

December 19, 1978

Moved by Commissioner Krueger, seconded by Commissioner Siebers to offer to the contractor, Gizmo Farms, Inc. \$3.76/cu. yd. sludge and \$22/hr rate for the front-end loader for the year 1979; with a renewal option for 1980 subject to 90 days notice prior to the end of 1979, at a rate not to exceed \$4.08 cu. yd. and \$24/hr for the front-end loader. Voting aye; Commissioners Kubicka, Siebers, Chrapla and Krueger. Nays, none. Motion carried.

The following communications were discussed:

1. DNR Public Notice of Intent to Reissue a WPDES Permit - Kimberly Clark, Badger Globe and Neenah Paper.
2. DNR Public Notice of Intent to Reissue a WPDES Permit - Wisconsin Tissue Mills
3. November 30, 1978 Wisconsin Physicians Service letter with new rates for 1979.
4. Neenah Common Council minutes of December 6, 1978.
5. Informational publication from American City and County Magazine, Dec. 1978; "O & M: The unsubsidized cost of sewage treatment.
6. December 18, 1978 letter from the Town of Menasha; Re: Contractual agreement.
7. Cartoon drawing

Manager-Engineer Bues presented the 1979 Operating Budget.

Moved by Commissioner Siebers, seconded by Commissioner Krueger to adopt the 1979 Operating Budget, as presented by the Manager-Engineer using the sludge haul rates for 1979 previously adopted. Voting aye; Commissioners Kubicka, Siebers and Krueger. Nays, Commissioner Chrapla. Motion carried.

Manager-Engineer Bues presented information on the Step 2 Grant Application for Project C550861-02. Commissioners instructed the Manager-Engineer to seek proposals for the razing of the incinerator building.

Moved by Commissioner Siebers, seconded by Commissioner Chrapla to contact Mr. Robert Costello asking him to submit a proposal in regard to an insurance program evaluation. All present voting aye; Nays, none. Motion carried.

An Executive Session will be held at 6:30 P.M. on January 9, 1978 to discuss personnel wage matters.

Moved by Commissioner Chrapla, seconded by Commissioner Krueger to adjourn the meeting. All present voting aye; Meeting adjourned at 10:15 P.M.

Joe Kubicka
Vice-President

Ralph Siebers
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 23, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Kubicka, Siebers, Chrapla, Krueger; Attorney Goggin; Manager Bues; Superintendent Schuelke; Secretary Stevenson

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Krueger to accept the minutes of the Regular Meeting of December 19, 1978 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. January 15, 1979 letter from Manager-Engineer to Ronald Nuernberg, President, Local 1541: Re: 1979 Labor Agreement

Moved by Commissioner Kubicka, seconded by Commissioner Krueger to approve the 1979 Labor Agreement between the Neenah-Menasha Sewerage Commission and Employees Union Local 1541 AFSCME. Voting aye; Commissioners Haber, Kubicka, Chrapla, Krueger and Siebers; Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka to approve payment of \$303.55 to Mulcahy & Wherry, S.C. for professional services rendered regarding 1979 negotiations. Voting aye;

January 23, 1979 cont...

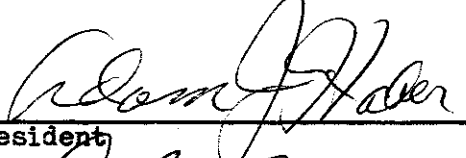
Commissioners Haber, Kubicka, Chrapla, Krueger and Siebers. Nays, none. Motion carried.

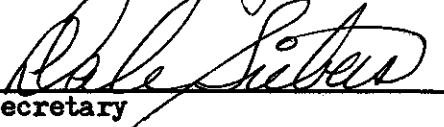
Moved by Commissioner Chrapla, seconded by Commissioner Krueger to approve payment of \$401.50 for Operating and \$1,117.25 for Capital Outlay expenses to Attorney Daniel R. Goggin for professional services. Voting aye; Commissioners Haber, Kubicka, Chrapla, Krueger and Siebers. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #3594 thru #3652A in the amount of \$84,425.85 and Payroll and Closing Vouchers #4725 thru #4785 in the amount of \$30,653.10 for the month of December, 1978. Voting aye; Commissioners Haber, Kubicka, Chrapla, Krueger and Siebers. Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Chrapla to extend the Health Insurance Contract with Wisconsin Physicians Service for the Neenah-Menasha Sewerage Commission employees from January 1, 1979 - December 31, 1979. Voting aye; Commissioners Haber, Kubicka, Chrapla, Krueger and Siebers; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Krueger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:10 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

January 31, 1979

Purpose: To close business affairs of old Commission established under 144.07.

Called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Kubicka, Krueger and Siebers; Attorney Goggin; Manager Bues

Absent: Commissioner Chrapla

Moved by Commissioner Krueger, seconded by Commissioner Kubicka to adopt Resolution 79-1 of Neenah-Menasha Sewerage Commission;

WHEREAS, the Neenah-Menasha Sewerage Commission is a commission jointly created by the Cities of Neenah and Menasha, pursuant to the terms of Wisconsin Statutes, Chapter 144, and

WHEREAS, said Neenah-Menasha Sewerage Commission is due to be dissolved and then immediately and instantaneously recreated and reorganized, effective February 1, 1979, by the terms and provisions of Ordinance #0-1-79 enacted by the City of Menasha Common Council on January 2, 1979, together with amendments thereto enacted by said common council on January 16, 1979; and by Ordinance #499 enacted by the City of Neenah Common Council on January 11, 1979; both of which ordinances were enacted by said respective common councils pursuant to the terms and provisions of Wisconsin Statutes, section 66.30:

NOW THEREFORE,

BE IT RESOLVED, effective February 1, 1979, that the Neenah-Menasha Sewerage Commission does hereby set over and fully transfer and convey to its successor, the reorganized Neenah-Menasha Sewerage Commission, known by the same name as its predecessor, all of said transferring Sewerage Commission's assets and liabilities, whether now known or unknown, including, but not limited to, all of said transferring Sewerage Commission's rights, interest and title in and to any personal property, including government grants, whether actual or potential, contracts, contractual rights, books of account, records, files, correspondence, accounts receivable, moneys, bank accounts, equipment, chattels, and any and all other personal property of transferor, as well as said transferring Sewerage Commission's right, interest and title in and to any and all real estate, including easements, and

BE IT FURTHER RESOLVED, that the present officers of said Neenah-Menasha Sewerage Commission, on behalf of said transferring commission, are hereby authorized to execute forthwith any and all deeds, bills of transfer or other documents of transfer, conveyance, or otherwise, which are deemed necessary by either said transferring Sewerage Commission's plant manager-Engineer or by its attorney to effectuate the intention and purpose of this resolution; so that all personal assets and real assets, all rights, and all liabilities of said transferring Sewerage Commission shall be wholly transferred from the old Sewerage Commission entity to the new, effective February 1, 1979.

The above resolutions are adopted this 31st day of January, 1979.

By


Adam Haber, President


Dale Siebers, Secretary


NEENAH-MENASHA SEWERAGE COMMISSION
Created pursuant to Chapter 144, Wis. Stats.

January 31, 1979 cont...


All present voting aye; Nays, none. Motion carried.

Commissioner Krueger presented a recommendation that the new Neenah-Menasha Sewerage Commission seriously consider incineration of sludge in the proposed project.

Moved by Commissioner Kubicka, seconded by Commissioner Krueger to adjourn the meeting. All present voting aye; Meeting adjourned.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Informal Organizational Meeting
 (as reorganized under SS 66.30)

January 25, 1979

The meeting was called to order at 7:00 P.M. by Mayors Donald Hassler (Neenah) and Victor Wiecki (Menasha). Present were four Commissioners appointed by the Mayors and Common Councils.

Neenah: Carl Singer
 Stephen Samu

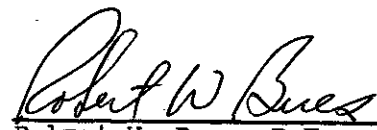
Menasha: Adam Haber
 Dale Siebers

Also present were officials of the existing Neenah-Menasha Sewerage Commission established under SS 144.07:

Attorney Daniel Goggin
 Manager-Engineer Robert Bues
 Superintendent Harland Schuelke

Because the effective date officially for the reorganization of the Neenah-Menasha Sewerage Commission is February 1, 1979, it was agreed that no formal actions could be taken at this meeting. A brief orientation of the Commission, and relevant city ordinances, state statutes and federal regulations was presented. Discussion was held on the roles and responsibilities of the Commissioners and officials.

It was agreed that the first official meeting would be held at 7:00 P.M. on Thursday, February 1, 1979 at the Neenah-Menasha Sewerage Commission offices.



 Robert W. Bues, P.E.
 Manager-Engineer

NEENAH-MENASHA SEWERAGE COMMISSION

February 1, 1979

This is the first official meeting of the Neenah-Menasha Sewerage Commission reorganized under Wisconsin Statute 66.30.

Meeting called to order by Adam Haber at 7:00 P.M.

Present: Commissioners Haber, Siebers, Singer and Samu; Attorney Goggin; Manager Bues; Superintendent Schuelke; Secretary Stevenson

Adam Haber was named temporary President; Stephen Samu was named temporary Vice-President and Dale Siebers was named temporary Secretary of the Neenah-Menasha Sewerage Commission until the next Regular Meeting on February 13, 1979. Permanent officers will be elected at that time.

Moved by Commissioner Siebers, seconded by Commissioner Singer to nominate Joseph Kubicka the Commissioner-at-Large, as provided in the ordinances of reorganization adopted by the Cities of Neenah and Menasha. All present voting aye; Nays, none. Motion carried.

February 1, 1979

Moved by Commissioner Siebers, seconded by Commissioner Singer to adopt Roberts Rules of Order and the sample agenda to be used in conducting meeting of the Neenah-Menasha Sewerage Commission. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Samu to hold the Regular Meetings of the Neenah-Menasha Sewerage Commission on the 2nd and 4th Tuesdays of the month at 7:00 P.M. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Singer to adopt the following Resolution:

RESOLUTION 79-7

RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING
WITHDRAWAL OF COUNTY, CITY, VILLAGE, TOWN OR SCHOOL DISTRICT MONEYS

Resolved, that the following banking institutions:

Bank of Menasha, Menasha, Wisconsin qualifies as public depositories under Chapter 34 of the Wisconsin Statutes, shall be and is hereby designated, until further action, as public depositories for all public moneys coming into the hands of the treasurer of the Neenah-Menasha Sewerage Commission, Winnebago County, State of Wisconsin.

Resolved Further that withdrawal of disbursement from any one of the above named depositories shall be only by order check, as provided in Section 66.042 of the Wisconsin Statutes; that in accordance therewith all order checks shall be signed by the following persons:
any two Commissioners _____ and _____ N.A. _____ and countersigned by (1) _____ N.A. _____
and shall be so honored.

Further Resolved, that a certified copy of this resolution shall be delivered to each of the above named depositories and said depositories may rely on this resolution until changed by lawful resolution and a certified copy of such resolution has been given to the cashier of the respective above named depositories.

This is to Certify, that the foregoing is a true and correct copy of a resolution duly and legally adopted by the Neenah-Menasha Sewerage Commission at a legal meeting held on the 1st day of February, 1979.

Date _____ (Signed) _____

Voting aye: Commissioners Haber, Siebers, Singer and Samu. Nays, none. Motion carried.

The adoption of the 1979 Operating Budget was tabled until the next regular meeting scheduled for February 13, 1979.

Moved by Commissioner Siebers, seconded by Commissioner Samu to make the following appointments for indefinite terms: Daniel R. Goggin as Commission Attorney; Robert W. Bues as Manager-Engineer and Harland Schuelke as Superintendent of the Neenah-Menasha Sewerage Commission. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Samu to adopt the Oshkosh Daily Northwestern as the official newspaper of the Neenah-Menasha Sewerage Commission. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Singer to adopt Resolutions 79-2, 3,4,5, and 6 and to retain Borge & Pitt (Attorneys, Chicago) as bonding consultants to prepare a financing opinion, all items being required parts of the Step 2 grant application for project C550861-01.

RESOLUTION 79-2

WHEREAS the Neenah-Menasha Sewerage Commission has previously applied for a Step 1 - PL92-500 grant to prepare a Facilities Plan, and;

WHEREAS the Neenah-Menasha Sewerage Commission has completed and submitted said Facilities Plan to the Wisconsin Department of Natural Resources and U.S. Environmental Protection Agency for review and approval, and;

WHEREAS the Wisconsin Department of Natural Resources and U.S. Environmental Protection Agency have indicated their approval of the recommended one plant concept included in the Facilities Plan;

NOW THEREFORE BE IT RESOLVED that the Neenah-Menasha Sewerage Commission does hereby authorize and direct that a grant application be submitted to the Wisconsin Department of Natural Resources and the U.S. Environmental Protection Agency by the authorized project representative for purposes of completing Step II - Plans and Specifications, and;

BE IT FURTHER RESOLVED that Robert W. Bues, Manager-Engineer for the Neenah-Menasha Sewerage Commission be designated as the applicant's authorized representative.

ADOPTED THIS 1 DAY OF February, 1979



President





Secretary

February 1, 1979 cont...

RESOLUTION 79-3

BE IT RESOLVED that the Neenah-Menasha Sewerage Commission hereby affirms its intent to abide by all conditions of WPDES permit number WI-0026085-2, currently issued to the Commission.


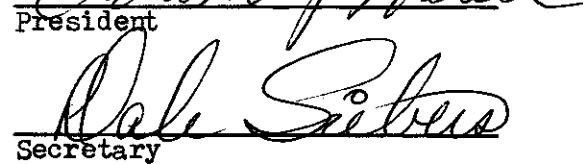
ADOPTED THIS 1 DAY OF February, 1979.


President

Secretary

RESOLUTION 79-4

BE IT RESOLVED that the Neenah-Menasha Sewerage Commission, by the adoption of this resolution, hereby gives written assurance that it will fully comply with the requirements of Subpart F, 40CFR4 (PL 91-646) of the Regulations; and that the Neenah-Menasha Sewerage Commission will adequately inform the public of the acquisition policies, requirements, and payments which will apply to the project. The above assurances are copied from and offered pursuant to Wisconsin DNR "Checklist of Information Required to Complete the U.S. EPA Grant Application."

ADOPTED THIS 1 DAY OF February, 1979.


President

Secretary

RESOLUTION 79-5

BE IT RESOLVED that the Neenah-Menasha Sewerage Commission, by the adoption of this resolution hereby gives written assurance that it will fully comply with:

1. Section 306 of the Clean Air Act, 42 U.S.C. 1857h-4, as amended and executive order 11602, dated June 29, 1971, regarding procurement of equipment from companies not in compliance with the Clean Air Act.
2. Civil Rights Act of 1964, 42 U.S.C. 2000a et. seq., as amended, provides that no person shall be discriminated against or denied benefits of race, color, religion, sex or national origin.
3. National Historic Preservation Act of 1966, 16 U.S.C. 470 et. seq., as amended relating to the preservation of historic landmarks.
4. Executive order 11246, dated September 24, 1965, as amended, with regard to equal employment opportunities.
5. Hatch Act, 5 U.S.C. 1501 et. seq., relating to the political activities of certain state and local employees.
6. Freedom of Information Act, 5 U.S.C. 552, as amended, relating to the right of the public to obtain information and records.

BE IT FURTHER RESOLVED, that the Neenah-Menasha Sewerage Commission, by the adoption of this resolution, hereby intends to demonstrate satisfactory evidence of compliance with the applicable federal statutory and regulatory requirements of 40 CFR Part 30, Subpart C as listed below, and as required by U.S. EPA Form 5700-32, page 13 of 18, Section B, Item 3 f.

7. National Environmental Policy Act of 1969, 42 U.S.C. 4321 et. seq. as amended and regulations issued thereunder.
8. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4621 et. seq. and 4651 et. seq. and the regulations issued thereunder.
9. Federal Water Pollution Control Act Amendments of 1972 (86 Stats 816)
10. Title IX of the Education Amendments of 1972, 20 U.S.C. 1681 et. seq.
11. Demonstration Cities and Metropolitan Act of 1966, 42 U.S.C. 3301 et. seq. as amended.
12. Intergovernmental Cooperation Act of 1968, 42 U.S.C. 4201 et. seq. as amended.
13. Flood Disaster Protection Act of 1973, (Public Law 93-234 Dec. 31, 1973)
14. Federal Water Pollution Control Act, Section 508, 33 U.S.C. 1251 as amended.

February 1, 1979 cont...

15. Executive Order 11988, dated May 24, 1977.
16. Executive Order 11514, dated March 5, 1970
17. Executive Order 11738, dated September 12, 1973.
18. Executive Order 11990 dated May 24, 1977.
19. Bacon-Davis Act as amended, 40 U.S.C. 276a et. seq. and regulations issued thereunder.
20. The Copeland Act, 18 U.S.C. 874, 40 U.S.C. 276 C, and regulations issued thereunder.
21. The Contract Work Hours and Safety Standards Act, 40 U.S.C. 327 et. seq. and regulations issued thereunder.
22. Convict labor prohibited (40 CFR 30.415-4)
23. Prohibition against contingent fees (40 CFR 30.420-1)
24. Officials not be benefit (40 CFR 30.420-2)
25. Prohibition against violating facilities (40 CFR 30.420-3)
26. Conflict of interest (40 CFR 30.420-4)
27. Employment practices (40 CFR 30.420-5)
28. Conservation and efficient use of energy (40 CFR 30.420-6)

ADOPTED THIS 1 DAY OF February, 1979.


President


Secretary

RESOLUTION 79-6

BE IT RESOLVED that by the adoption of this resolution, the Neenah-Menasha Sewerage Commission hereby certifies that;

1. They have reviewed and will abide by pages 23, 24, 25 and 31 through 44 regarding operation and maintenance, in the publication titled "Design, Operation and Maintenance - Federal Guidelines of Wastewater Treatment Facilities."
2. They recognize the importance of adequate operation and maintenance and that they will insure that adequate funds and personnel will be provided.
3. The applicant will have a tailor-made or custom-made project operation and maintenance manual in sufficient detail to guide and instruct the plant superintendent and other operating personnel.
4. The applicant will furnish necessary training and instruction and operating manuals to completely familiarize sewage treatment project operating personnel with the operation and maintenance of newly installed equipment, coordination of the laboratory with plant controls, and other duties prescribed in the operating manual before the federal grant agency will conduct a final field inspection, which is a prerequisite for final grant payments.

ADOPTED THIS 1 DAY OF February, 1979.


President


Secretary

All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Samu, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 7:50 P.M.

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingFebruary 13, 1979

Meeting called to order by Commissioner Haber at 7:00 P.M.

Present: Commissioners Haber, Siebers, Singer, Samu; Joseph Kubicka; Attorney Goggin; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Mayor Victor Wiecki (Menasha)

Absent: None

Joseph Kubicka was sworn in as the Commissioner-at-Large

Moved by Commissioner Samu, seconded by Commissioner Siebers to accept the minutes of the meeting of February 1, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to nominate Adam Haber as President of the Neenah-Menasha Sewerage Commission. Nominations were closed and Adam Haber was unanimously elected President.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to nominate Stephen Samu as Vice-President of the Neenah-Menasha Sewerage Commission. Nominations were closed and Stephen Samu was unanimously elected Vice-President.

Moved by Commissioner Kubicka, seconded by Commissioner Singer to nominate Dale Siebers as Secretary of the Neenah-Menasha Sewerage Commission. Nominations were closed and Dale Siebers was elected Secretary, unananimously.

Officers are to be elected each year at the first meeting in February.

The following communications were discussed:

1. January 25, 1979 letter from Manager-Engineer to Paulette Harder, DNR; Re: Ordinance recreating Neenah-Menasha Sewerage Commission under 66.30.
2. January 29, 1979 letter from Manager-Engineer to Anthony Earl, DNR; Re: Ordinance recreating Neenah-Menasha Sewerage Commission under 66.30.
3. Resolution R-5-79 from City of Menasha; Re: Municipal user of Neenah-Menasha Sewerage Commission wastewater treatment plant project C550861-01.
4. February 5, 1979 letter from Paulette Harder, DNR; Re: Notice of Intent to Apply Priority List For Wisconsin Fund Municipal Wastewater Treatment Construction Grants.
5. EPA Grant Payment to City of Neenah - \$7,501.00 (Project C550861-01) for previously incurred engineering costs on Step 1.
6. January 31, 1979 letter to Attorney James Gunz (Neenah) and Richard Steffens (Menasha); Re: Bergstrom settlement for engineering expenses on previous projects.
7. Notice of DNR Public Hearing, March 15, 1979, 10:30 A.M. at the Oshkosh City Hall; Re: Resolution of the Town of Neenah to create the Greater Neenah-Menasha Metropolitan Sewerage District.
8. January 22, 1979 article from Sewage Treatment Construction Grants Manual (EPA Regulations) Construction Incentive Clauses.
9. October 23, 1978 article from Sewage Treatment Construction Grants Manual (EPA Regulations) Compliance deadlines linked with grant schedules.
10. January, 1979 article from Water and Sewage Works

Moved by Commissioner Kubicka, seconded by Commissioner Siebers that a recommendation be made to the Mayors and Common Councils of Neenah and Menasha stating that, in accordance with Section E of Ordinance 499, the Neenah-Menasha Sewerage Commission proposes adding \$4,500 to its 1979 budget for providing a stipend of \$30 per meeting attended by each Commissioner. This suggested fee is in accord with those currently paid to MSD and Town of Menasha Sanitary District #4 Commissioners. All present voting aye; Nays, none. Motion carried.

Adoption of the 1979 Budget was tabled until the next Regular Meeting on February 27, 1979.

Michael Gort and Alexander Cook of Smith Barney and Harris Upham & Co. Inc. entered the meeting. Mr. Gort gave a brief presentation on how their bonding company served the Delafield-Hartland area and how they could serve the Neenah-Menasha Sewerage Commission in a similar manner.

(cont.)

February 13, 1979

Moved by Commissioner Kubicka, seconded by Commissioner Singer to authorize the Commission Attorney to contact Feley and Lardner (Attorneys) requesting a proposal with regard to preparation of an opinion that is needed to file the Step 2 application on project C550861-01. All present voting aye; Nays, none. Motion carried.

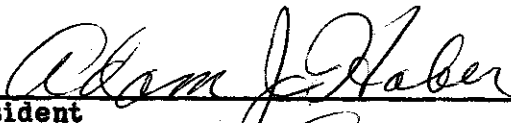
Moved by Commissioner Siebers, seconded by Commissioner Kubicka to reconfirm the Table of Organization and Salaries as adopted by the old Commission. All present voting aye; Nays, none. Motion carried.

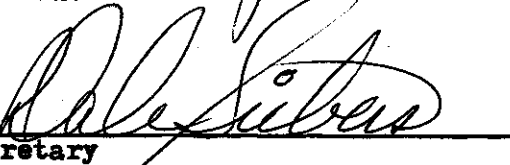
Moved by Commissioner Siebers, seconded by Commissioner Singer to authorize the Manager-Engineer and Commission Attorney to prepare a rough draft of a service agreement for the Cities of Neenah and Menasha and present it to the Commissioners for review before the next Regular Meeting on February 27, 1979. All present voting aye; Nays, none. Motion carried.

Manager-Engineer Bues gave a progress report on the Step 2 Grant Application for project C550861-01.

Manager-Engineer Bues reported on the Insurance Program. Mr. Robert Costello, Corporate Risk Manager, Inc., is to be invited to attend the next Regular Meeting on February 27, 1979 to present a proposal. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 10:05 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

February 27, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Samu, Siebers, Singer, Kubicka; Attorney Goggin; Manager Bues; Secretary Stevenson; Robert Costello (Corporate Risk Managers Inc.)

Absent: None

Moved by Commissioner Kubicka, seconded by Commissioner Singer to accept the minutes of the Regular Meeting of February 13, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed,

1. February 13, 1979 letter from DNR to Mr. James Suehring (FHA); Re: Sewage collection system for Waverly Beach Sanitary District
2. February 16, 1979 letter from Manager-Engineer to Cities of Neenah and Menasha; Re: Stipend for attending Commission meetings.
February 21, 1979 Council Minutes from City of Menasha
3. February 15, 1979 letter from DNR to Attorney Donald Green; Re: Service Agreements
4. February 20, 1979 letter from Manager-Engineer to Todd Cayer (EPA) Re: Service Agreements
4. February 23, 1979 letter from Shearson Hayden Stone, Inc. a securities firm; Re: Bond Issues
5. February 8, 1979 letter from DNR; Re: Wisconsin Fund
6. February 26, 1979 letter from DNR; Re: Wisconsin Fund

Mr. Robert Costello, Corporate Risk Manager, Inc. made a presentation on what his company could do to help the Neenah-Menasha Sewerage Commission with their insurance program.

February 27, 1979 cont...

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to request the firm of Foley & Lardner to render a Step 2 Legal Opinion, post haste, for project C550861-01. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Singer to adopt the 1979 Operating Budget of the Neenah-Menasha Sewerage Commission and forward copies to the Cities of Neenah and Menasha. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.

Discussion on DNR Public Hearing, March 15, 1979 was tabled until the next Regular Meeting on March 13, 1979.

A Special Meeting of the Neenah-Menasha Sewerage Commission was scheduled for Tuesday, March 6, 1979, at 6:30 P.M. to review the Intermunicipal Service Agreement prepared by the Commission Attorney and Manager-Engineer.

Moved by Commissioner Siebers, seconded by Commissioner Singer to accept the EPA grant payment of \$7,501.00 and reimburse same to the City of Neenah for Step 1 previously incurred engineering. All present voting aye; Nays, none. Motion carried.

The following proposals were presented for a new 1/2 ton pick-up truck:

Gibson Company	\$4,278.00
Stan Johnson Ford	\$4,406.86

Moved by Commissioner Kubicka, seconded by Commissioner Singer to purchase a new 1/2 ton pick-up truck from the Gibson Company at a price of \$4,278.00. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.


Moved by Commissioner Siebers, seconded by Commissioner Kubicka to approve payment of \$960.85 for operating and \$1,532.40 for capital outlay to Attorney Daniel R. Goggin for legal services. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu; Nays, none. Motion carried.

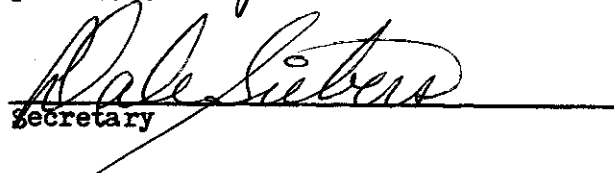
The Real Estate Offer by the Wisconsin Electric Power Company was tabled until the next Regular Meeting on March 13, 1979.

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #3653 thru #3683 in the amount of \$33,827.68 and Payroll and Closing Vouchers #4786 thru #4845 in the amount of \$32,326.69 for the month of January, 1979. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to retain the services of Mr. Robert Costello (Corporate Risk Managers, Inc.) to proceed with Phase 1 of his proposal in regard to the Insurance Program of the Neenah-Menasha Sewerage Commission at a cost of \$1,100 and report back to the Commission. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Singer to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:50 P.M.


 President


 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

March 6, 1979

Meeting called to order by Commission President Haber at 6:30 P.M.

Present: Commissioners Haber, Samu, Siebers, Kubicka, Singer; Attorney Goggin; Manager Bues

Absent: None

Attorney Goggin and Manager Bues explained the proposed intermunicipal service agreement, item by item, and responded to Commissioners' questions and suggestions.

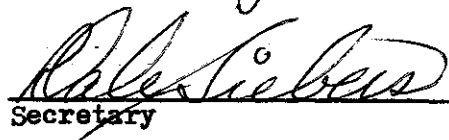
Moved by Commissioner Siebers, seconded by Commissioner Kubicka to approve the intermunicipal service agreement and send the service agreement to the Mayors of Neenah and Menasha. They also

March 6, 1979 cont...

authorized the Commission Attorney and Manager-Engineer to meet with the cities to facilitate signing of the agreement so it will be ready to submit as part of the Step 2 application by April 1, 1979. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Singer to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:00 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 13, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Samu, Siebers, Kubicka, Singer; Manager Bues; Secretary Stevenson

Absent: Attorney Goggin

Moved by Commissioner Kubicka, seconded by Commissioner Samu to approve the minutes of the Regular Meeting of February 27, 1979 and Special Meeting of March 6, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 3/12/79 letter of intent from Gilbert Paper Company
2. 2/21/79 Council minutes from City of Neenah; Re: Stipend for Commissioners; Legal opinion from City's bonding attorney; and Deleterious material ordinance
3. 3/9/79 cover letter from Town of Menasha Sanitary District #4; Re; Contractual Agreement.
4. 3/9/79 letter from Perry-Carrington Engineering Corp. (consulting engineers for Waverly Sanitary District); Re; Public Hearing on Sanitary Sewerage Collection System.
5. Resolution R-16-79 from City of Menasha; Resolution Relating To A Petition By The Town Of Neenah For A Metropolitan Sewerage District.
6. DNR notice of Prehearing Conference and Postponed Hearing - March 15, 1979
7. DNR form letter on use of Wisconsin Fund
8. 3/6/79 letter from Municipal Thermo Systems, Inc. Re: Waste Water Treatment Plant Sludge Processing Equipment.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize the Manager-Engineer to contact Vern Zingsheim requesting an appraisal on the WEPCo property in question on Abbey Avenue. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.

Moved by Commissioner Sinber, seconded by Commissioner Kubicka to adopt Resolution 79-8 - Removing Certain Capital Expenses From The Commission's Capital Plant Accounts.

RESOLUTION 79-8

Removing Certain Capital Expenses From The Commission's Capital Plant Account

WHEREAS, the accounting firm of Schenck, Derscheid, Kuenzli, Sturtevant and Johnson, S.C. are in the process of completing an annual audit of Neenah-Menasha Sewerage Commission financial records for the calendar year of 1978, and

cont...

March 13, 1979 cont...

WHEREAS, said accountants have made certain recommendations regarding the dispositions of some of the capital of "property funds" records;

Corrected
3-22-79

NOW THEREFORE BE IT RESOLVED, that \$941,934.38 of previously incurred capital expenditures for abandoned proposed plant expansion projects that have been carried on the Commission financial records as Construction in Progress since 1969, be declared as non-recoverable costs, that do not, and are not expected to represent tangible value or benefit to the Commission or the public, and further that said amount be and hereby is directed to be written off the records as part of the Commission's accumulated assets or equity.

Passed this 13 day of March, 1979.

Adam J. Haber
President

Robert Siebers
Secretary

Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Samu to call an emergency Executive

Special Meeting of March 14, 1979 cont...


Absent: None

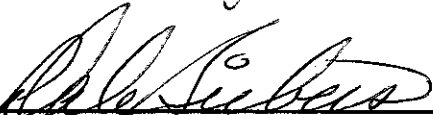
Moved by Commissioner Siebers, seconded by Commissioner Kubicka to forward a copy of the Borge & Pitt legal opinion to Foley and Lardner for review and comment. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Samu to authorize Commissioner Kubicka to attend the DNR pre-hearing conference, scheduled for 10:30 A.M. March 15, 1979 on the subject of the Town of Neenah petition to form an MSD and to present a copy of the Foley & Lardner legal opinion to examiner Schwarz, for the record. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Samu to forward copies of the Foley & Lardner legal opinion to the two Newspapers, and the Mayors of Neenah and Menasha on Thursday, A.M. March 15, 1979. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Samu to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:45 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 27, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Samu, Siebers, Singer, Kubicka; Manager Bues; Secretary Stevenson; Robert Costello (Corporate Risk Managers, Inc.); John Gerdner (Schenck, Derscheid, Kuenzli, Sturtevant and Johnson, S.C.)

Excused: Attorney Goggin

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to accept the minutes of the Regular Meeting of March 13, 1979, the Executive Session of March 14, 1979 and the revised minutes of the Special Meeting of March 14, 1979. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. Discharge Permit renewal application
2. 3/22/69 letter from Manager-Engineer to DNR, Re: Raw by-passing 3/20/79
3. DNR Wisconsin Fund Informational letter
4. DNR Wisconsin Fund Informational letter
5. DNR Wisconsin Fund Informational letter
6. Notice of Public Hearing for Waverly Sanitary District Facility Plan
7. 3/20/79 letter from Manager-Engineer to M & T Chemical; Re: Discharge of high pH sanitary wastewater.

Moved by Commissioner Kubicka, seconded by Commissioner Singer that the Manager-Engineer present a counter offer of \$8,300 to the Wisconsin Electric Power Company for the vacant land on Abbey Avenue. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize payment of \$40.00 to Robert E. Hanley for an appraisal of the vacant land on Abbey Avenue, Menasha, Wisconsin. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.

Robert Costello (Corporate Risk Managers, Inc.) presented a Survey of Property and Casualty Insurance for the Neenah-Menasha Sewerage Commission. Subject was tabled until the Regular Meeting of April 24, 1979.

March 27, 1979
cont...

John Gerdner (Schenck, Derscheid, Kuenzli, Sturtevant and Johnson, S.C.) presented the annual Financial Audit for 1978.

Moved by Commissioner Singer, seconded by Commissioner Siebers to approve and accept the 1978 Financial Audit of the Neenah-Menasha Sewerage Commission, as presented. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Singer to approve refunds of surplus unexpended 1978 operating fund of \$2,097 to the City of Neenah and \$4,158 to the City of Menasha. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Singer, seconded by Commissioner Siebers to approve amended Resolution 7988 Removing Certain Capital Expenses From The Commission's Capital Plant Accounts.

WHEREAS, the accounting firm of Schenck, Derscheid, Kuenzli, Sturtevant and Johnson, S.C. are in the process of completing an annual audit of Neenah-Menasha Sewerage Commission financial records for the calendar year of 1978, and

WHEREAS, said accountants have made certain recommendations regarding the dispositions of some of the capital or "property funds" records;

*Correction
3-13-79*

NOW THEREFORE BE IT RESOLVED, that \$915,935 of previously incurred capital expenditures for abandoned proposed plant expansion projects that have been carried on the Commission financial records as Construction in Progress since 1969, be declared an non-recoverable costs, that do not and are not expected to, represent tangible value or benefit to the Commission or the public, and further that said amount be and hereby is directed to be written off the records as part of the Commission's accumulated assets or equity.

Passed this 27th day of March, 1979.

Adam Haber

President
Ralph Siebers

Secretary

All present voting aye; Nays, none. Motion carried.

Revisions to the Intermunicipal Service Agreements were presented by the Manager-Engineer and approved by the Commission.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize payment of \$262.70 for operating and \$578.60 for capital to Attorney Daniel R. Goggin. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize the Manager-Engineer to file the Step II Grant Application for project C550861. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Samu, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #3684 thru #3732 in the amount of \$63,636.66 and Payroll and Closing Vouchers #4846 thru #4922 in the amount of \$32,209.72 for the month of February, 1979. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Samu to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:15 P.M.

Adam Haber

President
Ralph Siebers

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 10, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Siebers, Kubicka and Singer; Attorney Goggin; Superintendent Schuelke; Secretary Stevenson.

Absent: Commissioner Samu; Manager Bues

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to accept the minutes of the

April 10, 1979 cont...

Regular Meeting of March 27, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. April 4, 1979 letter from Manager-Engineer to Wisconsin Electric Power Company; Re: Counter-offer for property on Abbey Avenue.
2. April 6, 1979 letter from Manager-Engineer to Wisconsin Department of Natural Resources; Re: Revised pages for Intermunicipal Service Agreements.
3. April 6, 1979 letter from Superintendent Schuelke; Re: By-passing March 30, 1979.
4. April 2, 1979 letter from DNR to Manager-Engineer; Re: Opinion from Attorney General regarding legal capabilities of a joint sewerage commission formed under Sec. 144.07 statutes.
5. April 5, 1979 letter from Menasha Director of Public Works to Manager-Engineer; Re: Menasha quarterly report on pretreatment.
6. April 9, 1979 letter from Neenah Director of Public Works to DNR; Re: Neenah quarterly report on pretreatment.

Purchase of property on Abbey Avenue was tabled until Regular Meeting on April 24, 1979.

The following bids were opened for the Truck Insurance:


Hanson-Rickard Agency	\$539.00/yr.
William Mayer Agency	\$428.00/yr.
The Mayer Agency, Inc.	\$289.00/yr.


Moved by Commissioner Siebers, seconded by Commissioner Singer to award the Truck Insurance to the William Mayer Agency at a yearly premium of \$428.00 (due to clarity of bid). Voting aye; Commissioners Haber, Kubicka, Siebers and Singer. Nays, none. Motion carried.

An Open Memo was presented to the Neenah-Menasha Sewerage Commission by the Commission Attorney regarding charges for legal inquiries from the press.

Moved by Commissioner Siebers, seconded by Commissioner Singer to approve Operating Fund Vouchers #3733 thru #3785 in the amount of \$76,564.92 and Payroll and Closing Vouchers #4923 thru #5011 in the amount of \$46,405.81 for the month of March, 1979. Voting aye; Commissioners Haber, Kubicka, Siebers and Singer. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:30 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 24, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Samu, Siebers, Kubicka, Singer; Attorney Goggin; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Mayor Victor Wiecki (Menasha); Bob Costello (Corporate Risk Managers, Inc.); Ray Osness (Shearson Hayden Stone, Inc.)

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of April 10, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. April 12, 1979 and April 13, 1979 letters to Cities and DNR advising them of non-compliance of the Commission effluent discharges.
2. April 17, 1979 letter from East Central Wisconsin Regional Planning Agency; Re: Approval of sanitary sewer extension of Elizabeth Street, City of Menasha.

(cont.)

April 24, 1979 cont...

3. April, 1979 letter from Wisconsin Physicians Service to clients: Re: Maternity benefits.
4. April 4, 1979 council minutes from City of Neenah
5. April 17, 1979 council minutes from City of Neenah

Bob Costello (Corporate Risk Managers, Inc.) discussed his Survey of Property and Casualty Insurance for the Neenah-Menasha Sewerage Commission.

Moved by Commissioner Siebers, seconded by Commissioner Singer to authorize Corporate Risk Managers, Inc. to proceed with Step 2, preparation of specifications for insurance proposals, and report back to the commission with his recommendations for types and amounts of coverage. Voting aye; Commissioners Kubicka, Siebers, Singer, Samu. Nays, Commissioner Haber. Motion carried.

The purchase of the vacant lot on Abbey Avenue was tabled until the next Regular Meeting on May 8, 1979.

Ray Osness (Shearson Hayden Stone, Inc.) made a presentation on Bond Counseling for financing project C650861.

The audit management letter was tabled.

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to authorize the Manager-Engineer and Commission Attorney to modify the Intermunicipal Service Agreement executed between the Cities of Neenah and Menasha and the Neenah-Menasha Sewerage Commission and present it to the Neenah-Menasha Sewerage Commission for approval before introducing it to the Towns of Neenah, Menasha and Harrison. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to authorize Wm. G. Mayer Insurance Services to increase the Bodily Injury coverage on the Neenah-Menasha Sewerage Commission trucks from \$100/\$300 to \$250/\$500 on the recently renewed vehicle insurance policy. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Singer to approve payment of \$1,104.42 to Corporate Risk Managers, Inc. for professional services on the Property and Casualty Survey. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.

Moved by Commissioner Samu, seconded by Commissioner Kubicka to authorize payment of \$146.30 for Operating and \$335.15 for Capital Outlay expenses to Attorney Daniel R. Goggin. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer, Samu. Nays, none. Motion carried.

Moved by Commissioner Singer, seconded by Commissioner Kubicka to approve payment of \$2,250.00 to Schenck, Derscheid, Kuenzli, Sturtevant and Johnson, S.C. for preparation of the 1978 audit. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer, Samu. Nays, none. Motion carried.

Commissioner Singer submitted, with regret, his resignation from the Neenah-Menasha Sewerage Commission at the completion of the Regular Meeting of May 8, 1979.

Moved by Commissioner Samu, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:25 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 8, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Samu, Siebers, Kubicka, Singer; Attorney Goggin; Manager Bues; Secretary Stevenson; Devendra Joshi (Gilbert Paper Company)

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of April 24, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. FVWQPA Notice of Informational Meetings on Clean Water For Now and Then.
2. Notice of Public Hearing before the DNR: Re: Solid Waste Management

(cont.)

May 8, 1979 cont...

Moved by Commissioner Kubicka, seconded by Commissioner Samu to authorize the Manager-Engineer to contact the Wisconsin Electric Power Company for the purpose of obtaining a one year option to purchase the vacant land on Abbey Avenue for \$9,000 and report back to the Commission. All present voting aye; Nays, none. Motion carried.

The Financial Audit Management Letter was tabled indefinitely.

Discussion was held regarding Revisions to Wastewater Treatment Service Contract adopted by the Neenah-Menasha Sewerage Commission and Cities of Neenah and Menasha for use with other municipalities in Service Area.

Moved by Commissioner Siebers, seconded by Commissioner Singer to authorize the Manager-Engineer and Commission Attorney to prepare a Service Contract applicable to the Towns of Neenah, Menasha and Harrison for treatment of their sewage with no equity in the plant, to be reviewed by the Commission. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer; Nays, Commissioner Samu. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Samu to invite Mr. Michael Gort (Smith, Barney, Upham) to a future meeting of the Neenah-Menasha Sewerage Commission to make a presentation on Bonding for the C550861 project. All present voting aye; Nays, none. Motion carried.


Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize payment of \$1,016.05 to Foley & Lardner for professional services. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer and Samu. Nays, none. Motion carried.


Moved by Commissioner Siebers, seconded by Commissioner Kubicka to adopt the Employer Resolution To Provide 50% Life Insurance Coverage after retirement For Eligible Employees. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to temporarily extend the Sick Leave for employee William Russell up to one month, if necessary. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer, Samu. Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #3786 thru #3840 in the amount of \$76,309.54 and Payroll and Closing Vouchers #5012 thru #5071 in the amount of \$32,519.24 for the month of April, 1979. Voting aye; Commissioners Haber, Kubicka, Siebers, Singer, Samu. Nays, none. Motion carried.

Moved by Commissioner Singer, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:25 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 22, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Samu, Siebers, Kubicka; Attorney Charles Schaller; Manager Bues; Secretary Stevenson; Jerry Brask (Consoer, Townsend and Associates)

Absent: None (No Neenah member appointed yet)

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of May 8, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 5/11/79 letter from Blunt Ellis & Loewi; Re: Financing Wastewater Treatment Project.
2. 5/15/79 letter from Greeley & Hansen, Engineers; Re: Construction Incentive Program for EPA

(cont.)

May 22, 1979 cont...

Jerry Brask presented revisions to the Consoer, Townsend and Associates' Service Agreement with reference to the May 7, 1979 letter from DNR listing Step 2 application items requiring clarification.

Moved by Commissioner Siebers, seconded by Commissioner Samu to refer the Professional Service Agreements (Step 2 Engineering and Value Engineering) with Consoer, Townsend and Associates to the Commission Attorney and Plant Manager for review and comment and to submit them to the DNR for review as part of the Step 2 grant application. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to approve the Wastewater Treatment Service Contract with a revision in Section 504 to read "Approval of Connections" and page 803 to replace the individual names with the work "President" and present the contract to the Sanitary Districts for initial negotiations. All present voting aye; Nays, none. Motion carried.


Moved by Commissioner Kubicka, seconded by Commissioner Samu that a meeting be held, at the earliest possible date, to discuss the proposed Service Agreement with the Towns of Neenah, Menasha, Harrison and Waverly Beach Sanitary Districts, with representatives from the Towns, Sanitary Districts and Neenah-Menasha Sewerage Commission present. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to authorize the Manager-Engineer to make in-plant revisions to comply with the DNR order of May 15, 1979 in regard to 24-hr. flow proportioned and refrigerated sampling of the plant influent and effluent. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize purchase of the vacant land on Abbey Avenue, presently owned by the Wisconsin Electric Power Company, for \$9,000. Voting aye; Commissioners Haber, Kubicka, Siebers, Samu. Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to authorize repair stabilization of the shoreline eroded away due to high water at a cost up to \$2,000. Voting aye; Commissioners Haber, Kubicka, Siebers, Samu; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:25 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

June 12, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Samu, Siebers, Kubicka; Attorney Goggin; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Bob Costello (Corporate Risk Managers, Inc.)

Absent: None (No Neenah member appointed yet)

Moved by Commissioner Kubicka, seconded by Commissioner Samu to accept the minutes of the Regular Meeting of May 22, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 5/11/79 letter from Blunt, Ellis & Loewi; Re: Financing Wastewater Treatment Project.
2. 5/11/79 letter from Neenah-Menasha Sewerage Commission to Michael Gort (Smith, Barney, Harris, Upham & Co.); Re: Financing Wastewater Treatment Project
3. 5/24/79 letter from Neenah-Menasha Sewerage Commission to The Mayer Agency, Inc.; Re: Claim for sewer back-up.
4. 5/30/79 letter from Neenah-Menasha Sewerage Commission to Waverly Beach Sanitary District, Town of Menasha Sanitary District #4 and Town of Neenah Sanitary Districts #1, #1-1, #2 and #3; Re: Service Agreement.
5. 5/31/79 letter from Neenah-Menasha Sewerage Commission to DNR; Re: Refrigeration of plant samples.

(cont...)

June 12, 1979 cont...

6. 5/16/79 Council Proceedings - City of Neenah
7. Risk Management Newsletter - Insurance
8. DNR Public Hearings on Code NR 180
9. 6/8/79 letter from Fox Valley Water Quality Planning Agency; Re: Request for Resolution stating acceptance of responsibilities listed in Chapter 7 of the Water Quality Management Plan - Fox River Valley Wisconsin.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize the Manager-Engineer to prepare a Resolution accepting the responsibilities listed in category 2 as specified in Chapter 7 of the Water Quality Management Plan - Fox River Valley Wisconsin. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Samu, seconded by Commissioner Kubicka to approve the revised General Provisions on pages 5, 6, & 7 of the Consoer, Townsend and Associates Engineering Service Agreement. All present voting aye; Nays, none. Motion carried.

Bob Costello (Corporate Risk Managers, Inc.) presented a proposed method of coverage synchronization for the Neenah-Menasha Sewerage Commission Insurance Program.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to extend the Neenah-Menasha Sewerage Commission Workmens Compensation Insurance Policy from July 1, 1979 to November 26, 1979. All present voting aye; Nays, none. Motion carried.


Moved by Commissioner Kubicka, seconded by Commissioner Samu to authorize payment of \$893.95 for capital outlay expenses, to Attorney Daniel R. Goggin. Voting aye; Commissioners Haber, Kubicka, Siebers and Samu; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize payment of \$362.30 for operating expenses to Attorney Daniel R. Goggin. Voting aye; Commissioners Haber, Kubicka, Siebers and Samu; Nays, none. Motion carried.


Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize payment of \$152.00 to Attorney Charles E. Schaller for professional services performed while Attorney Goggin was on vacation. Voting aye; Commissioners Haber, Kubicka, Siebers and Samu. Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #3841 thru #3906 in the amount of \$62,990.27 and Payroll and Closing Vouchers #5072 thru #5131 in the amount of \$31,224.68 for the month of May, 1979. Voting aye; Commissioners Haber, Kubicka, Siebers and Samu; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Samu to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:25 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

June 26, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Kubicka, Samu; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Devendra Joshi (Gilbert Paper Company)

Absent: Commissioner Siebers; Vacant chair for Neenah representative.

Moved by Commissioner Kubicka, seconded by Commissioner Samu to accept the minutes of the Regular Meeting of June 12, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 6/22/79 article from Milwaukee Sentinel: "More Sewer Aid May Reach State"
2. Resolution R-32-79 from City of Menasha; Re: "A Resolution Pertaining To Waste Water Treatment"

(cont.)

June 26, 1979 cont...

- 3. 6/22/79 letter from Neenah Mayor Donald E. Hassler to municipal agencies: Re: Energy Conservation.
- 4. 6/25/79 letter from Attorney Daniel R. Goggin to Manager-Engineer; Re: Letter from Attorney James Gunz - Amendment to the Wastewater Treatment Service Contract Between The Neenah-Menasha Sewerage Commission and Cities of Neenah and Menasha. (To be referred to Attorney Goggin)
- 5. 6/20/79 letter to Manager-Engineer from DNR; Re: Violations of WPDES Permit.

Moved by Commissioner Samu, seconded by Commissioner Kubicka to authorize the Manager-Engineer to contact the Wisconsin Department of Natural Resources accepting their offer to provide an operation and maintenance team to do an in-depth study of the Neenah-Menasha plant. All present voting aye; Nays, none. Motion carried.

A representative from Smith, Barney, Harris, Upham and Co. is to be present at the next Regular Meeting on July 10, 1979 to discuss financing of the Wastewater Treatment Project.

Moved by Commissioner Kubicka, seconded by Commissioner Samu to adopt Resolution 79-10:

RESOLUTION 79-10

A RESOLUTION INDICATING CONCURRENCE WITH THE WATER QUALITY MANAGEMENT PLAN PROPOSED BY THE FOX VALLEY WATER QUALITY PLANNING AGENCY

WHEREAS, the Fox Valley Water Quality Planning Agency has prepared a draft copy of a Water Quality Management Plan for the Fox River Valley in Wisconsin, and

WHEREAS, said Fox Valley Water Quality Planning Agency has requested the Neenah-Menasha Sewerage Commission to concur with said plan, particularly the designation of the Neenah-Menasha Sewerage Commission as a Category II management facility for the region designated as the Neenah-Menasha Sewerage Commission service area;

NOW THEREFORE BE IT RESOLVED, by the Neenah-Menasha Sewerage Commission that they do concur with the said Fox River Valley Water Quality Management Plan and do accept designation as a Category II management agency.

Adopted this 26th day of June, 1979.

Adam J. Haber

President

Ralph Siebers

Secretary

Voting aye; Commissioners Haber, Kubicka, Samu. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Samu to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 7:30 P.M.

Adam J. Haber

President

Ralph Siebers

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

July 10, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Samu, Kubicka, Zelinski; Attorney Goggin; Manager Bues; Alex Cook and Michael Gort (Smith, Barney, Harris, Upham & Co.); Robert Costello (Corporate Risk Managers, Inc.)

Absent: Commissioner Siebers

Moved by Commissioner Kubicka, seconded by Commissioner Samu to accept the minutes of the Regular Meeting of June 26, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

(cont.)

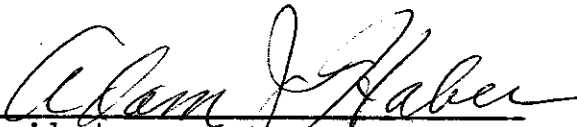
July 10, 1979 cont.

Discussion followed regarding City of Neenah Attorney's letter to clarify intermunicipal service agreement. A Neenah-Menasha Sewerage Commission response will be prepared after a financial consultant is selected.

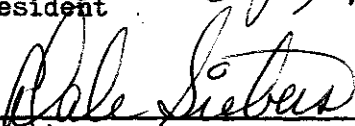
Mr. Alex Cook and Mr. Michael Gort, representing Smith, Barney, Harris, Upham & Co. appeared to offer their financial consulting services. Commissioners decided to schedule a decision on this subject for the first regular meeting in August.

Robert Costello, representing Corporate Risk Managers, Inc., presented a set of insurance coverages, amounts and types to use in preparing specifications and bids.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Meeting adjourned at 8:30 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

July 24, 1979

Meeting called to order by Commission Vice-President Samu at 7:00 P.M.

Present: Commissioners Samu, Siebers, Zelinski; Manager Bues; Secretary Stevenson.

Absent: Commissioners Haber, Kubicka.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of July 10, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communication was discussed:

1. 7/12/79 letter from DNR; Re: Priority List for 1980 for Water Pollution Control Grants

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to authorize paid sick leave benefits to employee, Bernard Kosiorek, until August 10, 1979 when he is scheduled to return to work. All present voting aye; Nays, none. Motion carried.


Moved by Commissioner Zelinski, seconded by Commissioner Siebers to accept the check for \$5,000 from Aaron Equipment Company for the purchase of the Commission's Jones Press, with the condition that Aaron Equipment Company places a certified cashier's check on deposit with the Neenah-Menasha Sewerage Commission in sufficient amount to cover the costs of restoring walls or structures removed or damaged during the removal of the Jones Press. All present voting aye; Nays, none. Motion carried.

The next joint service agreement negotiation meeting between representatives of the Neenah-Menasha Sewerage Commission and Town of Menasha Sanitary District #4, Waverly Sanitary District and Town of Neenah Sanitary Districts 1, 1-1, & 2 is scheduled for Thursday, August 2, 1979, 7:00 P.M. at the Neenah-Menasha Sewerage Commission office. A 72 hour written notice of attendance or non-attendance is requested.

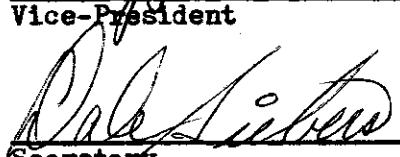
Moved by Commissioner Siebers, seconded by Commissioner Zelinski to approve payment of \$412.08 to Corporate Rick Managers, Inc. as partial payment for Phase II of the Insurance Program. Voting aye; Commissioners Samu, Siebers, Zelinski; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to approve Operating Fund Vouchers #3907 thru #3968 in the amount of \$73,570.00 and Payroll and Closing Vouchers #5132 thru #5193 in the amount of \$33,099.79 for the month of June, 1979. Voting aye; Commissioners Samu, Siebers, Zelinski; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:05 P.M.



 Vice-President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingAugust 28, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Samu, Siebers, Zelinski, Kubicka; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Bob Costello (Corporate Risk Managers, Inc.)

Absent: None

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of July 24, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 7/25/79 letter from DNR to Neenah-Menasha Sewerage Commission; Re: Reaction of O & M team visit to Wastewater Treatment Plant.

Bob Costello (Corporate Risk Managers, Inc.) presented the "Invitation For Insurance Quotes & General Conditions" as prepared by his firm, to the Commission for approval.

Moved by Commissioner Samu, seconded by Commissioner Zelinski to authorize Corporate Risk Managers, Inc. to let the Neenah-Menasha Sewerage Commission insurance proposals out for bids with the bids to be received from selected carriers at the office of CRM, Inc. until 12:00 noon on October 15, 1979. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to retain the services of Foley & Lardner as the Commission's legal bond counsel. Voting aye; Commissioners Haber, Kubicka, Siebers, Zelinski and Samu. Nays, none. Motion carried.

Moved by Commissioner Samu, seconded by Commissioner Siebers to retain the services of Shearson, Hayden and Stone as the Commission's Bond Investment Banker. Voting aye; Commissioners Haber, Kubicka, Siebers, Zelinski and Samu. Nays, none. Motion carried.

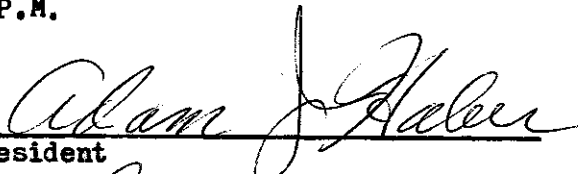
Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize the Manager-Engineer to send a letter to Town of Menasha Sanitary District #4 requesting written copies of their proposals to revise the Wastewater Service Agreement be sent to the Neenah-Menasha Sewerage Commission before the next Regular Meeting of the Neenah-Menasha Sewerage Commission on September 11, 1979. All present voting aye; Nays, none. Motion carried.

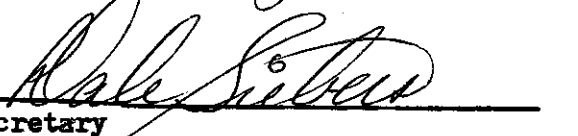
Moved by Commissioner Samu, seconded by Commissioner Zelinski to authorize partial payment #2 to Corporate Risk Managers, Inc. in the amount of \$353.20 for work on the Insurance Program. Voting aye; Commissioners Haber, Kubicka, Siebers, Zelinski and Samu. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize payment of \$253.00 to Attorney Daniel R. Goggin for Operating Fees. Voting aye; Commissioners Haber, Kubicka, Siebers, Zelinski and Samu. Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to approve Operating Fund Vouchers #3969 thru #4014 in the amount of \$68,303.33 and Payroll and Closing Vouchers #5194 thru #5255 in the amount of \$32,736.84 for the month of July, 1979. Voting aye; Commissioners Haber, Kubicka, Siebers, Zelinski and Samu. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:40 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingSeptember 11, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Samu, Siebers, Zelinski, Kubicka; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Mayor V. Wiecki (Menasha); Mayor D. Hassler (Neenah); Ray Osnies (Shearson, Hayden & Stone)

Absent: None

September 11, 1979

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of August 28, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communication was discussed:

Regular Meeting - September 25, 1979

The following communications were discussed:

1. 9/17/79 letter from Attorney Goggin to Gizmo Farms, Inc. Re: Extension of Sludge Contract between Neenah-Menasha Sewerage Commission and Gizmo Farms, Inc.
2. 9/18/79 letter from Town of Menasha Sanitary District #4 to Waverly Sanitary District Re: Denial of Service to Waverly Sanitary District
3. Information on Wisconsin Fund
4. Briefing on the Wisconsin Fund sponsored by Wisconsin DNR - Stevens Point
5. 9/24/79 article from Milwaukee Sentinel - "DNR Awaits Estimates From 10 Mills, Plant."

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to reject, as unacceptable, the proposed revisions to the Wastewater Treatment Service Agreement, submitted by Town of Menasha Sanitary District #4. Voting aye; Commissioners Haber, Kubicka, Siebers and Samu. Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Samu to accept the Operating Budget Proportionment, as prepared by Consoer, Townsend and Associates, of 36% for Neenah and 64% for Menasha for the year 1980. Voting aye; Commissioners Haber, Kubicka, Siebers and Samu. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize the Manager-Engineer and Commission Attorney to write a letter to EPA and DNR informing them of the action taken by the Neenah-Menasha Sewerage Commission to reject the Town of Menasha Sanitary District #4 counter proposals to the Wastewater Treatment Service Agreement. All present voting aye; Nays, none. Motion carried.

The proposed 1980 Operating Budget was presented by the Manager-Engineer.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to adopt the 1980 Operating Budget, as presented. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Samu, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #4015 thru #4073 in the amount of \$64,370.28 and Payroll and Closing Vouchers #5256 thru #5347 in the amount of \$49,345.83 for the month of August, 1979. Voting aye; Commissioners Haber, Kubicka, Siebers and Samu. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:50 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 23, 1979

Meeting called to order by Commission President Haber at 7:00 P.M.

Commissioner Harold Mulvey, representing the Sanitary Districts in the Town of Neenah, was seated as a new commissioner.

Present: Commissioners Haber, Samu, Siebers, Zelinski, Kubicka, Mulvey; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Bob Costello (Corporate Risk Managers, Inc.) Ray Osness (Shearson, Hayden, Stone); Representative from Davey Engineering, LaCrosse.

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to accept the minutes of the regular meeting of September 25, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 10/3/79 letter to Manager-Engineer from Town of Neenah. Re: Appointment of Harold Mulvey as a member of the Neenah-Menasha Sewerage Commission for a three year term.

(cont.)

October 23, 1979 cont...

2. 9/19/79 minutes from Neenah Common Council. Re: Pay for Commissioners
3. 10/4/79 Milwaukee Journal article "Fox River Cleanup Vital Interest."

Bob Costello (Corporate Risk Managers, Inc.) presented a summary of quotations for the proposed revision of the Neenah-Menasha Sewerage Commission insurance program.

Moved by Commissioner Samu, seconded by Commissioner Zelinski to accept Corporate Risk Managers, Inc. recommendation of Home Insurance Co., Marsh & McLennan, and authorize Corporate Risk Managers, Inc. to study and review their proposal, with the Neenah-Menasha Sewerage Commission to make a final award on CPR's recommendations at the regular meeting scheduled for November 13, 1979. Voting aye; Commissioners Mulvey, Kubicka, Siebers, Zelinski, Samu; Nays, Commissioner Haber. Motion carried.

Ray Osness (Shearson, Hayden, Stone) made an up-to-date report as to the modifications to the Service Agreement.

Moved by Commissioner Samu, seconded by Commissioner Kubicka to direct Foley & Lardner (bonding counsel) to present their proposed modifications to the Service Agreement to the Neenah-Menasha Sewerage Commission and the Commission Attorney prior to contacting the municipalities with same. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to authorize payment of \$182.33 to Corporate Risk Managers, Inc. as partial payment for work done on the Insurance Program. Voting aye; Commissioners Haber, Mulvey, Kubicka, Siebers, Zelinski, Samu; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to authorize payment of \$132.00 to Attorney Daniel R. Goggin for Operating Services. Voting aye; Commissioners Haber, Mulvey, Kubicka, Siebers, Zelinski, Samu; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to authorize payment of \$619.80 to Attorney Daniel R. Goggin for Capital Outlay Services. Voting aye; Commissioners Haber, Mulvey, Kubicka, Siebers, Zelinski, Samu; Nays, none. Motion carried.

The Manager-Engineer was authorized to contact EPA and our elected state representatives as to the status of the Step II grant application.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to authorize the Manager-Engineer to retain the services of Mulcahy & Wherry to represent the commission at labor negotiations. Voting aye; Commissioners Haber, Mulvey, Kubicka, Siebers, Zelinski, Samu; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Siebers to approve Operating Fund Vouchers #4074 thru #4123 in the amount of \$73,200.12 and Payroll and Closing Vouchers #5348 thru #5407 in the amount of \$33,089.79 for the month of September, 1979. Voting aye; Commissioners Haber, Mulvey, Kubicka, Siebers, Zelinski and Samu; Nays, none. Motion carried.

An Executive Session was scheduled for 6:30 P.M., before the regular meeting, on November 13, 1979 to discuss salaries and, if legally possible, the proposed Service Agreement revisions.

It was the consensus of the commission to hold one meeting per month during November and December with special meetings to be held if the need arises.

Moved by Commissioner Samu, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:40 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONNovember 13, 1979

Vice-President Samu called the Executive Session to order at 6:30 P.M.
 Re: (1) Proposed Service Agreement Revisions; (2) Salaries & Wages.
 Executive Session adjourned at 7:35 P.M.

The Regular Meeting was called to order by Vice-President Samu at 7:45 P.M.

Present: Commissioners Samu, Kubicka, Mulvey and Zelinski; Attorney Goggin; Manager Bues; Secretary Stevenson; Bob Costello (Corporate Risk Managers, Inc.)

Absent: Commissioners Haber, Siebers

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski that the Commission offer a moment of silent prayer for Mrs. Haber and their condolences to Commissioner Haber due to the death of his wife. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to authorize Attorney Goggin to procure, from the Department of Natural Resources, a copy of a letter sent to them by Sanitary District #4, which purportedly objects to a DNR approval of our Step 2 grant application. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski that an Executive Session be scheduled after the Regular Meeting of November 27, 1979, for the purpose of considering employees' salaries. Voting aye; Commissioners Samu, Mulvey, Kubicka, and Zelinski. Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of October 23, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 11/8/79 letter from U.S. Dept. of Justice to Superintendent: Re: Municipal plant inspections - EPA
2. Terms of office for Neenah-Menasha Sewerage Commissioners
3. DNR Fact Sheet For A Proposed Wisconsin Pollutant Discharge Elimination System (WPDES) Permit for the Neenah-Menasha Sewerage Commission to Discharge to State Waters.
4. EPA Program Operations Memorandum - Re: Accelerating Facility Plan Approvals
5. 10/29/79 letter from Attorney Goggin to Foley & Lardner and Shearson, Hayden, Stone, Inc. Re: DNR concerns about application.
6. DNR comments to Manager-Engineer per phone call of 10/25.

Bob Costello (Corporate Risk Managers, Inc.) spoke on the Insurance Program.

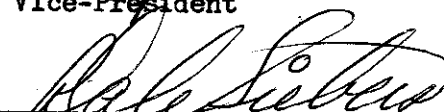
Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to adopt the package insurance program proposed by Marsh & McLennan with an anniversary date of all policies to be November 26. ✓
 Voting aye; Commissioners Samu, Mulvey, Kubicka and Zelinski. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to authorize Fox Valley Overhead Door Company to replace the garage door in the sludge garage at a cost of \$2,986.00. Voting aye; Commissioners Samu, Mulvey, Kubicka and Zelinski. Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #4124 thru #4175 in the amount of \$59,585.59 and Payroll and Closing Vouchers #5408 thru #5467 in the amount of \$32,177.30 for the month of October, 1979. Voting aye; Commissioners Samu, Mulvey, Kubicka and Zelinski. Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:10 P.M.


 Vice-President


 Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingNovember 27, 1979

Meeting called to order by Vice-President Samu at 7:00 P.M.

Present: Commissioners Samu, Siebers, Mulvey, Kubicka, Zelinski; Manager Bues; Secretary Stevenson; Dennis Rader (Mulcahy & Wherry, S.C.)

Absent: Commissioner Haber.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of November 13, 1979 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 11/14/79 letter from Senator Gaylord Nelson to Mayor Hassler; re: DNR & EPA inter-agency paperwork and decision making.
2. 11/14/79 letter from Senator Gaylord Nelson to Manager Bues; re: DNR & EPA inter-agency paperwork and decision making.
3. 11/14/79 letter from Attorney Daniel R. Goggin to Mr. John Hario (DNR); re: Request for copy of letter sent to DNR from Sanitary District #4.
4. Article from November, 1979 "Water and Sewage Works" - "Construction Grants Should Finally Fly."

Manager Bues led a discussion regarding the renewal of WPDES Permit WI-0026085-3.


Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to adopt the 1980 contract with Hydrite Chemical Company for chlorine at a price of \$15.25/cwt plus a \$750 refundable cylinder deposit, with the contract to run from January 1, 1980 to December 31, 1980. Voting aye; Commissioners Samu, Kubicka, Mulvey, Siebers and Zelinski. Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Siebers to authorize payment of \$206.25 for capital outlay and \$286.55 for operating expenses to Attorney Daniel R. Goggin. Voting aye; Commissioners Samu, Kubicka, Mulvey, Siebers and Zelinski; Nays, none. Motion carried.

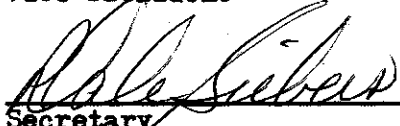
Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to authorize final payment of \$179.99 to Corporate Risk Managers, Inc. for work on the insurance program. Voting aye; Commissioners Samu, Kubicka, Mulvey, Siebers and Zelinski; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Samu that an Executive Session be scheduled for December 4, 1979 at 8:00 P.M. to discuss salaries and wages, to be followed by a special public meeting at approximately 9:30 P.M. Voting aye; Commissioners Samu, Kubicka, Mulvey, Siebers and Zelinski; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to adjourn the Regular Meeting and reconvene into Executive Session. All present voting aye; Nays, none. Regular Meeting adjourned at 8:50 P.M.



Vice-President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONExecutive SessionDecember 4, 1979

Executive Session was called to order by Commission Acting Chairman Siebers at 9:00 P.M. as scheduled and announced at the regular November 25, 1980 Neenah-Menasha Sewerage Commission meeting and as provided for in Wisconsin Statutes 19.85 for purposes of considering 1980 salaries and wages. (Meeting began late due to lack of a quorum)

Present: Commissioners Siebers, Kubicka, Zelinski, Mulvey. Manager Bues.

Absent: Commissioners Haber, Samu.

(continued)

December 4, 1980 cont...

Discussion was held on salaries and wages for 1980.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to adjourn. All present voting aye; Nays, none. Executive Session adjourned at 9:25 P.M.

Robert Siebers
Acting Chairman

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

December 4, 1979

Special Neenah-Menasha Sewerage Commission public meeting called to order at 9:40 P.M. by Vice-President Samu, as scheduled at the November 25, 1979 regular meeting, to discuss 1980 salaries and wages.

Present: Commissioners Samu, Siebers, Kubicka, Zelinski, Mulvey; Manager Bues.

Absent: Commissioner Haber.

Vice-President Samu asked for discussion on proposed 1980 negotiated labor agreement affecting 16 union represented employees. Discussion followed.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to adopt the 1980 settlement, as proposed - 8 1/2% January 1 + 1 1/2% July 1, 1980 + the following items as detailed in the proposal:

Item 1 - Delete last sentence of last paragraph in Article VIII.
This is an editorial change, has no economic or administrative impact.

Item 2A - Revise vacation schedule in Article IX.

<u>Existing</u>	<u>New</u>
1 week after 1 yr.	1 week after 1 yr.
2 weeks after 2 yrs.	2 weeks after 2 yrs.
3 weeks after 8 yrs.	3 weeks after 8 yrs.
4 weeks after 15 yrs.	4 weeks after 14 yrs. (1980)
	4 weeks after 13 yrs. (1981)
21 days after 21 yrs.	
22 days after 22 yrs.	
23 days after 23 yrs.	5 weeks after 20 yrs.
24 days after 24 yrs.	
25 days after 25 yrs.	

Item 2B - Delete language requiring an employee to work sometime during 30 days immediately preceding a holiday in Article IX. This has minor economic impact, having occurred once in seven years. Will affect employees on long extended absence prior to a paid holiday.

Item 2C - Add grandparent and grandchild to definition of immediate family for purposes of qualifying for up to 1 day of funeral leave, if the employee attends funeral. Economic impact unknown, however, under the present 3 day limit on funeral leave, we paid for 20 hrs. in 1978 and 8 hrs. in 1979.

Item 3A - One year agreement. January 1, 1980 to December 31, 1980.

On a roll call vote, all voted aye.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski that the next regular meeting of the Neenah-Menasha Sewerage Commission be scheduled for 7:00 P.M. on January 8, 1980. Also scheduled was an executive session to discuss wages and salaries for 1980, as provided in Wisconsin Statute 19.85, following the regular meeting. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to adjourn. All present voting aye; Nays, none. Meeting adjourned.

S. Samu
Vice-President
Robert Siebers
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingJanuary 8, 1980

Neenah-Menasha Sewerage Commission regular public meeting, at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, was called to order at 7:00 P.M. by President A. Haber, as scheduled.

Present: Commissioners A. Haber, J. Kubicka, H. Mulvey, W. Zelinski, S. Samu, Attorney Goggin, Manager-Engineer R. Bues. E. Lowrey (Foley & Lardner)

Absent: Commissioner D. Siebers. Secretary Stevenson.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of November 27, 1979; the Special Meeting of December 4, 1979; and the Executive Session of December 4, 1979. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. Letter dated December 21, 1979 - EPA to Senator Gaylord Nelson, re: NMSC Step 2 grant application.
2. Letter dated December 28, 1979 - Senator Gaylord Nelson to NMSC, Re: Step 2 grant application.
3. Extract from "To The Point" December, 1979; re: DNR review of Grant applications.
4. BNA November 26, 1979 article on EPA survey of WWTP projects taking 7 to 9 years for completion.
5. Letter dated December 21, 1979 - Wisconsin DNR to NMSC returning Step 2 grant application.
6. Letter dated January 2, 1980 - Attorney Goggin to NMSC; re: meeting with Attorneys to discuss DNR action on Step 2 grant application.

✓ Moved by Commissioner Kubicka, seconded by Commissioner Zelinski approving the November 30, 1979 quotation for \$3,000,000 of Errors and Omissions Insurance as proposed by Marsh & McLennan, Inc., Appleton, Wisconsin, through International Surplus Lines, for an annual premium of \$3,141 plus 3% tax. Voting aye; Commissioners Haber, Mulvey, Kubicka, Zelinski, Samu; Nays, none. Motion carried.

✓ Moved by Commissioner Zelinski, seconded by Commissioner Kubicka authorizing the Manager-Engineer to execute the "Addendum to Application or Proposal" presented by Marsh & McLennan which prohibits NMSC claims on Errors and Omissions insurance for occurrences or events taking place prior to the issuance of the policy. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski authorizing the completion of a 1979 financial audit by Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, S.C. per their November 20, 1979 proposal. Voting aye; Commissioners Haber, Mulvey, Kubicka, Zelinski, Samu; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey authorizing \$912.50 payment in full to Mulcahy & Wherry, S.C., Green Bay, for professional services to assist in negotiating the 1980 labor agreement with Local 1541, AFSCME. Voting aye; Commissioners Haber, Mulvey, Kubicka, Zelinski, Samu. Nays, none. Motion carried.

✓ The following adjustments to the Marsh & McLennan insurance proposal for 1980 were received and filed.

Auto Insurance - replacing 1965 vehicle with 1979 vehicle	+ \$ 52.00
Workmen's Comp. - reduction of estimated experience rate from 1.00 to 0.92	- \$525.00
Liability Insurance - revised property value per Fidelity Appraisal filed after original proposal	+ \$ 38.00
Fire Insurance - November 7 to November 29, 1979 binder	+ \$188.00
Credit due Neenah-Menasha Sewerage Commission	\$247.00

The Manager-Engineer was instructed to invite Consoer, Townsend and Associates to the next Regular Meeting scheduled for January 22, 1980, to discuss engineering services for the preparation of an Industrial Pretreatment Program.

Moved by Commissioner Mulvey, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:30 P.M.

An Executive Session followed the regular meeting after a 15 minute recess.

Adam J. Haber

President

Dale Siebers

Secretary