specific guidelines from State and Federal agencies regarding aid which may or may not become available in terms of treating industrial waste. Action on letter was deferred until next regular Commission meeting at which time further information about the questionnaire from Department of Natural Resources could be presented.

Attorney Giese requested authorization from Commission to release abstract to himself on existing Commission property. Moved by Commissioner Haber, seconded by Commissioner Wintheiser to release necessary abstracts to Attorney Giese on receipt of his signature. All present voting aye. Motion carried.

Minutes of the Regular Meeting of September 28, 1970 cont...

Manager St. Laurent read and discussed with Commission letter from Mayor Hauser, City of Neenah, requesting on behalf of the Fox Valley Council of Governments information on total construction cost of all treatment facilities and the year cost was incurred, and also Federal and State grant funds obtained to reduce local expenditure. Following a discussion the Commission agreed that since the request came from Mayor Hauser, City of Neenah, the manager write a letter to Mayor Hauser asking for clarification and reason for wanting information because it would require considerable work to compile these figures. It was also indicated that the information requested at this time was premature.

Commission discussed bill received from Consoer, Townsend and Associates for study they made on the cost of treating wastes received from the City of Neenah Water Works. Action was deferred until Commission hears from the City of Neenah Water Commission.

Mr. Robert Pfefferle, of American Pipe Services presented information about the final report and televised pictures, repairs and cleaning of the Commission's interceptor sewer.

Commission Attorney Giese informed the Commission that he has forwarded to Kimberly-Clark Corporation the extreme emergency service contract but as yet has received no reply from Kimberly-Clark Corporation.

Manager St. Laurent discussed with Commission progress report from Consoer, Townsend and Associates' activities and that Plan Layout No. 2 has been received. Upon questioning, Manager St. Laurent informed Commission that the Chlorination Facilities were about 50 percent complete and on schedule.

Commission Attorney Giese discussed with the Commission the present status of the property purchased North of the present plant. In Attorney Giese's opinion of the abstract, there were a few flaws as outlined in his August 20, 1970 letter and they would be resolved before closing which is expected shortly.

Manager St. Laurent informed the Commission the progress report on industrial tabulation and that follow-up letters were now in the process of being mailed out.

Manager St. Laurent informed the Commission that our chemist, Harold Clifford has been invited to participate on a panel of experts in laboratory evaluation sessions at the State Convention on Water Pollution to be held at Beloit, Wisconsin October 28, 29, and 30, 1970. He recommended to Commission that Chemist, Harold Clifford, be authorized to attend the full convention and recommended that expenses not to exceed \$200.00 be allowed. Moved by Commissioner Haber, seconded by Commissioner Wintheiser that the plant chemist, Harold Clifford, attend convention of the State Water Pollution Control Federation at Beloit, Wisconsin October 28, 29, 30, 1970 with expenses not to exceed \$200.00 allowed. All present voting aye; Commissioners Krueger, Metz, Haber and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent informed Commission of a meeting to be held October 15, 1970 at Green Lake, Wisconsin of the State of Wisconsin Municipal Employees Pension, Group Insurance and Social Security Agents, and recommended that the Office Manager be allowed to attend with expenses not to exceed \$20.00. Moved by Commissioner Metz, seconded by Commissioner Haber to allow Office Manager, Paul Rippl, to attend regional meeting at Green Lake, Wisconsin with expenses not to exceed \$20.00. All present voting aye; Commissioners Krueger, Metz, Haber and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent discussed with the Commission a letter received from E.H. Killam D.V.M. requesting that provision be made through the plant facilities for the disposal of animal carcasses. Manager St. Laurent informed Commission that before the Commission can work out a program for disposal of animal carcasses, he would have to consult with Lehrer Sanitary Service if this would be possible through his land fill program. Manager St. Laurent was requested by the Commission to write a letter to Dr. Killam stating that the problem was being investigated in conjunction with the proposed change in land fill operation by Lehrer Sanitary Service.

Manager St. Laurent discussed with the Commission the subscribing to the Journal on Water Pollution Control for all registered operators working at the plant. It was the consensus of all the Commissioners that the present subscription of one Journal is all that is needed.

Moved by Commissioner Haber, seconded by Commissioner Metz to adjourn the meeting. Motion carried. Meeting adjourned at 9:40 P.M.

*E. H. Krueger*  
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President  
*Adam J. Haber*  
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Secretary

## NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 12, 1970

Meeting called to order at 6:30 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Wintheiser, Haber, Metz and Forsgren; Attorney Giese, Manager St. Laurent, Paul Rippl.

Absent: Alderman Steber and Alderman Rooks.

Minutes of special meeting of September 17, 1970 were corrected and approved and the minutes of the regular meeting of September 28, 1970 were also approved and ordered placed on file.

Communications were read and discussed and ordered placed on file.

Attorney Giese informed the Commission that all the work was now completed for purchase of the 6 lots North of the Treatment Plant. Attorney Giese also read letter from Wisconsin Michigan Power Company relative to the easement on the property for their power lines. Attorney Giese asked the Commission to authorize closing of property transaction with the full knowledge that the Wisconsin Michigan Power Company has a broad easement. Moved by Commissioner Haber, seconded by Commissioner Wintheiser, that Commission Attorney Giese be empowered to finalize legal matters pertaining to purchase of the Burr property with the existing easement of the Wisconsin Michigan Power Company. All present voting aye. Motion carried.

Commission Attorney Giese informed the Commission that he had not received a formal reply to the Extreme Emergency Service Contract mailed to Kimberly-Clark, but that a telephone conversation with Vice-President, Mr. Wollwage of Kimberly-Clark revealed that Kimberly-Clark was not interested in the Commission terms and that a formal notice would be mailed within 24 hours. Commission deferred action until receiving formal reply from Kimberly-Clark Corp.

On status of Consoer, Townsend and Associates activities, the Commission discussed the change of the subcontractor by Theo. Utschig and Son on their contract for process piping. Commissioner Forsgren stated Commission should go on record as not liking the change of subcontractor. Commission authorized Manager St. Laurent to write a letter to Theo. Utschig and Son asking them to explain and/or appear at the next meeting of Commission. Partial payment No. 4 to Theo. Utschig and Son would be taken up again at the next regular meeting of the Commission.

Manager St. Laurent recommended partial payment No. 1 to Boehm Electric Service, Inc. in the amount of \$2,804.40 for electrical work on Contract 70-3 Chlorination Facilities. Moved by Commissioner Wintheiser, seconded by Commissioner Metz that partial payment No. 1 Contract 70-3 to Boehm Electric Service in the amount of \$2,804.40 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Heating & Ventilating } Manager St. Laurent recommended partial payment No. 2 to Azco Inc. in the amount of \$368.10 for plumbing work on Contract 70-4 Chlorination Facilities. Moved by Commissioner Forsgren, seconded by Commissioner Wintheiser that partial payment No. 2, Contract 70-4 to Azco Inc. in the amount of \$368.10 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent recommended payment to Consoer, Townsend and Associates for Engineering Fees on Chlorination Facilities in the amount of \$666.75. Moved by Commissioner Wintheiser, seconded by Commissioner Forsgren that the payment to Consoer, Townsend and Associates for Engineering fees on contracts for Chlorination Facilities in the amount of \$666.75 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent informed the Commission that the 8 exhaust fans for the Incineration area have been installed, inspected and approved. Manager St. Laurent recommended payment in the amount of \$5,200.00 to August Winter and Sons as payment in full for completion of their contract. Moved by Commissioner Forsgren, seconded by Commissioner Haber that the payment to August Winter and Sons, Inc. for completion of contract to install 8 exhaust fans in the amount of \$5,200.00 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent reported on status of Water Treatment Plant sludge study for City of Neenah. Commission discussed all letters written relative to Consoer, Townsend and Associates study. Commissioner Haber stated that Neenah was imposing on the citizens of Menasha and should have no part in the payment of that bill. Commissioner Haber further stated that the study was for the benefit of the Neenah Water Works and Neenah should pay the bill.



Commission instructed Manager St. Laurent to write letter to Mayor Hauser, City of Neenah and to Neenah Water Commission requesting payment and a letter to Consoer, Townsend and Associates for an explanation of the cost of the special study.

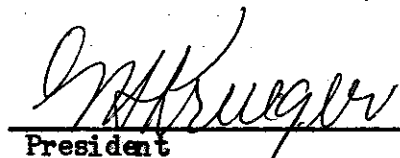
Manager St. Laurent stated status of Grant Application was progressing. Also, Mr. Hinderman was to be contacted on the status of the Federal eligibility decision.

Manager St. Laurent informed the Commission that for the Stoker Repair Work, only one bid was received although two other firms were personally contacted relative to this work. Plibrico Sales and Service of Wisconsin, Inc. bid \$112,500.00. Manager St. Laurent recommended accepting the bid and awarding the contract to Plibrico Sales and Service of Wisconsin, Inc. because of the need to have the stoker repair work started and finished. Moved by Commissioner Metz, seconded by Commissioner Forsgren to award contract to low bidder, Plibrico Sales and Service of Wisconsin, Inc. for stoker repair work in the amount of \$112,500.00. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent recommended to Commission the advertising for bids for Traveling Crane's holding drum and closing drums replacement. Manager St. Laurent was authorized to advertise for Bids. Commissioner Wintheiser recommended opening bids one-half hour before the regular meeting or at 7:00 P.M. The bids for the Traveling Crane's drum replacement will be opened at 7:00 P.M., November 9, 1970.

Moved by Commissioner Forsgren, seconded by Commissioner Haber that operating fund vouchers #1204 thru #1351 for the month of September, 1970 in the amount of \$59,830.94 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Moved by Commissioner Forsgren, seconded by Commissioner Wintheiser to adjourn meeting. Motion carried. Meeting adjourned at 8:18 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 26, 1970

Following a tour of the plant the meeting was called to order at 7:30 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Haber, Metz and Forsgren. Attorney Giese, Manager St. Laurent, Paul Rippl and Alderman Steber.

Absent: Commissioner Wintheiser and Alderman Rooks.

Minutes of the regular meeting of October 12, 1970 were approved and ordered placed on file.

Manager St. Laurent read the letter from Kimberly-Clark Corporation, received by the Commission October 21, 1970, informing the Commission that their technical people have come up with an alternative solution making it unnecessary to discharge sanitary sewage to the Neenah-Menasha sewage system even in case of emergency and were withdrawing their request for standby service. Commission President Krueger read a formal statement and summarized past usage by the Lakeview Mill. In review, continued Commissioner Krueger, the Commission has passed through its blackest period and a debt of \$2,000,000 still belongs to the Kimberly-Clark operations. Time and again sneak loads were sent into the system and then on to the Plant. And the Taxpayers were the ones who supported this operation. Mr. Byfield, a representative of Kimberly-Clark, stated that they always believed in paying their fair share. We are delighted they have found a cheaper way. Two ten year contracts were entered into with no esculator clause and in 1967, Kimberly-Clark's Lakeview Mill dumped in over 200 million gallons, (237.6). Commissioner Haber suggested capping of interceptor sewer from Lakeview Mill by hiring the Wisconsin

Minutes of the Regular Meeting of October 26, 1970 cont...

Michigan Power Company drill to drill a hole into the interceptor sewer and to fill the interceptor sewer with cement. Commissioner Forsgren and Commissioner Metz did not think this was necessary, because there may come a time when they will need this sewer service. President Krueger suggested the Commission defer any action on capping the interceptor sewer until full Commission is present.

On the Progress Report - Consoer, Townsend and Associates, Manager St. Laurent discussed with the Commission the State of Illinois program on grant application up for referendum and stated it is similar to the CRAP program of the State of Wisconsin. Commissioner Haber suggested that industry should help in the grant application of plant expansion or inform industry to build their own plant. Attorney Giese stated Cities of Neenah and Menasha are holding up the expansion program and that the Commission has gone as far as possible and it is now up to the Cities. He also stated that until plans and specifications and a program started, the grants will not be forthcoming. Manager St. Laurent informed the Commission that the FWPCA has not made a decision yet on the grant application parameters. Alderman Steber suggested the Finance Committees discuss this subject with Commission at the next regular meeting.

Manager St. Laurent informed the Commission that the Fischer and Porter Company completed delivery of the contracted equipment for the Chlorination Facilities and that 90% of the total contract of \$16,020.00 was due. Manager St. Laurent recommended approval and authorized payment of \$14,418.00. Moved by Commissioner Haber, seconded by Commissioner Metz that the payment to the Fischer and Porter Company, for equipment for the Chlorination Facilities in the amount of \$14,418.00 be approved. All present voting aye; Commissioners Krueger, Metz, Haber and Forsgren. Nays, none. Motion carried.

Payment to Theo. Utschig and Son, Inc. was discussed by the Commission and Commission asked for legal opinion on the matter of changing Sub-Contractor. Attorney Giese informed the Commission that he would make a statement relative to the change of Contractor in a closed session. Commission agreed to defer further discussion until the meeting goes into a closed session.

Manager St. Laurent informed the Commission that there was no additional information from the Neenah Water Commission relative to the Water Treatment Sludge Study. Alderman Steber informed the Commission that the Neenah Water Commission was to request a meeting to discuss the problem.

Manager St. Laurent recommended the final payment of \$1,000.00 due American Pipe Services. Moved by Commissioner Haber, seconded by Commissioner Forsgren that the final payment due American Pipe Services for work completed on Commission interceptor sewer in the amount of \$1,000.00 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, and Forsgren. Nays, none. Motion carried. Manager St. Laurent questioned if all Commissioners would like a completed copy of the report by American Pipe Services. Commissioner Haber stated because of the work involved and as long as the copy in the office is available, it was not needed. Manager St. Laurent stated copies for the two Cities and Office Manager and Superintendent should be made.

Commission discussed revised budget for 1971. Commissioner Metz stated budget should be discussed with the two Cities and their finance committees and that any information relative to the budget, given to the press should come from the Cities. The Commission is to study the budget further and set up a meeting to discuss the budget with both Cities. Commissioner Haber commenting on the \$50,000 reduction tentatively approved stated that we're never going to make it.

Manager St. Laurent discussed the letter received from Mr. Dean Brown relative to the handling of the waste from the Incinerator by the Lehrer Sanitary Company. The Commission instructed Manager St. Laurent to answer the letter from Mr. Dean Brown.

Manager St. Laurent informed the Commission of the condition of the influent sluice gate and the need for its repair, and based on information received, it will cost between \$25,000 and \$30,000 to repair. Following a discussion it was moved by Commissioner Haber, seconded by Commissioner Forsgren to authorize Manager St. Laurent to advertise for bids for repair of influent sluice gate. All present voting aye. Motion carried.

Manager St. Laurent recommended to Commission the attendance of six men to the Northeastern Wisconsin Sewage Works Operators' Meeting. The meeting will be held at Little Chute, Wisconsin on November 10, 1970 and for the men to attend at a maximum cost of \$30.00. Moved by Commissioner Forsgren, seconded by Commissioner Haber to allow six men to attend the Northeastern Wisconsin Sewage Works Operators' Meeting of November 10, 1970 at Little Chute, Wisconsin at a maximum cost of \$30.00. All present voting aye; Commissioners Krueger, Metz, Haber and Forsgren. Nays, none. Motion carried.

Manager St. Laurent informed the Commission of two tours of the plant on the 28th and 29th of October, by about 70 students from Conant Junior High School and a Girl Scout unit.

Commission President Krueger commented on the clean-up of the plant, and stated a letter should be written to plant personnel to compliment them on the job well done.


Manager St. Laurent informed the Commission of the need for a tape dictaphone for office use. Commissioner Metz stated his office had one he would donate to the plant.


A discussion followed on the tabulation of major industrial usage listed in the Manager's Report. Of the items listed, Manager St. Laurent stated that about 60 to 70 percent of flow into the plant is represented by the tabulated industries. Commissioner Forsgren stated that the 20 M.G.D. from the five major industries is ample reason for the proposed Consoer, Townsend and Associates total design.

Commission discussed temporary change of next Regular Meeting from November 9 to November 10, 1970. Following the discussion it was moved by Commissioner Forsgren, seconded by Commissioner Haber that the Regular Meeting be moved from November 9 to November 10, 1970. All present voting aye. Motion carried.

The payment of ~~\$23,271.07~~ <sup>\$23,271.07</sup> to Theo. Utschig and Son, Inc. was discussed by the Commission in open session. The discussion was on the change of Sub-Contractor August Winter and Son to Azco, Inc. relative to the process piping work. Attorney Giese explained to Commission the law on changing of Sub-Contractor in the original Contract. He stated this was a problem for Theo. Utschig and Son, Inc. and Sub-Contractor to solve. Moved by Commissioner Forsgren, seconded by Commissioner Metz that partial payment No. 4 on Contract No. 70-2 to Theo. Utschig and Son, Inc. in the amount of \$23,271.07 be approved. Voting aye; Commissioners Krueger, Metz and Forsgren. Voting nay; Commissioner Haber. Motion carried.

Moved by Commissioner Metz, seconded by Commissioner Forsgren to adjourn the meeting. Motion carried. Meeting adjourned at 9:15 P.M.

  
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President

  
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Secretary

Neenah-Menasha Sewerage Commission

Regular Meeting

November 10, 1970

Following a tour of the incineration department the meeting was called to order at 7:30 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, Metz and Forsgren; Attorney Giese, Manager St. Laurent, Superintendent Schuelke, Paul Rippl and Alderman Steber. Mayor James A. Adams, Aldermen Ernest Koerner, Herbert Batley, Sumner Parker, William Erickson, City of Menasha; Mayor Roman V. Hauser, John Sahli, Director of Finance, Aldermen Harold Young and William Zelinski, City of Neenah; Representative David O. Martin, Kitty Worzalla and Frank Church were also present.

Absent: Alderman Roocks.

Commission President Krueger welcomed the Mayors and Council Members present and thanked them for coming. Commission President Krueger informed all present the reason for the meeting and then turned the meeting over to Commissioners Metz and Forsgren, Budget Committee of the Commission. Commissioner Metz welcomed the representatives of Neenah and Menasha, discussed the budget and then opened the meeting to discussion of the budget. Mayor Hauser questioned the Commission on the bidding of the chlorination facility; did the Commission ask for bids based on an engineer's estimate at the time of bidding. He was informed that the engineer's estimate for the chlorine addition reflected increased cost for the foundation construction adjacent to the existing building, for the storage space now available and for the capability to place a second story on top of the new addition. In addition, the location originally suggested was at that time recommended for future expansion improvements and is presently included in the planned expansion program.

Alderman Parker of Menasha, stated certain areas of the budget for discussion were the cost of sealing the interceptor sewer, professional services, administrative, salaries

Minutes of the Regular Meeting of November 10, 1970 cont...

and the ash hauling area and land fill. Alderman Parker stated that the Cities may do more overall good with the money for sealing their own sanitary sewers to eliminate the clear water infiltration, because they may be able to do more for the same expenditure. Commissioner Wintheiser stated he had no objection to strike the \$24,500 for sealing the interceptor sewer from the budget if the money can better be used elsewhere. Commissioner Haber pointed out that the Commission is under state orders to stop this infiltration and that if the cities deny the funds the responsibility for non-compliance then becomes theirs. Commissioner Metz pointed out that if action is delayed now, the Commission in a year or two will have to have the entire televising program repeated before the sealing project can be undertaken. Following further discussion, it was agreed by the Cities' financial committee members present to leave money in for sealing of the Commission interceptor sewer. Commissioner Forsgren also stated that the land fill cost in the budget was just a good guess, but a necessary one to comply with state orders. The contingency fund of \$10,000.00 was the next item for discussion. The Commission informed all present that of this \$10,000.00 in contingency, \$2,200.00 was already committed due to an increase in hospital and medical insurance, and that \$3,600.00 in revenue had to be dropped, because Kimberly-Clark Lakeview Plant would not be in need of services from the sewage plant. It was agreed by the financial committee members present from both Cities, to restore all but the \$4,200.00 of the recommended Neenah-Menasha Sewerage Commission budget, or a net budget of \$1,025,200.00.

Plant expansion was the next order of business discussed. Mayor Adams, of Menasha and Mayor Hauser, of Neenah discussed the 15½ million dollar addition. In the discussion that followed it was pointed out that the need for a 40 MGD plant was necessary to meet state and federal abatement orders. The initial step would have to be taken by the Cities in providing funds in the amount of \$715,000 for plans, specifications and other expenditures for the new addition. These plans and specifications are necessary for the obtaining of funds, in the form of a grant from the State and Federal government. Representative David O. Martin discussed and emphasized that some indication of formal planning is needed before the Department of Natural Resources will undertake any consideration of a grant-in-aid. He also pointed out that the Commission application for grant-in-aid would be strengthened if a sewer service user's fee schedule were included with the submitted working plan. Representative Martin stated he will do all he can in the lame duck session to help in the granting of funds and that the project should not be dropped at this time. Representative Martin's position was reinforced by a letter from U.S. Representative William Steiger to Commission President Krueger in which he stated he contacted Mr. Thomas Frangos, administrator for the Department of Natural Resources who told him that no funds would be released to the Commission until the proposed addition is ready for construction. The members of the Councils and the Mayors present agreed to a joint short term loan to provide \$715,000 needed for the 1971 expenditures for the proposed \$15.5 million addition.

The Commission returned to regular session. Minutes of the regular meeting of October 26, 1970 were approved and ordered placed on file.

Communications were read, discussed and ordered placed on file.

Kimberly-Clark Emergency Service was again discussed by the Commission. Commission President Krueger presented a review of past history and dealings with Kimberly-Clark, Lakeview Division and the need for sealing off of the interceptor sewer from the Lakeview Mill. Commission President stated that if we don't seal it off, we must clean the interceptor regularly plus having a costly policing of the interceptor. Commissioner Forsgren stated that the sewer should not be permanently sealed, because if an emergency developed they would then have to bypass waste into the lake. He suggested the gate be locked with the key in possession of the Neenah-Menasha Sewerage Commission and, if needed, a fee of \$100.00 or \$50.00 per hour be charged. Commissioner Haber stated we are safeguarding the rights of every taxpayer by permanently sealing the interceptor. It was suggested that Plant Manager, St. Laurent, contact Kimberly-Clark officials to see if Kimberly-Clark would agree to putting a lock and key on the interceptor with the key remaining in control of Commission personnel and the interceptor being opened only by a Commission's authorized personnel. Moved by Commissioner Metz, seconded by Commissioner Wintheiser to accept suggestions of the letter of August 7, 1970 from Vice-President Wollwage of Kimberly-Clark relative to the shutting off of the Lakeview Mill and sanitary waste to the Neenah-Menasha Sewerage Commission interceptor, stating that a lock and chain be placed on the gate with keys to it in Commission authorized personnel's possession. Voting aye; four Commissioners; Voting nay, one Commissioner. Motion carried.

Manager St. Laurent discussed with Commission the status of the Progress Report from Consoer, Townsend and Associates and the letter from Mr. Duane W. Hinderman, Department of Natural Resources relative to grant participation and the reduction in federal grant to 30%. It was the consensus of all present that it was not necessary, at this time, to sign for the 30% grant.

Manager St. Laurent informed the Commission that Lehrer Sanitary Service has been forced by DNR to dispose of the Neenah-Menasha Sewerage Commission incinerated ash in a sanitary land fill operation, additional work beyond the conditions of the Commission contract with Lehrer Sanitary Service, at a cost of \$20.00 per 23 cubic yard load for a total of \$3,360.00, and recommended payment. Commission Attorney Giese stated the Commission has a binding contract with Lehrer Sanitary service, and the contract has to be modified and amended to cover this contingency. Moved by Commissioner Metz, seconded by Commissioner Wintheiser that the contract with Lehrer Sanitary Service dated February 1, 1966 be amended and modified for an additional payment of \$20.00 per 23 cubic yard load for sanitary land fill disposal, effective October 1, 1970. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent reported to Commission that due to the continuous work load facing the personnel, there is a substantial vacation period remaining to the staff. Following a discussion,

the Commission left the disposition of the vacation schedule to the manager.

Manager St. Laurent recommended partial payment No. 5 to Theo. Utschig and Son, Inc. in the amount of \$22,782.29 for construction work on Contract #70-2, Chlorination Facilities. Moved by Commissioner Wintheiser, seconded by Commissioner Haber that partial payment No. 5, Contract #70-2 to Theo. Utschig and Son, Inc. in the amount of \$22,782.29 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent recommended partial payment No. 2 to Azco, Inc. in the amount of \$5,292.00 for plumbing work on Contract #70-4, Chlorination Facilities. Moved by Commissioner Haber, seconded by Commissioner Metz that partial payment No. 2, Contract #70-4 to Azco, Inc. in the amount of \$5,292.00 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent recommended partial payment No. 3 to Azco, Inc. in the amount of \$3,312.90 for Heating and Ventilation work on Contract #70-5, Chlorination Facilities. Moved by Commissioner Wintheiser, seconded by Commissioner Forsgren that partial payment No. 3, Contract #70-5 to Azco, Inc. in the amount of \$3,312.90 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent informed the Commission that the Vacuum Pump Contract of the Nash Engineering Co. has been substantially completed and that 90% of the total contract of \$4,476.00 was due. Manager St. Laurent recommended approval and to authorize payment of \$4,028.40. Moved by Commissioner Haber, seconded by Commissioner Forsgren that the payment to Nash Engineering Co. for a Vacuum Pump in the amount of \$4,028.40 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent informed the Commission that two bids were received for Traveling Crane Holding and Closing Drums replacement. Complete Crane Service Inc., 4380 S. Burrell Street, Milwaukee, Wisconsin bid \$9,460.00 (irregular) with a time duration of 150 days. John Hennes Trucking Company, 1600 W. Haskell Street, Appleton, Wisconsin bid \$16,000.00 with a time duration of 80 days. Commission was informed the time duration specified 80 days in order to coordinate repairs with least disruption of services. Commission discussed the difference in the amount of the bids. No decision was made and action was deferred until the next regular meeting.

Manager St. Laurent discussed with the Commission the need of an operators manual for the chlorination addition and also for the future wastewater treatment facilities. This manual is one of the requirements for a grant-in-aid. Attorney Giese read the prepared resolution that will be sent to the state relative to the project manual. Following a discussion, moved by Commissioner Metz, seconded by Commissioner Haber that the following resolution for a project manual for Construction Projects and Construction Accounts (Chlorination and Future Wastewater Treatment Facilities be sent to the State:)

A RESOLUTION PROVIDING FOR A PROJECT MANUAL FOR CONSTRUCTION PROJECTS AND CONSTRUCTION ACCOUNTS (CHLORINATION AND FUTURE WASTE WATER TREATMENT FACILITIES)

WHEREAS, the Neenah-Menasha Sewerage Commission is presently constructing Chlorination Facilities to its present plant,

WHEREAS, the Neenah-Menasha Sewerage Commission is presently planning the construction of Waste Water Treatment Facilities in the near future,

NOW THEREFORE, BE IT RESOLVED by the Neenah-Menasha Sewerage Commission as follows:

That a custom made project operating manual be prepared and provided for each of the above projects.

That a separate Construction Account has been established for the Chlorination Facilities now being constructed, for the deposit and disbursement of all monies used to finance said project.

That a separate construction account, for the deposit and disbursement of all monies used to finance the project, will be established when the construction of the Waste Water Treatment facilities is authorized by said Commission.

Dated at Menasha, Wisconsin, this 10th day of November, 1970.

*Gilbert H. Krueger*  
Gilbert H. Krueger, President

*Adam Haber*  
Adam Haber, Secretary

All present voting aye. Motion carried.

Minutes of the Regular Meeting of November 10, 1970 cont...

Commission Attorney Giese informed the Commission that all abstracts of Commission property would have to be brought up to date at a cost of \$170.00. Moved by Commissioner Wintheiser, seconded by Commissioner Metz that Commission Attorney Giese be authorized to contract for bringing Abstracts of Sewer Disposal Plant property up-to-date at a cost of \$170.00. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Moved by Commissioner Forsgren, seconded by Commissioner Wintheiser that operating fund vouchers #1352 thru #1482 for the month of October, 1970 in the amount of \$67,699.83 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Moved by Commissioner Metz, seconded by Commissioner Wintheiser to adjourn meeting. Motion carried. Meeting adjourned at 11:13 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

November 23, 1970

Meeting called to order at 7:30 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Wintheiser and Forsgren; Attorney Giese, Manager St. Laurent, Paul Rippl and Alderman Steber. Mr. W. Allan Schenck, John Strange Paper Company was also present.

Absent: Commissioners Haber and Metz; Alderman Rooks.

Minutes of the regular meeting of November 10, 1970 were approved and ordered placed on file according to majority approval.

Manager St. Laurent read the letter from Duane W. Hinderman, Division of Environmental Protection. The enclosure included the Interim Guidelines for Federal Construction Grants to Projects Treating Industrial Waste. Commission will study the Interim Guidelines and further discussions were deferred until next meeting.

Manager St. Laurent recommended partial payment No. 2 to Boehm Electric Service Inc. in the amount of \$2,325.60 for Electrical work on Contract No. 70-3, Chlorination Facilities. Moved by Commissioner Wintheiser, seconded by Commissioner Forsgren that partial payment No. 2, to Boehm Electric Service Inc. in the amount of \$2,325.60 for Electrical work on Contract No. 70-3, Chlorination Facilities. Moved by Commissioner Wintheiser, seconded by Commissioner Forsgren that partial payment No. 2, Contract 70-3 to Boehm Electric Service, Inc. in the amount of \$2,325.60 be approved. All present voting aye; Commissioners Krueger, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent informed Commission that Mr. Jack Dawson of Federal Water Quality Administration (F.W.Q.A.) called him relative to grant application information as applied for plant expansion and possible future interceptor improvement.

Commissioner Wintheiser reported to Commission on progress of study being made by the Ad Hoc and the proposed sewer rate ordinance. Commission Attorney Giese advised Commission that sewer rate ordinance will be set-up by the Cities. President Krueger questioned financing of the study. Commission Attorney Giese stated that there were no monies in Commission budget and refer it to the two City Councils for payment of study. Separate studies would have to be made for each City because of the differences in bonding and other considerations.

Commission again discussed payment to Consoer, Townsend and Associates for Neenah Water Works Study. Manager informed Commission that no further information has been received from Consoer, Townsend and Associates nor the City of Neenah.

The DNR enforcement conference of December 3, 1970 to be held at Green Bay, Wisconsin was discussed by Commission. Manager St. Laurent informed Commission that his letter of November 1, 1970 to Mr. Thomas G. Frangos clearly indicates that the Neenah-Menasha Sewerage Commission

Minutes of the Regular Meeting of November 23, 1970 cont...

is progressing as rapidly as possible toward compliance. Commission President Krueger stated that members of the Commission will attend to see what DNR wants the Commission to do. Commissioner Wintheiser stated that the Mayors of both Cities should also attend. Manager St. Laurent was authorized to write to DNR stating that Commission will attend. Commission President Krueger invited all Commissioners who can attend to attend and also Attorney Giese and Manager St. Laurent.

Commission Attorney Giese informed Commission that the title to the property purchased from the Lucille Burr estate has now been transferred over to the Commission and deeds recorded. Attorney Giese stated \$1,000.00 was being withheld pending final settlement. Attorney Giese also turned over to Commission a check in the amount of \$201.07 for the pro-rated 1970 real estate taxes on the property. Commission discussed disposition of the buildings presently on the property. Commission Attorney Giese advised advertising for removal of buildings from the premises.

Manager St. Laurent read and discussed with Commission the letter from Complete Crane Service Inc. relative to their bid for traveling crane holding and closing drums, for an increase of \$850.00 to perform the work described in their bid on an overtime basis, the work to commence on a Friday at 6:00 P.M. with the crane being operable by 8:00 A.M. the following Monday. The original bid of \$9,460 plus the overtime of \$850.00 comes to \$10,310.00, substantially lower than the John Hennes Trucking Co. bid of \$16,000.00. Moved by Commissioner Forsgren, seconded by Commissioner Wintheiser to accept the low bid from Complete Crane Service, Inc. of Milwaukee, Wisconsin in the amount of \$10,310.00 which includes \$850.00 overtime for the weekend installation. All present voting aye; Commissioners Krueger, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent informed the Commission that two bids were received for sluice gate and manhole complete. The bids were opened at 7:00 P.M. on November 23, 1970. Central Contracting Corp., Oshkosh, Wisconsin bid \$25,450.00 with a time duration of 210 calendar days. Theo. Utschig and Son, Inc. 3044 W. Wisconsin Avenue, Appleton, Wisconsin bid \$32,239.00 with a time duration of 160 working days. Manager St. Laurent recommended the acceptance of the low bid of Central Contracting Co. Commission questioned if Consoer, Townsend and Associates were aware of the proposed work and would it fit into the expansion program. Manager St. Laurent stated Consoer, Townsend and Associates were aware of the proposed sluice gate improvement and that the expansion plans call for two influent flows coming into the plant. It was also stated that Wisconsin sales tax of 4 percent may be an additional cost as it applies the contract documents. Moved by Commissioner Wintheiser, seconded by Commissioner Forsgren to accept low bid of Central Contracting Corp. of Oshkosh, Wisconsin for the Sluice gate and manhole complete, in the amount of \$26,450.00 with a time duration of 210 calendar days. All present voting aye; Commissioners Krueger, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent suggested to Commission the elimination of the meeting of December 28, 1970 because it falls between the holidays of Christmas and New Years, and holding the next regular meeting, as scheduled, on January 11, 1971. The Commission had no objection to cancelling the meeting of December 28, 1970.

Manager St. Laurent informed the Commission that D.N.R. has announced another short course for the certification of personnel scheduled at Madison, Wisconsin beginning Monday, December 7, 1970. Manager St. Laurent recommended the attendance of three people at a cost of \$465.00. Following a discussion Commissioner Forsgren and Commissioner Wintheiser recommended sending one man to the short course. Moved by Commissioner Wintheiser, seconded by Commissioner Forsgren to send one man to the D.N.R. short course with expenses not to exceed \$150.00. All present voting aye; Commissioners Krueger, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent discussed with the Commission the purchase of two dictating machines for office use. The dictating machines recommended were two Edison Envoy dictation units at a cost of \$299.50 each. Following a discussion it was moved by Commissioner Forsgren, seconded by Commissioner Wintheiser to purchase two units of the Edison Envoy dictation machines at a cost of \$299.50 each. All present voting aye; Commissioners Krueger, Forsgren and Wintheiser. Nays, none. Motion carried.

Commission again discussed the ash hauling contract. It was agreed to advertise for bids for ash hauling. Commission President suggested that the Manager work with Superintendent to see what services are needed and have report ready for the next meeting.

Moved by Commissioner Forsgren, seconded by Commissioner Wintheiser to adjourn the meeting. Motion carried. Meeting adjourned at 9:10 P.M.

*W. Krueger*  
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President  
*Edwin J. Haber*  
\_\_\_\_\_  
Secretary

## NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

December 14, 1970

Meeting called to order at 7:30 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, Metz, and Forsgren; Attorney Giese, Manager St. Laurent and Paul Rippl.

Absent: Alderman Steber and Alderman Rooks.

Minutes of the Regular Meeting of November 23, 1970 were approved and ordered placed on file.

Communications read and approved and ordered placed on file.

Manager St. Laurent read letter from Mr. W. Allan Schenck, President, John Strange Paper Company relative to improvement suggestions of the sewerage plant operation. Due to an injury Mr. Schenck was unable to attend the meeting so further discussion was deferred and Mr. Schenck will be invited to attend a future meeting.

Manager St. Laurent recommended to Commission partial payment No. 6 to Theo. Utschig and Son Inc. for work completed on the Chlorination Facilities to November 28, 1970, Contract 70-2 in the amount of \$10,320.21. Moved by Commissioner Wintheiser, seconded by Commissioner Metz that partial payment No. 6, Contract 70-2-Chlorination Facilities to Theo. Utschig and Son, Inc. in the amount of \$10,320.21 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent recommended to Commission payment to Consoer, Townsend and Associates for service rendered through October 31, 1970 in the amount of \$552.15 for the contracted inspection work of the Chlorination Facilities. Moved by Commissioner Haber, seconded by Commissioner Forsgren that the payment to Consoer, Townsend and Associates in the amount of \$552.15 for the inspection work of the Chlorination Facilities be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent informed Commission that Consoer, Townsend and Associates have resubmitted their invoice for the maximum amount as agreed upon for the Neenah Water Treatment Plant Sludge Study report as authorized by the Commission and recommended payment in full in the net amount of \$3,000.00. Following a discussion it was moved by Commissioner Haber, seconded by Commissioner Wintheiser to pay Consoer, Townsend and Associates, for the Neenah Water Plant Sludge Report as authorized by Commission in the amount of \$3,000.00. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent presented to Commission further progress on Consoer, Townsend and Associates activities. Moved by Commissioner Haber, seconded by Commissioner Wintheiser that Consoer, Townsend and Associates be authorized to proceed with the detailed plans and specifications for the 40 M.G.D. designed expansion of the Plant which during the next 3 months can be modified by Commission to decrease or increase the design size all of which shall be subject to the approval of the Common Councils of the Cities of Menasha and Neenah. All present voting aye. Motion carried.

Commissioner Forsgren discussed with Commission that the Chicago Metropolitan Sewerage District has just received an additional 25 percent sewage surcharge income for greater than 10,000 gallons per day usage in a recent enactment.

Commissioner Wintheiser reported to Commission on meeting by Ad Hoc committee held Monday, December 14, 1970 in the afternoon. The Committee recommends to both councils a \$35,000.00 study by Consoer, Townsend and Associates for the proposed user fee report subject to funding by both Cities. It was the unanimous decision of the Ad Hoc Committee to recommend plan "C" of the Consoer, Townsend and Associates proposal and which will also include the areas covered in sections "B" and "A".

Manager St. Laurent reported to Commission that the grant application additional information and a cover letter written to Mr. Duane W. Hinderman in answer to his request for information to complete grant application requirements at this time. Mr. Hinderman of DNR at his suggestion also received a formal letter requesting him to forward grant-in-aid application and supporting material to FWQA for federal review of the grant-in-aid application. Mr. Hinderman also related in conversations that the Neenah-Menasha plant expansion was eligible for State ORAP 200 funds and assured 25 percent State aid.

Manager St. Laurent discussed proposed Ash Hauling Contract with the Commission. Commissioner Forsgren suggested contacting haulers and having them come to the office and we would talk to them to see if they would be interested in handling the plant ash hauling problem. Commission Attorney Giese suggested informal proposal using basic figures in the proposed proposal. Manager St. Laurent was instructed to contact as many haulers as possible and also to inform Lehrer Sanitary Service that Commission was placing an advertisement for an ash hauler in the paper.



Minutes of the Regular Meeting of December 14, 1970 cont...

Disposition of Buildings on new Commission property was discussed by the Commission. It was agreed that advertising for sealed bids for the sale of existing buildings on the property as proposed be authorized. Bids to be opened at Commission Office January 4, 1971 at 7:00 P.M. Moved by Commissioner Forsgren, seconded by Commissioner Wintheiser that upon opening of bids Manager St. Laurent and the Commission's representative be authorized to accept bids with action at bid opening by the Commissioners present. All present voting aye. Motion carried.

Commission Attorney Giese delivered to Commission one abstract, title opinion and deed covering lots 3 through 8 inclusive block 6 - Butte des Morts Garden and four old abstracts for said separate parcels. Commission Attorney stated that Commission had already encumbered 1970 funds when they awarded the various contracts and a special encumbrance motion was not needed.

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Manager St. Laurent informed the Commission that the City of Menasha and the City of Neenah have finalized their budget and that each City will provide \$397,600.00 for operational cost and each City will provide \$115,000.00 for outlay (capital expenditures). The total appropriation is \$512,600.00 from each City. The total income from both the City of Menasha and the City of Neenah is \$1,025,200.00. Manager St. Laurent recommended that the Neenah-Menasha Sewerage Commission approve and adopt the 1971 Budget in the total amount of \$1,025,200.00. Moved by Commissioner Metz, seconded by Commissioner Haber that the Neenah-Menasha Sewerage Commission approve and adopt the 1971 Budget in the amount of \$1,025,200.00. All present voting aye. Motion carried.

Commission President Krueger suggested to Commission that the Commissioners accept Kimberly-Clark's invitation to inspect the Kimberly-Clark Lakeview Mill set-up, on closing off the sewer leading to the Commission's interceptor sewer. Following a discussion it was agreed that Commission President Krueger and Commissioners Forsgren and Wintheiser would inspect the closing off of the sewer. Manager St. Laurent was to write Kimberly-Clark and request inspection of Kimberly-Clark manhole.

The Manager will, through various bookkeeping operations, keep the costs attributed to grant and construction expenses separated.

The Commission discussed the possible land requirements that may be needed for the future plant expansion program and the deeding of Lake boom adjacent to the plant on the North and South for filling. Moved by Commissioner Haber, seconded by Commissioner Metz that the Commission authorize Commission Attorney request the Assemblyman and Senator for our area, to introduce a bill to deed that part of Lake Butte des Morts bottom as described in the description dated December 14, 1970. All present voting aye. Motion carried.

Manager St. Laurent discussed with the Commission the repair to the second stoker. He informed the Commission that the present contract to repair No. 1 stoker has built into the specifications the capability of authorizing a second stoker complete in the net sum of \$112,000 provided that authorization was no later than 75 calendar days after the contract agreement had been approved and signed. Manager St. Laurent recommended that he be authorized to notify Plibrico Sales and Service of Wisconsin of Commission's intention to authorize the work during 1971 at a cost of \$112,000.00. Following a discussion it was moved by Commissioner Metz, seconded by Commissioner Forsgren to approve the addition to the contract for installing of traveling grates in the second furnace in the amount of \$112,000.00 by Plibrico Sales and Service of Wisconsin, with monies from the 1971 budget. Voting aye: Commissioner Metz, Haber and Forsgren; Voting nay, Commissioners Krueger and Wintheiser. Motion carried.

Moved by Commissioner Forsgren, seconded by Commissioner Wintheiser that operating fund vouchers #1438 thru #1637 for the month of November, 1970 in the amount of \$74,258.92 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent discussed with the Commission the renewal for three years the boiler and machinery insurance and recommended that the Commission continue the policy through the James E. Howley Agency, at a cost of \$5,961.00 for three years because of an error of omission by the Insurance Company which will provide the coverage according to the policy and not be responsible for that additional cost all as related by the insurance representative for this coverage. ✓

Following a discussion it was moved by Commissioner Metz seconded by Commissioner Haber to contact Howley Agency to get an extension of 60 days on the existing boiler and machinery policy so that we can advertise for bids and have a survey made of all insurance policies. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Wintheiser to adjourn the meeting. Motion carried. Meeting adjourned at 9:50 P.M.

  
President

  
Secretary

## NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting  
January 11, 1970

Meeting called to order at 7:30 P.M. by Commission President Krueger.

Present: Commissioners Krueger, Haber, Wintheiser, Metz and Forsgren; Attorney Giese, Manager St. Laurent, Superintendent Schuelke and Paul Rippl. David Martin, William Rice, Donald VandenBranden, Gordon Kettering, Donald Forcey and James Asmuth representing industry were also present.

Absent: Alderman Steber and Alderman Roocks.

Minutes of the Regular Meeting of December 14, 1970 were approved and ordered placed on file.

Communications were ordered placed on file.

Manager St. Laurent read a letter from Mayor Adams of the City of Menasha inviting the members of the Commission to attend a joint session. The meeting is to be held at the Menasha Council Chambers on Wednesday, January 13, 1971 at 7:00 P.M. Topics of consideration will be the initial appropriation of funds to begin plans and specifications for the Sewerage Plant expansion and the proposed interim user fee ordinance for 1971. Commission President Krueger added that the meeting was also being held to expose everyone to the Weston Report.

Discussion on improvement suggestion was deferred until the next regular meeting at which time Mr. W. Allan Schenck, President, John Strange Paper Co. indicated he would be present.

In discussion of the Consoer, Townsend and Associates' activities, Manager St. Laurent recommended to Commission partial payment No. 7 to Theo. Utschig and Son, Inc. for work completed on the Chlorination Facilities to January 4, 1971, Contract 70-2, in the amount of \$4,224.46. Moved by Commissioner Wintheiser, seconded by Commissioner Metz that partial payment No. 7, Contract 70-2, Chlorination Facilities to Theo. Utschig and Son, Inc. in the amount of \$4,224.46 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent recommended to Commission partial payment #3 to Boehm Electric Service, Inc. for work completed on the Chlorination Facilities to December 31, 1970, Contract 70-3, in the amount of \$2,880.00. Moved by Commissioner Metz, seconded by Commissioner Wintheiser that partial payment #3, Contract 70-3, Chlorination Facilities to Boehm Electric Service, Inc. in the amount of \$2,880.00 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser. Nays, none. Motion carried.

Manager St. Laurent recommended to Commission payment to Consoer, Townsend and Associates for Engineering Services rendered up to October 30, 1970 for work performed in accordance with Division "C" of existing contract in the amount of \$1,779.65. Moved by Commissioner Forsgren, seconded by Commissioner Metz, that Engineering Services up to October 30, 1970 for work performed in accordance with Division "C" of existing contract by Consoer, Townsend and Associates in the amount of \$1,779.65 be approved. All present voting aye; Commissioners Krueger, Metz, Haber, Forsgren and Wintheiser.

Manager St. Laurent discussed with the Commission the letter received from Consoer, Townsend and Associates relative to Theo. Utschig and Son, Inc. requesting extra costs for repair of damaged gas and electrical lines while excavation for the process piping in the total amount of \$1,155.51. Gas line damages in the amount of \$108.24 and underground electrical conduits in the amount of \$1,047.27. Consoer, Townsend and Associates recommended a change order to reimburse them for the work to repair the electrical lines as the conduit was not shown on the contract drawings because of incomplete "as built" data pertaining to underground work. Consoer, Townsend and Associates also felt that compensation for repair of the gas line is not warranted because this line was clearly represented on the contract drawings. Manager St. Laurent informed the Commission that photographs showing every detail of construction and knowledge of what is in the ground for the Chlorination Facility was on file and the photographs were taken by Superintendent Schuelke. It was moved by Commissioner Haber to pay the \$1,047.27 but following further discussion he withdrew his motion. Manager St. Laurent concurred with Consoer, Townsend and Associates and suggested a contract supplement before making payment. Commission Attorney Giese suggested paying the \$1,047.27 and hold back the \$108.24 as payment for the whole invoice. Commission President Krueger suggested that Manager St. Laurent write a letter to Theo. Utschig and Son Inc. and explain the Commission's sentiment to pay the \$1,047.27 and they may accept as payment in full.

Commission President asked if Chlorination Facility was nearing completion. Manager St. Laurent explained progress on the Chlorination Facility and reported that the chlorine unit has been installed with the exception of the diffuser. He stated the entire chlorine process could be in operation by the end of the month as scheduled.

For grant application progress, Manager St. Laurent reported on a meeting on January 7, 1971 at Oshkosh, Wisconsin with Mr. Jack Peters, Regional Representative, Division of Planning, Department of Housing and Urban Development of Chicago, Illinois. Mr. Peters stated at this meeting that the Federal Government has not certified any local clearing house in Wisconsin. At this same meeting Mr. James O. McDonald, Regional Representative, Federal Water Quality Administration, Environmental