

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingJanuary 8, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Finger, Gross, Jurgenson, Mulvey, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Terry Wingrove; Ronald Nuernberg; Dick Panke; Ronald Bunkert;
Tom Vik (McMahon)

Absent: None

Moved by Commissioner Mulvey, seconded by Commissioner Finger to accept the minutes of the Special Regular Meeting of December 19, 1990 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 12/19/90 letter to Manager Much from Ed Williams (Mulcahy & Wherry);
re: Association with new firm. Commission authorized Manager Much to acknowledge receipt of the letter from Attorney Williams with such letter to be kept in Commission files.
2. MCO Payback Check
3. 12/26/90 letter to President Zelinski from DNR;
re: Notice of Intent to Apply Form

Budget, Finance, Personnel

MCO Invoice for December, 1990 was presented and discussed: Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept and authorize payment of MCO Invoice #1357 for December, 1990 in the amount of \$39,414.31. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for November, 1990. Moved by Commissioner Mulvey, seconded by Commissioner Gross to accept the Financial Statements for November, 1990 and place them on file. Motion carried unanimously.

McMahon Invoices #9044 - \$4,194.49; #9045 - \$214.50; #9048 - \$192.00 and #9059 - \$3,454.54 were presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve and pay same. Motion carried unanimously.

Operations, Engineering, Planning

Tom Vik (McMahon) presented and discussed costs for a submersible pump at the headworks. He stated that it would cost from \$115,000 to \$125,000. After discussion, it was moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize McMahon Associates to send out information toward the purchase of a 20" pump with a 214 HP motor, with starter, for quotes and prepare plans and specs for DNR on how the Installation will occur. Motion carried unanimously on a roll call vote.

President Zelinski reported that the Sludge Option Committee met with Gizmo Farms regarding a new proposal for a proposed sludge storage building. Commissioner Siebers suggested an option of the Commission owning the building and leasing the land. The option of the Commission buying a loader at a municipal discount and selling or leasing it to Gizmo Farms was also discussed. Attorney Goggin is preparing contract language and another meeting will be held.

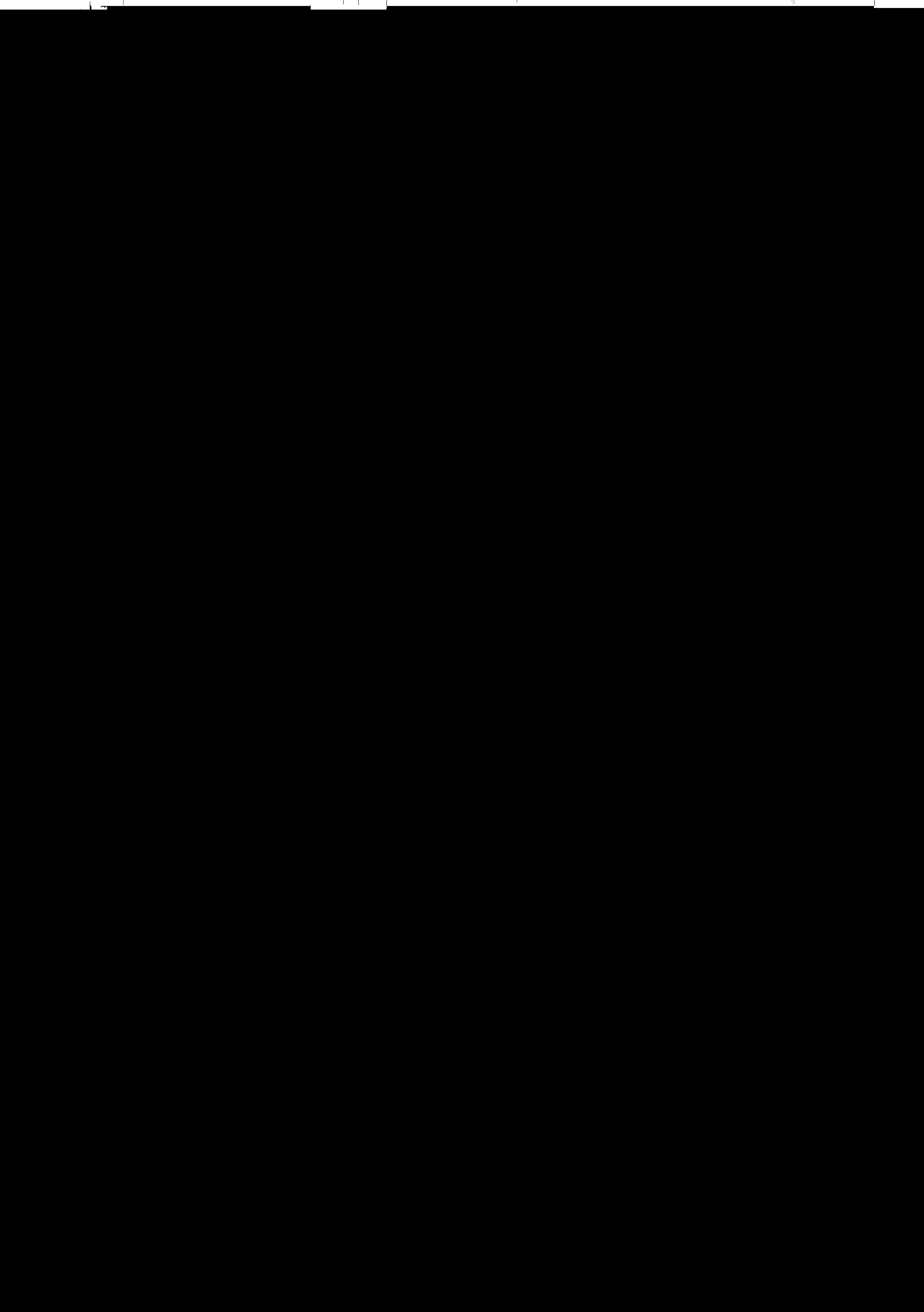
Discussion was held on request from Town of Neenah S.D.#2 regarding Mandella Estates. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the NMSC go on record as accepting the flows from Mandella Estates contingent upon the approval from the City of Neenah. Motion carried unanimously.

The November, 1990 Operating Report was presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the November, 1990 Operating Report and place it on file. Motion carried unanimously.

Manager Much presented and discussed the MCO Contract increase request for 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve an increase of 4.5% for the MCO Contract for 1991. Motion carried unanimously on a roll call vote.

Manager Much presented and discussed staff structure due to the pending retirement of one of the Operations Supervisors. He requested the NMSC pick-up the vacation buy-out of such Supervisor. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve such buy-out. Motion carried unanimously.

cont.



Regular Meeting
January 22, 1991
cont...

Mark Stoeger (McMahon) presented costs attributed to the stand-by generator facility plans, change orders, etc. by McMahon Associates. Compensation will be held up until as-built drawings are reviewed.

Discussion was held on preliminary draft sludge storage contract. Moved by Commissioner Jurgenson, seconded by Commissioner Finger that the sludge storage contract be referred back to the Committee, Attorney Goggin and Gizmo Farms for review and recommendations. Motion carried unanimously. Meeting will be held January 24, 1991 - 1:30 P.M. at the NMSC offices with recommendations made at the next regular meeting on February 12, 1991.

Discussion was held on the Operating Report for December, 1990. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Operating Report and place it on file. Motion carried unanimously.

Discussion was held on bid dates for the odor control system. Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to authorize McMahon Associates to receive bids for the odor control system on February 21, 1991 with the engineers to review the bids and NMSC award contract at the regular meeting on February 26, 1991. Motion carried unanimously.

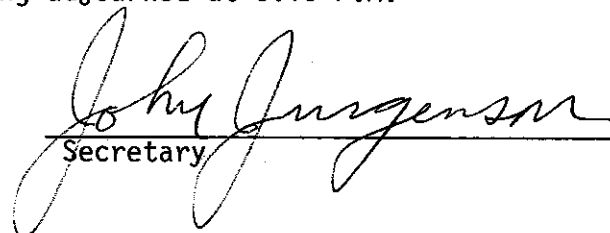
Manager Much discussed the purchase of sampling equipment. Moved by Commissioner Gross, seconded by Commissioner Finger to authorize the purchase of two ISCO samplers at an approximate cost of \$4,000, with equipment to be purchased from the replacement fund. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger that the election of officers for the NMSC, for 1991, be held at the first meeting in February (February 12, 1991). Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

February 12, 1991

Meeting called to order by Commission President Zelinski at 4:00 P.M.

Present: Commissioners Austin, Finger, Gross, Jurgenson, Mulvey, Siebers, Zelinski;
Attorney Goggin; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Terry Wingrove; Art Selbach; George & Bob Potratz (Gizmo Farms);
Mark Stoeger and Carl Verhagen (McMahon Assoc.); Bob Costello & Leslie
Marquardt (Corporate Risk Managers)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the minutes of the Regular Meeting of January 22, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 1/21/91 letter to Manager Much from Richard Panke;
re: Ronald Bunkert now President of Local 1541.
2. 1/25/91 letter to Lakeside Equipment Corp. from McMahon Assoc.;
re: Paint Failure On Screw Pumps
3. 1/25/91 letter to McMahon Assoc. from DNR;
re: NMSC Force Account Approval - Starters on Screw Pumps

cont...

February 12, 1991 cont...

BUDGET, FINANCE, PERSONNEL

McMahon Invoices were presented.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve McMahon Invoice #9235 for professional services regarding the soft start replacements, in the amount of \$2,438.67. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve McMahon Invoice #9269, for professional services regarding the odor control system design, in the amount of \$1,359.50. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve McMahon Invoice #9329, for professional services regarding stand-by power generation, in the amount of \$1,000. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve McMahon Invoice #9333, for professional services regarding evaluation of gates on influent sewers at headworks, in the amount of \$550.50. Motion carried unanimously.

OPERATION, ENGINEERING, PLANNING

Carl Verhagen (McMahon) presented and discussed information pertaining to the purchase of four solid state reduce voltage starters to replace four auto transformer starters on each of the four existing screw pumps. Mr. Verhagen recommended purchasing the soft starts from Cutler-Hammer Eaton Corporation. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson that the soft starts be purchased from Cutler-Hammer Eaton Corporation at a cost of \$11,768.00. Motion carried unanimously.

Discussion was held on Sludge Storage Facility. Subject will be discussed further at a Committee Meeting scheduled for February 13, 1991 at 9:00 A.M. at the NMSC Offices.

Manager Much reported that the NMSC as-built drawings are now at the Commission offices.

Discussion was held on Compliance Maintenance Resolution 91-1. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept Resolution 91-1 and authorized the necessary officers of the Commission to execute same. Motion carried on unanimous roll call vote.

Manager Much discussed the belt press feed pumps. He stated that the Commission will install two pumps, on a trial basis, and, if they work, will order two more.

Mark Stoeger, (McMahon) discussed the Addition to the Generator Building. New generator should be here approximately March 19, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to authorize the rental of a portable generator, from Morley Murphy, to be used during downtime, if necessary, while waiting for the new generator to be installed. Commission employees will handle the hook-up. Motion carried unanimously.

Discussion was held on what to do with the old generator. Consensus was to contact an outside service to try to sell it.

Certificate for Paymen #2 was received from Miron Construction Company for \$6,489.00 for the Addition to the Generator Building. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to authorize Payment Request #1. Motion carried.

Mark Stoeger (McMahon) presented Change Order #2 from Miron Construction Company for the Standby Generator Project. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve Change Order #2 at an additional charge of \$5,247.00. Motion carried unanimously.

Manager Much presented and discussed MCO Invoice #1379 in the amount of \$41,006.82 for the month of January, 1991. Motion by Commissioner Jurgenson, seconded by Commissioner Gross to approve same. Motion carried unanimously.

Manager Much presented and discussed Sanitary Sewer Extension Request from Waverly Sanitary District. It was the consensus of the Commission to approve such request even though no additional flow will be coming to the plant.

Manager Much presented and discussed Comparative Testing between Waverly S.D. and S.D.#4. One more test will be taken.

continued

February 12, 1991 cont...

OLD BUSINESS

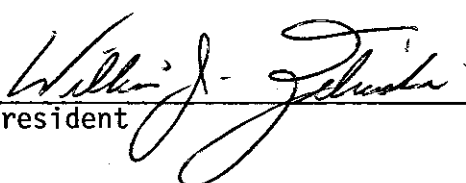
Election of Officers

Moved by Commissioner Finger, seconded by Commissioner Gross that the NMSC cast a unanimous vote to retain all of the present officers for another year. Motion carried unanimously. Officers are:

President	William Zelinski
Vice President	Dale Siebers
Secretary	John Jurgenson
Treasurer	Robert Gross

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Operating Fund Vouchers #12956 thru #13023 in the amount of \$122,920.81 and Payroll Vouchers #17629 thru #17647 in the amount of \$10,796.81 for the month of January, 1991. Motion carried on unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

February 26, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Finger, Gross, Jurgenson, Mulvey, Siebers, Zelinski; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Dan Roder (McMahon); Merle Eichoff (Waverly S.D.); Bob & Jim Potratz (Gizmo Farms)

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Austin to accept the minutes of the Regular Meeting of February 12, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 2/9/91 letter to Harold C. Mulvey from Chairman, Town of Neenah; re: Request for meeting material. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to provide material requested by Chairman, Town of Neenah. Motion carried unanimously.
2. Manager Much presented and discussed MCO payback check to the NMSC in the amount of \$1,276.50 for outside lab services for the month of January, 1991.

Operations, Engineering, Planning

Dan Rober (McMahon) presented and discussed the bids received for the Odor Control System. Because of the high results of the bids received, Mr. Roder suggested that there may be some potential for savings by re-bidding this project. He stated that, if the project were to be re-bid, there would be a delay in the completion date. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to reject the bids for the Odor Control System construction and authorized McMahon Assoc. to re-bid the project, checking the specs for any needed changes. Voting aye; Commissioners Jurgenson, Finger, Austin, Siebers, Zelinski; Nays, Commissioners Gross and Mulvey. Motion carried.

Dan Roder (McMahon) presented and discussed the bids received for the Emergency Sewer Pump construction. He reported that five bids were received and the low bid was received from Lee's Welding, Inc., whom McMahon recommended for the job. Moved by Commissioner Gross, seconded by Commissioner Mulvey that the NMSC award the contract for the Emergency Sewer Pump construction, without the alternative, to Lee's Welding, Inc. in the amount of \$142,654.00. Motion carried on unanimous roll call vote.

cont.

Regular Meeting
February 26, 1991
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Manager Much presented and discussed the Operating Report for January, 1991. Moved by Commissioner Mulvey, seconded by Commissioner Siebers to accept the Operating Report for January, 1991 and ordered it placed on file. Motion carried unanimously.

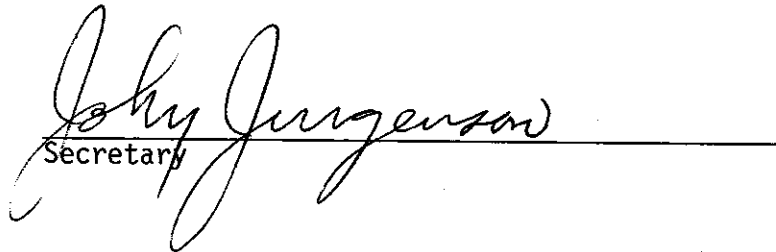
Discussion was held on the Sludge Storage Facility Agreement. More information will be requested and obtained from Bob & Jim Potratz (Gizmo) and presented to the Commission before the next regular meeting on March 12, 1991 at which time it will hopefully be acted upon.

Discussion was held on the Temporary Pretreatment Ordinance Amendment. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to schedule a Public Hearing regarding the proposed amendments to the Industrial Pretreatment Rules and Regulations of the NMSC for March 26, 1991 at 4:00 P.M. at the NMSC office located at 101 Garfield Avenue, City of Menasha, Winnebago County, Wisconsin. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 12, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Finger, Gross, Jurgenson, Siebers, Zelinski; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Ronald Nuernberg; Harrison Sturgis, Jr. (Town of Neenah); Mark Stoeger (McMahon); Jim Potratz (Gizmo Farms); Jim Pace and Tom Porter (P&P Distributing Co.)

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of February 26, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 2/27/91 letter to Linda Vogen (DNR) from Manager Much;
re: Results of Radium 226 testing on sludge.
2. 3/1/91 letter to Accountant Voigt from Corporate Risk Managers, Inc.
re: Review of Generator Project Insurance

Budget, Finance, Personnel

Discussion was held on McMahon Invoices. Commissioner Austin requested a breakdown of Invoices #9446 - \$1,808.27 and #9447 - \$2,989.83 for the next regular meeting on March 26, 1991 and to hold up payment until then. Moved by Commissioner Austin, seconded by Commissioner Siebers to approve McMahon Invoice #9413 - \$873.00 and ordered it paid. Motion carried unanimously.

Discussion was held on Memo from Accountant Voigt regarding use of a FAX machine from McMahon Assoc. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to authorize Accountant Voigt to obtain the FAX machine from McMahon Assoc. as stated in his memo of March 4, 1991 to the NMSC. Motion carried unanimously.

Accountant Voigt reported that the 1990 NMSC Audit should be ready for the next Regular Meeting on March 26, 1991.

continued

Regular Meeting
March 12, 1991

Operations, Engineering, Planning

Discussion was held on the Sludge Storage Facility. A special meeting will be scheduled when final contract is received from Attorney Goggin.

Manager Much presented and discussed the MCO Invoice for February, 1991. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize payment of MCO Invoice #1395 in the amount of \$39,856.94 for the month of February, 1991. Motion carried unanimously.

Manager Much reported that, due to the design flow of the plant, the NMSC will have to apply for a storm water discharge permit before the end of the year.

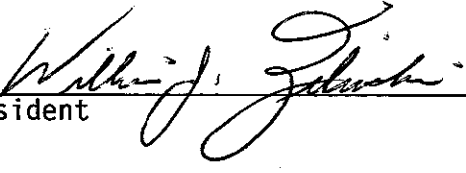
Mark Stoeger (McMahon) presented and discussed the Generator Building Addition Payment Request #2, from Miron Construction Company. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve Payment Request #2, from Miron Construction Company, for the Generator Building Addition in the amount of \$37,714.50. Motion carried unanimously.

Discussion was held on the purchase of submersible pump electrical equipment and controls. Moved by Commissioner Austin, seconded by Commissioner Jurgenson to authorize the purchase of the necessary equipment needed to hook-up the submersible pump at a cost of \$12,818.00. Motion carried unanimously.

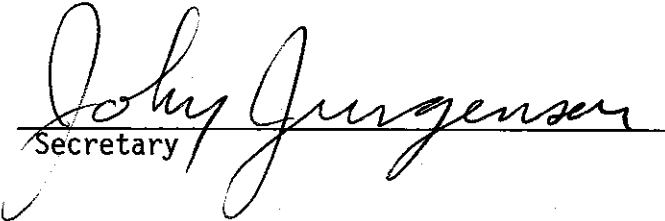
Discussion was held on the odor control at the plant. Manager Much reported that a test was being conducted by P&P Distributing Co. and seems to be working. Moved by Commissioner Siebers, seconded by Commissioner Finger to authorize McMahon Assoc. to put bids for the Odor Control System on hold until further notice and to proceed with the test being conducted by P&P Distributing Co. Motion carried unanimously. Manager Much will obtain a list of references to contact regarding this project.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve Operating Fund Vouchers #13024 thru #13093 in the amount of \$109,277.66 and Payroll Vouchers #17648 thru #17664 in the amount of \$7,233.69 for the month of February, 1991. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

March 19, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Finger, Gross, Jurgenson, Siebers, Zelinski; Manager Much; Accountant Voigt; Attorney Goggin

Also Present: Ronald Bunkert; Art Selbach; Jim Potratz (Gizmo Farms); Attorney Joe Bauer

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of March 12, 1991 and place them on file. Motion carried unanimously.

Sludge Storage

Discussion was held on the costs for the building site preparation. There was only one major variance in Gizmo Farm's total as to what was computed by McMahon Associates. The Engineer for Gizmo will contact the Commission to verify the questioned value regarding the quantity of gravel to be used for the project.

Additional discussion followed after questions were raised concerning various items in the proposed contract. Committee recommends accepting the contract. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the Sludge Storage Contract upon verification of building site preparation and Attorney Goggin's review of final amendments. Motion carried unanimously on roll call vote.

Moved by Commissioner Austin, seconded by Commissioner Finger to approve the Amendment of Sludge Removal and Disposal Contract to Gizmo Farms. Motion carried unanimously.

cont.

March 19, 1991 cont.

Odor Control

Manager Much reported that it would cost about \$4,000 to install test equipment. He stated that the manufacturer would guarantee the product and, if it doesn't work, they would remove the equipment and refund NMSC the installation cost. Employee Ronald Bunkert voiced his concerns about working with this product and any possible health effects. He also noted that the product was bothersome to some individuals. Manager Much stated that the manufacturer has supplied material safety data sheets for the product. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to purchase the odor control equipment. Motion carried unanimously.

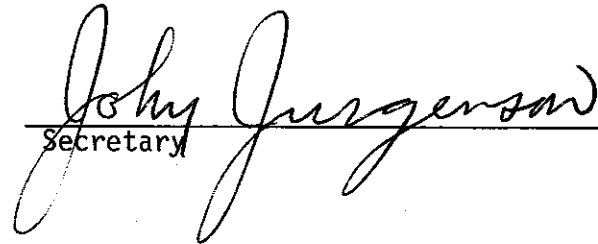
Ordinance-Contract Revisions

Discussion was held regarding possible changes to be made to the Ordinance-Contract. It was the consensus of the Commission to proceed with making recommendations for changes to the Ordinance-Contract.

Moved by Commissioner Siebers, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Public Hearing and Regular Meeting
March 26, 1991

Meeting called to order by Commission President Zelinski at 4:00 P.M.

Present: Commissioners Austin, Finger, Gross, Jurgenson, Siebers, Zelinski; Manager Much; Accountant Voigt

Also Present: George & Jim Potratz (Gizmo Farms); Ronald Bunkert

Absent: None

Public Hearing was held regarding proposed amendments to the Industrial Pretreatment Rules and Regulations of the NMSC. Being no appearances or questions regarding the proposed amendments, it was moved by Commissioner Siebers, seconded by Commissioner Gross to close the Public Hearing and reconvene in public session. Motion carried unanimously.

The following correspondence was discussed:

1. 3/12/91 letter to Manager Much from Winnebago County Landfill Supt.
re: Acceptance of sludge at landfill.
2. 3/18/91 letter to Manager Much from Dale Breuer, Industrial Towel and Uniform;
re: ITU installation of pretreatment system
3. 3/18/91 letter to Manager Much from Jim Savinski - DNR;
re: 1/25/90 EPA Performance Audit
4. 3/19/91 letter to Manager Much from Richard Kalvicky - DNR;
re: NMSC Clean Water Fund Priority Value
5. 3/20/91 letter to Manager Much from Jim Savinski - DNR;
re: Compliance Maintenance Annual Report
6. 3/21/91 letter to Manager Much from Tom Stoffel - Menasha;
re: Odor Control Borrowing via State TrustFund. Commission still wishes to borrow thru Menasha for \$200,000 from the State Trust Fund. Will need to contact both Cities of Neenah and Menasha to discuss the applications.

cont...

Public Hearing and Regular Meeting
March 26, 1991 cont...

Budget, Finance, Personnel

McMahon Invoices were presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve McMahon Invoices #24 - \$5,740.79; #25 - \$3,667.77; #9612 - \$687.00; and #9703 - \$577.60 with Invoices #9446 - \$1,808.27 and #9447 - \$2,989.83 deferred to the next meeting. Motion carried unanimously.

Operations, Engineering, Planning

1. Sludge Storage

Clarification was needed on one contract clause item. After discussion with Jim and George Potratz, agreement was reached as to wording changes to be made.

If problems occur with storage building completion, by October 1, Gizmo Farms indicated that they would still be hauling the sludge.

Attorney Goggin will make necessary wording changes to reflect building value in the sludge storage contract.

2. February Operation Report

Discussion was held on February Operating Report. Moved by Commissioner Siebers, seconded by Commissioner Finger to accept the Operating Report for February, 1991 and place it on file. Motion carried unanimously.

3. Manager Much reported that the installation of the generator is proceeding.

4. Sludge Hauling

Discussion was held on Commission's options for sludge hauling.

1. Store sludge and have dewatering problems later.

2. Press now and haul to sand country and have fewer dewatering problems.

Commission authorized Gizmo to haul to sand country and to have tractor rental costs paid by Commission.

5. Manager Much reported on the status of the NMSC Discharge Permit. Commission may be able to use wet weather flows to calculate new permit limits. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to hire a Consultant to calculate the flow data for the NMSC Discharge Permit. Motion carried unanimously.

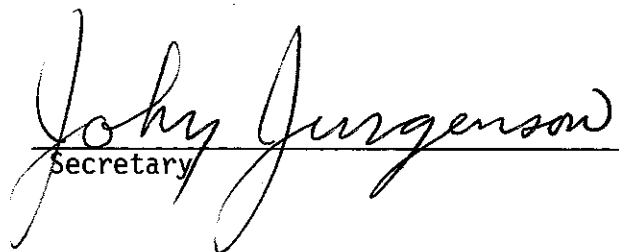
Old Business

Employee Ronald Bunkert expressed further concern about the odor control chemical and stated that it was not EPA or OSHA tested and only tested by the company providing the chemical. Manager Much stated that GM (General Motors) did extensive testing of this product before it was used for their company. Commissioner Jurgenson recommended contacting the chemical supply company to have them recommend a mask that could be used by employees while working near the odor control chemical.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 9, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Finger, Gross, Jurgenson, Siebers, Zelinski; Attorney Goggin; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Art Selbach; Ron Nuernberg; Paul Dingee and Tom Wieland (Reilly, Penner & Benton); George, Bob & Jim Potratz (Gizmo Farms)

Absent: None

Moved by Commissioner Gross, seconded by Commissioner Finger to accept the minutes of the Special Meeting of 3/19/91 and Public Hearing and Regular Meeting of 3/26/91 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 3/6/91 Memo to Pretreatment Unit Coordinator (DNR) from Pretreatment Law Clerk (DNR); re: Neenah-Menasha Civil or Criminal Penalty Authority.
2. 4/2/91 letter to Fabco Industrial Laundry from John Wilke (Neenah); re: Commercial Laundry
3. 4/1/91 letter to Manager Much from Godfrey & Kahn, S.C.; re: Spring Legal Update
4. 4/2/91 letter to Accountant Voigt from Corporate Risk Managers, Inc. re: Odor Control System Construction & Lee's Welding, Inc.
5. 4/2/91 Memo To All Petitioners From Manager Much; re: Update on Odor Abatement at WWTP
6. 4/8/91 letter to Odor Management, Inc. from Ronald Bunkert and Manager Much; re: Request for determination of potential health effects or safety concerns of the use of ECOSORB.

Budget, Finance, Personnel

Manager Much presented and discussed McMahon Invoices #9446 and #9447. Moved by Commissioner Austin, seconded by Commissioner Siebers to approve and pay McMahon Invoices #9446 - \$1,724.90 and #9447 - \$2,785.83. Motion carried unanimously.

Manager Much presented and discussed MCO Invoice #1424 in the amount of \$43,953.83 for the month of March, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay same. Motion carried unanimously.

Accountant Voigt presented an update on the State Trust Fund Loan Application To The Cities. He stated that the loan applications will be re-done with the Cities and changes will be made allocating different projects to the Cities.

Paul Dingee (Reilly, Penner & Benton) presented and discussed the Draft 1990 NMSC Audit Report. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the draft 1990 Audit, as presented. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Finger to approve and issue the necessary credits, per the audit, to each entity. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the 1991 Membership Application for the Municipal Environmental Group. Moved by Commissioner Gross, seconded by Commissioner Siebers that the NMSC become a member of the Municipal Environmental Group. Motion carried unanimously.

Moved by Commissioner Austin, seconded by Commissioner Jurgenson that the NMSC adopt the proposed amendments to the Industrial Pretreatment Rules and Regulations. Motion carried on unanimous roll call vote. Publication will be made.

Certificate for Payment #3 - Generator Building Addition - Miron Construction Company was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve Certificate for Payment #3 in the amount of \$27,536.75 for the generator building addition. Motion carried unanimously.

cont.

Regular Meeting
April 9, 1991
Continued

Discussion was held on the Sludge Storage Contract. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to schedule an Executive Session of the NMSC for April 16, 1991 - 4:00 P.M., under the provisions of State Statute 19.85 (1)(e)(g), for the purpose of discussing: 1) Consideration of whether or not changes to the April 2, 1991 Sludge Storage Agreement by lessors will be accepted by the NMSC as legally valid or will be challenged as invalid; 2) Consideration of the proposal by lessors of the sludge storage building to have their engineering, surveying, legal and other expenses concerning the project, which were not included in the Sludge Storage Agreement, paid by the NMSC. Motion carried unanimously.

Discussion was held on the purchase of a new Caterpillar Model 950F Wheel Loader from Fabco Equipment, Inc. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to authorize the purchase of a new Caterpillar 950F Wheel Loader, from Fabco, at a cost of \$125,638.00. Motion carried on unanimous roll call vote.

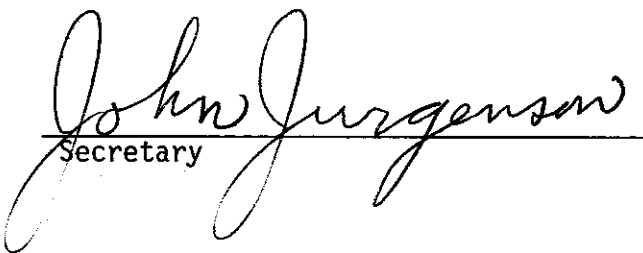
Graphs of Daily Flows were presented.

Discussion was held on request from the City of Neenah for a proposed sewer extension for Maple Street. Moved by Commissioner Gross, seconded by Commissioner Finger to approve such request. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:40 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 23, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Finger, Gross, Jurgenson, Zelinski; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: George and Jim Potratz (Gizmo Farms); Donald Klundt; Art Selbach

Excused: Commissioner Siebers

Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the minutes of the Regular Meeting of April 9, 1991 and place them on file. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the minutes of the Executive Session of April 16, 1991 and place them on file. Motion carried unanimously.

Manager Much presented a MCO Payback Check, for laboratory services, to the Commission in the amount of \$4,562.38 for January - March, 1991.

Budget, Finance, Personnel

McMahon Invoice #9796 - Engineering, Power Factor Correction Capacitors was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to authorize payment of McMahon Invoice #9796 in the amount of \$150.00. Motion carried unanimously.

Discussion was held on 4/16/91 letter to City Clerk (Menasha) from State of Wisconsin regarding the Loan Application from the State Trust Fund. Accountant Voigt reported that the front-end loader was not included in the initial request, therefore the Commission must reapply for it again in the fall.

continued

Regular Meeting - April 23, 1991 cont...

Operations, Engineering, Planning

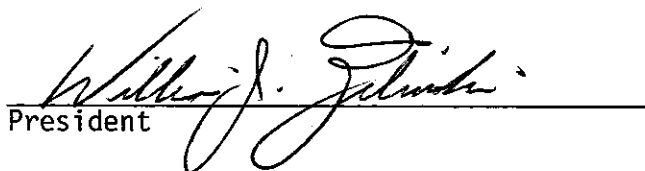
Manager Much presented and discussed the Operating Report for March, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the Operating Report for March, 1991 and place it on file. Motion carried unanimously.

Discussion was held on the Sludge Storage Contract. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Sludge Storage Contract with Gizmo Farms. Motion carried on unanimous roll call vote.

Manager Much reported that test runs are being held on the generator.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve Operating Fund Vouchers #13094 thru #13157 in the amount of \$100,953.30 and Payroll Vouchers #17665 thru #17681 in the amount of \$6,647.00 for the month of March, 1991. Motion carried on unanimous roll call vote.

Moved by Commissioner Finger, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:30 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 14, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Finger, Gross, Jurgenson, Siebers, Zelinski; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Art Selbach; Mark Stoeger (McMahon)

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the minutes of the Regular Meeting of April 23, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 4/19/91 letter to NMSC from Reilly, Penner & Benton;
re: Audit Question Clarification
 2. 5/2/91 letter to DNR from Manager Much;
re: Amended Pretreatment Ordinance
 3. 4/30/91 letter to DNR from McMahon Assoc.;
re: Emergency Sewage Pump Construction
 4. 4/27/91 letter to Attorney Goggin from Attorney Bauer;
re: NMSC-Potratz Sludge Storage Agreement
- 5/7/91 letter to Attorney Bauer from Attorney Goggin;
re: Response to letter to 4/27

It was the consensus of the Commission that no action be taken and that the 4/27/91 letter from Attorney Bauer be placed on file.

5. 4/18/91 letter to President Zelinski from DNR;
re: Engineering Report - Emergency Pump

Budget, Finance, Personnel

Manager Much presented MCO Invoice #1451 for April, 1991 in the amount of \$42,786.97. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize payment of MCO Invoice #1451. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for January, February and March, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the Financial Statements for January, February and March, 1991 and place them on file. Motion carried unanimously.

cont...

Regular Meeting
May 14, 1991

Manager Much presented McMahon Invoices #9854 - \$1,050.00, #9865 - \$1,189.41, and #9866 - \$711.65. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to pay the McMahon Invoices, as presented. Motion carried unanimously.

Operations, Engineering,, Planning

Certificate for Final Payment from Morley-Murphy Co., in the amount of \$183,610.80 - Stand-by Generation, was presented. Accountant Voigt will investigate short-term financing and report back at the next regular meeting, on May 28, 1991.

Manager Much reported on the status of the broken roller on the belt press. This has been replaced.

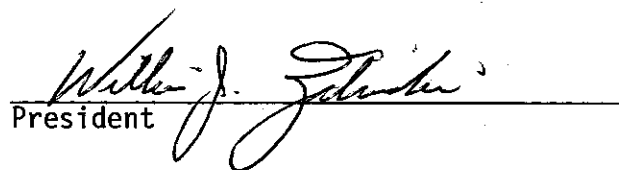
Manager Much reported on unauthorized construction of a transformer by the Wisconsin Tissue Mills. He was authorized to contact Sal Cianciola (WTM) to set up a meeting to discuss this issue. Mayor Laux will be invited to attend the meeting.

Manager Much discussed a request to discharge process wastes to the Neenah-Menasha WWTP from National By-Products, Berlin. He will check on costs for such discharge to the plant and report back at next meeting.

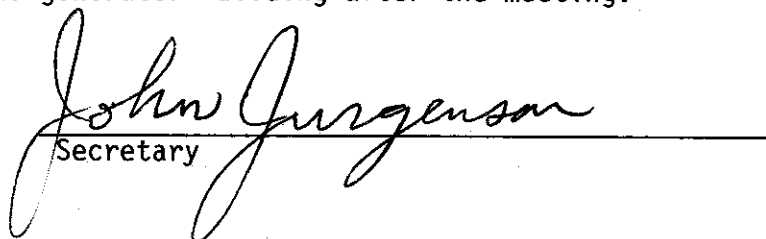
Moved by Commissioner Siebers, seconded by Commissioner Finger to approve Operating Fund Vouchers #13158 thru #13221 in the amount of \$101,510.49 and Payroll Vouchers #17682 thru #17697 in the amount of \$7,861.15 for the month of April, 1991. Motion carried unanimously on roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:50 P.M.

Mark Stoeger (McMahon) conducted a tour of the generator building after the meeting.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 28, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Finger, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Art Selbach; Jim Potratz (Gizmo Farms)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the minutes of the Regular Meeting of May 14, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 5/14/91 letter to NMSC from Town of Neenah;
re: George Cowling appointed to NMSC
2. 5/17/91 letter to NMSC from ECWRPC;
re: Public Informational Meeting - Sewer Service Area
Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the 5/17/91 letter from ECWRPC and place it on file. Motion carried unanimously.
3. 5/20/91 letter to Manager Much from DNR;
re: Design Flow Used - Toxic Limits For Permit
Moved by Commissioner Jurgenson, seconded by Commissioner Finger that the NMSC retain McMahon Associates to provide the necessary calculations in determining the design flow limits for the new permit. Motion carried unanimously.
4. 5/21/91 letter to NMSC from DNR;
re: Approval of plans and specs for emergency influent sewage pump.

cont.

Regular Meeting
May 28, 1991 cont...

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Construction Project Update-Construction Financing. Due to advance payments by the Cities of Neenah and Menasha, by June 1, 1991, there will be no need for short-term borrowing.

Certificate for Payment #4 - Miron Construction Company, for the Generator Building Addition, in the amount of \$36,550.00, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to authorize payment of same. Motion carried unanimously.

McMahon Invoice #9997 for the design of submersible pump for headworks, in the amount of \$210.00 was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize payment of same. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for April, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the Financial Statements for April, 1991 and ordered them placed on file. Motion carried unanimously.

Discussion was held on invoice from Morley Murphy Co. for the Stand-By Generator in the amount of \$183,610.80. Moved by Commissioner Austin, seconded by Commissioner Jurgenson to authorize payment of same. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for April, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the Operating Report for April, 1991 and place it on file. Motion carried unanimously.

Manager Much reported that the request from National By-Products, Berlin, for discharging process wastes to the Neenah-Menasha WWTP has been dropped due to costs stated in the Septage Ordinance of the NMSC.

Manager Much presented and reported on the 1990 Operating Report of the Neenah-Menasha Sewerage Commission. Commission authorized the report be sent to all contracting users and to be placed on file at the NMSC offices.

Manager Much reported that a motor is out on one of the blowers and a new one has been ordered.

Old Business

Discussion was held on Amendment to the Sludge Storage Contract. Moved by Commissioner Jurgenson, seconded by Commissioner Finger that the NMSC accept the two changes, proposed by Attorney Bauer (Potratz Brothers' Attorney) and that President Zelinski be authorized to direct Attorney Goggin to incorporate such changes in the Sludge Storage Contract and necessary signatures be obtained when contract is revised. Motion carried unanimously.

New Business

Moved by Commissioner Gross, seconded by Commissioner Finger that the NMSC change their Regular Meeting schedule to the 2nd Tuesday of the month for the months of June, July and August, with Special Meetings called, if necessary. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.

President

William J. Zelinski

Secretary

John Jurgenson

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingJune 11, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Finger, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Ronald Bunkert; Jim Potratz

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the minutes of the Regular Meeting of May 28, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 5/30/91 Memo to NMSC from Industrial Towel and Uniform;
re: Pretreatment Proposals

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the proposed pretreatment compliance schedule from Industrial Towel and Uniform. Motion carried unanimously.

2. Manager Much presented a MCO payback check to the Commission in the amount of \$1,475.52 for the months of April-May, 1991.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the 3rd Quarter O/M/R Rates. Moved by Commissioner Austin, seconded by Commissioner Finger to accept the 3rd Quarter O/M/R Rates, as presented. Motion carried unanimously.

Manager Much presented MCO Invoice #1481 in the amount of \$40,861.02 for the month of May, 1991. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize payment of same. Motion carried unanimously.

Accountant Voigt presented and discussed the Promissory Note from the City of Menasha regarding borrowing from the State Trust Fund. Moved by Commissioner Gross, seconded by Commissioner Austin to execute the Promissory Note from the City of Menasha and return it to the City. Motion carried unanimously.

Accountant Voigt presented and discussed Resolution 91-2 from the City of Neenah - Requested Sewerage Commission Adoptive Action. Moved by Commissioner Gross, seconded by Commissioner Finger to execute Resolution 91-2 and return it to the City of Neenah. Motion carried unanimously.

Certificates for Payment #5 & #6, from Miron Construction, in the amounts of \$385.00 and \$3,719.75 respectively were presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve and pay same. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed 6/10/91 letter to NMSC from Wisconsin Tissue Mills regarding the NMSC easement west of WTM Plant No. 1. A meeting was held, with representatives of WTM, on June 6, 1991 at which time WTM agreed to prepare a short agreement to document the fact that they will agree to reimburse NMSC for any additional expenses which the NMSC may incur in repairing or replacing the sewer line which may arise as a result of the location of any structures or improvements by WTM in proximity to the sewer line. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept an agreement prepared by WTM and execute same after approval by the Commission Attorney. Motion carried unanimously.

Manager Much reported that the Annual Pretreatment Inspection, by DNR, will be held June 25, 1991.

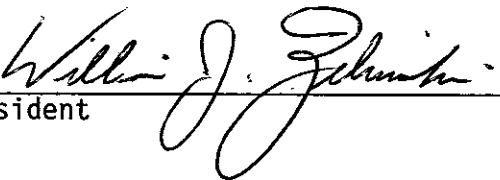
The Amendment to the Sludge Storage Agreement was presented and executed by the NMSC.


continued.

Regular Meeting
June 11, 1991
cont...

Moved by Commissioner Gross, seconded by Commissioner Siebers to approve Operating Fund Vouchers #13222 thru #13288 in the amount of \$102,676.18 and Payroll Vouchers #17698 thru #17713 in the amount of \$7,003.91 for the month of May, 1991. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:45 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

July 9, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Cowling, Finger, Gross, Jurgenson, Siebers, Zelinski; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Dick Panke

Excused: Commissioner Austin

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the minutes of the Regular Meeting of June 11, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 6/12/91 letter to Wisconsin Tissue Mills from Manager Much;
re: Easement thru WTM Property
2. 6/12/91 letter to Industrial Towel and Uniform from Manager Much;
re: Pretreatment Proposal
3. 6/17/91 letter to Accountant Voigt from City of Neenah;
re: Check from State Trust Fund
4. 6/19/91 letter to Manager Much from Sigma Environmental Services, Inc;
re: Request to discharge BTEX impacted water to sanitary sewers from Clark Oil Station, Appleton Road, Menasha.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to reject the request from Sigma Environmental Services, Inc. Motion carried unanimously.

5. 6/28/91 letter to Clerk (Menasha) from Commissioners of Public Lands;
re: State Trust Fund Loan - Menasha
6. 7/1/91 letter to Accountant voigt from City of Neenah;
re: State Trust Fund Loan Amortization Schedule

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Financial Statements for May, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Financial Statements for May, 1991 and place them on file. Motion carried unanimously.

Accountant Voigt stated that preparation of the 1992 Budget will begin later this month and will be ready for review the end of August. The regular meeting, scheduled for August 13, 1991, may be postponed until then.

continued...

July 9, 1991 cont...

McMahon Invoices were presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and authorize payment of McMahon Invoices #10179 - \$672.00 and #10224 - \$71.78 but to withhold payment of #10196 until the punch list is completed. Motion carried unanimously.

Invoice #10263 from Kuehl Electric in the amount of \$2,524.04 was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay same. Motion carried unanimously.

Accountant Voigt reported that he has asked for quotes on preparing the 1991-1993 Audit.

Operations, Engineering, Planning

Manager Much presented and discussed MCO Invoice #1521 in the amount of \$40,553.83 for the month of June, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to authorize payment of same. Motion carried unanimously.

Manager Much presented and discussed the NMSC Operating Report for the month of May, 1991. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the Operating Report for May, 1991 and place it on file. Motion carried unanimously.

Manager Much presented and discussed the sewer extension request from the Town of Neenah S.d.#2. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the request from the Town of Neenah S.D.#2 for Rickers Bay Road - East Extension. Motion carried unanimously.

Manager Much reported that the capacity of the interceptor down Tayco Street will be studied.

Manager Much discussed Second Shift Staffing at the plant. Subject to be discussed further at next regular meeting.

Manager Much presented and requested that 3 personnel of the plant be authorized to attend an EPA Pretreatment Implementation Workshop in Madison. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to authorize same. Motion carried unanimously.

Manager Much reported that another roller broke on the press. Manufacturer has been contacted.

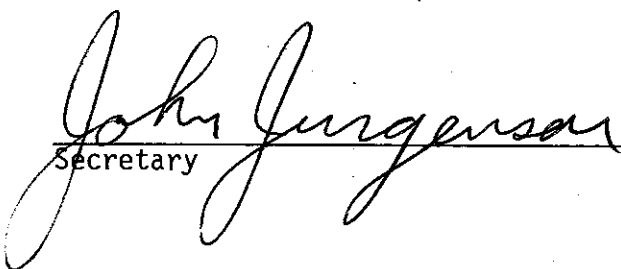
Manager Much reported that gas alarm has been going off in the headworks building due to the presence of hydrogen sulfide. Subject to be investigated.

Moved by Commissioner Siebers, seconded by Commissioner Finger to approve Operating Fund Vouchers #13289 thru #13348 in the amount of \$111,510.61 and Payroll Vouchers #17714 thru #17737 in the amount of \$7,166.11 for the month of June, 1991. Motion carried unanimously on a roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

August 13, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Finger, Groww, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Richard Panke; Ronald Bunkert; Ken Hagen (McMahon);
Jim Potratz (Gizmo)

Absent: None

Moved by Commissioner Finger, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of July 9, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 7/10/91 letter to President Zelinski from Greg Spring (Local 1541 Rep.);
re: AFSCME Local 1541 Contract Opening
2. 7/22/91 letter to President Zelinski from DNR;
re: Clean Water Fund Program Application
3. MCO Payback Check - May & June, 1991

cont...

August 13, 1991 cont...

4. 7/25/91 letter to Manager Much from DNR;
re: Compliance Evaluation Inspection

Ken Hagen (McMahon) presented and discussed quotes for the Power Factor Correction Capacitors. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the quotes as recommended by McMahon Assoc. Motion carried unanimously.

Ken Hagen (McMahon) presented and discussed a change order to Miron Construction for additional insulation work to the emergency generator exhaust stack and modifications to the sheet metal thimble through the roof. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the change order to Miron Construction in the amount of \$322.35. Motion carried unanimously.

Budget, Finance, Personnel

McMahon Invoice #10477 was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept and pay McMahon Invoice #10477 in the amount of \$256.00 for design of submersible pump for headworks. Motion carried unanimously.

Financial Statements for June, 1991 were presented. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the Financial Statements for June, 1991 and place them on file. Motion carried unanimously.

1992 Draft Budget was presented and discussed. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to schedule a Closed Meeting for August 20, 1991 at 3:00 P.M. for the purpose of discussing collective bargaining proposals for ensuing labor negotiations pursuant to Sec. 19.85 (1)(c)(e) Wis. Stats., with a Special Open Meeting scheduled for 4:15 P.M., August 20, 1991 for final review and evaluation of the 1992 Budget, to schedule a Public Hearing and any other business to come before the Commission. Motion carried unanimously.

Subject of 1991-1993 Audit was tabled until more information is obtained.

Certificate for Payment - Lee's Welding - Emergency Sewage Pump Construction was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve same in the amount of \$31,550.91. Motion carried unanimously.

Discussion was held on 7/11/91 letter to Clerk, City of Menasha, from Board of Commissioners of Public Lands regarding State Trust Fund Check and Loan Amortization Schedule. Accountant Voigt reported that a City of Menasha check was received in the amount of \$71,660.00.

Accountant Voigt reported that the City of Menasha requested further assurance regarding the State Trust Fund Loan for the front-end loader. Moved by Commissioner Austin, seconded by Commissioner Finger to request a front-end loader be included in the State Fund Loan Request from the City of Menasha. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for June/July, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the Operating Report for June/July, 1991 and place it on file. Motion carried unanimously.

Discussion was held on second shift staffing. Richard Panke (Employee) reported that he has checked with other plants the size of Neenah-Menasha and none of those that he contacted use only one man on a shift. No action was taken. Discussion was also held on man-down system. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that Manager Much be authorized to check into man-down system and report back to the Commission. Motion carried unanimously.

MCO Invoice #1559 was presented and discussed. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept MCO Invoice #1559 for the month of July, 1991, in the amount of \$40,715.55 and authorized it paid. Motion carried unanimously.

Discussion was held on easement request for a driveway across NMSC property at Lawson & Garfield. Moved by Commissioner Siebers, seconded by Commissioner Finger to authorize Manager Much to request an offer to purchase from homeowner with said homeowner to pick-up any legal costs. Motion carried unanimously.

Manager Much presented and discussed letter to Lower Green Bay and Fox River RAP regarding evaluation of phosphorus removal capacities. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to authorize Manager Much to execute and send 8/14/91 letter to Lower Green Bay and Fox River RAP with copies sent to contracting municipalities. Motion carried unanimously.

Proposed changes to Ordinance-Contract were presented and discussed. Moved by Commissioner Gross seconded by Commissioner Finger to approve changes to Ordinance-Contract. Motion carried unanimously.

Discussion was held on sewer extension request for Five Oaks Mobile Home Park in the City of Menasha. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve request. Motion carried unanimously.

continued...

August 13, 1991 cont...

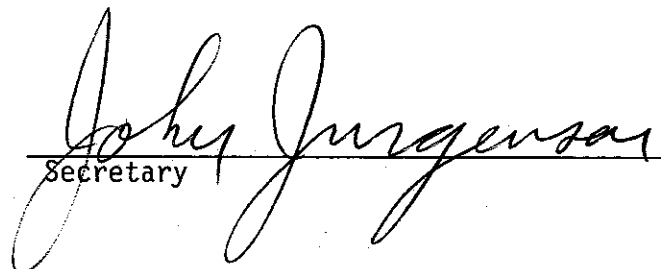
Discussion was held on sewer extension request for Fox Valley Road/Schindler Property in the City of Appleton. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve request. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #13349 thru #13411 in the amount of \$112,956.34 and Payroll Vouchers #17738 thru #17747 in the amount of \$6,413.21 for the month of July, 1991. Motion carried on unanimous roll call vote.

Moved by Commissioner Austin, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:10 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Executive Session

August 20, 1991

Meeting called to order by Commission President Zelinski at 3:00 P.M.

Present: Commissioners Austin, Cowling, Finger, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Attorney Ed Williams (Godfrey Kahn)

Absent: None

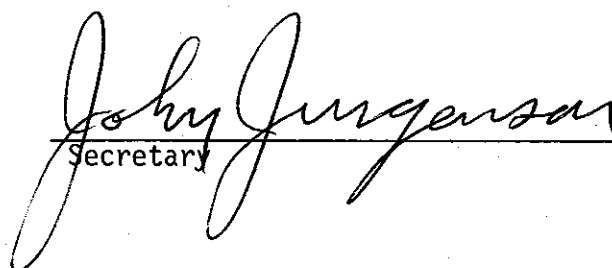
Commission convened in Executive Session for the purpose of discussing collective bargaining proposals for ensuing labor negotiations pursuant to Section 19.85 (1)(c)(e).

Attorney Williams passed-out a proposal and discussion followed.

Meeting adjourned at 4:05 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

August 20, 1991

Meeting called to order by Commission President Zelinski at 4:10 P.M.

Present: Commissioners Austin, Cowling, Finger, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Ronald Bunkert

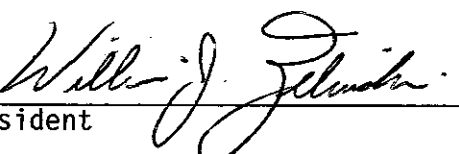
Excused: Commissioner Gross

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of August 13, 1991 and place them on file. Motion carried unanimously.

Discussion was held on 1992 NMSC Budget. Moved by Commissioner Siebers, seconded by Commissioner Austin to accept the proposed 1992 NMSC Budget and schedule a Public Hearing for September 24, 1991 - 4:00 P.M. prior to the Regular Meeting. Motion carried unanimously.

President Zelinski read a letter of resignation from Commissioner Richard Finger, effective immediately. Commissioners commended Mr. Finger for the job he did while on the Commission.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:30 P.M.



President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingSeptember 10, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Terry Wingrove; Ronald Bunkert; Dick Panke; Bob & Jim Potratz (Gizmo)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the minutes of the Executive Session and Special Meeting of August 20, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 8/15/91 letter to President Zelinski from DNR;
re: Clean Water Fund Application For Project 4115-02

8/27/91 letter to DNR from McMahon Assoc.;
re: Response to 8/15/91 letter

9/3/91 letter to NMSC from DNR;
re: Appeal of Clean Water HY 1992 Funding List Denial - Project 4115-02
2. 8/18/91 letter to Accountant Voigt from CNA Insurance;
re: Loss Control Survey
3. Notice of Public Hearings - Effluent Standards For Phosphorus
4. Neenah-Menasha Sewer Service Area Amendment Request
5. 10/28/91 letter to Attorney Goggin from Attorney Hartzheim;
re: Neenah-Menasha Ordinance Contract
6. 9/3/91 letter to Tod Galloway (Galloway Co.) from Manager Much;
re: Reporting of Slug Discharges

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to authorize Manager Much to notify Galloway Company that the NMSC plans to enforce the Pretreatment Ordinance and will impose a \$500/day fine on Galloway if letter is not received regarding slug load discharge. Motion carried unanimously.

7. Letter to Manager Much from John & Marilyn Hirsch;
re: Use of land to rear of property at 708 Milwaukee Street.

Manager Much reported that a tree on Milwaukee Street, on Commission property is dying and should be removed. Commission authorized it done.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Financial Statements for July, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Financial Statements for July, 1991 and place them on file. Motion carried unanimously.

Accountant Voigt presented and discussed the 4th Quarter O/M/R Rates. Moved by Commissioner Austin, seconded by Commissioner Jurgenson to set the proposed 4th Quarter O/M/R Rates, as presented. Motion carried unanimously.

Discussion was held on the Audit Proposals. Moved by Commissioner Austin, seconded by Commissioner Jurgenson to accept the Proposal For Auditing Services from Virchow, Krause & Company, for three years. Motion carried unanimously.

McMahon Invoice #10704 for Professional Services - Construction Phase for submersible pump for headworks, in the amount of \$732.00 was presented. Moved by Commissioner Gross, seconded by Commissioner Siebers to authorize payment of same.

MCO Payback Check, in the amount of \$73.11 for May-June, 1991 Telephone Use, was presented.

continued

September 10, 1991 cont...

Operations, Engineering, Planning

Manager Much presented and discussed information regarding NR 101 fees. NMSC will be obligated to an estimated \$8500/yr. for lbs. of pollutants discharged.

Manager Much reported that the screw pumps will be painted and he is still negotiating with the pump supplier regarding this. Supplier has agreed to compensate NMSC for a portion of costs.

c
Discussion was held on Second Shift Staffing. Union employees expressed concerns over having only one operator present during the second shift. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that Manager Much use his discretion regarding second shift staffing, as needed. Motion carried unanimously.

Discussion was held on Waverly-S.D.#4 Comparative Testing. Manager Much will meet with Waverly and Sanitary District #4 to discuss frequency of sampling and figures to use for billing.

MCO Invoice for August, 1991 was presented in the amount of \$41,500.12. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize payment of same. Motion carried unanimously.

Discussion was held on delivery of loader to Gizmo Farms. Commission to pay for loader end of September.

Moved by Commissioners siebers, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #13412 thru #13477 in the amount of \$105,889.10 and Payroll Vouchers #17748 thru #17776 in the amount of \$10,182.39 for the month of August, 1991. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:30 P.M.

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NEENAH-MENASHA SEWERAGE COMMISSIONPublic Hearing and Regular MeetingSeptember 24, 1991

Meeting called to order by Commission President Zelinski at 4:00 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Ted Bauer (Neenah)

Absent: Commissioners Jurgenson and Siebers

Public Hearing was held on 1992 NMSC Budget. Ted Bauer (Finance Director, City of Neenah) commended Accountant Voigt and the NMSC for their efforts in keeping rates down. He stated that state and federal mandated programs will have an effect on budgets for next year but, thru cooperative team efforts, taxes should be controlled.

Public Hearing was adjourned and a 5 minute recess was held.

Regular Meeting was called to order at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Ronald Bunkert; Dick Panke; Attorney Ed Williams; Greg Spring.

Absent: Commissioner Siebers

Moved by Commissioner Austin, seconded by Commissioner Cowling to approve the minutes of the Regular Meeting of September 10, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 9/12/91 letter to Manager Much from Galloway Company;
re: Reporting of Slug Discharges

9/13/91 Invoice to Galloway Company from NMSC
2. 9/11/91 letter to DNR from Manager Much;
re: WPDES Permit Revision
3. 9/18/91 letter to Clerk (Menasha) from Board of Commissioners of Public Lands;
re: Loan Request - State Trust Fund For Front-End Loader

Budget, Finance, Personnel

Attorney Ed Williams (NMSC) and Greg Spring (Local 1541) exchanged proposals to begin collective bargaining between the two groups for the Union Contract. Subsequent meetings will be held.

Accountant Voigt presented and discussed the Financial Statements for August, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Financial Statements for August, 1991 and place them on file. Motion carried unanimously.

Commissioner Siebers entered the meeting.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson that the NMSC approve the 1992 NMSC Budget, As presented, in its final final. Motion carried unanimously.

Operations, Engineering, Planning

Operating Report for August, 1991 was presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Operating Report for August, 1991 and place it on file. Motion carried unanimously.

Discussion was held on the painting of the screw pumps. More bids will be obtained.

Old Business

Manager Much presented and discussed an easement request by owners of property at 708 Milwaukee Street, Menasha. Manager Much was authorized to discuss subject with Attorney Goggin and report back at next Regular Meeting on October 7, 1991.

continued

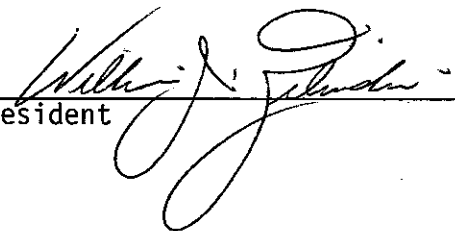
September 24, 1991 cont...

Discussion on Waverly - S.D.#4 Comparative Testing will be held on October 24, 1991 at Sanitary District #4 Regular Meeting. Representatives from Waverly, S.D.#4 and NMSC will be present.

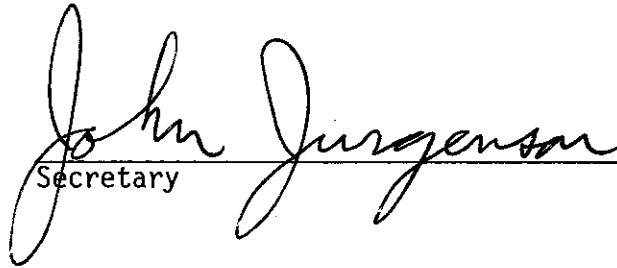
New Business

The next regular meeting of the NMSC will be changed to October 7, 1991 (Monday) at 4:15 P.M.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 7, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Cowling, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Secretary Stevenson

Also Present: Jim Peichl; Jeff Kellner (McMahon)

Excused: Commissioners Austin and Eickhoff; Accountant Voigt

The following correspondence was discussed:

- A. 9/23/91 letter to NMSC from Odor Management, Inc.;
re: Safety of Product
- B. MCO Payback Check - September, 1991
- C. 9/24/91 letter to Lakeside from McMahon Assoc.;
re: Painting Screw Pumps. Jeff Kellner (McMahon) reported that they are waiting for a response.
- D. 10/7/91 letter to NMSC from Dan Vanden Heuvel, Menasha;
re: Offer to purchase strip of land along Garfield Avenue, now owned by the Commission. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the offer from Mr. Vanden Heuvel for the purchase of Commission-owned land on Garfield Avenue, with Mr. Vanden Heuvel to pay any legal fees incurred in the transaction. Motion carried unanimously.
- E. 10/1/91 letter to NMSC from Galloway Company;
re: Compliance Problems
Manager Much reported that Galloway Company may be interested in the possibility of direct disposal of one of their waste products to the anaerobic digester. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to authorize Manager Much to prepare an Engineering Survey of the direct disposal from Galloway Company with costs, etc. and report back to the Commission. Motion carried unanimously.

Manager Much reported on Assembly Bill 543 which could freeze the discharge of toxics at 1991 levels. Bill is still in first stage and has not been voted on yet. Commission authorized Manager Much to comment on the bill in behalf of the Commission and send copies of the correspondence, he received, to the NMSC, municipalities and industries.

Budget, Finance, Personnel

Discussion was held on 9/19/91 letter to NMSC from Corporate Risk Managers, Inc. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that Accountant Voigt be

October 7, 1991 cont...

authorized to notify Corporate Risk Managers that the NMSC is not interested in a Contract of Services at this time but will retain their services, as needed. Motion carried unanimously.

Manager Much presented the MCO Invoice for September, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept MCO Invoice for September, 1991 and authorized it paid. Motion carried unanimously.

Jeff Kellner (McMahon) presented and discussed McMahon Invoice #10925 - Power Factor Correction Capacitors, in the amount of \$929.40. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to authorize it paid. Motion carried unanimously.

Jeff Kellner (McMahon) presented and discussed McMahon Invoice #10945 - Construction Phase For Submersible Pump For Headworks - in the amount of \$90.00. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to authorize it paid. Motion carried unanimously.

Operations, Engineering, Planning

Certificate For Payment #2 - Lee's Welding, Inc., in the amount of \$53,913.82 was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize it paid. Motion carried unanimously.

Proposed Sanitary Sewer Extensions on Hawthorne Street and Yorkshire Road, City of Neenah, were presented. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve request. Motion carried unanimously.

Sewer Extension Request for Northridge Manor - Phase II from City of Menasha was presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve request from City of Menasha, contingent upon approval from Sanitary District #4. Motion carried unanimously.

Old Business

Discussion was held on easement request for 708 Milwaukee Street, Menasha. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to agree to easement under the following conditions:

1. The property owner will compensate NMSC for the easement at a rate of \$500 per foot of encroachment ($\$500 \times 1.24' = \$620.$)
2. The easement will be prepared by NMSC's Attorney and the property owner will pay for the Attorney fees and any costs required to obtain a legal description for the easement.
3. The easement will indicate that, should NMSC need to repair or replace the sewer on its property, NMSC will not be responsible for any damage to property located within the easement.
4. No additional construction will be allowed within the granted easement.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Operating Fund Vouchers #13478 thru #13551 in the amount of \$135,238.23 and Payroll Vouchers #17777 thru #17789 in the amount of \$6,439.20 for the month of September, 1991. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:55 P.M.

President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingOctober 22, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Jeff Kellner (McMahon); Bob & Jim Potratz (Gizmo)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of October 7, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 10/8/91 letter to Don Handen Heuvel from Manager Much;
re: Accepted offer to purchase strip of land owned by NMSC.
2. 10/8/91 letter to John Hirsch from Manager Much;
re: 708 Milwaukee Street easement request.
3. 10/8/91 letter to Mark Radtke (Menasha) from Manager Much;
re: Northridge Manor - Part II

10/18/91 letter to Mark Radtke (Menasha) from S.D.#4;
re: Acceptance of Northridge Manor - Phase II project
4. 10/8/91 letter to John Wilke (Neenah) from Manager Much;
re: Hawthorne Street and Yorkshire Road
5. 10/16/91 letter to Dale Breuer (Industrial Towel and Uniform) from Manager Much and
John Wilke (Neenah);
re: Approval of proposed pretreatment system under certain conditions.

Budget, Finance, Personnel

Certificates for Payment #7 and #8 from Miron Construction Company, for the generator addition, were presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve Certificate for Payment #7 in the amount of \$2,000 and Certificate for Payment #8 (Final) in the amount of \$322.35 from Miron Construction Company for the generator addition and ordered them paid. Motion carried unanimously.

Certificate for Payment #3 from Lee's Welding for the emergency pump work was presented. Moved by Commissioner Austin, seconded by Commissioner Siebers to approve Certificate for Payment #3 from Lee's Welding in the amount of \$22,291.17 and ordered it paid. Motion carried unanimously.

Financial Statements for September, 1991 were presented and discussed by Accountant Voigt. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the Financial Statements for September, 1991 and ordered them placed on file. Motion carried unanimously.

Accountant Voigt presented the Snow Plowing and Removal Contract for 1992. He stated that the cost will be the same as last year. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve and execute the Snow Plowing and Removal Contract for 1992 with Leo E. Weber Trucking. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much discussed the 10/7/91 letter to the NMSC from Menasha Corporation. Menasha Corporation has a serious concern with the current pretreatment program regulations being enforced by NMSC. Manager Much stated that the regulations must be enforced and that Menasha Corporation will be required to initiate a pretreatment program.

Manager Much discussed the 10/11/91 letter to NMSC from Foth & Van Dyke regarding wastewater treatment plant expansion at PH Glatfelter Company. He will contact Foth & Van Dyke requesting more information.

Operating Report for September, 1991 was presented and discussed. Moved by Commissioner Austin seconded by Commissioner Siebers to accept the Operating Report for September, 1991 and ordered it placed on file. Motion carried unanimously.

Flows Graphs were prepared and presented by Accountant Voigt.

cont.

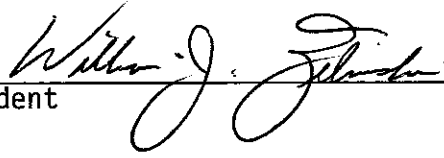
Regular Meeting
October 22, 1991
Page 2

New Business

The Regular Meeting Schedule of the NMSC for the months of November and December was discussed. Moved by Commissioner Siebers, seconded by Commissioner Audtin that the Regular Meetings for the NMSC be held on November 5 and 19 and December 3 and 17. Motion carried unanimously.

Bob and Jim Potratz (Gizmo) invited the Commission to come down to see the new Sludge Storage Facility. It was decided, by the Commission, to schedule the Regular Meeting on November 5 for 2:00 P.M. and to visit the Sludge Storage Facility after adjournment of the meeting.

Moved by Commissioner Gross, seconded by Commissioner Austin to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:50 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

November 5, 1991

Meeting called to order by Commission President Zelinski at 2:00 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Jeff Kellner (McMahon); Ronald Bunkert; Bob & Jim Potratz (Gizmo)

Excused: Commissioner Siebers

Moved by Commissioner Gross, seconded by Commissioner Cowling to accept the minutes of the Regular Meeting of October 22, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 10/23/91 letter to Foty & Van Dyke from Manager Much;
re: PH Glatfelter Company's Wastewater Treatment Facilities Plant Expansion
2. 10/23/91 letter to Manager Much from Senator Ellis;
re: Assembly Bill 543
3. DNR letter on Projected 101 Fees;
re: Assumed concentrations in effluent; Actual testing may alter
billing.
4. 10/29/91 letter to Manager Much from Gilbert Paper Company;
re: Anticipated effluent change from recycling addition.
5. 10/30/91 letter to Manager Much from Environmental Strategies Corp.;
re: Request from Ashland Chemical to discharge additional wastewater to N-M WWTP
Moved by Commissioner Austin, seconded by Commissioner Jurgenson to approve request
from Ashland Chemical. Motion carried unanimously.

Manager Much presented and discussed the MCO Payback Check to the NMSC for August-September, 1991.

Budget, Finance, Personnel

The following McMahon Invoices were presented by Jeff Kellner (McMahon):

Invoice #10196 - Professional Services for Stand-by Generator	\$1,050.00
Invoice # 11013 - Construction Phase for Submersible Pump For Headworks	\$ 324.00
Invoice # 11058 - Power Factor Correction Capacitors	\$ 109.50

Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the McMahon Invoices and authorized them paid. Motion carried unanimously.

cont.

Jeff Kellner reported that the engineering pump has been started-up. He also stated that pipe painting needs to be done and the power factor correction capacitors should be delivered in November.

Manager Much reported on the invoice from Fabco Equipment, Inc. regarding the Wheel Loader. Moved by Commissioner Austin, seconded by Commissioner Jurgenson to place the invoice on file. Motion carried unanimously.

Accountant Voigt reported that a check was received from Galloway Company for fines for late reporting of a spill incident.

Manager Much presented and discussed MCO Invoice for October, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the MCO Invoice for October, 1991, in the amount of \$40,872.19 and ordered it paid. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much discussed the 10/30/91 letter to NMSC from Foty & Van Dyke regarding the WWTP Expansion of PH Glatfelter Co. He stated that there are concerns over construction outside the granted easement. He was authorized to obtain more information on the subject but was to respond to Foth & Van Dyke stating these concerns and NMSC's approval of Phase 1.

A lengthy discussion was held regarding the Sludge Storage Building interest payment to the Potratz brothers. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling that the interest payment be made and that the lease contract with the Potratz brothers for the Sludge Storage Building commence on November 1, 1991. Motion carried unanimously.

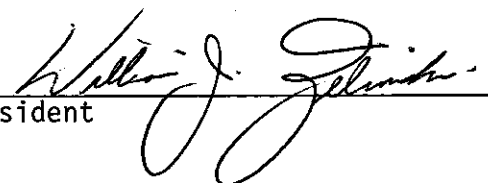
Because of the weather, the Sludge Storage Building Visit will be done at the convenience of each Commissioner.

Manager Much reported on the Waverly Sampling. He stated that a test will be conducted one week every two months, probably starting in the spring. Billing will be based on comparative sampling.

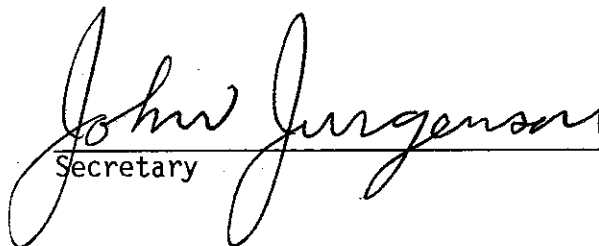
Manager Much presented and discussed a sewer extension request from the City of Neenah in the City of Neenah Industrial Park. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve such request.

Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve Operating Fund Vouchers #13552 thru #13609 in the amount of \$124,254.57 and Payroll Vouchers #17788 thru #17804 in the amount of \$6,702.22 for the month of October, 1991. Motion carried unanimously on a roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 3:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingNovember 19, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt

Also Present: Jim Potratz (Gizmo Farms); Ron Geiger; Ron Bunkert; Greg Spring;
Jeff Kellner (McMahon)

Absent: None

Moved by Commissioner Austin, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of November 5, 1991 and place them on file. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adjourn to Closed Session pursuant to Section 19.85 (1) (a) (b), 19.82 (1) Wisconsin Statutes for the purpose of hearing and deliberating on an employee/union grievance under the collective bargaining agreement. Motion carried unanimously.

Commission reconvened into open session.

The following correspondence was discussed:

1. 11/6/91 letter to Foth & Van Dyke from Manager Much;
re: Proposed expansion of PH Glatfelter's Wastewater Treatment Facilities.
2. 11/6/91 letter to Environmental Strategies Corp. from Manager Much;
re: Approval of discharge of water from Ashland Chemical, Inc.
3. 11/14/91 letter to Bob & Jim Potratz from Manager Much;
re: Amendment to Sludge Storage Agreement

Budget, Finance, Personnel

Certificate For Payment #4 (Final) from Lee's Welding, Inc. for the Emergency Sewage Pump Construction was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to authorize payment of Certificate For Payment #4 from Lee's Welding, Inc. Motion carried unanimously.

Jeff Kellner (McMahon) reported that the P.C. Capacitors have been shipped and should be received soon.

Accountant Voigt presented and discussed the 11/6/91 letter from the City of Menasha regarding the Promissory Note. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the Promissory Note from the City of Menasha. Motion carried unanimously.

Accountant Voigt reported that estimated year-end O/M funds on hand should be about \$38,000.

Operations, Engineering, Planning

Operating Report for October, 1991 was presented and discussed. Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to accept the October, 1991 Operating Report. Motion carried unanimously.

Discussion was held on Menasha Corp's non-compliance of pretreatment rules. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to notify Menasha Corp. of non-compliance and to provide NMSC with a compliance schedule by December 20, 1991. Motion carried unanimously.

Discussion was held on FABCO Industrial Laundry and solvents discharged from there. Residents have complained about smell coming from sewers.

Other Business

Jim Potratz (Gizmo) reported that they are heating the sludge storage building with natural gas.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:25 P.M.

President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingDecember 3, 1991

Meeting called to order by Commission Vice President Siebers at 4:15 P.M.

Present: Commissioners Austin, Eickhoff, Gross, Jurgenson, Siebers; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jeff Kellner (McMahon); Jim Peichl; Wayne Westenberger; George, Bob and Jim Potratz (Gizmo Farms)

Excused: Commissioners Zelinski and Cowling

Moved by Commissioner Gross, seconded by Commissioner Eickhoff to accept the minutes of the Regular Meeting of November 19, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 11/20/91 letter to Mr. Greg Spring (Rep. Local 1541) from President Zelinski; re: Grievance dated November 6, 1991

11/27/91 letter to President Zelinski from Mr. Greg Spring (Rep. Local 1541); re: Grievance dated November 6, 1991

Discussion followed. Manager Much reported that Attorney Ed Williams suggested that the Commission authorize Jim Macy to represent them on the Arbitration Board and also suggested that the three member panel be dropped and that one arbitrator be chosen by the WERC. Moved by Commissioner Austin, seconded by Commissioner Eickhoff that the NMSC proceed to the next step according to the Union Contract. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Austin that the NMSC schedule a Closed Meeting for Tuesday, December 17, 1991 at 4:15 P.M. at the NMSC Offices pursuant to Sec. 19.85(1)(g) Wis. Stats. for the purpose of conferring with legal counsel who will be rendering oral advice concerning strategy to be adopted by the Commission with respect to grievance litigation in which it is involved. Commission will then reconvene in Open Session. Motion carried unanimously.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Financial Statements for October, 1991. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to accept the Financial Statements for October, 1991 and place them on file. Motion carried unanimously.

Manager Much presented and discussed MCO Contract increase for 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the MCO Contract increase at 2.9% which is less than the 3.4% allowable in the CPI-U Index, according to the present contract. Motion carried unanimously.

Accountant Voigt presented and discussed Computer Network prices. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize Accountant Voigt to purchase computer network from Microhouse with payment to be made in 1992. Motion carried unanimously on a roll call vote.

Operations, Engineering, Planning

Manager Much presented and discussed MCO Invoice for November, 1991. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept MCO Invoice for November, 1991 and authorized it paid. Motion carried unanimously.

Manager Much presented and discussed request to discharge contaminated ground water from P.G. Miron. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve such request. Motion carried unanimously.

Quotes for high pressure cleaner were presented. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to authorize the purchase of a Harben high Pressure Jetting Unit at a cost of \$37,167.00. Motion carried on unanimous roll call vote.

Jeff Kellner (McMahon) reported that he has had conversations with Lakeside regarding the paint on the screw pumps. Discussion was held and Kellner will report further at the next meeting.

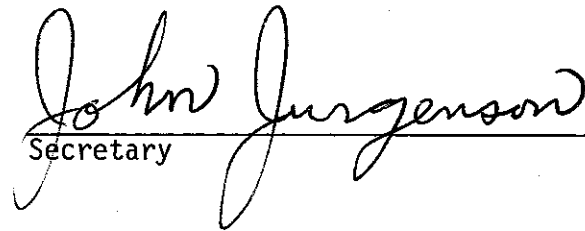
Discussion was held with Gizmo Farms regarding safety equipment (gas monitors) in the sludge storage building. Manager Much reported that the present Contract calls for Gizmo Farms to provide safety equipment. Commission authorized Accountant Voigt to check with Commission's insurance carrier as to liability in case of an accident and no safety equipment. Subject will be discussed further at next meeting but Gizmo is to have building checked for gas weekly until then.

cont...

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #13610 thru #13672 in the amount of \$113,590.27 and Payroll Vouchers #17805 thru #17831 in the amount of \$6,859.36 for the month of November, 1991. Motion carried unanimously on roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

December 17, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioner Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Wayne Westenberger; Jeff Kellner (McMahon)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the minutes of the Regular Meeting of December 3, 1991 and place them on file. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Austin that the NMSC schedule a Closed Meeting for Tuesday, (January 7, 1992 at 4:15 P.M. at the NMSC Offices, pursuant to Sec. 19.85 (1)(g) Wis. Stats., for the purpose of conferring with legal counsel who will be rendering oral advice concerning strategy to be adopted by the Commission with respect to grievance litigation in which it is involved. (Meeting canceled Dec. 17 due to conflict) Commission will then reconvene in Open Session. Motion carried unanimously.

The following correspondence was discussed:

1. 12/4/91 letter to Twin City Testing from Manager Much;
re: Discharge of contaminated groundwater from P.G. Miron
2. 12/4/91 letter to Greg Spring (Rep. Local 1541) from Attorney Ed Williams;
re: Grievance dated 11/6/91
3. 12/12/91 letter to NMSC from P.H. Glatfelter Company;
re: Driving of four test piles and televising of 60" interceptor.
Copy of televising to be forwarded to NMSC.
4. 12/17/91 letter to Manager Much from National By-Products, Berlin;
re: Request for approval to haul and discharge wastewater to treatment plant on temporary basis. Manager Much was authorized to prepare costs. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that the NMSC accept the wastewater from National By-Products, Berlin, with the stipulation that the request be denied, at any time, if the wastewater causes any problems at the plant. Motion carried unanimously.

Budget, Finance, Personnel

Accountant Voigt presented the 1st Quarter O & M Rates for 1992. Moved by Commissioner Austin, seconded by Commissioner Jurgenson that the NMSC accept the O & M Rates for 1992. Motion carried unanimously.

Accountant Voigt presented and discussed 1992 Insurance Quotes for Renewal Rates. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that the NMSC accept the 1992 Insurance Quotes pending further explanation on liability regarding the sludge storage building, commencing 1/1/92. Motion carried unanimously.

cont...

December 17, 1991 cont...

Operations, Engineering, Planning

Manager Much presented a pretreatment program update to be submitted to DNR. Program update will be mailed to DNR for review and comments.

Jeff Kellner (McMahon) presented an update on the screw pump painting. He presented a letter he received from Lakeside Equipment Corp. on this matter. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to accept the offer from Lakeside Equipment Corp. regarding partial reimbursement for painting of the screw pumps and to authorize Mr. Kellner to obtain more quotes for the remainder of the work. Motion carried unanimously.

Discussion was held on sludge storage building safety equipment. Accountant Voigt reported that liability coverage is up to Insurance Company.

City of Neenah sewer extension request for proposed sanitary sewer extensions on Canterbury Court, Hawthorne Street, Manchester Road and Stratford Court was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve request. Motion carried unanimously.

Town of Neenah sewer extension request for South Park Meadows was presented. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve request. Motion carried unanimously.

New Business

Discussion was held on changing the Regular Meeting dates of the NMSC to the 1st and 3rd Tuesdays of each month at 4:15 P.M. Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to approve such change. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:10 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Executive Session and Regular Meeting
January 7, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioner Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Attorney Ed Williams

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Austin to adjourn the Regular Meeting and reconvene in Executive Session pursuant to Section 19.85 (1)(g) Wisconsin Statutes for the purpose of conferring with legal counsel who will render oral advice concerning strategy to be adopted by the Commission with respect to grievance litigation in which it is involved. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the Executive Session and reconvene in Regular Open Session. Motion carried unanimously.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jeff Kellner (McMahon)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the minutes of the Regular Meeting of December 17, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 12/17/91 letter to Attorney Goggin from Attorney Hartzheim;
re: Ordinance/Contract Amendments

12/19/91 response from Attorney Goggin

cont...