

Regular Meeting
12/22/87
cont.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to eliminate the reading of correspondence at the Commission meetings in the future unless Commission action is required. Motion carried unanimously.

Engineering

Randy Much presented a progress report.

Miron will have the punch list items that can be finished now done by 1/1/88. There are some things that can't be done with the cold weather.

August Winter is cleaning-up small items. The booster pump will be wired next week.

VanAsten has operator training to do yet.

Reigel Electric will finish the graphic display panel and UPS sludge wells by February.

Randy Much presented the following change orders:

- A. Discussion was held on subject of mufflers for the blower engines at a cost of \$7,623.00 for two. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to table the purchase of the mufflers. Motion carried unanimously.
- B. Discussion was held on the installation of two Bernhart 5300 Sonorgages on the Thickened Sludge Wet Well at a cost of \$4,303.00 each. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the change order by Reigel Electric Corp. for the installation of two Bernhart 5300 Sonorgages at a cost of \$8,606.00 providing they are grant eligible. Voting aye; Commissioners Gross, Jurgenson, Zelinski, Finger, Siebers, Mulvey. Nays, Commissioner Haber.

Randy Much presented a report to the NMSC on the power quality at the Neenah-Menasha Wastewater Treatment Facility. He stated that all equipment is protected.

Randy Much reported on the Preventive Maintenance Program. Moved by Commissioner Gross, seconded by Commissioner Siebers to approve the contract with Environmental Contract Operations, Inc. for the NMSC Computerized Preventive Maintenance Program Implementation ECO No. 550-87440 and execute same, at a cost of \$13,500.00 with work starting immediately. Motion carried on unanimous roll call vote. Discussion of program will be put on agenda for 2/9/88.

Randy Much discussed what is being done regarding the Pretreatment Program and presented a draft letter to each of the 17 industries regarding inspections. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the draft letter and ordered it sent to all 17 permitted industries. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to approve the 12/22/87 letter to Mid America Tag and Label regarding their status with the NMSC pretreatment program and authorized President Mulvey to execute same. Motion carried unanimously.

Randy Much stated that Menasha Electric and Water would be contacted in late December or early January.

Moved by Commissioner Zelinski, seconded by Commissioner Siebers to approve the 12/22/87 letter to Menasha Corporation-Container Plant regarding their status with the NMSC pretreatment program and authorized President Mulvey to execute same. Motion carried unanimously.

Discussion was held on the proposed Ordinance No. 87-1 concerning Septage and Holding Tank hauled wastewater program. Such Ordinance is at DNR for review. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to amend Ordinance 87-1 to totally prohibit wastes other than septage and domestic holding tank wastes. Motion carried unanimously. Attorney Goggin was to be contacted regarding the need for a Public Hearing to change the Ordinance.

Randy Much stated that he is finding difficulties with some of the local limits on heavy metals. Subject will be discussed with the DNR on 1/6/87.

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12/22/87 cont...

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve and execute the contract with Environmental Contract Operations, Inc. for the NMSC Industrial Pretreatment Program ECO No. 550-87439 at a cost in the range of \$31,400 to \$36,200. Motion carried on unanimous roll call vote.

Discussion was held on the DNR status report on proposed Rule NR 105 and NR 106. Report to be sent to municipalities and industries.

Budget, Finance and Personnel

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the Financial Statements for November, 1987 as prepared by Accountant Voigt. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Haber to schedule an Executive Session of the NMSC for January 5, 1988 at 4:00 P.M. in the NMSC offices for the purpose of contract management. The meeting will be conducted as a closed session pursuant to Wis. Stats., Sec. 19.85 (e)(g). Motion carried on unanimous roll call vote.

Accountant Voigt discussed the 1987 Budget status.

Superintendent Schuelke was authorized to hire a part-time lab technician.

Old Business

Accountant Voigt presented an insurance report. He stated that Attorney Goggin has reviewed the limits of our insurance and Wausau Insurance will check-out personal injury and professional liability. Goggin said the limits seem reasonable.

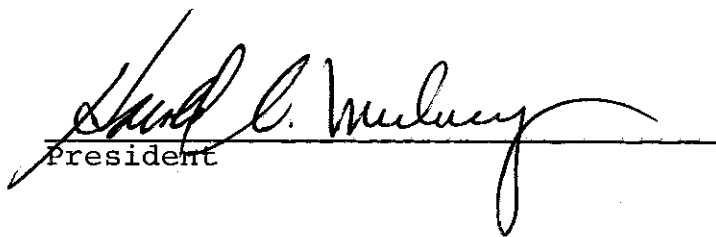
Discussion was held on the Town of Neenah User Charge, Capital Costs. Accountant Voigt is working on this.

New Business

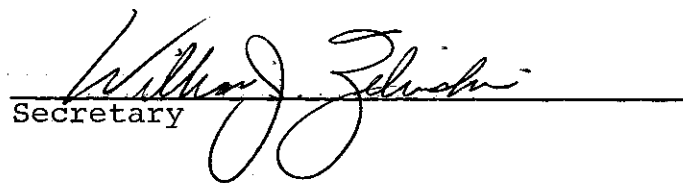
Next Regular Meeting scheduled for January 12, 1988, 7:00 P.M.

Moved by Commissioner Finger, seconded by Commissioner Jurgenson to schedule all future meetings for 4:00 P.M. After a discussion, Commissioner Jurgenson withdrew his second.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 6:10 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

1/12/88

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Haber, Jurgenson, Finger; Superintendent Schuelke; Pretreatment Coordinator Much; Accountant Voigt; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Randy Andrews (P.G. Miron)

Absent: Commissioner Siebers

Moved by Commissioner Gross, seconded by Commissioner Zelinski to accept the minutes of the Executive Sessions of 12/10/87 and 12/17/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of 12/22/87 and place them on file. Motion carried unanimously.

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January 12, 1988 cont...

Notice of DNR Public Hearing regarding toxic discharging was presented. Randy Much will attend.

Operations, Engineering and Planning

Randy Much presented a plant progress report.

Quotation was presented to install the mufflers on the methane engine exhaust pipes. \$7,623.00. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to reject the proposal. Motion carried on unanimous roll call vote.

Proposal presented for grease line extensions on comminuters. \$1,307.00. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to reject the proposal. Motion carried. Maintenance to do the job.

Change Order #34 from P.G. Miron was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Change Order #34 for P.G. Miron in the amount of a credit of \$2,522.00. Motion carried on unanimous roll call vote.

Proposal from Reigel Electric Corp. to furnish labor and material to install Bernhart 5300 Sonorgages on the Thickened Sludge Wet Well. \$4,303/ea. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the proposal by Reigel in the amount of \$8,606 (2). Motion carried on unanimous roll call vote.

Commission discussed the subject of a stairway to the roof of the digester building. McMahon will check on an inside stair.

Discussion was held on the flushing of the transformers to remove PCB's. \$860⁺. Moved by Commissioner Zelinski, seconded by Commissioner Haber to approve the proposal to flush the headworks transformer at a cost of \$860⁺. Motion carried on unanimous roll call vote.

Randy Much presented and discussed the Certificate for Payment from P.G. Miron in the amount of \$99,168.00. Moved by Commissioner Jurgenson, seconded by Commissioner Haber to pay \$99,168.00 to P.G. Miron for work completed. Motion carried on unanimous roll call vote.

Randy Much reported that the back-up generator has been completed. The Tuthill pumps will be installed soon.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to authorize payment of \$488.81 to McMahon Associates for work performed. Motion carried on unanimous roll call vote.

Randy Much reported on the Pretreatment Program.

He reported that a meeting was held with DNR and NMSC will be required to submit monthly status reports through March addressing activity completion dates.

All industries are cooperating in providing necessary information.

Technical portion of the compliance monitoring specification is completed. Specifications require completion of the General Conditions including items such as examination of site conditions, insurance coverage, etc. Moved by Commissioner Haber, seconded by Commissioner Zelinski to authorize Attorney Goggin to complete this portion. Motion carried unanimously.

A pretreatment questionnaire will be mailed to all industries in the Town of Menasha S.D.#4 East Side Service Area.

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January 12, 1988 cont...

Activities scheduled for remainder of January:

- Complete compliance monitoring specification.
- Initiate industrial inspection.
- Industry compliance evaluation - 1987.
- Written program for identifying new or status change in existing industries.
- Meet with American National Can-Graphic Arts.
- Permit for Menasha Electric.
- EPA Audit - prior to end of February.

Randy Much presented and discussed tables showing metals discharge by the permitted industry-self monitoring and metals received at the treatment plant.

Randy Much discussed the status of the Preventive Maintenance Program.

Budget, Finance and Personnel

Accountant Voigt presented and discussed the 1985 and 1986 audits, prepared by Virchow, Krause & Co., which are required by EPA. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to accept and approve the 1985 and 1986 NMSC audits, as prepared by Virchow, Krause & Co. and send copies to the EPA. Motion carried unanimously.

Commissioner Mulvey discussed the subject of unemployment compensation for Tom Windau. Subject will be referred to Ed Williams (Mulcahy & Wherry) and Commissioner Siebers.

Old Business

Discussion was held on Rules and Regulations - Septage Holding Tank Wastewater. Attorney Goggin authorized to obtain a copy of the model ordinance, from DNR, regarding this subject. There was concern over the possibility of not limiting to domestic only.

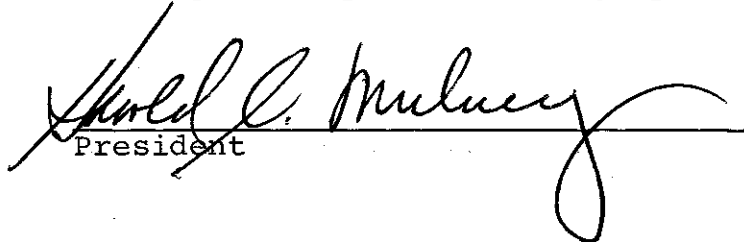
Discussion was held regarding the cornerstone ceremony. Commissioner Zelinski will be in charge of arrangements.

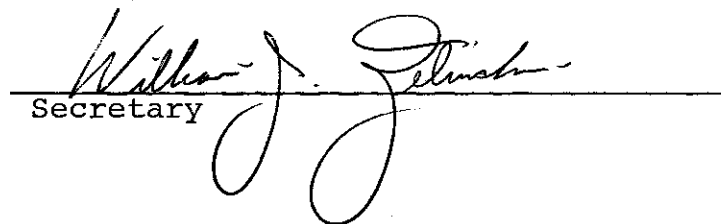
New Business

Discussion held on Town of Neenah letter of 12/29/87 requesting an interceptor sewer. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to respond to the letter stating that the request is not economically feasible and urging the City of Neenah and Town of Neenah to make every effort to resolve their differences so that sewage can be treated. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve Operating Fund Vouchers #10302 thru #10389 in the amount of \$88,679.96 and Payroll Vouchers #16843 thru #16884 in the amount of \$21,665.18 for the month of December, 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Zelinski, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:35 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

1/26/88

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Superintendent Schuelke; Pretreatment Coordinator Much; Accountant Voigt; Secretary Stevenson; Attorney Ed Williams (Mulcahy & Wherry); Bill Book (Town of Neenah)

Absent: None

Attorney Ed Williams presented and discussed the unemployment compensation issue regarding Tom Windau. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the NMSC not appeal the determination of the Unemployment Compensation Division of the Department of Industry, Labor and Human Relations regarding above issue. Motion carried unanimously.

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of January 12, 1988 and place them on file. Motion carried unanimously.

Communications were discussed and ordered placed on file.

Randy Much presented a report on Public Hearing he attended. He stated that NR 105 is going to pass as it is - rules and regulations will stay the way they are now.

Randy Much presented a plant progress report.

P.G.Miron

A few punch list items remain.

August Winter & Sons

Punchlist complete.

Vanasten

A few punch list items remain.

Reigel Electric

Punchlist items remain.

Memo from Roger Voigt to Tom Kispert; re: Missing payroll information. Voigt recommends refusing to pay any future requests for reductions in retainages until all of the information requested is received. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the memos to Tom Kispert (McMahon) from Accountant Voigt dated January 25, 1988 regarding missing payroll information and withholding of monies. Motion carried unanimously.

Randy Much reported that the Tuthill pumps will be here February 1.

Randy Much discussed a change order for August Winter & Sons for damages incurred by the NMSC for coordinating and expediting the completion of punch list items after January 5, 1988 - deduct \$95.00.

Randy Much discussed change order for Reigel Electric to furnish and install Bernhart 5300 Sonorgages for two GBT wet wells - \$8,606.00.

Memo from Envirex was discussed regarding problems with covers on the digesters.

Discussion was held on 1/19/88 letter to Reigel Electric from McMahon; re: Unloading of Service Building UPS at the Neenah-Menasha Wastewater Treatment Facilities.

Randy Much reported that the Graphic Display Panel should be in by 2/15/88.

Discussion was held on 1/15/88 letter to Len Montie (DNR) from Tom Kispert (McMahon); re: Additional information on Change Orders.

Discussion was held on 1/22/88 letter to Reigel Electric from McMahon Assoc.; re: Stand-by generator. Batteries, charger and load bank test should be provided as soon as possible.

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Regular Meeting
1/26/88
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Discussion was held on 1/20/88 letter to P.G. Miron from McMahon Assoc.; re: problems with ducking skimmer for Final Clarifier No. 3.

Randy Much presented and discussed calculations for septage haul rates, as prepared by Vic Lutz (McMahon). Moved by Commissioner Siebers, seconded by Commissioner Haber to accept the following rates for septage hauling for the year 1988 and incorporate them into the Rules and Regulations.

Total Charge for Septic Waste
Disposal

Maintenance, Testing, Analysis	\$20.00/load
Facility Charge	\$20.02/load
Volume Charge	\$26.81/1000 gal.

Total Charge for Holding Waste
Disposal

Maintenance, Testing, Analysis	\$20.00/load
Facility Charge	\$20.02/load
Volume Charge	\$ 2.91/1000 gal.

Motion carried unanimously.

Randy Much discussed the Pretreatment Program.

Attorney Goggin has questioned the legality of the Rules and Regulations due to the fact that no record can be found showing passage by any of the contributing municipalities. Goggin is checking further on this.

American Can has agreed to resubmit a compressed schedule and report on interim measures to reduce metals discharged.

Bid has been received from Badger Laboratories for compliance monitoring to be done in the Industrial Pretreatment Program. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the bid from Badger Laboratories upon favorable review from Attorney Goggin. Motion carried on unanimous roll call vote.

Commissioner Haber suggested that Mr. Much make an inspection at Galloway Company.

Five inspections have been made to date and letters have been sent to these five industries indicating deficiencies and requesting verification of program reporting.

Assistance will be provided Menasha Electric in completing their application for a permit.

An updated listing of industrial users is completed. A survey form will be developed and mailed to each user with follow-up inspection after receipt of completed form.

Accountant Voigt has completed the industrial non-compliance logs for each industry, developed official publication for significant non-compliance industries and quarterly DNR report on industrial violations.

All industries in the Town of Menasha Sanitary District #4 East have been mailed questionnaires. Facility inspections will follow in February.

EPA audit material hasn't arrived yet.

Mr. Much stated that industrial inspections will continue, potential will be determined for each industry to be regulated under categorical standard from SIC Code and a questionnaire will be developed and mailed to each industry to update records. January summary report will be submitted to DNR.

Regular Meeting
1/26/88
cont...

Randy Much reported on the Preventive Maintenance Program.

Since the last status report, clerical staff has entered the entire vendor/manufacturers' data base information into the system. Maintenance is now collecting data and assigning ID numbers to all equipment. It is necessary for all equipment to have a unique identification number to be used for reference work order generation. Mr. Much suggested that one maintenance man be free to collect the necessary data. Superintendent Schuelke stated that plant maintenance gets top priority. Overtime hours will be offered.

The Executive Session, scheduled for February 2, 1988 - 4:00 P.M. at the NMSC offices, was postponed and will be rescheduled.

Accountant Voigt discussed the Financial Status-Construction Bonding. Ray Osness (Clayton Brown) will be here 1/29/88 to meet with Voigt. Subject will

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting2/9/88

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Jurgenson, Finger; Attorney Goggin; Superintendent Schuelke; Pretreatment Coordinator Much; Accountant Voigt; Secretary Stevenson; Leroy Goldbeck (Town of Neenah); Ray Osness (Clayton Brown)

Absent: None

Moved by Commissioner Zelinski, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of 1/26/88 and place them on file. Motion carried unanimously.

Communications were ordered placed on file.

Budget, Finance and Personnel

Ray Osness (Clayton Brown) presented and discussed the Financial Status and Construction Bonding with the Commission. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to authorize Ray Osness (Clayton Brown) to contact the City of Neenah and other sources regarding the borrowing of \$800,000 or less in anticipation of grant receipts and report back to the Commission at its next regular meeting scheduled for February 23, 1988. Motion carried on unanimous roll call vote.

The 2/4/88 letter to the NMSC from the Town of Neenah, regarding the contract with the City of Neenah, was referred to the Budget, Finance and Personnel Committee.

Accountant Voigt presented and discussed Operations, Maintenance and Replacement billing costs. Moved by Commissioner Zelinski, seconded by Commissioner Gross to adopt the new 2nd quarter figures for billing commencing 4/1/88 and ending 6/30/88. Motion carried on unanimous roll call vote.

Accountant Voigt reported that, after working on the budget, there is a \$31,830 shortage. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the Commission bill the Cities based on the 1987 parameters after review by the auditors. Motion carried on unanimous roll call vote.

Pretreatment Program

Attorney Goggin stated that an ordinance must be passed by each of the contributing municipalities regarding heavy metal limitations. He has contacted each municipality and requested action on such.

Randy Much discussed a 2/9/88 draft letter to Jim Savinski (DNR) from Harold Mulvey regarding material discharge at Beloit Manhattan. Moved by Commissioner Siebers, seconded by Commissioner Haber that the 2/9/88 letter to Mr. Savinski be executed and sent. Motion carried unanimously.

Randy Much discussed a 2/8/88 memo regarding solvent discharge during week of 1/24/88.

Randy Much presented and discussed a 2/8/88 draft letter to Kimberly-Clark from Harold Mulvey regarding request to treat additional wastewater. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski that the 2/8/88 letter to Kimberly-Clark be executed and sent. Motion carried unanimously.

Randy Much presented and discussed a draft letter to Specialty Research and Instrumentation from Harold Mulvey regarding discharge of spent coolant to the Neenah-Menasha wastewater treatment plant. Commission to rescind previous action to allow permission to discharge. Moved by Commissioner Zelinski, seconded by Commissioner Finger that the 2/8/88 letter to Specialty Research and Instrumentation be executed and sent. Motion carried unanimously.

Randy Much stated that a meeting will be held with representatives from American Can-Graphic Arts on 2/18/88 at 9:30 A.M. at the NMSC offices.

Randy Much stated that, because of NR 105 and NR 106, metals analyses, the atomic absorption unit of the NMSC should be upgraded. A change order will be prepared and request for grant payment.

Accountant Voigt presented and discussed the Compliance Maintenance Annual Report and Resolution 88-1. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski that the NMSC approve Resolution 88-1 and send it to

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Regular Meeting
2/9/88 cont...

the DNR. Motion carried unanimously.

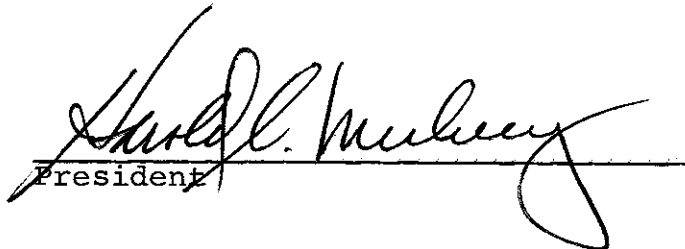
Randy Much presented a plant progress report.

1. He reported on the status of a ladder to the digester building on the inside. He stated that there is no feasible way to put a ladder in the inside.
2. Proposal from Reigel for maintenance shop equipment wiring. Commission authorized use of plant personnel for the job.
3. Proposal from Reigel Electric for change order for unloading of

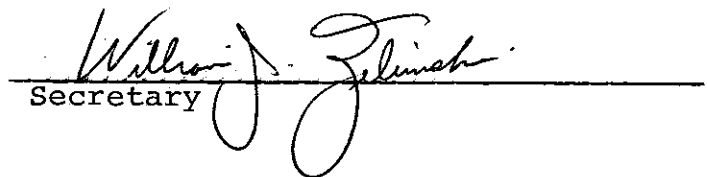
Regular Meeting
2/9/88 cont...

Moved by Commissioner Haber, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #10390 - #10446 in the amount of \$101,362.56 and Payroll Vouchers #16886 - #16918 in the amount of \$17,061.72 for the month of January, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Finger, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:40 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

2/23/88

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Haber, Jurgenson, Finger; Attorney Goggin; Superintendent Schuelke; Pretreatment Coordinator Much; Accountant Voigt; Secretary Stevenson; Also present (see list)

Absent: Commissioner Gross

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the minutes of the Regular Meeting of February 9, 1988 and place them on file. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to accept the minutes of the Executive Session of January 5, 1988 and place them on file. Motion carried unanimously.

A Public Forum was held.

Moved by Commissioner Haber, seconded by Commissioner Finger to allow each person speaking five minutes. Motion carried.

Harold Clifford - S.D.#4

Questioned what savings there would be with the Contract Management concept. He stated that McMahon designed the plant so why doesn't McMahon write an addendum to the O&M Manual on how to improve the operation. Clifford also questioned the status of the employees.

Dick Frank - Alderman, City of Menasha

Citizens have the right to know what is going on. No input from citizens.

Walter Weissback - Waste Management

Presented a letter and resume of services provided by Waste Management. Asked for a two week delay to prepare and submit a proposal for contract management. Cost savings compared with other companies.

Greg Spring - Rep. Local 1541 NMSC Employees Union

Presented a letter to President Mulvey confirming AFSCME Local 1541's understanding with regard to the possible privatization of the management of the sewage treatment plant.

1. Whatever decision is made with regard to privatization, it will not affect or impact on the wages, hours, or conditions of employment of employees represented by AFSCME, Local 1541.

cont.

Regular Meeting
2/23/88

2. That whatever decision is made with regard to privatization, it will not affect or impact on the status of employees represented by AFSCME Local 1541 as public employees.

Mr. Spring was assured that the Union Employees would be employed by the NMSC under the conditions of the present contract. The Labor Agreement will not be violated.

Dean Kaufert - citizen

Concerned over lack of input. He feels that this is a major policy decision affecting many. Decision could have a fiscal impact on the taxpayers. Public should be heard. He requested a review of all interested firms.

Larry Breinhurst (Professional Services Group)

Made a presentation on services provided by Professional Services Group. Contract operations - not design engineers. Expert help. Asked for a two week delay to prepare and submit a proposal.

Joe Laux - Candidate for Mayor, City of Menasha

Questioned the open meeting law. Why was the bidding process bypassed? Questioned where the savings will be. Recommended an open meeting for further input.

Public Forum was closed.

Communications from Local 1541 and Waste Management were read by Superintendent Schuelke and ordered placed on file.

Ray Osness (Clayton Brown) reported on long term financing. He stated that, in arranging interim and long term financing for the Neenah-Menasha Sewerage Commission, it is imperative that all road blocks (legal, fiscal and technical) be identified. The following items were discussed by Jeff Kellner (McMahon):

1. Issue final payments for contracts.
 - A. P.G. Miron - April
 - B. August Winter & Sons - 2 weeks
 - C. Vanasten - 2 weeks
 - D. Reigel Electric - 2 months
2. Processing of any outstanding change orders by the Dept. of Natural Resources - end of March
3. Performance test on sludge presses - April
4. User Charge System enactment by Town and City of Neenah, Waverly. Waverly is in to DNR. Menasha in but not approved. Neenah and S.D.#4 are complete but nothing from Town of Neenah yet. - late March or early April.
5. Completion of 1 year plant performance test. May have to wait until next winter for winter test due to complications.
6. Final Dept. of Natural Resources inspection. Anytime in March or April.
7. EPA financial audit - no need to wait. Pretreatment aud 2/24/88.
8. Contractors to submit final MBE/SBE reports - April
9. Letter from McMahon to DNR certifying project completion - April

Mr. Osness will draw-up the parameters needed for interim and long-term financing and will report back to the Commission.

Jeff Kellner (McMahon) presented a plant progress report. He stated that the pumps will be installed in mid-March. The claim for the generator has been rejected. Computer control equipment will be installed by Reigel Electric. The rest of the check list items are about complete.

Randy Much presented a Pretreatment Program report.

He stated that, since last meeting, he has met with representatives from American Can. Pretreatment surveys have been sent to non-permitted users. Permitted industry inspections have been completed at Gilbert Paper Company, U.S. Paper, American Can-Graphic Arts, Central Paper and James River-Canal Plant. It has been determined that Menasha Electric

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does not fall under standards and will not require a permit. Review of questionnaires, returned from Town of Menasha Sanitary District #4 East industries, indicates The Chrome Shop will likely be regulated under the Metal Finishing Categorical Pretreatment Standards and will require a permit.

Mr. Much reported on the following scheduled activities regarding the Pretreatment Program:

1. Complete Permitted Industry Inspections (3 left)
2. Start Inspecting Non-Permitted Industries
3. Complete Annual Report for DNR
4. EPA Audit - February 24, 1988

Mr. Much stated that special consideration will be given to plant toxicity problems and future impacts with NR 105 and NR 106.

Mr. Much reported on implications of NR 105 and NR 106 (DNR Codes). He stated that the permit renewal process will entail the following six steps:

1. Permit Application
2. Use of Water-Stream Classification
3. Water Quality Criteria
4. Calculate Effluent Limits
5. Permit Issued by DNR
6. Review of Permit by NMSC

Attorney Goggin presented and discussed NMSC Ordinance 88-1 providing heavy metal limits. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to adopt NMSC Ordinance 88-1 providing heavy metal limits. Motion carried unanimously.

Randy Much discussed the Preventive Maintenance Program. Data has been collected in all buildings except the service building. Example printouts should be ready by the next regular meeting.

Sludge Hauling was discussed. Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to forward the letter (drafted by Attorney Goggin) to Gizmo Farms stating the intentions of the Commission regarding sludge hauling. Motion carried on unanimous roll call vote.

Randy Much reported that a Public Hearing was scheduled for 2/23/88 at the Winnebago County Courthouse to consider a petition for amendment to the Winnebago County Town/County Zoning Ordinance regarding "Agricultural Conditional Uses." A letter from President Mulvey was sent with Tom Vik to the hearing stating the Commission's feelings that the existing code is more than adequate. It was suggested that members of the Commission appear before the County Board meeting on March 15, 1988 to discuss this further.

Randy Much discussed the positive aspects to having the Contract Management concept of the NMSC wastewater treatment plant. He stated the benefits of professional management, complexity of the pretreatment program, compliance with NR 105 and NR 106 regulations, local regulations regarding sludge hauling, plant operation complexity, knowledge of toxicity problems and how to handle them, knowledge of lab regulations - registration and certification, user billings, etc. He also stated that contract management is a team approach resulting in cost savings. Moved by Commissioner Siebers, seconded by Commissioner Haber that the NMSC adopt the concept of contract management of its wastewater treatment plant. Harold Clifford questioned how contract management company can take over the employees without changing the status of the employees. Clifford also questioned the Retirement Plan and stated that the wastewater treatment profession is a growing profession and that there are many qualified individuals who could manage the plant. Motion carried on unanimous roll call vote.

Greg Spring (Rep. Local 1541) asked for a response to his letter regarding no changes in the status of the union employees. He wanted to make sure that no changes would occur prior to December 31, 1988 when the present contract expires. Negotiations will re-open in October. Commissioner Jurgenson assured Mr. Spring that there would be no change in the status of the Union Employees except that they would have a different boss.

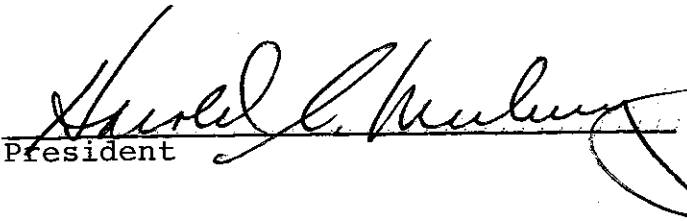
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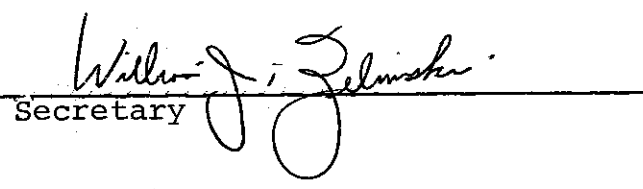
Moved by Commissioner Haber, seconded by Commissioner Finger that the NMSC accept the contract proposal of MCO, Inc. to manage the NMSC wastewater treatment as of 3/1/88 for 10 months. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Haber that any material sent to the Commission for their Regular Meetings be sent to the Mayors and Chairman of each municipality. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:00 P.M.



President



Secretary

Meeting - March 8, 1988 - 4:00 P.M. - NMSC Offices, Menasha, Wisconsin

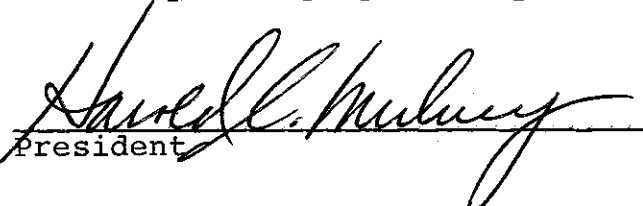
Present: George Potratz
Bob Potratz
Jim Potratz
Harold Mulvey
Dale Siebers
Randy Much

Discussions were conducted on proposed rate for sludge disposal. Previous rates proposed by Gizmo Farms were as follows:

Hauling and disposal of sludge as done previously with old sludge material.	\$ 9.00
Permits and fees.	1.50
Reloading material	1.00
Purchase and operation of the IME 4500 flotation vehicle and one John Deere sludge spreader.	<u>3.70</u>
Final cost per ton	\$15.20

Bob Potratz indicated they would drop the \$3.70 per ton associated with the sludge spreader as they have determined this equipment will not be necessary.

All parties agreed that Gizmo Farms will provide a detailed accounting of all costs associated with the sludge disposal operation. This data will be reviewed by MCO to verify rate proposals by Gizmo Farms.



President

Vice President

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

3/8/88

Meeting called to order by Vice President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Mulvey, Zelinski, Haber, Finger; Manager Much; Superintendent Schuelke; Accountant Voigt; Secretary Stevenson; Dennis Lamers (MCO); Jeff Kellner (McMahon); LeRoy Goldbeck (Town of Neenah); Don Klundt and Ron Bunkert

Absent: Commissioners Gross and Jurgenson

Commissioner Mulvey asked for an amendment to the minutes of the Regular Meeting of 2/23/88 to read: (Page 6, parag. 2) "Commissioner Mulvey asked for a two week delay on the selection of a firm to provide contract management for the NMSC wastewater

treatment plant. Moved by Commissioner Haber, seconded by Commissioner Finger that the NMSC accept the contract proposal of MCO, Inc. to manage the NMSC wastewater treatment plant as of 3/1/88 for 10 months. Motion carried unanimously." Moved by Commissioner Zelinski, seconded by Commissioner Finger to accept the amended minutes of the Regular Meeting of 2/23/88 and place them on file. Motion carried unanimously.

Correspondence was ordered placed on file.

Budget, Finance and Personnel

The subject of the non-bargaining employees' sick leave payout was tabled until the meeting on 3/22/88.

Discussion was held on establishing a rate for annual administrative fees for industrial discharge testing. Moved by Commissioner Zelinski, seconded by Commissioner Haber that the NMSC establish a rate of \$225/sampling day as an annual administrative fee for 1988. Motion carried on unanimous roll call vote.

Accountant Voigt presented a rough copy of the 1987 audit of the NMSC as prepared by Virchow, Krause and Co. for review. Subject to be discussed at next regular meeting on 3/22/88.

Operations, Engineering and Planning

Jeff Kellner (McMahon) presented a progress report.

Tuthill pumps are being installed and work should be completed the week of 3/21. Ahern doing the work.

The Graphic Display Panel is here and Pilot Industries and Reigel Electric are installing.

Kellner presented the following payment requests:

August Winter	\$20,458.71
Vanasten Heating	\$ 4,360.28

Moved by Commissioner Zelinski, seconded by Commissioner Haber to approve the payment requests to August Winter and Vanasten Heating, as presented by Jeff Kellner. Motion carried on unanimous roll call vote.

Kellner presented the following change orders:

Vanasten Heating	-\$139.72
August Winter	-\$ 95.00

Moved by Commissioner Zelinski, seconded by Commissioner Haber to approve the change orders for August Winter and Vanasten Heating, as presented by Jeff Kellner. Motion carried on unanimous roll call vote.

Kellner discussed additional payment requests:

Arthur G. Dietrick Co., Inc.	\$10,773.04
Repair work on generator. Payment will be held until work is finished and itemized.	

Regular Meeting
3/8/88 cont.

Manager Much discussed the Pretreatment Program.

Inspections of permitted industries are complete. Inspections of non-permitted industries have started. DNR annual report has been completed. EPA audit was conducted on February 24, 1988. Attorney Goggin is completing redrafting of rules and regulations of hauled wastewater program.

Commissioner Haber discussed the subject of sick leave payout to non-bargaining employees who were employed by the NMSC until 3/1/88. Subject was tabled until the next regular meeting on 3/22/88 and Accountant Voigt was authorized to prepare the necessary information regarding this subject and send it to each Commissioner.

Commissioner Haber discussed the issue of selecting an official newspaper for the NMSC. Subject was tabled until the next regular meeting on 3/22/88.

Manager Much reported that Gizmo Farms has requested a two week delay in presenting their proposal for sludge hauling in order to get more figures together. Commission concurred and subject will be on agenda on 3/22/88.

Manager Much discussed Plant Administration.

He presented plant forms that will be used by operating personnel in the operation of the plant.

Two new staff members have been hired - Maintenance Supervisor and a Lab Technician

Manager Much discussed the Preventive Maintenance Program. Moved by Commissioner Haber, seconded by Commissioner Zelinski to renew the annual support fee with Datastream in the amount of \$500. Motion carried on unanimous roll call vote. Information is almost complete on the Headworks Building and will soon be put into the computer.

Manager Much requested permission to attend the Spring Sludge Symposium on 4/6/88 in Oconomowoc, Wis. at a cost of \$25.00. Moved by Commissioner Zelinski, seconded by Commissioner Haber to authorize Manager Much to attend such symposium. Motion carried on unanimous roll call vote.

Manager Much reported that a new copier and software are being investigated. Information will be presented at meeting on 3/22/88.

Accountant Voigt has contacted the Wisconsin Retirement Fund requesting information as to when Commission employee, Wesley Perket, will have earned 29.5 years of service under the WRF. Written answer to follow.

Attorney Goggin is preparing a notice of formal policies for the NMSC regarding what information to distribute and where to post notices, etc. A cork board will be installed in the entranceway of the Commission offices for posting of notices.

Commissioner Siebers questioned security around the plant. Safety programs will be conducted regarding this issue.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to authorize payment of \$35,339.50 to MCO, Inc. as first payment. Motion carried on unanimous roll call vote.

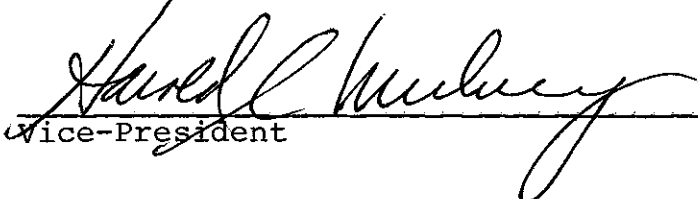
Commissioner Mulvey reported that several industry representatives have requested another open house at the plant. Mulvey suggested that one could be held in conjunction with the cornerstone ceremony.


Commissioner Zelinski questioned what material is sent to the Mayors and Chairman of each municipality regarding Commission business. Subject to be discussed at full Commission meeting.

Moved by Commissioner Mulvey, seconded by Commissioner Finger to approve Operating Fund Vouchers #10447 thru #10525 in the amount of \$66,579.58 and Payroll Vouchers #16919 thru #16951 in the amount of \$16,096.75 for the month of February, 1988. Motion carried on unanimous roll call vote.

Superintendent Schuelke reported that he received a call from a neighbor regarding the noise of the methane engines. Subject will be checked-out again.

Moved by Commissioner Finger, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:30 P.M.


Vice-President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting3/22/88

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Haber, Finger; Manager Much; Superintendent Schuelke; Accountant Voigt; LeRoy Goldbeck (Town of Neenah); Maintenance Supervisor, Jim Peichl; Art Selbach, Ron Geiger, Wayne Westenberger (AFSCME Local 1541); Ernest Highley (Virchow, Krause); Jeff Kellner (McMahon & Assoc.)

Absent: Commissioners Gross, Jurgenson; Secretary Stevenson

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of 3/8/88 and place them on file. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to accept the minutes of the meeting between representatives of the NMSC and Gizmo Farms, Inc. and place them on file. Motion carried unanimously.

Communications were discussed and ordered placed on file.

Letter from EPA concerning findings from Federal Financial Assistance audits of 12/31/85 and 12/31/86 was discussed. Response to their requests will be submitted.

Letter from McMahon Associates to DNR was presented and discussed. In spite of the treatment plant receiving toxic discharges, it is hopeful the DNR will accept the winter certification test results.

Budget, Finance and Personnel

Moved by Commissioner Siebers, seconded by Commissioner Finger to approve the pay-out of 60% of the accrued sick leave to the non-bargaining employees of the NMSC who were terminated from Commission employment on 2/29/88 (and rehired by MCO). Motion carried on unanimous roll call vote.

The 1987 Financial Audit, as prepared by Virchow, Krause & Company, was presented by Ernest Highley (Virchow, Krause). Moved by Commissioner Siebers, seconded by Commissioner Haber to accept the audited financial statements of 12/31/87, as presented, and ordered placed on file. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to accept the calculations for Refunds due or Receivables from users as presented in the financial audit of 12/31/87 and bill each user or refund each user for their calculated cost. Motion carried on unanimous roll call vote.

Ernest Highley presented the Federal Financial Assistance Audit, as prepared by Virchow, Krause & Company. Moved by Commissioner Siebers, seconded by Commissioner Haber to accept the audit as presented, place it on file and have copies sent to EPA, as required. Motion carried on unanimous roll call vote.

Operations, Engineering & Planning

Jeff Kellner presented a plant progress report.

The motor control center has arrived and is hooked-up. Complete system will be checked-out.

P.G. Miron

Warranty items need to be resolved.

A final plant inspection is being requested for the first week in May.

The winter certification test results were submitted to DNR. Hopefully, they will be accepted by DNR in spite of toxic discharges that were received by the plant that resulted in poor test results.

The spring certification testing cannot begin until we receive wet weather to increase the flows to the treatment plant.

Change Order #35 for Contract A for modifications to the Bronze Plaque was presented. Moved by Commissioner Siebers, seconded by Commissioner Zelinski to approve change order #35 for modifications to the NMSC Bronze

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Regular Meeting
3/22/88
cont...

Plaque in the amount of \$317.63. Voting aye; Commissioners Finger, Siebers, Zelinski, Mulvey; Nays; Commissioner Haber. Motion carried.

A grant amendment to purchase a furnace for the atomic absorption unit was submitted to the DNR.

Pretreatment Program was discussed by Manager Much.

Non-permitted industries are to be inspected next. First on the list are industries that would be most probable to require permitting.

The latest inspections of non-permitted industries revealed some possible concerns:

Neenah Printing - Some copper is in their discharge. They are also expanding their facilities.

Printron Engravers - Some copper and zinc is involved in their process.

The Chrome Shop - A permit application has been mailed to them.

Several industries are exceeding upper pH limits of their permits. Problems should not occur because of the low volume of flow contributed by the industries involved. Under the current conditions, pH variances cannot be given to industries. Provisions should be made in the Pretreatment Program to allow issuing variances. Development of a plan to allow pH variances will begin.

Manager Much presented plant administrative matters.

Maintenance Supervisor, Jim Peichl, began working for MCO on March 14 and Chemist Laurie Stenson began work on March 23.

A time study is being started for work being done by operators and operation supervisors.

A new organizational chart was presented to the Commission.

Moved by Commissioner Siebers, seconded by Commissioner Finger to accept the organizational chart, as presented, and ordered it to be placed on file. Motion carried unanimously.

Manager Much presented a quote from Badger Laboratories for performing metal testing on the influent, effluent and sludge. Manager Much recommends switching to Badger Laboratories for the metal testing due to questionable results from our current laboratory. Moved by Commissioner Zelinski, seconded by Commissioner Siebers to accept the bid from Badger Laboratories for metal testing. Motion carried on unanimous roll call vote.

A draft of the Septage Disposal Rules and Regulations was discussed. Moved by Commissioner Zelinski, seconded by Commissioner Haber to approve the Septage Disposal Rules and Regulations and to forward a copy to DNR for their approval. Motion carried unanimously.

Accountant Voigt presented a quote from Virchow, Krause & Co. to perform the annual financial audit for 1988, 1989, and 1990. Subject referred to Budget, Finance and Personnel Committee.

Manager Much presented a quote from Radandt Yard Service for lawn maintenance. The rates quoted were the same as they were in 1987. Moved by Commissioner Finger, seconded by Commissioner Zelinski to accept the contract for lawn maintenance with Radandt Yard Service. Motion carried on unanimous roll call vote.

Discussion was held on recommended Commission policy for releasing public documents. A designated policy should be accepted. Subject to be discussed further at another meeting.

Discussion was held on insurance premium endorsement to include "employees as insureds endorsement" to protect employees while using personal auto on Commission business. A check is to be made to see if Commissioners are also eligible for coverage. Moved by Commissioner Finger, seconded by Commissioner Haber to approve the "employees as insureds endorsement" for \$15 from Wausau Insurance Company. Motion carried unanimously.

Discussion was held on reallocation of budgeted funds from accounts that are affected by the termination of non-bargaining employees. Moved by Commissioner Siebers, seconded by Commissioner Zelinski to send the information to Virchow,

3/22/88 cont...

Krause & Co. and request a written report on the calculations used to determine the dollar amounts. Motion carried unanimously.

It was mentioned that the general ledger expense accounts will be expanded to provide more detail in showing where more expenses are being incurred. More detail in plant operations will also be developed.

Randy Much reported that there is the possibility of a savings to be obtained in electrical consumption. By adding capacitors, there could be a savings of about \$1,000 per month on our electric bills. With an outright purchase, there is a 2-3 year payback period. If it is grant eligible, there is about a six month payback period. Bids are being requested. McMahon Associates will report back at the next meeting with totals.

Jeff Kellner discussed the situation with the generator. The contractor was notified of problems, leaks were marked, and we are waiting for the load bank results from Reigel.

Manager Much recommends the idea of generating a plant newsletter to be sent to users to inform them of happenings at the plant concerning our operations. This newsletter could be sent out on a monthly up to a quarterly basis. Moved by Commissioner Finger, seconded by Commissioner Siebers to create a newsletter to be sent to contract users to keep them more informed on plant happenings. Motion carried unanimously.

Preventive Maintenance

Manager Much indicated work is progressing and data will start to be entered at the end of March.

Sewer Extension Requests

Two sewer extension requests were received:

1. Conant Heights Subdivision
2. Westwind Village Subdivision

Discussion was held as to exact location of these subdivisions. Moved by Commissioner Haber, seconded by Commissioner Finger to hold this subject until the next Commission meeting so that further information can be obtained to determine which Sanitary District the subdivisions are located in. Motion carried unanimously.

Old Business

Discussion was held concerning our current officially recognized newspaper - The Post Crescent. Moved by Commissioner Haber, seconded by Commissioner Finger to recognize the Oshkosh Northwestern as our official newspaper. Motion carried on unanimous roll call vote.

Discussion was held on sludge hauling with Gizmo Farms, Inc. Gizmo Farms has provided a breakdown of their costs to the Commission. Gizmo Farms has verbally agreed to a five year contract with a two year option. Price to be a \$12 per ton. Moved by Commissioner Zelinski, seconded by Commissioner Finger to have Gizmo Farms, Inc. present a contract to the Commission with terms that were agreed upon at the March 22, 1988 5:00 P.M. meeting that was held between Gizmo Farms and Commission representatives. Motion carried on unanimous roll call vote.

Discussion was held on copiers and quotes received. It was recommended to purchase the Minolta 4152 from Northeast Photocopy. Moved by Commissioner Haber, seconded by Commissioner Zelinski to purchase the Minolta 4152 from Northeast Photocopy for \$2,995 with trade-in of our current machine. Motion carried on unanimous roll call vote.

Discussion was held on the need for expanded memory in our current IBM P.C. It was recommended to purchase additional memory to increase the capacity to 640K. Moved by Commissioner Zelinski, seconded by Commissioner Finger to purchase the additional memory from Central Computers at a cost of \$400. Motion carried on unanimous roll call vote.

3/22/88 cont...

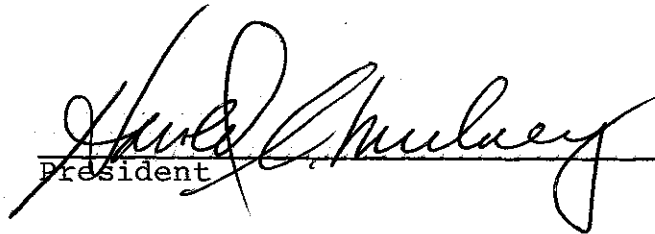
WHEREAS, Mr. Harland L. Schuelke had been employed by the Neenah-Menasha Sewerage Commission for 40 years (March 19, 1948 to March 31, 1988);

WHEREAS, Mr. Harland L. Schuelke, during his years of employment, was serving in a management capacity and appointed Plant Superintendent in September, 1967;

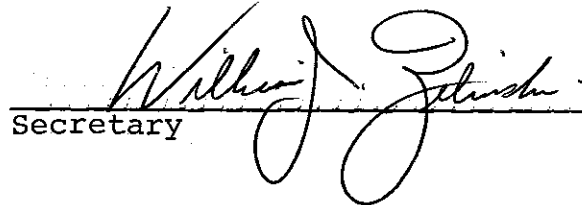
NOW THEREFORE, WE the Neenah-Menasha Sewerage Commission, wish to commend Mr. Harland "Bud" L. Schuelke for his years of faithful and dedicated service;

THEREFORE BE IT RESOLVED that the Commission extends their appreciation and wishes to both Bud and Shirley Schuelke.

Accepted the 22nd day of March, 1988
Neenah-Menasha Sewerage Commission



President



Secretary

Motion carried on unanimous roll call vote.


Mr. Schuelke was presented a Savings Bond from the Commission in recognition of his years of service.

The February Operating Report was ordered placed on file.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to adjourn the meeting. Motion carried. Meeting adjourned at 9:10 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

4/7/88

Meeting called to order at 4:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Jurgenson; Attorney Goggin; Manager Much; LeRoy Goldbeck (Town of Neenah); Stan Martensen (Martensen & Eisle)

Absent: Commissioner Finger

Commissioner Mulvey indicated that additional information submitted for Westwind Village and 2nd Addition to Conant Heights Plats verified both subdivisions are located within City of Neenah and are not located within the Town of Neenah Sanitary District.

Discussion by Commissioner Jurgenson concerning procedures for approval of sewer extensions. Manager Much indicated he will review Commission procedure requirements prior to April 12th meeting.

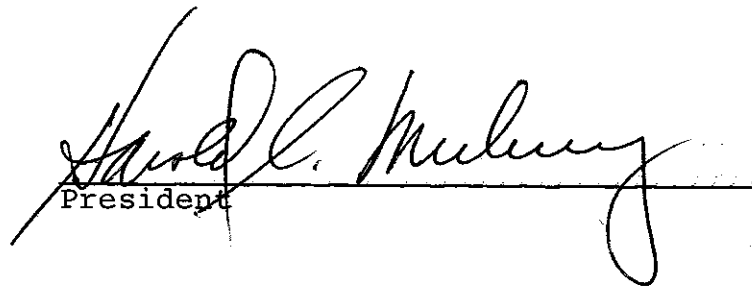
Motion by Siebers, second by Jurgenson to approve sewer extensions. Motion carried unanimously.

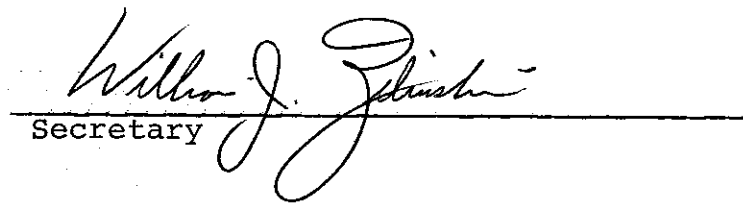
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Special Meeting
4/7/88

Discussion was held on first draft of sludge hauling contract. Manager Much presented a summary of upcoming EPA sludge disposal regulations as may impact the contract. Attorney Goggin indicated the proposed contract is unacceptable. Motion by Jurgenson, second by Gross to authorize Attorney Goggin, Manager Much and Commissioner Mulvey to meet with Gizmo Farms and their attorney to develop an acceptable contract. Motion carried unanimously.

Motion by Haber, second by Jurgenson to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:00 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

4/12/88

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Jurgenson, Finger; Manager Much; Secretary Stevenson; Dick Panke and Ron Bunkert (NMSC employees); LeRoy Goldbeck (Town of Neenah); Jeff Kellner (McMahon)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of 3/22/88 and place them on file. Motion carried unanimously.

Moved by Commissioner Zelinski, seconded by Commissioner Siebers to accept the minutes of the Special Meeting of 4/7/88 and place them on file. Motion carried unanimously.

The following communications were discussed and ordered placed on file.

1. Thank you from Bud Schuelke.
2. 4/11/88 Petition from Mr. & Mrs. Richard J. Vial regarding excessive noise from sewage disposal plant. Jeff Kellner (McMahon) reported that noise levels have been taken before and they did not seem excessive. Price for two mufflers was previously quoted at \$7500 and subject was tabled. Kellner has since found quotes for \$2500 - \$3000 for two. Commissioner Jurgenson stated that he didn't feel it was necessary to buy mufflers at this time. He authorized Kellner to get a decibel meter and do the test again.

Discussion was held on 4/8/88 letter to President Mulvey from Bill Book, Chairman of the Town of Neenah, regarding the transporting of wastewater from the Town of Neenah, by truck, to the NMSC wastewater treatment plant. LeRoy Goldbeck estimated that there might be approximately 11 trips per day or 50,000 gallons per day to the plant, by truck. Town of Neenah requests to pay the same rate by truck as by pipe. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the wastewater, from the Town of Neenah, by truck, at the same rate as other contracting users as long as there are no extra costs to the Commission. Motion carried on unanimous roll call vote.

Manager Much presented and discussed the following MCO invoices:

1. Computerize Preventive Maintenance	\$ 5,616.49
2. Transformer Drainage	\$ 775.00
3. Pretreatment Program	\$23,239.83
4. Contract Operation Services	\$ 6,672.83
5. Labor for March	\$15,118.71

Regular Meeting - 4/12/88 cont...

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to approve the MCO invoices, as presented by Manager Much, in the amount of \$51,422.83 and authorized them paid. Motion carried on unanimous roll call vote.

Manager Much presented and discussed McMahon invoice for administrative services provided thru March 14, 1988 in the amount of \$2,281.32. Moved by Commissioner Zelinski, seconded by Commissioner Finger to approve McMahon invoices, as presented by Manager Much, in the amount of \$2,281.32 and authorized it paid. Motion carried on unanimous roll call vote.

Engineering

Jeff Kellner (McMahon) presented the plant progress report.

Partial Payment Request for \$8,854.00 was presented from Reigel Electric. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to reject the payment request from Reigel Electric for \$8,865.00 pending completion of unfinished work. Motion carried on unanimous roll call vote.

Kellner presented and discussed the following proposals.

1. Electrical capacitors to improve the power factor of the plant. \$27,436 to add. Could prove to be \$1,000/mo. savings. Question of grant eligibility was raised. Moved by Commissioner Jurgenson, seconded by Commissioner Haber to authorize Kellner to submit the electrical capacitors to the DNR to determine grant eligibility.
2. Incubator for lab. for added storage for BOD's. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to authorize Kellner to submit the incubator to the DNR to determine grant eligibility. Motion carried unanimously.
3. Timers on floats for screw pumps. \$1,656.00. Manager Much stated that this could be an in-house project at a cost of about \$125. Commission agreed.

Kellner discussed the 4/4/88 memo to Tom Kispert from Accountant Voigt regarding Contractor/Subcontractor Payroll Information. More information is needed.

Kellner stated that the Final Inspection will be conducted on May 4, 1988 by Len Montie and John Hario of the DNR.

Discussion was held on 3/21/88 letter to President Mulvey, from DNR, regarding reason for denial of plans for installation of plans for installation of an emergency power generator at the Neenah-Menasha WWTP. Commissioner Mulvey will call the DNR to try, again, to convince them that this subject should be grant eligible.

Pretreatment Program

Manager Much presented and discussed a pretreatment summary. Draft letters to Industrial Towel and Uniform and Island Cleaners, regarding violations, were presented. Much stated that in-plant changes on their pretreatment systems will be required. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson that Manager Much be authorized to execute and send the letters to Industrial Towel and Uniform and Island Cleaners. Motion carried unanimously.

Manager Much presented an amendment to Ordinance 88-1 pH Variances. Moved by Commissioner Siebers, seconded by Commissioner Zelinski to forward the Amendment to Ordinance 88-1 - pH Variances to Attorney Goggin, for review, and then to the DNR. Motion carried unanimously.

Manager Much stated that possible pretreatment permits will be required by Dura Products and Electro-Measure, Inc.

Manager Much stated that sampling will be requested at Northwestern Colorgraphics - magnesium etch tank.

Preventive Maintenance Program

Manager Much reported that the program is progressing and information should be ready for the computer later this week.

cont.

Regular Meeting
4/12/88

Plant Administration

Manager Much presented a proposed monthly MCO Report Format.

Laboratory Report was presented. Karl Weinke has been moved to an administrative position. Lab personnel are developing a written Quality Control Program. DNR is re-evaluating plant certification data due to toxicity problem.

DNR will accept MCO staff training as credits for certification.

Pressure washer was discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to purchase a pressure washer at a cost of \$2,500/unit. Motion carried on unanimous roll call vote.

Discussion was held on Commission Procedures (granting sewer extensions, etc.). It was suggested that a Public Forum be held before the meetings to allow people to speak, for five minutes, on any subject. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that the subject of Commission Procedures be referred to Attorney Goggin, for review. Motion carried unanimously.

Discussion was held on Purchasing Policies of the Commission. Chlorine, etc. will be bid out.

Manager Much presented the following cost saving efforts at the plant.

1. Electrical: Off Peak Pumping, D.O. Control
2. Gravity Belt Thickener: Increase RAS Concentration, Use Dilution Water.
3. Develop Chemical Feed Ratios For Alum and RAS Chlorination

Manager Much discussed 3/22/88 letter from Kimberly Clark regarding request for additional discharge of Cellulose Fiber. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to accept and approve the 3/22/88 request from Kimberly Clark for additional discharge of cellulose fiber. Motion carried unanimously.

Manager Much discussed new EPA Sludge Regulations.

Manager Much presented and discussed the draft letter regarding the creation of a newsletter apprising users of activities and policies at the wastewater treatment plant. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to authorize the President and Manager of the NMSC to execute and send the letter to the contracting municipalities and users. Motion carried unanimously.

Discussion was held on the sludge hauling contract. Manager Much reported that the Attorneys will meet to continue working on contract. Subject tables until next regular meeting unless special meeting is needed.

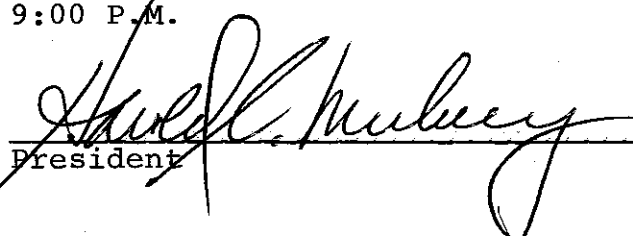
Discussion was held on policy for releasing public documents. Manager Much was authorized to write-up procedure with President of the Commission designated as the individual authorized to release any documents.

Discussion was held on what information should be sent to Cities and other users. It was decided that the NMSC meeting agenda be expanded to list what correspondence will be included in each packet. Manager Much and President Mulvey will work on the agenda.

Commissioner Siebers presented and discussed 3/31/88 letter to the Budget, Finance Committee from Virchow, Krause and Company regarding the reallocation of budgeted funds as a result of entering into a management contract with MCO. Virchow, Krause concurs with the proposed transfers.

Moved by Commissioner Haber, seconded by Commissioner Siebers to approve Operating Fund Vouchers #10526 thru #10609 in the amount of \$135,413.54 and Payroll Vouchers #16952 thru #16998 in the amount of \$43,761.91 for the month of March, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Finger, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:00 P.M.


President


Secretary

233

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

4/26/88

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Haber, Gross, Jurgenson, Finger;
Manager Much; Accountant Voigt; Secretary Stevenson; Jeff Kellner
(McMahon); Art Selbach, Ron Bunkert, Dick Panke (NMSC Employees)

Absent: Commissioner Zelinski

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of 4/12/88 and place them on file. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Haber that correspondence be accepted and ordered placed on file. Motion carried unanimously.

Budget, Finance and Personnel

Accountant Voigt presented and discussed the 1988 Financial Statements for January, February and March. Commissioner Siebers requested a comparison be made, in the future, comparing 1988 to 1987. Moved by Commissioner Gross, seconded by Commissioner Haber to accept and approve the 1988 Financial Statements for January, February and March, as prepared by Accountant Voigt. Motion carried on unanimous roll call vote.

Operations, Engineering and Planning

Jeff Kellner (McMahon) presented a progress report.

Kellner presented a payment request from P.G. Miron requesting a reduction on their retainage.

Reigel Electric will make a final check-out in May on the computer system and the graphic display.

Question was asked as to whether the belt presses are working right. Answer was no. A test will be run on May 2 with different polymer.

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to deny payment to P.G. Miron and Reigel Electric pending completion of unfinished work. Motion carried on unanimous roll call vote.

Manager Much discussed the motorized valve on the blowers. Cost to repair is approximately \$1,875. Power surge cooked-it. Much suggested buying our own equipment to test the power. Commissioner Gross suggested paying for the valve out of the equipment replacement account. Subject will be investigated further.

Jeff Kellner reported that Len Montie (DNR) told him that the incubator for the lab is grant eligible.

Discussion was held on the atomic absorption unit. Kellner reported that the furnace for the atomic absorption unit request, for grant eligibility, is in. If it proves to be grant eligible, a change order will be processed and a furnace will be ordered.

Commissioner Mulvey reported on a telephone call he had with the DNR regarding the denial of the grant eligibility request for the emergency power generator in the headworks building. Request remains denied.

Pretreatment Program

Maintenance Supervisor is working on it.

Manager Much discussed the Commission Policy Document Policy for release of public documents. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Commission Policy Document Policy for release of public documents. Motion carried unanimously. A Public Hearing will be required.

cont...

636

4/26/88 cont...

Manager Much discussed the subject of employee disability. Manager Much and Accountant Voigt authorized to work on request for employee.

Discussion was held on Commission Notice and Meeting Rules as prepared by Attorney Goggin. Moved by Commissioner Gross, seconded by Commissioner Jurgenson that the Commission Notice and Meeting Rules be implemented. Motion carried unanimously. A Public Hearing will be required.

Manager Much requested that an Executive Session of the NMSC be requested on the agenda for the next regular meeting, to discuss scheduling changes and personnel. Commissioner Gross suggested that an Executive Session be held after the next regular meeting on May 10, 1988. Manager Much will check with Attorney Goggin to see if this would be legal procedure.

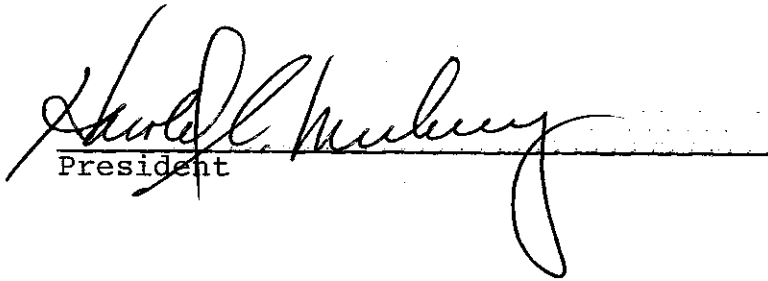
Discussion was held on the decibel test made regarding the noise of the methane engines. Readings were taken at the Vial residence and neighborhood and at the plant. Tests failed to record levels above 60.

Discussion was held on Janesville muffler situation. Much and Kellner were authorized to investigate.

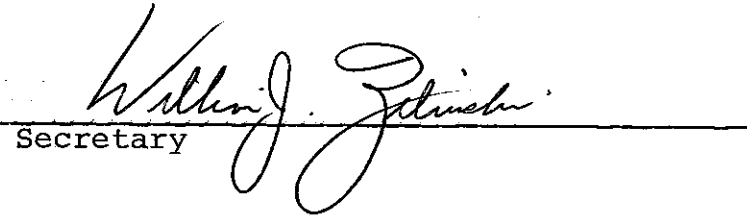
Discussion was held on the sludge hauling contract. Contract should be ready for Commission approval at the next meeting.

Commissioner Siebers read a thank-you note from Harland "Bud" Schuelke.

Moved by Commissioner Finger, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:10 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

5/10/88

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; Mayor Carpenter (Neenah); Bill McCardell and Randy Andrews (P.G. Miron); LeRoy Goldbeck (Town of Neenah); Jeff Kellner (McMahon); Dick Panke, Art Selbach and Ron Bundert (NMSC employees); Dave Wagner (Baird Co.)

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of April 26, 1988 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 4/29/88 memo to NMSC from Accountant Voigt; re: Employee Disability. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the disability request of employee Karl Seinke under Option #2, as stated in the memo, with May 11, 1988 as his last day of work. Motion carried unanimously.
2. 4/29/88 memo to NMSC from Accountant Voigt; re: Rain gear for plant personnel. Moved by Commissioner Zelinski, seconded by Commissioner Gross to authorize the purchase of six ponchos for plant personnel at a cost of approximately \$150. Motion carried on unanimous roll call vote.
3. 4/28/88 letter to Manager Much from John Wilke (City of Neenah); re: Results of Badger Lab Testing for the City of Neenah. Discrepancies could be the result of at which point the samples were pulled. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to refer the subject of flows and sampling to Manager Much for review. Motion carried unanimously.

cont.

Regular Meeting
5/10/88
cont.

4. 5/6/88 letter to NMSC from Mayors of Neenah and Menasha; re: Request for third party to check metering and sampling equipment and perform sampling and analysis. Referred to Manager Much for report at next meeting.
5. 5/6/88 letter to NMSC from Virchow, Krause & Company; re: Proposal to assist in establishing fixed asset record for the NMSC at a cost not to exceed \$3,000. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the proposal from Virchow, Krause & Co. to assist in establishing fixed asset record for the NMSC at a cost not to exceed \$3,000. Motion carried unanimously.

Budget, Finance and Personnel

Discussion was held on Financial Comparisons for 1987-1988.

Discussion was held regarding an alternate financial advisor. Dave Wagner, Baird Company, presented a Statement of Interest and Qualifications offered by his company regarding bonding, etc. McMahon Associates is handling the grant work at the present time along with Clayton Brown and Assoc. Accountant Voigt was asked to check on contract status with Clayton Brown.

Discussion was held on Operations, Maintenance and Replacement Costs for the third quarter. Accountant Voigt reported that the rates are up slightly. He was authorized to submit figures for the first quarter to the Commission by the next regular meeting on May 24, 1988.

Operations, Engineering and Planning

Jeff Kellner (McMahon) presented a plant progress report.

1. Payment Request - P.G. Miron

Kellner reported that two punch list items remain to be finished by P.G. Miron: (approx. cost \$3500)

- a. Level indicators on the holding tanks at an approximate cost of \$3,000. These have been shipped.
- b. Telescopic valves - shear pins are off - approximate \$500 for labor.

Kellner recommended holding back \$7,000 from Miron until these items are finished and return the rest of the retainage.

Missing payroll records are expected by Friday, May 13, 1988.

Moved by Commissioner Haber, seconded by Commissioner Gross to pay P.G. Miron all but \$10,000 until such time as all work is completed. Motion carried.

Manager Much reported that work is being done on the belt presses. They are not meeting performance criteria. He reported that a \$200,000 performance bond is being held, from Ashbrook.

Kellner reported that Reigel Electric still has work to do. Pilot Industries and Aquatrol are finishing their work.

Commissioner Zelinski was authorized to make arrangements for the laying of the cornerstone.

Discussion was held on silencers for the methane engines. Kellner presented two quotes for two different silencers. Commission authorized Manager Much and Jeff Kellner to study the subject further.

Kellner presented and discussed a change order for the essential power system in the service building. A problem existed when current was overdrawn. Reigel has submitted a proposal to correct the problem at a cost not to exceed \$5,175. Moved by Commissioner Gross, seconded by Commissioner Zelinski to refer the electrical problem to McMahon Associates for further study and report back to the Commission. Motion carried unanimously.

Manager Much reported on the Pretreatment Program. He discussed the results of test performed on a sample from Northwestern Colorgraphics, Inc. by Badger Laboratories and Engineering. Sample was high in zinc. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize Manager Much to write a letter to Northwestern Colorgraphics instructing them to find an alternate method of disposing such materials rather than the sanitary sewer system. Motion carried unanimously.

cont..

Regular Meeting
5/10/88
cont...

Manager Much reported on the Preventive Maintenance Program. More collection data is being requested and should be ready for computer.

Moved by Commissioner Siebers, seconded by Commissioner Haber that the Neenah-Menasha Sewerage Commission schedule a meeting for 6:00 P.M. on May 24, 1988 at its offices located at 101 Garfield Avenue, Menasha, Wisconsin. At approximately 6:05 P.M., the Commission will entertain a motion to convene in executive or closed session pursuant to the provisions of Wisconsin Statutes, Sec. 19.85 (1), (c), (e) and (g), for discussion of employment and performance data of public employees over whom the Neenah-Menasha Sewerage Commission has jurisdiction, strategies to be adopted in ensuing labor contract negotiations and to confer with legal counsel concerning possible litigation. Regular Meeting will follow Executive Session. Motion carried on unanimous roll call vote.

Manager Much discussed the burned-out motorized valve. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to repair the motorized valve at an approximate cost of \$1,800, money to be taken from the equipment replacement fund. Motion carried on unanimous roll call vote.

Manager Much reported that the high voltage transfer switch has been replaced.

Discussion was held on Guidelines for Approval or Disapproval of Local Sewer System New Connections or Extensions, as prepared by Attorney Goggin. Public Hearings will be scheduled for 6:30 P.M. on June 14, 1988, prior to the Regular Commission Meeting, for the following subjects: Requests for Public Documents; Commission Meeting Notice and Conduct of Meeting Rules; and Guidelines for Approval and Disapproval of Local Sewer System New Connections or Extensions.

Manager Much presented and discussed the Operations Report.

Discussion was held on retirement plans of Donald Klundt (NMSC employee).

Manager Much reported that a meeting will be held on May 11, 1988 with representatives of the DNR to discuss winter certification data.

Manager Much presented the MCO invoices. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve MCO Invoice #1007 in the amount of \$20,479.34 and Invoice #1008 in the amount of \$6,006.17 for plant operations. Motion carried on unanimous roll call vote.

Old Business

Discussion was held on the sludge hauling contract. Subject will be tabled until final draft is completed.

Discussion was held on User Fee Progress - Town of Neenah S.D.#1 and Waverly Sanitary District. President Mulvey discussed 4/19/88 letter from Bill Book (Chairman, Town of Neenah) which stated that the Town of Neenah is requesting payment from the NMSC for prepaid monies submitted for capital costs. LeRoy Goldbeck (Town of Neenah) reported that S.D.#1 requests payment of \$677.03/yr. for the next 20 years, as reimbursement for the prepayment. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to reimburse the Town of Neenah S.D.#1 \$677.03/yr. for 20 years for capital costs prepaid, commencing on 1/1/87, with payments to be paid at the end of each year. Motion carried on unanimous roll call vote. Waverly Sanitary District is waiting for DNR approval after resubmitting their User Charge Study with modifications and clarifications made.

New Business

Discussion was held on Snow Plowing and Removal Contract for 1988-89. Due to lawn damage over the 1987-88 year, the subject was tabled until the next meeting. Manager Much was authorized to notify Leo Weber Trucking of previous damage and request repair to lawn, at no cost to the Commission.

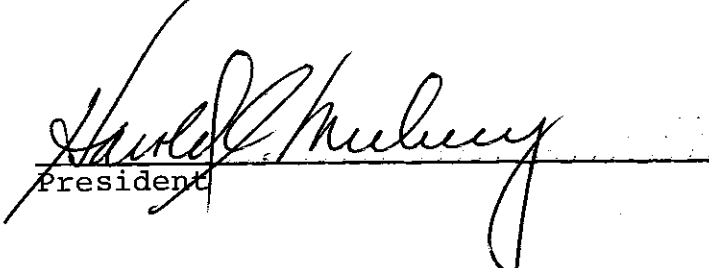
Discussion was held on notification and attendance at all meetings pertaining to Commission business. Moved by Commissioner Haber, seconded by Commissioner Gross that all meetings pertaining to Commission business be covered by an agenda and each Commissioner be notified of such meetings. Motion carried unanimously.

cont.

Regular Meeting
5/10/88
cont...

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve Operating Fund Vouchers #10610 thru #10681 in the amount of \$118,504.59 and Payroll Vouchers #16999 thru #17018 in the amount of \$11,683.22 for the month of April, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:45 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Executive Session and Regular Meeting
May 24, 1988

Meeting called to order by Commission President Mulvey at 6:04 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Jurgenson, Finger; Attorney Ed Williams (Mulcahy & Wherry); Manager Much

Absent: None

Moved by Commissioner Zelinski, seconded by Commissioner Siebers, at 6:05 P.M., to recess and convene in Closed Session pursuant to the provisions of Wis. Statutes, Sec. 19.85 (1), (c), (e) and (g) for discussion of employment and performance data of public employees over whom the NMSC has jurisdiction, strategies to be adopted in ensuing labor contract negotiations and discussion of proposals and to confer with legal counsel concerning possible litigation. Motion carried on unanimous roll call vote.

The following subjects were discussed:

- 1. Discussion of employment and performance data.
Status of employee performance on individual basis.
- 2. Proposals for bargaining and strategies.
- 3. Confer with Attorney Williams; re: Possible litigation and strategy concerning same.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adjourn the closed session and reconvene into open session. Motion carried unanimously.

Regular Meeting reconvened at 7:10 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Stan Martenson (Martenson & Eisle); George, Bob and Jim Potratz (Gizmo Farms); Attorney Joe Bauer; Dick Panke and Ron Bunkert (NMSC employees)

Absent: None

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of May 10, 1988 and place them on file. Motion carried unanimously.

Correspondence was discussed:

- A. Resolution 84-1 of NMSC Relating to Final Cost Estimates for the Project Described Therein: Discussion was held regarding payback to Town of Neenah Sanitary Districts. Commissioner Jurgenson moved to rescind the action taken at the Regular Meeting of the NMSC on May 10, 1988 regarding payback monies to the Town of Neenah S.D. Motion died for lack of a second. A new letter will be sent to the NMSC from the Town of Neenah showing revised figures to be used in

May 24, 1988
cont...

Budget, Finance and Personnel

Accountant Voigt presented and discussed History of Unit Costs For Operation, Maintenance and Replacement Costs for NMSC. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the 3rd quarter rates, as prepared and presented by Accountant Voigt, for Operation, Maintenance and Replacement Costs. Motion carried on unanimous roll call vote.

Accountant Voigt presented and discussed the Financial Statements for the month of April, 1988. Moved by Commissioner Gross, seconded by Commissioner Zelinski to accept and approve the Financial Statements for the month of April, as presented by Accountant Voigt. Motion carried unanimously.

Operations, Engineering and Planning

Manager Much presented a plant progress report.

- A. Discussion was held on 5/12/88 memo to Tom Kispert (McMahon) from Accountant Voigt regarding Contractor/Subcontractor Payroll Information. Accountant Voigt stated that payroll information is needed from P.G. Miron, Reigel Electric and Pilot Industries.
- B. Manager Much discussed change orders reviewed and approved by the DNR. He stated that change order C/2, involving work associated with relocation of a standby power generating unit to the lower level of the headworks electrical room, is not eligible for grant funding because the generator had been installed before the plans were submitted. He also stated that the amount of change order H/7 is represented as a restocking charge but appears to be close to the cost of the portion of the manhole which was manufactured, but not used, and because this does not appear to be a reasonable charge, it is not considered an allowable amount for grant participation.
- C. Manager Much stated that a change order from Charles O. Green, for liquidated damages, was not signed (by Green). Jeff Kellner (McMahon) was authorized to take care of the matter.

Manager Much discussed the mufflers for the methane engines. He quoted a price, from J.F. Ahern Co., of \$6,695.45 for two mufflers, installed. Much stated that Len Montie (DNR) said that this is not a change order item and he (Much) suggested buying direct and having them installed locally. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize Manager Much to proceed with the purchase and installation of two mufflers for the methane engines at a cost not to exceed \$6,696.45. Motion carried on unanimous roll call vote.

Pretreatment Program

Manager Much discussed the 5/12/88 letter to President Mulvey from American National Can - Graphics Center regarding their compliance schedule.

Manager Much discussed the 5/13/88 letter to President Mulvey from Menasha Corp. regarding the April self-monitoring report from Badger Laboratories & Engineering Co. Inc.

Manager Much reported that approximately 20 industries remain to be inspected.

Preventive Maintenance Program

Manager Much reported that data is being entered into the program.

Plant Administration

Manager Much reported that DNR plant certification has been achieved for the winter and summer seasons.

Manager Much discussed the 5/6/88 letter to the NMSC from the Mayors of Neenah and Menasha, regarding influent flow meter and sampling. Moved by Commissioner Gross, seconded by Commissioner Haber that the NMSC has no objection to the Cities of Neenah and Menasha hiring an independent lab to check equipment and perform sampling and analysis of the raw wastewater, but any billing from the Commission will be done on Commission sample figures. Also, when any auxiliary testing is to be done, it should be made known to the Commission. Motion carried unanimously.

cont.

May 24, 1988
cont...

Manager Much reported on computerization of lab data. He stated that new software will be needed and will be purchased by MCO at no cost to the Commission.

Manager Much discussed the first NMSC Newsletter topics. He stated that the first issue should be ready before the next meeting. Mailing lists are coming in.

President Mulvey reported that the cornerstone has been laid.

Old Business

Discussion was held on 5/17/88 memo to the NMSC from Accountant Voigt regarding payment to National Electric (APTUS) for flushing of transformers. Moved by Commissioner Haber, seconded by Commissioner Gross to reimburse National Electric \$5,985 for reflushing the transformers and withholding \$1,995 (25%) until successful flushing of the second transformer due to high PCB level. Motion carried on unanimous roll call vote.

Discussion was held on the status of the Sludge Hauling Contract. Commission questioned the escalating index clause. Attorney Joe Bauer (representing Gizmo Farms) stated that he checked with an authority from UWO regarding Current Price Indexes. Transportation Index and Urban Area Index were discussed. Commissioner Jurgenson stated concerns between the two indexes. Manager Much stated that Vic Lutz (Office Manager with McMahon Associates) recommended the Transportation Index. Commissioner Siebers favored the Milwaukee Index-Urban Center. Attorney Bauer requested a recess to further discuss the subject with his clients. Recess granted.

New Business

Discussion was held on summer schedule for the NMSC Regular Commission Meetings. It was noted that a Public Hearing has been scheduled for June 14, 1988 at 6:30 P.M. before the next regular meeting. Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to schedule the Regular Meetings of the NMSC for the second and fourth Tuesdays at 4:00 P.M., commencing with the meeting scheduled for June 28, 1988, for the duration. Motion carried unanimously. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to change the time of the Public Hearing on June 14, 1988 to 7:00 P.M. with regular meeting to follow. Motion carried unanimously.

Discussion was held on sanitary sewer extension request for Five Oaks Mobile Home Park. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the sanitary sewer extension request for Five Oaks Mobile Home Park, in the City of Menasha, Town of Menasha Sanitary District #4. Motion carried unanimously.

Discussion was resumed on Sludge Hauling Contract. It was decided to use the CPI Milwaukee Urban Area - all prices index with fee adjusted annually on the anniversary date of the contract. Commissioner Jurgenson proposed the following formula:

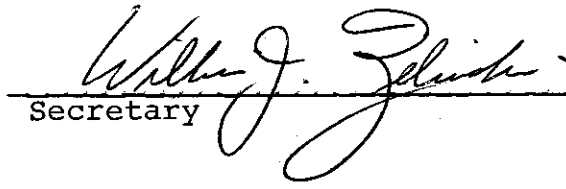
$$\frac{\text{current index}}{\text{base consumer index}} \times 1988 \text{ rate but never less than the prior year}$$

Contract will be rewritten using the Milwaukee Index-Urban Center, with clause indicating during the year the index declines, an increase in cost will not be allowed until the decrease is made-up. Contract will be presented at the next regular meeting for approval and execution.

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:45 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONPublic Hearing & Regular MeetingJune 14, 1988

Public Hearing called to order by Commission President Mulvey at 7:00 P.M. for the purpose of discussing the following:

- A. Requests for Public Documents
- B. Commission Meeting Notice and Conduct of Meeting Rules
- D. Guidelines for Approval and Disapproval of Local Sewer System New Connections or Extensions

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; Ray Osness (Clayton Brown); Ronald Nuernberg; Art Selbach; George & Bob Potratz (Gizmo Farms)

Absent: None

There being no appearances, motion made by Commissioner Jurgenson, seconded by Commissioner Gross to close the Public Hearing. Motion carried unanimously.

After a short recess, Commission reconvened in Open Session.

Moved by Commissioner Gross, seconded by Commissioner Siebers to accept the minutes of the Executive Session and Regular Meeting of May 24, 1988 and place them on file. Motion carried unanimously.

Ray Osness (Clayton Brown) presented and discussed the Financing Report of the Neenah-Menasha Sewerage Commission Wastewater Treatment Plant. He stated that financing of the Wastewater Treatment Plant involves two financings:

1. \$800,000 Grant Anticipation Notes
2. \$5,200,000 Sewerage Revenue Bonds (Insured)

Osness stated that he is waiting for the decision of the Bond Counsel on whether the notes and bonds will be declared "private activity financings." If so, the interest rates should increase about .25 percent. Approval from the City of Menasha (the geographic plant location) may be needed to approve the bonds. Osness presented the following timetable:

June 14, 1988	Review and approval of two-phase financing report.
June 28, 1988	Sale of \$800,000 Grant Anticipation Notes
July 13, 1988	Sale of \$5,200,000 Sewerage Revenue Bonds
August 1, 1988	Close and delivery of funds

Osness presented a draft Resolution Authorizing And Providing For The Issuance By The Neenah-Menasha Sewerage Commission, Winnebago County, Wisconsin Of \$800,000 Grant Anticipation Notes Of 1988, Series A, For The Purpose Specified Therein; Providing For The Form And Contents Of Said Notes; Fixing The Rate Of Interest Thereon; And Providing For The Sale Of Said Notes. Commissioners will peruse the Resolution and it will be put on the agenda for action at the Regular Meeting of the NMSC on June 28, 1988. Mr. Osness will be present at the meeting.

Discussion was held regarding the Sludge Hauling Contract with Gizmo Farms. Manager Much reported that changes, requested by the Commission, have been made and the contract has been signed by Gizmo Farms. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the Sludge Hauling Contract, with Gizmo Farms, be approved and executed and referred to Attorney Goggin for final review. Motion carried on unanimous roll call vote.

Correspondence was accepted and ordered placed on file.

Manager Much reported that problems exist with the sludge conveyor scale. It cannot be calibrated correctly. Reliability of the scale is not good at this time. Will be sent back to the manufacturer.

Manager Much presented a Certificate for Payment from P.G. Miron in the amount of \$13,108. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to approve and pay \$13,108 to P.G. Miron as final payment on their contract. Motion carried on unanimous roll call vote.

cont.

Regular Meeting
June 14, 1988 cont...

Manager Much presented the following Certificates for Payment from Reigel Electric:

- #26 - \$ 8,765
- #27 - \$ 6,550
- #28 - \$48,606

Moved by Commissioner Haber, seconded by Commissioner Jurgenson to approve Certificates for Payment #26, #27 and #28 from Reigel Electric in the amount of \$64,021. (\$10,000 will still be retained). Motion carried on unanimous roll call vote.

Manager Much reported in the Pretreatment Program. He discussed the 6/2/88 letter from Industrial Towel and Uniform regarding violation of local pretreatment limits. He stated that industry inspections should be finished in a month.

Manager Much discussed the Preventive Maintenance Program. It is progressing.

Manager Much reported that a Public Hearing has been scheduled for June 28, 1988 - 4:00 P.M. at the NMSC Offices, before the Regular Meeting, for the purpose of receiving public comment concerning rules and regulations on the following subject: Neenah-Menasha Sewerage Commission Septage Disposal Rules and Regulations (adopted and established pursuant to authority granted under Wis. Stats. Sec. 66.30 and the jointly enacted 2/28/82 enabling Ordinance/Contract of the several municipalities which re-created said Commission).

Manager Much discussed the monthly operating report.

Manager Much reported that polymer testing for the gravity belt thickeners has been taking place and progress has been made at a cost saving to the Commission.

Discussion was held on lawn service (fertilization, etc.). Subject was referred to Manager.

Manager Much presented and discussed an interceptor easement request from Martenson & Eisle between Fourth and Prospect Street in Menasha. It was decided that the Commission will require a minimum setback of 30 feet for any home construction along their interceptor between Fourth Street and Prospect. Submission of final plans will be required, for review, prior to issuing formal approval from the Commission.

Invoice from MCO was presented. Moved by Commissioner Zelinski, seconded by Commissioner Siebers to approve and pay the MCO invoice, for the month of May, 1988, in the amount of \$37,037.76. Motion carried on unanimous roll call vote.

Manager Much discussed NMSC shift schedules and personnel policies. He stated that it is the consensus of the NMSC Union to accept the shift schedules, as presented. A written proposal will be needed for notification of such changes. The subject of coverage for the night shift was discussed. Manager Much was authorized to pursue options for such coverage. Moved by Commissioner Zelinski, seconded by Commissioner Siebers that the new shift schedule and personnel policies be submitted to Attorney Ed Williams (Mulcahy & Wherry), with a request for him to prepare a written proposal regarding NMSC shift schedules and personnel policies. Motion carried unanimously.

Manager Much discussed the Stand-by Generator and the invoice from Arthur Dietrich Co. (\$11,000). Moved by Commissioner Haber, seconded by Commissioner Siebers to authorize payment of \$7,600 to Arthur Dietrich Co. (original purchase order) to rebuild the generator. Motion carried on unanimous roll call vote.

Manager Much reported that Wesley Perket (Operations Supervisor) will become an employee of MCO.

Manager Much reported that there is old shelving in the lab and other items around the plant that are no longer needed. He requested permission to take bids on such items. Permission given.

Manager Much reported on problems with the two old blowers. Company rep. will be coming to inspect and determine problems and possible solutions.

Snow Plowing Contract was discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve and exedute the snow plowing contract with Leo Weber Trucking for 11/88 - 4/89. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Financial Statements for May, 1988. Motion carried on unanimous roll call vote.

cont.

Regular Meeting
June 14, 1988 cont...

Commissioner Haber requested that Attorney Goggin be required to itemize his bills.

Subject of MCO Contract was tabled and will be put on agenda for meeting on June 28, 1988.

Manager Much stated that the newsletter is being written.

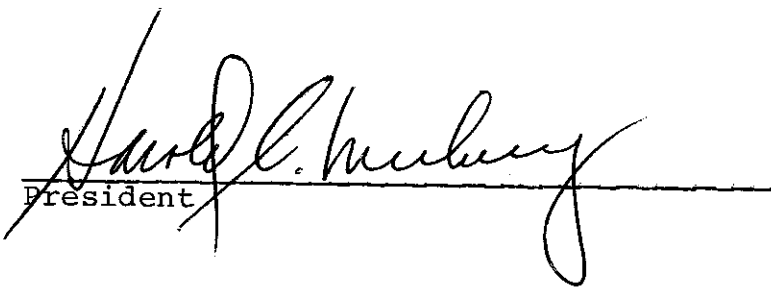
Moved by Commissioner Siebers, seconded by Commissioner Zelinski to approve the NMSC Policy Regarding Requests For Inspection of and/or Copies of NMSC Public Documents. Motion carried on unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Finger to approve NMSC Rules Concerning The Scheduling And Conduct Of Commission Meetings. Motion carried on unanimous roll call vote.

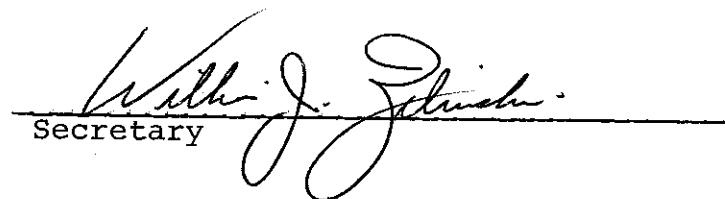
Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Guidelines For NMSC Approval or Disapproval of Local Sewer System New Connections or Extensions. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to approve Operating Fund Vouchers #10682 thru #10754 in the amount of \$97,471.60 and Payroll Vouchers #17020 thru #17028 in the amount of \$11,919.95 for the month of May, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:50 P.M.



President



Secretary

PUBLIC HEARING AND REGULAR MEETING

June 28, 1988

Public Hearing called to order by Commission President Mulvey at 4:00 P.M. for the purpose of discussing the following:

- A. NMSC Septage Disposal Rules and Regulations (adopted and established pursuant to authority granted under Wis. Stats. Sec. 66.30 and the jointly enacted 9/28/82 enabling Ordinance/Contract of the several municipalities which re-created said Commission).

Present: Commissioners Mulvey, Zelinski, Gross, Haber, Jurgenson, Finger; Manager Much; Accountant Voigt; Secretary Stevenson; Ron Bunkert, Jim Arno, Art Selbach, Dick Panke.

Absent: Commissioner Siebers

There being no appearances, motion by Commissioner Zelinski, second by Commissioner Jurgenson to close the Public Hearing. Motion carried unanimously.

After a short recess, Commission reconvened in Open Session.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of June 14, 1988 and place them on file. Motion carried unanimously.

Manager Much discussed the following correspondence:

1. 6/22/88 letter to Manager Much from FVWQPA; re: Wasteload allocation questionnaire.
2. 6/24/88 letter to FVWQPA from Manager Much; re: Response fo 6/22/88 letter.

June 28, 1988 cont...

Budget, Finance & Personnel

Ray Osness (Clayton Brown) discussed Grant Anticipation Note Financing and Bond Financing. He stated that Foley & Lardner has indicated that the proposed \$800,000 Neenah-Menasha Grant Anticipation Notes could be issued as a tax-exempt security but subject to the alternative minimum tax for both corporations and individuals. This security would also come under a "state cap" which may or may not be available. He stated the recommended alternative is to issue a six month (callable after three months) taxable note.

Osness discussed punch list items to be completed before issuance of final grant payment.

Osness discussed the possibility of issuing a 1 year note (callable after six months) and then reinvesting the money.

Osness presented the following timetables:

\$800,000 Notes

July 12, 1988	Award the sale of notes.
July 15, 1988	Close and delivery of funds

\$5,200,000 Bonds

June 27, 1988	Publish Notice of public hearing
June 28, 1988	Adopt resolution on public hearing
July 12, 1988	Public Hearing on bonds
July 19, 1988	City of Menasha adopts resolution on bonds
July 26, 1988	Sale of \$5,200,000 bonds
August 9-16, 1988	Close and delivery of funds
September 1, 1988	Repay \$5,600,000 Bond Anticipation Notes

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Resolution Authorizing Public Hearing and Authorizing and Ratifying Notice Thereof. Motion carried unanimously. Public Hearing has been scheduled for July 12, 1988 - 4:00 P.M. prior to the regular NMSC Commission meeting, regarding the proposed issuance of sewer revenue bonds in a maximum aggregate face amount of not to exceed \$5,500,000.

Operations, Engineering & Planning

Manager Much presented and discussed proposal for recommended shift schedules and personnel policies. Subject will be discussed further at next regular Commission meeting on July 12, 1988.

Manager Much presented rough draft of NMSC-MCO Newsletter. Commission responded favorably and authorized Manager Much to forward copies to names on mailing list.

Discussion was held on MCO Contract. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the NMSC not solicit or accept any proposals for management of the plant at this time. Motion carried unanimously.

Manager Much presented salary adjustments for MCO employees effective 7/1/88, as stated in the contract with NMSC. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve the salary adjustments, as presented by Manager Much, effective July 1, 1988. Motion carried on unanimous roll call vote.

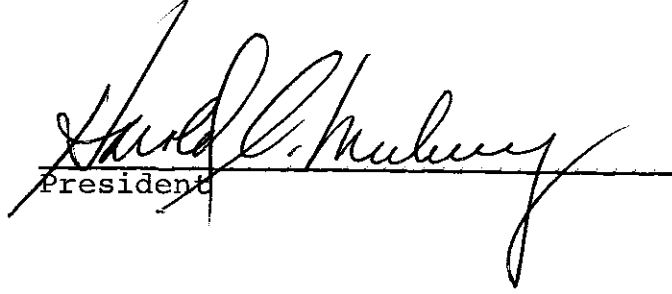
Manager Much reported that the old blowers are not performing and the scale problems have been found.

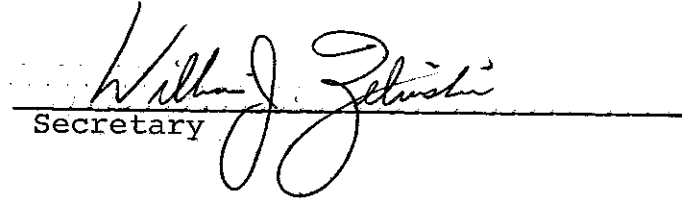
Manager Much reported that the escalator clause in the Sludge Contract may be changed to the CPI all urban areas instead of the Milwaukee Index. Attorney Goggin will change the language.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve the NMSC Septage Disposal Rules and Regulations (adopted and established pursuant to authority granted under Wis. Stats. Sec. 66.30 and the jointly enacted 9/28/82 enabling Ordinance-Contract of the several municipalities which re-created said Commission). Motion carried unanimously.

Regular Meeting
June 28, 1988

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:10 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

PUBLIC HEARING & REGULAR MEETING

July 12, 1988

Public Hearing called to order by Commission President Mulvey at 4:00 P.M. for the purpose of discussing the following:

- A. Proposed issuance by the Issuer of sewer revenue bonds pursuant to Section 66.30 and 66.066 Wisconsin Statutes, as amended, in a maximum aggregate face amount of not to exceed \$5,500,000.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; Ray Osness (Clayton Brown); Dan Waselchuck and Gene Koepfel (Wisconsin Tissue Mills); Dick Panke, Art Selbach, Donald Klundt

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to close the public hearing. Motion carried unanimously.

After a short recess, Commission reconvened in Open Session.

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to accept the minutes of the Public Hearing and Regular Meeting of June 28, 1988. Motion carried unanimously.

The following correspondence was discussed:

- A. 6/29/88 letter to President Mulvey from Attorney Gunz (Neenah); re: Proposed contract between City of Neenah and Town of Neenah S.D.#1 regarding sewerage service.
- 7/8/88 letter to Attorney Gunz and President Mulvey from Attorney Snyder (Town of Neenah); re: Executed copy of Inter-Governmental Agreement Between the City of Neenah and Town of Neenah S.D.#1 Regarding Sewerage Services.
- B. 7/1/88 letter to Waverly S.D. from Diane Alme (DNR); re: User Charge System Waverly Sanitary District
- C. 6/24/88 letter to Len Montie (DNR) from McMahon; re: Response to 6/10/88 letter from Len Montie regarding interceptor.
- D. 6/30/88 letter to President Mulvey from DNR; re: Amendment requests for HGA Furnace System and Power Factor Correction Capacitors. Requests denied.
- E. 7/7/88 letter to Dennis Buschke (McMahon) from DNR; re: NMSC Wastewater Facility Grant C660861-03 Project Performance Certification.
- F. 7/11/88 letter to DNR from Manager Much; re: Unscheduled bypass on 7/11/88

Dan Waselchuck and Gene Koepfel (Wisconsin Tissue Mills) presented a request for a 10' easement on the east side of the Commission interceptor. After a lengthy discussion, moved by Commissioner Haber, seconded by Commissioner Finger to reject the 10' easement request of Wisconsin Tissue Mills and continue with the 30' easement. More discussion followed. Subject was tabled while Account Voigt reviewed minutes of past years' Commission meetings to try to find previous records of easement changes.

Ray Osness (Clayton Brown) presented and discussed Resolution 88-3 Authorizing And Providing For The Issuance By The Neenah-Menasha Sewerage Commission, Winnebago County, Wisconsin Of \$800,000 Grant Anticipation Notes Of 1988, Series A, For The Purpose Specified Therein; Providing For The Form And Contents Of Said Notes; Fixing The Rate Of Interest Thereon; And Providing For The Sale Of Said Notes.

cont.

July 12, 1988 cont...

Osness stated that one bid was received, from Bank One, Milwaukee & Bank One, Neenah at an interest rate of 8.75% for \$800,080. Moved by Commissioner Siebers, seconded by Commissioner Zelinski to approve Resolution 88-3 as previously presented by Ray Osness (Clayton Brown). Voting aye; Commissioners Mulvey, Siebers, Zelinski, Jurgenson, Finger; Nays, Commissioners Gross and Haber. Motion carried.

Osness presented the following timetable:

- July 15, 1988 Close and delivery of funds to Milwaukee
- July 19, 1988 City of Menasha adopts resolution on bonds.
- July 26, 1988 Sale of \$5,200,000 bonds
- Aug. 9-16, 1988 Close and delivery of funds

Commissioner Gross requested his vote be reversed to aye; Resolution was adopted.

Manager Much discussed the NMSC Operating Report thru June, 1988.

Manager Much presented the following MCO invoices:

#1011	Payroll and Expenses for June, 1988	\$19,971.11
#1012	Administrative Fees	\$ 9,631.17
#1014	Pretreatment Investigation	\$ 1,550.83

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize payment of the MCO invoices, as presented by Manager Much. Motion carried on unanimous roll call vote.

Manager Much reported that the mufflers for the methane engines are in and will be installed soon.

Manager Much presented a request for the Manager to attend a course on Identifying Effluent Toxicity with Biomonitoring and Toxicity Reduction Evaluations, August 29-30, 1988. Moved by Commissioner Haber, seconded by Commissioner Finger to authorize Manager to attend such course. Motion carried on unanimous roll call vote.

Manager Much presented a request for Accountant Voigt to attend a Municipal Utility Accounting Workshop (Virchow Krause), September 15-16, 1988. Moved by Commissioner Siebers, seconded by Commissioner Haber to authorize Accountant to attend workshop. Motion carried on unanimous roll call vote.


Manager Much dischssed change in escalator clause in the Sludge Hauling Contract. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to change the escalator clause in the Sludge Hauling Contract to CPI all urban areas - all consumers. Motion carried unanimously.

Discussion resumed on the request of a 10' easement by Wisconsin Tissue Mills. Commissioner Jurgenson moved to amend the motion on the floor by Commissioner Haber to 40' easement, 20' on either side of the centerline of the existing interceptor sewer owned by the Commission with the exception of two conflicting points of the house plat plan. Commissioner Finger withdrew his second to Commissioner Haber's motion and Commissioner Haber withdrew his motion. There being no second to the amended motion of Commissioner Jurgenson, it was moved by Commissioner Haber, seconded by Commissioner Zelinski to table the subject until the next regular meeting on July 26, 1988. Voting aye; Commissioners Mulvey, Siebers, Haber, Finger, Gross, Zelinski; Nays, Commissioner Jurgenson.

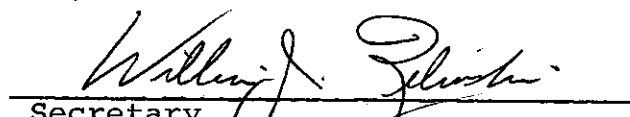
Manager Much reported that the City of Menasha is working on the User Charge System. They requested sharing the costs with the Commission. Commission decided that Manager Much be authorized to help City of Menasha, when needed; but costs will not be shared.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #10771 thru #10830 in the amount of \$95,289.57 and Payroll Vouchers #17039 thru #17060 in the amount of \$18,671.34 for the month of June, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:45 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting7/26/88

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Haber, Jurgenson, Finger; Manager Much; Accountant Voigt; Secretary Stevenson; Dan Waselchuck and Gene Koeppl (Wisconsin Tissue Mills); Slip Dietrich and Mel Fisher (Arthur Dietrich Co.); Jim Peichl (Maintenance Specialist); Ron Bunkert.

Absent: Commissioner Siebers

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept the minutes of the Public Hearing and Regular Meeting of July 12, 1988 and place them on file. Motion carried unanimously.

The following correspondence was accepted and ordered placed on file:

1. 7/11/88 letter to Manager Much from Island Cleaners; re: In compliance
2. 7/12/88 letter to Manager Much from Industrial Towel and Uniform; re: Transfer of portion of soil processing to another plant.
3. 7/15/88 letter to Diane Alme (DNR) from Gary Rosenbeck (McMahon); re: Executed agreement between City of Neenah and Town of Neenah S.D.#1 regarding sewerage services.
4. 7/14/88 letter to President Mulvey from DNR; re: Follow-up Summary Report For Pretreatment Compliance Inspection of NMSC's Pretreatment Program. Manager Much authorized to respond.
5. 7/21/88 letter to Dura Products from Manager Much; re: Ceasing of metal products and painting line by 10/1/88.
6. 7/21/88 letter to Island Cleaners from Manager Much; re: Demand sampling for three months.
7. 7/21/88 letter to Industrial Towel and Uniform from Manager Much; re: Transfer of portions of products to another facility.

Budget, Finance and Personnel

Financial statements for June, 1988 were prepared and presented by Accountant Voigt. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski that the Financial Statements for June, 1988 be accepted and placed on file. Motion carried unanimously.

Discussion was held on Memo to NMSC from Accountant Voigt regarding Recent Financial Activity.

Operations, Engineering and Planning

Manager Much discussed purchase of HGA Furnace System and Power Factor Correction Capacitors. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to table purchase of both until future date. Motion carried unanimously.

Revised Operation Report for 1988 was presented by Accountant Voigt.

Manager Much reported on the sludge press performance testing, by Ashbrook. He stated that it will cost an estimate of \$25-30,000 more/year for polymer and hauling costs. A report will be presented, from Ashbrook, by the next meeting. Commission may wish to negotiate performance bond.

Manager Much reported that the mufflers have been installed on the methane engines.

Budget, Finance and Personnel

Ray Osness and Judy Lamers (Clayton Brown) entered the meeting.

Mr. Osness reported on the sale of the \$5,200,000 bonds. He stated that everything seems to be coming in underbudget and underscaled. Osness presented a copy of A Resolution Providing For The Issuance And Sale Of \$5,200,000 Sewerage Revenue Bonds Of The Neenah-Menasha Sewerage Commission, Winnebago County, Wisconsin For The Purpose Of Refunding Notes.

Commissioner Siebers entered the meeting.

cont.

Regular Meeting
July 26, 1988
cont.

Discussion followed on Resolution. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adopt Resolution Providing For The Issuance And Sale Of \$5,200,000 Sewerage Revenue Bonds Of The Neenah-Menasha Sewerage Commission, Winnebago County, Wisconsin For The Purpose Of Refunding Notes. Motion carried on unanimous roll call vote.

Old Business

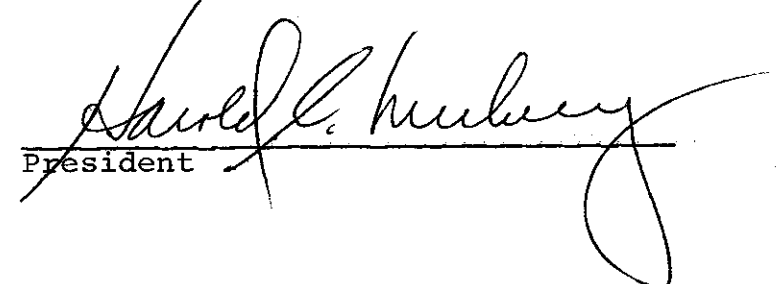
A lengthy discussion was held on Wisconsin Tissue Mills' Easement Request for a portion of the Lakeshore Interceptor. Commissioner Haber requested a 30' east easement. Manager Much stated that Dennis Buschke (McMahon) suggested 30' on each side of the centerline in order to do maintenance work, if necessary. Gross questioned kind of material working with. Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to recommend a 30' easement. After further discussion, motion amended by Commissioner Zelinski, seconded by Commissioner Jurgenson to recommend a 40' easement - 15' on the east side and 25' on the west side. Voting aye; Commissioners Jurgenson, Zelinski, Siebers; Nays; Commissioners Haber, Gross, Finger and Mulvey. Motion defeated.

Commissioner Mulvey questioned whose responsibility it is if damage is done to the improved lot. Commissioner Gross stated that it should be the owner's responsibility to support the land and the foundation.

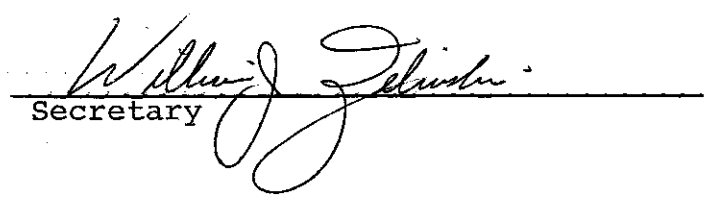
Moved by Commissioner Haber, seconded by Commissioner Finger to recommend an easement of 20' on the east side and 25' on the west side. Voting aye; Commissioners Haber, Finger, Siebers, Zelinski, Gross, Mulvey; Nays; Commissioner Jurgenson. Motion carried.

Discussion was held on the Arthur Dietrich Co. generator invoice payment. Skip Dietrich and Mel Fisher presented and discussed copies of the invoice sent to the NMSC and, after a lengthy discussion, it was moved by Commissioner Gross, seconded by Commissioner Jurgenson to authorize payment of \$3,504.34 to Arthur Dietrich Co. as balance due for work on the generator. Voting aye; Commissioners Gross, Jurgenson, Zelinski, Finger, Haber, Mulvey; Nays, Commissioner Siebers. Motion carried. Dietrich was also authorized to line up the engine.

Moved by Commissioner Gross, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 6:25 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Regular Meeting
8/9/88

Meeting called to order by Commission Vice President Siebers at 4:00 P.M.

Present: Commissioners Siebers, Zelinski, Gross, Haber, Finger; Manager Much; Accountant Voigt

Absent: Commissioners Mulvey and Jurgenson

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of July 26, 1988 and place them on file. Motion carried unanimously.

The following correspondence was presented:

- A. 7/22/88 letter to Manager Much from U.S. Paper; re: Double sampling of mill effluents.
- B. 7/28/88 letter to Diane Alme (DNR) from McMahon; re: Town of Neenah S.D.#1 Sewer Use Ordinance.
- C. 8/1/88 letter to Bill Book (Town of Neenah) from Accountant Voigt; re: Prepayment reimbursement.

Moved by Commissioner Haber, seconded by Commissioner Gross to adjust the prepayment reimbursement to the Town of Neenah. Motion carried unanimously.

cont...

- D. 8/2/88 memo to NMSC from Ray Osness (Clayton Brown); re: Closing details for \$5,200,000 Sewerage Revenue Bonds. Closing to take place on 8/10/88.
- E. 8/2/88 letter from DNR; re: Preconstruction Conference regarding Tri-County Freeway to be held at District 3 office on August 12, 1988 - 10:00 A.M.

Budget, Finance and Personnel

Discussion was held on quarterly rate adjustments as presented by Accountant Voigt. Moved by Commissioner Gross, seconded by Commissioner Haber to adjust the quarterly unit rate costs for the fourth quarter of 1988. Motion carried unanimously.

Operations, Engineering and Planning

Discussion was held on the sludge press performance testing. Manager Much was authorized to obtain a list of parts for settlement with Ashbrook.

Manager Much presented MCO invoices. Moved by Commissioner Haber, seconded by Commissioner Finger to authorize payment, to MCO, \$9,631.17 for Payroll and Expenses and \$24,697.63 for Administrative Fees for July, 1988. Motion carried on unanimous roll call vote.

Manager Much reported on red dye from Gilbert Paper Company to the NMSC plant.

Manager Much was authorized to check with Menasha Electric Utility on basis for rate used to charge the NMSC.

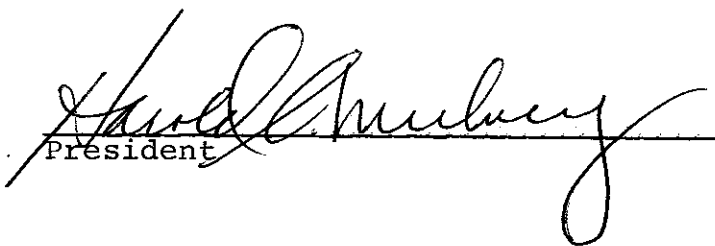
Commissioner Mulvey entered the meeting.


Wisconsin Tissue Mills' easement request was discussed. Manager Much was authorized to write Wisconsin Tissue Mills denying their request for a 10' easement.

President Mulvey reported that Karl Weinke expressed his thanks to the NMSC for the gift of a bond and the handling of his disability request.

Moved by Commissioner Siebers, seconded by Commissioner Gross to approve Operating Fund Vouchers #10846 thru #10908 in the amount of \$84,642.47 and Payroll Vouchers #17061 thru #17078 in the amount of \$11,086.12 for the month of July, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:50 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

8/23/88

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Haber, Gross, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; Jim Arno; Art Selbach

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of August 9, 1988 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 8/15/88 letter to President Mulvey from DNR; re: Project Performance Certification.
2. 8/15/88 letter to President Mulvey from DNR; re: Approval of change orders.

cont.

Regular Meeting
8/23/88 cont...

3. 8/19/88 letter to Accountant Voigt from Don Novak (Menasha); Flood Plain Status - N-M Sewerage Plant. Not in Flood Plain.
4. 8/18/88 invoice from Foley & Lardner for professional services rendered as bond counsel.
5. 8/18/88 invoice from Clayton Brown & Assoc. for services rendered under terms of contract.
6. 8/15/88 letter to Manager Much from John Wilke (Neenah); re: Results of June comparative flow and sampling monitoring on Neenah influent channel.
7. 8/22/88 letter to Dan Waselchuk (Wisconsin Tissue Mills) from Manager Much; re: Denial of 20 ft. easement request.

Budget, Finance and Personnel

Discussion was held on 8/12/88 letter to President Mulvey from Greg Spring (Local 1541) regarding opening the current labor agreement. Manager Much was authorized to contact Ed Williams (Mulcahy & Wherry) requesting procedure to follow in this matter.

Accountant Voigt presented and discussed the Financial Statements for July, 1988. He reported that the quarterly rates, adjusted at the meeting on 8/9/88, may have to be changed. More information will be obtained. Moved by Commissioner Zelinski, seconded by Commissioner Siebers to accept the Financial Statements for July, 1988, as presented. Motion carried unanimously.

Discussion was held on the rough draft of the 1989 NMSC Budget, as presented by Accountant Voigt. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to schedule a Special Meeting of the NMSC for August 31, 1988 at 4:00 P.M. at the NMSC Offices for the purpose of further discussion of the 1989 NMSC Budget. Motion carried unanimously.

Operations, Engineering & Planning

Manager Much discussed the 8/11/88 letter from U.S. Paper Mills regarding their request to expand their effluent treatment limits. Manager Much was authorized to inform U.S. Paper Mills that the NMSC is willing to expand their limits but further information will be required regarding review of contracts with other contracting users and grant status.

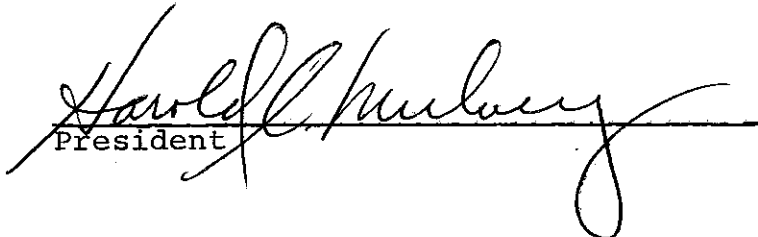
Manager Much discussed the new shift schedule for employees of the NMSC. There will be two shifts on the present swing schedule with security guard services hired for the night shift. Attorney Ed Williams (Mulcahy & Wherry) was authorized to prepare an agreement as to this effect. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve the new shift schedule, as presented by Manager Much, on a trial basis. Motion carried unanimously.

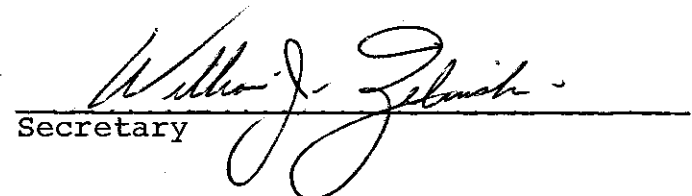
Manager Much reported that the generator will be aligned on 8/30/88.

Manager Much reported on the 8/19/88 letter he received from Ashbrook regarding the Klampress Installation. Ashbrook made an offer to supply \$4,174 in replacement parts for one press.

Manager Much reported that new impellers are needed to rectify sludge feed pump to presses problem.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:55 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONSpecial MeetingAugust 31, 1988

Meeting called to order by Commission Vice President Siebers at 4:00 P.M.

Present: Commissioners Siebers, Zelinski, Gross, Haber, Finger, Jurgenson;
Manager Much; Accountant Voigt

Absent: Commissioner Mulvey

Discussion was held on budget amounts. Minor changes were suggested to be made to some accounts. More information was requested on accounts involving the general plant building and grounds (accounts 590-600).

Commissioner Mulvey entered the meeting.

Discussion was held on capital budget. Consensus of Commission was to purchase new 1/2 ton pick-up truck without snow plowing capabilities. Price for a new truck should be obtained.

Meeting adjourned at 5:30 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingSeptember 13, 1988

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; Dick Panke; Stan Martenson (Martenson & Eisele); John Schuler (Schuler & Assoc.)

Absent: None

Moved by Commissioner Zelinski, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of August 23, 1988 and place them on file. Motion carried unanimously.

Moved by Commissioner Haber, seconded by Commissioner Jurgenson to accept the minutes of the Special Meeting of August 31, 1988 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 9/12/88 letter to Mark Radtke, Director of Public Works (Menasha) from

Regular Meeting
September 13, 1988
cont.

6. 9/2/88 letter to Island Cleaners from Manager Much; re: Request for summary report regarding identification of source of metals which caused violation of permit limits.

Budget, Finance & Personnel

Discussion was held on revision of 4th quarter, 1988 Operation, Maintenance and Replacement Costs. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the revised new rates for the 4th quarter as prepared by Accountant Voigt, with the O&M loading %'s studied annually. Motion carried on unanimous roll call vote.

Discussion was held on NMSC Operations Report.

Discussion was held on changes to the proposed 1989 NMSC Budget. Lawn maintenance was reduced due to possibility of in-house service in 1989. Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to schedule a Public Hearing on the 1989 NMSC Budget for September 27, 1988 at 4:00 P.M. at the NMSC offices. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to schedule an Executive Session of the NMSC for September 19, 1988 - 4:00 P.M. at the NMSC offices, pursuant to Sec. 19.85 (1)(c) Wis. Stats. for the purpose of discussion of bargaining proposals. Motion carried unanimously.

Operations, Engineering & Planning

Discussion was held on the Eldon Schultz Sewer Request in S.D.#4 by Martenson & Eisele. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the request for sewer extension. Motion carried unanimously.

Discussion was held on the Sewer Extension Request - Shopko Plaza Project - S.D.#4 by Schuler & Assoc. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the request for sewer extension. Motion carried unanimously.

Manager Much discussed the blower situation. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize Manager Much to purchase replacement blowers using \$10,000 out of the bond money and the rest out of the replacement fund. Motion carried on unanimous roll call vote.

Manager Much discussed the belt press feed pump situation. He stated that it is necessary to purchase new ones due to the fact that used ones, thought to be available, are not. A factory representative from Tuthill will be at the plant on 9/14 to inspect the situation and make recommendations. Moved by Commissioner Haber, seconded by Commissioner Siebers to authorize Manager Much to use his own judgement in purchasing new pumps and report back at next meeting. Motion carried on unanimous roll call vote.

MCO Invoices were presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Invoice #1021 - \$9,631.17, for Administrative Fees, and Invoice #1022 - \$20,213.56 for Payroll and Expenses, to Midwest Contract Operations for the month of August, 1988. Motion carried on unanimous roll call vote.

Manager Much discussed the new shift schedules and security service. He stated that the new shift schedules will take effect October 4, 1988 pending approval by Local 1541. A security service will be hired with a one year contract. Commissioner Siebers questioned the length of the contract and whether the schedules could be reversed if they don't work out. Manager Much will check it out. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve the new shift schedules, as presented by Manager Much. Motion carried unanimously on a roll call vote.

Manager Much presented and discussed letters to City of Menasha, Waverly S.D. and Town of Neenah regarding completion and approval of user charge systems. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve the letters drafted by Manager Much and authorized them to be sent. Motion carried unanimously.

Discussion was held on the City of Menasha subtraction procedure with the flows. Manager Much stated that some of the problem may be with the Gilbert

cont.

September 13, 1988
cont...

Paper sampling set-up. Manager Much and City of Menasha personnel will meet with Gilbert to discuss possible problems.

Discussion was held on painting of stripes on parking lot. Subject tabled.

Old Business

Discussion was held on increased capacity request from U.S. Paper Mills. Manager Much was authorized to send a letter to each municipality regarding such request.

Moved by Commissioner Haber, seconded by Commissioner Finger that per diem will only be paid to those Commissioners who are present at the time roll call is taken at the time specified on the agenda for each meeting. Motion carried unanimously.

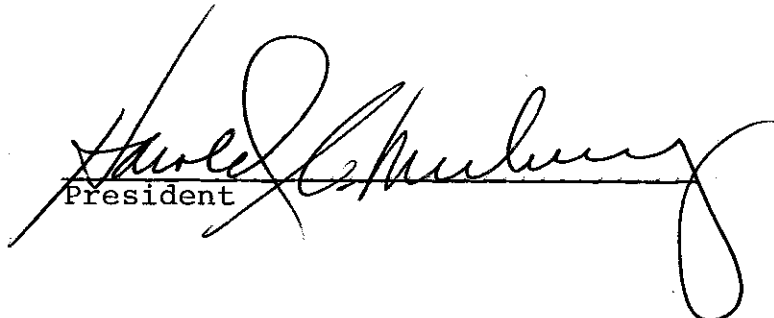
Moved by Commissioner Mulvey that future NMSC meetings be scheduled to commence at 7:00 P.M. Motion died for lack of second.

Present Mulvey stated that, because per diem for meetings and time for meetings were not on the agenda for meeting of 9/13/88, they must be put on agenda for meeting of 9/27/88 to be voted on. This will be done.

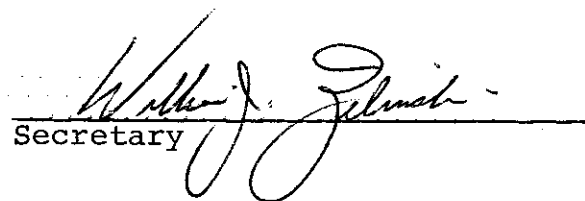
Commission requested that Proposal from MCO for 1989 Contract be included on agenda for meeting on 9/27/88.

Moved by Commissioner Gross, seconded by Commissioner Siebers to approve Operating Fund Vouchers #10909 thru #10977 in the amount of \$101,040.35 and Payroll Vouchers #17079 thru #17093 in the amount of \$7,559.87 for the month of August, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Finger, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:30 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Executive Session

September 19, 1988

Meeting called to order by Commission President Mulvey at 4:20 P.M.

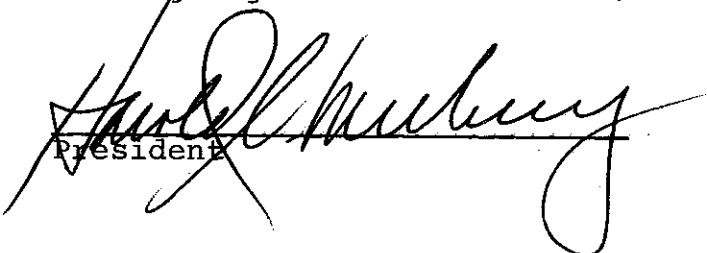
Present: Commissioners Mulvey, Finger, Haber, Jurgenson, Gross, Zelinski;
Manager Much; Attorney Ed Williams

Absent: Commissioner Siebers

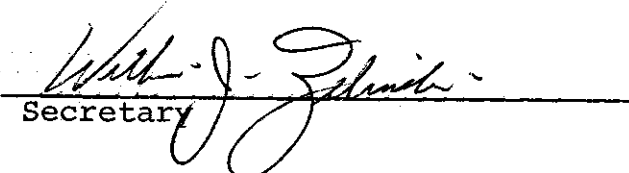
Commission convened in Executive Session for the purpose of discussion of bargaining proposals pursuant to Sec. 19.85 (1) (c) Wis. Stats.

Attorney Williams distributed Commission proposals for discussion. Proposals to be presented to the Union by Attorney Williams and Manager Much.

Meeting adjourned at 5:20 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONPublic Hearing and Regular MeetingSeptember 27, 1988

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Zelinski, Haber, Finger, Jurgenson; Attorney Goggin; Manager Much; Accountant Voigt; Secretary Stevenson; Jim Peichl; Ron Bunkert; Art Selbach; LeRoy Goldbeck (Town of Neenah)

Absent: Commissioners Siebers and Gross

President Mulvey called for the Public Hearing on the 1989 NMSC Budget. Accountant Voigt presented and discussed his memo regarding Sources and Applications of Construction Funds. Accountant Voigt stated that, per the bond resolution, any funds remaining are to be used for debt reduction. Voigt suggested possible alternatives for handling the \$86,000 balance currently showing that will be on the books. Attorney Goggin suggested that Accountant Voigt present these alternatives to Ray Osness (Clayton Brown) and Foley & Lardner for their opinions as to what procedure to take. Ron Bunkert (NMSC employee) questioned the Salaries and Wages section of the budget. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to close the public hearing and convene in Regular Session. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the minutes of the Regular Meeting of 9/13/88 and place them on file. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the minutes of the Executive Session of 9/19/88 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 9/27/88 letter to Manager Much from Mayor Carpenter; re: U.S. Paper Mills' request to increase contracted share of treatment plant capacity. City has no specific objection.
2. 9/21/88 letter to Waverly S.D. from DNR; re: approval of User Charge System.
3. 9/23/88 letter to President Mulvey from DNR; re: Incubator not grant eligible.
4. 9/16/88 letter to contracting municipalities from Manager Much; re: U.S. Paper Mills' request to expand contract share of WWTP.
5. 9/16/88 letter to Art Kvam (Gilbert Paper) from Manager Much; re: Review of wastewater flow metering and sampling stations at Gilbert Paper.

Commissioner Siebers entered the meeting.

6. 9/16/88 letter to Len Montie (DNR) from Manager Much; re: Status of performance testing on Ashbrook sludge presses at Neenah-Menasha WWTP.
7. 9/19/88 letter to Nan Jameson (DNR) from Manager Much; re: BMR for The Chrome Shop & BMR permit application and draft permit for Electro-Measure, Inc. as requested.
8. 9/20/88 memo to NMSC from Accountant Voigt; re: August Interest Income/Current Investments.
9. 9/19/88 letter to President Mulvey from Mayor Carpenter; re: Allocation of Commissioner Remuneration. Attorney Goggin stated that there is a formula in the Ordinance-Contract stating how charges are made to each municipality. The Commission cannot change the Ordinance-Contract. He suggested staying with the present formula. Commissioner Siebers requested that Attorney Goggin write an opinion on this issue for the next meeting.

Budget, Finance and Personnel

Discussion was held on invoices from Clayton Brown and Assoc. and Foley & Lardner. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to authorize payment of \$58,000 to Clayton Brown & Assoc. for work on the \$5,200,000 Sewerage Revenue Bonds and requested further information (breakdown) on invoice from Foley & Lardner. Motion carried on unanimous roll call vote.

Accountant Voigt presented and discussed the Financial Statements for 8/31/88. Voigt explained that the Replacement Fund was expanded to show how much each municipality has contributed to the fund. Moved by Commissioner Zelinski,

cont.

September 27, 1988
cont.

seconded by Commissioner Siebers to approve the Financial Statements for 8/31/88 and place them on file. Motion carried on unanimous roll call vote.

Discussion was held on 1989 NMSC Budget. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the 1989 NMSC Budget in its present form. Motion carried on unanimous roll call vote.

Discussion was held on the 1989 Labor Agreement with Local 1541. The Shift Change Agreement will be executed and will take effect on October 4, 1988. Also, on October 4, proposals for 1989 will be exchanged between the NMSC and Local 1541.

Operations, Engineering and Planning

Manager Much presented and discussed the MCO Contract Proposal. He stated that it has been modified to a five year contract. Moved by Commissioner Haber, seconded by Commissioner Finger that Commissioners Siebers and Gross represent the NMSC in discussions with MCO regarding the contract. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to amend the previous motion to include that reasonable expenses be allowed for the representatives of the NMSC at any meetings attended regarding this issue. Motion carried unanimously, as amended.

Discussion was held regarding Commission Lot on Abbey Avenue. Accountant Voigt reported on quotes he has received from nurseries regarding the cutting down of trees and landscaping of lot. It was suggested that Wisconsin Michigan Power Company be contacted regarding this issue. Manager Much will check on any future expansion possibilities for the lot and Attorney Goggin will be contacted regarding any limits for selling the property.

Manager Much discussed the purchase of two new Tuthill pumps at a total cost of \$18,790. Manager Much reported that two new blowers have been ordered at a total cost of \$47,992. Pumps and blowers will come out of Replacement Fund.

Work on the Stand-By Generator has been completed. NMSC may have to negotiate the bill.

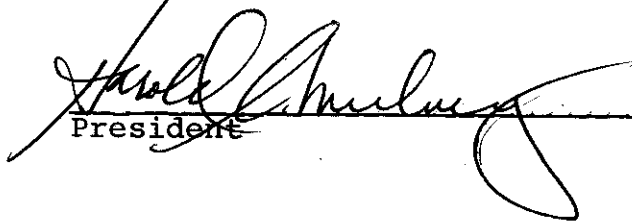
Old Business

Accountant Voigt discussed the change of electric rates from Menasha Utilities. Type of decrease and when it will occur has not been determined yet.

Discussion was held on remuneration for NMSC Commissioners. Moved by Commissioner Haber, seconded by Commissioner Finger that all NMSC meetings begin at the time stated on the agenda and Commissioners not present at roll call will not be compensated. After a lengthy discussion, the motion was withdrawn and it was the consensus of the Commission that Commissioners try to be on time for each meeting.

Discussion was held on Regular NMSC Meeting Times. Moved by Commissioner Finger, seconded by Commissioner Haber that the Regular Meetings of the NMSC be scheduled for the second and fourth Tuesdays at 4:15 P.M., beginning with the first meeting in October, 1988. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting10/11/88

Meeting called to order by Commission President Mulvey at 4:15 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson;
Manager Much; Accountant Voigt; Secretary Stevenson; Art Selbach

Absent: None

Moved by Commissioner Zelinski, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of September 27, 1988 and place them on file. Motion carried unanimously.

The following communications were discussed:

- A. 9/23/88 letter to Manager Much from Mayor Laux (Menasha);
re: Completion of Sewer User Fee System
- B. 9/26/88 letter to Olympic Label Systems, Inc. from Manager Much;
re: Pretreatment Inspection Report.
- C. 9/27/88 letter to Manager Much from Jim Spaay (Menasha);
re: Island Cleaners, Inc. - Influent Discharge
- D. 9/29/88 letter to Attorney Goggin from Foley & Lardner;
re: Management Contract Provisions.
- E. 9/30/88 letter to Manager Much from Attorney Goggin;
re: City of Neenah request - per diem sharing change. Manager Much was authorized to answer letter from Mayor Carpenter regarding this issue.
- F. 10/3/88 letter to Jim Spaay (Menasha) from Manager Much;
re: Proposal from Gilbert Paper for modification of west sampling pit.
- G. 10/4/88 letter to Jack's Maintenance from Accountant Voigt;
re: Non-renewal of contract.

Budget, Finance and Personnel

Discussion was held on letter from Mulcahy & Wherry regarding dates for bargaining sessions between NMSC and Employees Union Local 1541.

Operations, Engineering and Planning

Discussion was held on 10/3/88 letter to Island Cleaners from Attorney Goggin regarding illegal discharge of solvents. Manager Much informed the DNR of the illegal discharge.

Discussion was held on the security service hired at the plant. Manager Much reported that the service began on October 4, 1988 and there have been no problems. A contract is still being worked-out by the attorneys.

Discussion was held on the MCO invoices for September, 1988. Moved by Commissioner Jurgenson, seconded by Commissioner Haber that Invoice #1028 in the amount of \$23,761.36 for Payroll and Expenses and Invoice #1029 in the amount of \$9,631.17 for Administrative Fees be accepted and ordered paid to MCO. Motion carried on unanimous roll call vote.

Discussion was held on the Operations Report, as prepared by Accountant Voigt. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Operations Report and place it on file. Motion carried unanimously.

Manager Much discussed the gates by the pista-grits. He suggested taking one gate out to allow personnel to move more freely in the area.

Manager Much discussed odors in the plant. He suggested purchasing an odor masking chemical on a trial basis. Commission concurred.

Manager Much discussed sample set-ups at various industries. Badger Lab will be hired to instruct personnel on monitoring station set-ups and problems.

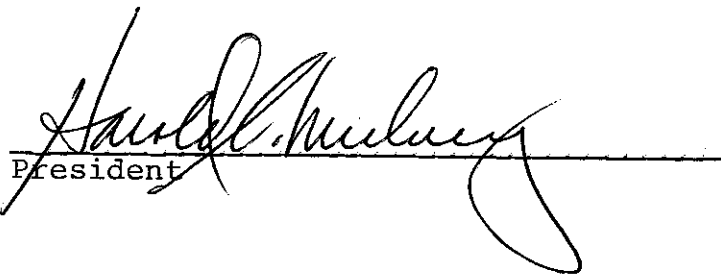
October 11, 1988 cont...

Old Business

Manager Much discussed lot on Abbey Avenue. One tree was cut down by the Wisconsin Electric Power Company. Manager Much was authorized to inform the neighbor that no more clean-up work will be done until spring.

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to approve Operating Fund Vouchers #10978 thru #11067 in the amount of \$113,688.98 and Payroll Voucherd #17094 thru #17114 in the amount of \$13,454.21 for the month of September, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:45 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

10/25/88

Meeting called to order by Commission President Mulvey at 4:15 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; Jim Peichl; Dick Panke; LeRoy Goldbeck (Town of Neenah)

Absent: None

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of October 11, 1988 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 10/10/88 minutes of Town of Neenah Sanitary Commission;
re: Adopted User Charge System for Courtney Place S.D.#1.
2. 10/14/88 letter to Martensen & Eisele from S.D.#4;
re: Approval of Prairie Creek project.

Budget, Finance and Personnel

Accountant Voigt presented the Financial Statements for September, 1988. Moved by Commissioner Siebers, seconded by Commissioner Haber to approve the Financial Statements for September, 1988, as presented by Accountant Voigt. Motion carried unanimously.

Accountant Voigt presented and discussed Auditing Proposals for 1988-1990. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to accept the proposal for the NMSC Audits from 1988-1990 to Dingee & Frechette at a cost of \$1,090/yr. Motion carried on unanimous roll call vote.

Operations, Engineering and Planning

Discussion was held on Johnson Controls Updates/Revisions. Moved by Commissioner Jurgenson, seconded by Commissioner Haber to authorize Manager Much to update the plant computer at a cost of \$1,067.50. Motion carried on unanimous roll call vote.

cont.

Regular Meeting
10/25/88 cont...

Discussion was held on quote from Perkin-Elmer on maintenance on Atomic Absorption Unit. Manager Much felt that the quote was too high and suggested that work be done by MCO. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to authorize Manager Much to hire an MCO employee to perform any maintenance, etc. on the Atomic Absorption Unit at a cost not to exceed \$40/hr. Motion carried on unanimous roll call vote.

Manager Much presented and discussed the Title III Superfund Amendments & Reauthorization Act (SARA). Purpose of the act is to encourage and support emergency planning efforts at the state and local levels and provide the public and local governments with information concerning potential hazards present in their community. MCO will generate a detailed listing of all chemicals at NMSC, determine which chemicals may eventually be regulated under these regulations, procure MSDS's for all chemicals, complete all Tier I and Tier II forms, and develop emergency response program for any hazardous chemicals.

Manager Much presented and discussed requirements of the Federal Hazard Communication Standard. Public facilities will be regulated under the Federal Standard in the next 1 to 2 years.

Combined Neenah-Menasha Sample Study report was presented showing TSS and BOD. It was the consensus of the Commission that future reports of this nature will not be required.

Manager Much presented Certificate for Payment from Reigel Electric. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve payment of \$10,000 to Reigel Electric as final payment as requested in payment certificate #29. Motion carried on unanimous roll call vote.

Manager Much reported that a letter from McMahon Associates will be on agenda for next meeting stating amount of final payment to them.

Manager Much presented and discussed status of City of Menasha's User Charge System. Manager Much authorized to write a letter to Mayor Laux (Menasha) with a copy of 10/25/88 memo regarding status of user charge system. Manager Much has talked with DNR and they suggest that the City of Menasha develop a written program with a time schedule by which they intend to complete the sampling program. DNR is willing to meet with the city to discuss and assist in matter.

Discussion was held on 10/25/88 memo to NMSC from Accountant Voigt regarding repayment of \$800,000 Grant Anticipation Note. Note matures on 7/15/89 and Commission has the option to redeem note beginning 1/15/89 or on 15th of the month thereafter. If Commission is able to redeem this issue prior to maturity, Commission will need to give at least 30 days written notice that issue will be redeemed.

Discussion was held on Computerized Lab Data System. Quotes were presented to Commission and it was moved by Commissioner Haber, seconded by Commissioner Finger to purchase the Data Stream Operations PAC and computer hardware at a cost of \$6,364.00. Motion carried on unanimous roll call vote.


Manager Much reported that he will conduct a tour of the facilities for representatives of the Glatfelter Co. on November 2.

Manager Much reported that the Graphics Center of American National Can is apparently behind in their compliance schedule for their Pretreatment Program. He stated that they must comply by 6/30/89 or action will be taken.

Old Business

Discussion was held on 10/7/88 letter to Accountant Voigt from Foley & Lardner regarding invoice. Subject tabled until regular meeting on November 8, 1988.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:55 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingNovember 8, 1988

Meeting called to order by Commission President Mulvey at 4:15 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Wayne Westenberger

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of 10/25/88 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 11/4/88 letter to DNR from Jeff Kellner (McMahon); re: Request for final audit.
2. 10/21/88 letter to NMSC from McMahon Associates; re: All construction contracts certified for final payment.
3. 10/26/88 letter to Attorney Ed Williams from Accountant Voigt; re: Renewal rates for Commission's current health insurance plan.
4. 10/21/88 letter to Manager Much from DNR; re: Proposed modifications to NMSC Ordinance 88-1 pH limit variances.
5. 10/28/88 letter to Manager Much from Island Cleaners; re: Response to letter to Attorney Goggin (10/13) regarding discharge of solvent into sewerage system.
6. 10/31/88 letter to American National Can Corp. Environmental Engineer from Manager Much; re: Pretreatment System Compliance Schedule.
7. 10/31/88 letter to Manager Much from Mayor Laux; re: Box Elder Bugs.

Moved by Commissioner Haber, seconded by Commissioner Jurgenson to authorize Manager Much to respond to Mayor Laux's letter stating the Commission's decision not to remove the subject trees this fall. Motion carried unanimously.

Budget, Finance and Personnel

Accountant Voigt presented and discussed the 1989 1st Quarter O&M Rates. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the 1989 1st Quarter O&M Rates as presented by Accountant Voigt and place them into use in 1989. Motion carried unanimously.

Discussion was held on Health Insurance. Accountant Voigt stated that he has checked with various companies as to what their rates will be for next year. Commissioner Siebers authorized Accountant Voigt to find alternate plans to what is now in effect and to check with Ed Williams (Mulcahy & Wherry) as to satisfying the contract.

Operations, Engineering and Planning

Manager Much presented the following MCO invoices for October, 1988.

#1032 - Payroll & NMSC Expense	\$21,615.34
#1033 - Monthly Fees	\$ 9,631.17
#1034 - Preventive Maintenance Program	\$ 6,658.83

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve payment of MCO invoices as presented by Manager Much. Motion carried on unanimous roll call vote.

Manager Much presented and discussed eight McMahon invoices. Accountant Voigt has checked the invoices and is able to verify six of them at this time. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to approve payment of McMahon Invoices #3662; #3663; #3664; #4034; #34779; #34780. Motion carried on unanimous roll call vote. Invoices #34777 and #34778 will be checked further by Accountant Voigt.

cont.

November 8, 1988 cont...

Manager Much presented and discussed the National Guardian Security Service Contract as revised by Attorney Goggin. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the contract with National Guardian, as revised. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson that the NMSC accepts the construction project of the wastewater treatment plant as being complete. Motion carried unanimously.

Old Business

Commissioner Siebers reported that work is being done on the MCO contract with the NMSC. Moved by Commissioner Jurgenson, seconded by Commissioner Finger that the new proposed MCO contract be sent to Foley & Lardner for review as to impact on the tax free status of existing and future bonds of the Commission. Motion carried unanimously.

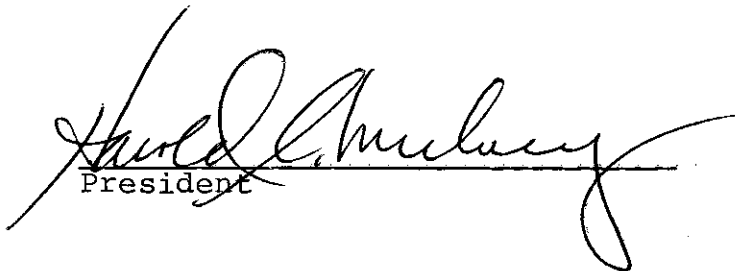
Moved by Commissioner Gross, seconded by Commissioner Jurgenson to authorize payment of \$32,052.13 to Foley & Lardner for professional services. Motion carried on unanimous roll call vote.

New Business

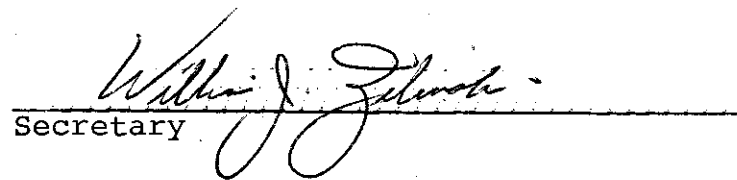
Discussion was held on meeting schedule for November and December. Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to schedule the Regular Meetings of the NMSC for November 22 and December 6 and 20, 1988 at 4:15 P.M. at the NMSC offices. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Siebers to approve Operating Fund Vouchers #11068 thru #11134 in the amount of \$108,793.78 and Payroll Vouchers #17115 thru #17128 in the amount of \$7,904.35 for the month of October, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:05 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

11/22/88

Meeting called to order by Commission President Mulvey at 4:15 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger; Manager Much; Accountant Voigt; LeRoy Goldbeck (Town of Neenah)

Absent: Commissioner Jurgenson

Moved by Commissioner Gross, seconded by Commissioner Finger to accept the minutes of the Regular Meeting of November 8, 1988 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 11/14/88 letter from S.D.#4 to NMSC; re: S.D.#4 opposed to increasing U.S. Paper capacity if expansion is needed.
2. 11/11/88 letter from DNR to NMSC; re: Two items to be completed before final grant payment can be made.
3. 11/11/88 letter from Wisconsin Tissue Mills; re: Annual meeting of Lower Fox River Dischargers Association.

comt/



11/22/88 cont...

4. 11/7/88 letter from FVWQPA to NMSC; re: Issues to be addressed at 11/29/88 meeting.
5. 11/9/88 letter from DNR to Town of Neenah S.D.#1; re: Approval of Sewer Use Ordinance and User Charge System.
6. 11/9/88 letter to Mayor Laux (Menasha); re: NMSC decision not to remove box elder trees.
7. 11/16/88 letter from City of Neenah to Ashland Chemical; re: Low pH discharge into sanitary sewer.
8. 11/15/88 letter from City of Neenah to American National Can; re: Heavy metals at Graphic Center.
9. 11/14/88 letter from DNR to NMSC; re: BOD incubator deemed ineligible.

Budget, Finance and Personnel

Property insurance quotes were presented by Accountant Voigt and discussed. Moved by Commissioner Siebers, seconded by Commissioner Gross to accept the quote from Marsh & McLennan for the property insurance in the amount of \$24,280.30. Motion carried on unanimous roll call vote.

Monthly statements for the month of October, 1988 were presented by Accountant Voigt. Moved by Commissioner Gross, seconded by Commissioner Siebers to accept the monthly statements for the month of October, 1988. Motion carried on unanimous roll call vote.

Operations, Engineering & Planning

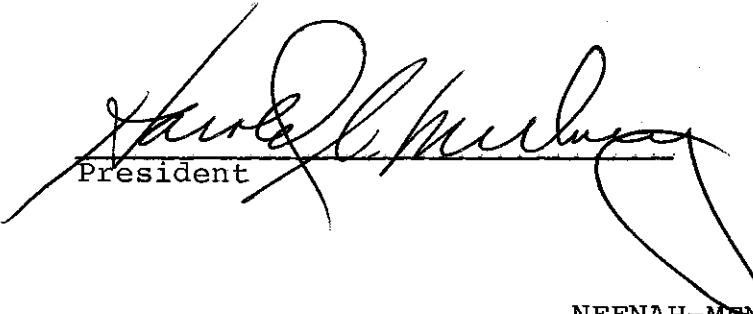
The 1988 NMSC Operating Report was presented and discussed.

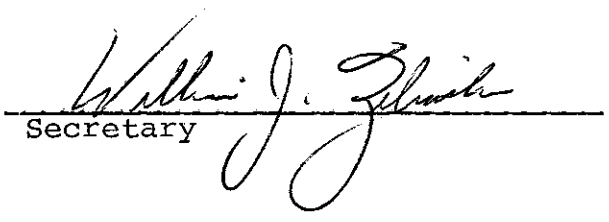
Manager Much presented McMahon Invoices in the amount of \$3,829.48. Moved by Commissioner Haber, seconded by Commissioner Finger to authorize payment of the following McMahon invoices: #34777 - \$829.48; #34788 - \$841.66; #34778 - \$2,158.34. Motion carried on unanimous roll call vote.

Old Business

Discussion was held on Health Insurance rates for 1989. Moved by Commissioner Siebers, seconded by Commissioner Finger to authorize Manager Much and Accountant Voigt to make an insurance search on three options for the Health Insurance Program. Motion carried unanimously.

Moved by Commissioner Haber, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:10 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

12/6/88

Meeting called to order by Commission President Mulvey at 4:15 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; Ron Bunkert.

Absent: Commissioner Siebers.

Moved by Commissioner Zelinski, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of November 22, 1988 and place them on file. Motion carried unanimously.

cont...

Regular Meeting
12/6/88
cont...

The following correspondence was discussed:

1. 11/28/88 letter to Manager Much from Gilbert Paper Company; re: No objection to request from U.S. Paper to expand their contracted share of WWTP.
2. 11/29/88 letter to Len Montie (DNR) from Manager Much; re: NMSC acceptance of construction project at NMSC as being complete. Two items remain to close-out user charge system.
3. 11/29/88 letter to President Mulvey from John Hario (DNR); re: Observation platform now grant eligible.
4. 11/30/88 letter to Mayor Laux (Menasha) from Manager Much; re: City of Menasha User Charge System.
5. 12/1/88 letter to Electro Measure, Inc. from Manager Much; re: Issuance of NMSC Wastewater Discharge Permit.

Operations, Engineering and Planning

Manager Much presented and discussed MCO invoices #1035 and #1036 in the amount of \$29,864.73 for direct labor and monthly fees. Motion carried on unanimous roll call vote.

Manager Much presented an NR105 and NR106 update. He stated that the rules have been sent back to DNR.

Manager Much presented a Sludge Program update. He stated that all the digesters have been emptied. A computerized program will be set-up containing sludge records and close monitoring will be done.

Discussion was held on the MCO contract with the NMSC. Commissioner Gross objected to the length of the contract. After further discussion, it was moved by Commissioner Haber, seconded by Commissioner Jurgenson that the NMSC approve and execute the MCO contract. Motion carried on unanimous roll call vote.

Old Business

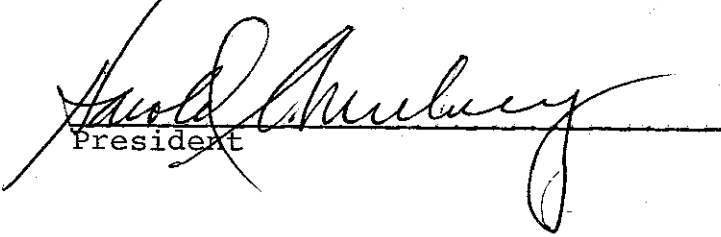
Manager Much reported that a negotiation meeting was held with the Union and the discussion centered around the Health Insurance Program. Representatives from three companies presented and discussed their programs and premiums for 1989. Union members expressed an interest in joining the City of Menasha group but, after investigation, the City of Menasha is not willing to accept the NMSC employees. Accountant Voigt suggested that a Resolution be drawn up by the next meeting stating the Commission's possible interest in joining the program offered by the State of Wisconsin. All retirees would be eligible for this plan. Another negotiation meeting will be held on December 20, 1988 - 2:00 P.M. to further study the issue.

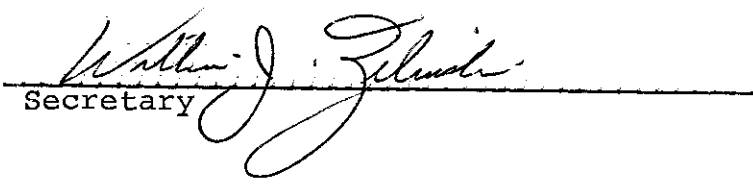
Commissioner Haber reported on the annual meeting of the Fox River Dischargers' Association.

Commissioner Mulvey reported on the meeting of the ECWRPC regarding funding and withdrawal of funding for the FVWQPA.

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #11135 thru #11203 in the amount of \$137,460.95 and Payroll Vouchers #17129 thru #17142 in the amount of \$7,301.44 for the month of November, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:05 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting12/20/88

Meeting called to order by Commission President Mulvey at 4:15 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Dick Panke

Absent: None

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of December 6, 1988 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. City of Menasha Ordinance 0-44-88 requested and mandated by DNR; re: No new or additional sewer connections that feed NMSC plant may be made when engineering studies or DNR have determined there is insufficient capacity to handle same.

Manager Much was directed to prepare and send a letter to the City of Menasha informing them that their User Charge System must be submitted to DNR by January 2, 1989 or the NMSC will begin charging them interest for non-submittal.

Budget, Finance and Personnel

Financial Statements for November, 1988 were presented by Accountant Voigt. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept the Financial Statements for November, 1988 and place them on file. Motion carried unanimously.

Operations, Engineering and Planning

Manager Much discussed the possibility of purchasing a portable flow meter. He stated that the Commission could purchase one and rent it out to industry as they use it. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the NMSC purchase a portable flow meter at a cost not to exceed \$3,500 and that rent be paid by any industry using it. Motion carried on unanimous roll call vote.

Discussion was held on the Operating Report. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the Operating Report as presented by Accountant Voigt. Motion carried unanimously. It was requested that the previous year's number also be included in any future reports.

Manager Much discussed the final grant payment status.

Discussion was held on request for approval of the Wittmann Subdivision, First Addition, by the Town of Menasha S.D.#4. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the NMSC approve the request by the Town of Menasha S.D.#4 for the Wittman Subdivision. Motion carried unanimously.

Other Business

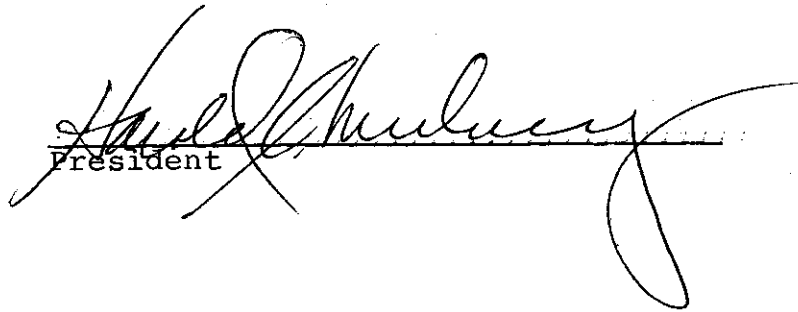
Manager Much reported that an offer to join the State Health Insurance Plan has been presented to the Union for discussion. Another negotiation meeting has been scheduled for January 17, 1989 - 2:30 P.M. at the NMSC offices.

Accountant Voigt presented and discussed Resolution 88-5 A Resolution For Inclusion Under The Group Health Insurance Program. Moved by Commissioner Zelinski, seconded by Commissioner Siebers to approve and execute Resolution 88-5 and authorized it to be sent to the Wisconsin Department of Employee Trust Funds. Motion carried unanimously.

cont.

Regular Meeting
December 20, 1988

Moved by Commissioner Haber, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:40 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

1/10/89

Meeting called to order by Commission President Mulvey at 4:15 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Art Selbach

Absent: Commissioner Siebers

Moved by Commissioner Gross, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of December 20, 1988 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 12/22/88 letter to Diane Alme (DNR) from City of Menasha; re: Sanitary Sewer Monitoring
2. 12/27/88 registered letter to NMSC from Stinnett Committee for Open Government and Fair Elections; re: Public Record Request.

1/5/89 letter to Cyril Bayer (Stinnett Committee) from Manager Much; re: Request for public records.
3. 12/28/88 letter to NMSC from City of Menasha; re: Notice of submittal of Industrial Sampling Program to DNR.

12/28/88 letter to Manager Much (NMSC) from Jim Spaay (City Eng. - Menasha); re: Industrial Sampling Program for City of Menasha.

Manager Much stated that a meeting will be held 1/11/89 with the City of Menasha and a call will be made to Diane Alme (DNR) regarding Industrial Sampling Program for City of Menasha.
4. 12/28/88 letter to R.M. Rivetna (American National Can) from Manager Much and John Wilke (Neenah); re: Additional requirements for American National Can - Neenah Graphics Center - Pretreatment System.
5. 1/3/89 letter to Manager Much from DNR; re: Approval of proposed pretreatment program changes to NMSC's Ordinance 88-1.

Budget, Finance and Personnel

Manager Much reported that a Negotiation Meeting, with Local 1541, has been scheduled for January 17, 1989.

cont.

January 10, 1989 cont...

Operations, Engineering and Planning

Discussion was held on schedule for Public Hearing regarding Industrial Pretreatment Rules and Regulations. Moved by Commissioner Jurgenson, seconded by Commissioner Finger that the NMSC schedule a Public Hearing Regarding Amending and Supplementing Its Industrial Pretreatment Rules and Regulations for Tuesday, February 14, 1989 at 4:15 P.M. at the NMSC Offices. Motion carried unanimously. Notice will be published three times in the Neenah-Menasha Daily Northwestern.

Manager Much presented and discussed MCO Invoices for December, 1988. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve MCO Invoices #1037 in the amount of \$23,879.78 and #1038 in the amount of \$3,624.93 for the month of December, 1988. Motion carried on unanimous roll call vote.

Manager Much discussed power failure at the plant caused by a problem with Menasha Electric. Madison Street Feeder Plant instrumentation system reset as designated after power was restored.

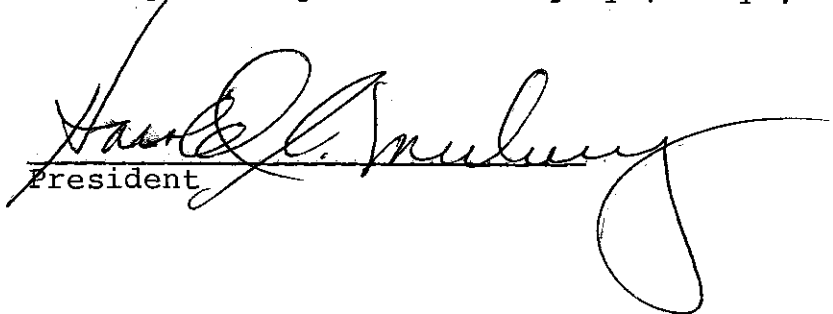
Manager Much discussed the future purchase of a new pick-up truck for NMSC and MCO business. He suggested that MCO purchase the truck and charge the Commission on a mileage basis.

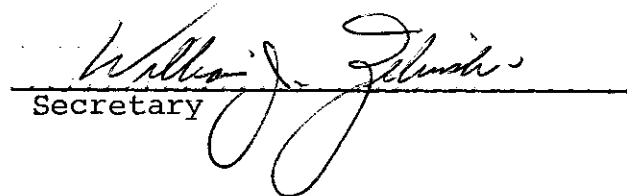
Manager Much requested permission to attend a Government Affairs Seminar. Permission granted.

Accountant Voigt reported that the City of Menasha won't pick up the brush on lot owned by Commission on Abbey Avenue. He will investigate further.

Moved by Commissioner Haber, seconded by Commissioner Finger to approve Operating Fund Vouchers #11204 thru #11303 in the amount of \$100,307.54 and Payroll Vouchers #17143 thru #17156 in the amount of \$7,484.46 for the month of December, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Finger, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:55 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

1/24/89

Meeting called to order by Commission President Mulvey at 4:15 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Jurgenson, Finger; Manager Much; Accountant Voigt; Dick Panke; Art Selbach

Absent: Secretary Stevenson was excused.

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of January 10, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 1/11/89 letter to Manager Much from American National Can; re: Wastewater Pretreatment System - Neenah-Menasha Graphics Center.
2. 1/10/89 letter to NMSC from Menasha Committee For Open Government & Open Records; re: Response to 1/5/89 letter from Manager Much.
3. 1/13/89 letter to Manager Much from DNR; re: Sampling for the Green Bay/Fox River Mass Balance Study.

cont.