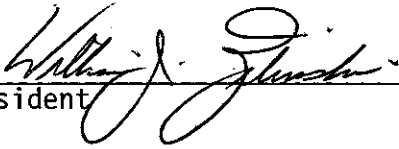
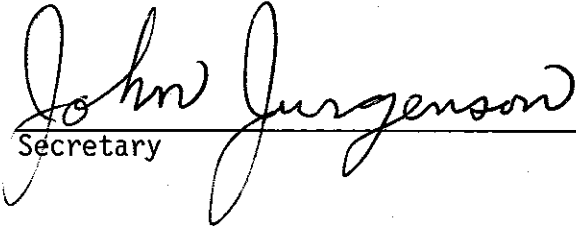


Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #13610 thru #13672 in the amount of \$113,590.27 and Payroll Vouchers #17805 thru #17831 in the amount of \$6,859.36 for the month of November, 1991. Motion carried unanimously on roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

December 17, 1991

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioner Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Wayne Westenberger; Jeff Kellner (McMahon)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the minutes of the Regular Meeting of December 3, 1991 and place them on file. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Austin that the NMSC schedule a Closed Meeting for Tuesday, (January 7, 1992 at 4:15 P.M. at the NMSC Offices, pursuant to Sec. 19.85 (1)(g) Wis. Stats., for the purpose of conferring with legal counsel who will be rendering oral advice concerning strategy to be adopted by the Commission with respect to grievance litigation in which it is involved. (Meeting canceled Dec. 17 due to conflict) Commission will then reconvene in Open Session. Motion carried unanimously.

The following correspondence was discussed:

1. 12/4/91 letter to Twin City Testing from Manager Much;
re: Discharge of contaminated groundwater from P.G. Miron
2. 12/4/91 letter to Greg Spring (Rep. Local 1541) from Attorney Ed Williams;
re: Grievance dated 11/6/91
3. 12/12/91 letter to NMSC from P.H. Glatfelter Company;
re: Driving of four test piles and televising of 60" interceptor.
Copy of televising to be forwarded to NMSC.
4. 12/17/91 letter to Manager Much from National By-Products, Berlin;
re: Request for approval to haul and discharge wastewater to treatment plant on temporary basis. Manager Much was authorized to prepare costs. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that the NMSC accept the wastewater from National By-Products, Berlin, with the stipulation that the request be denied, at any time, if the wastewater causes any problems at the plant. Motion carried unanimously.

Budget, Finance, Personnel

Accountant Voigt presented the 1st Quarter O & M Rates for 1992. Moved by Commissioner Austin, seconded by Commissioner Jurgenson that the NMSC accept the O & M Rates for 1992. Motion carried unanimously.

Accountant Voigt presented and discussed 1992 Insurance Quotes for Renewal Rates. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that the NMSC accept the 1992 Insurance Quotes pending further explanation on liability regarding the sludge storage building, commencing 1/1/92. Motion carried unanimously.

cont...

December 17, 1991 cont...

Operations, Engineering, Planning

Manager Much presented a pretreatment program update to be submitted to DNR. Program update will be mailed to DNR for review and comments.

Jeff Kellner (McMahon) presented an update on the screw pump painting. He presented a letter he received from Lakeside Equipment Corp. on this matter. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to accept the offer from Lakeside Equipment Corp. regarding partial reimbursement for painting of the screw pumps and to authorize Mr. Kellner to obtain more quotes for the remainder of the work. Motion carried unanimously.

Discussion was held on sludge storage building safety equipment. Accountant Voigt reported that liability coverage is up to Insurance Company.

City of Neenah sewer extension request for proposed sanitary sewer extensions on Canterbury Court, Hawthorne Street, Manchester Road and Stratford Court was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve request. Motion carried unanimously.

Town of Neenah sewer extension request for South Park Meadows was presented. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve request. Motion carried unanimously.

New Business

Discussion was held on changing the Regular Meeting dates of the NMSC to the 1st and 3rd Tuesdays of each month at 4:15 P.M. Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to approve such change. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:10 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Executive Session and Regular Meeting
January 7, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioner Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Attorney Ed Williams

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Austin to adjourn the Regular Meeting and reconvene in Executive Session pursuant to Section 19.85 (1)(g) Wisconsin Statutes for the purpose of conferring with legal counsel who will render oral advice concerning strategy to be adopted by the Commission with respect to grievance litigation in which it is involved. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the Executive Session and reconvene in Regular Open Session. Motion carried unanimously.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jeff Kellner (McMahon)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the minutes of the Regular Meeting of December 17, 1991 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 12/17/91 letter to Attorney Goggin from Attorney Hartzheim;
re: Ordinance/Contract Amendments

12/19/91 response from Attorney Goggin

cont...

Executive Session and Regular Meeting
January 7, 1992

2. 12/18/91 letter to Manager Much from P.H. Glatfelter;
re: Tape of televising.
3. 12/26/91 letter to DNR from Manager Much;
re: Pretreatment Program Modifications
4. 1/3/92 letter to Lakeside Equipment Corp. from Jeff Kellner (McMahon);
re: Painting of influent screw pumps

Budget, Finance, Personnel

McMahon Invoice #11575 was presented and discussed. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept and authorize payment of McMahon Invoice #11575 in the amount of \$804.64 for Professional Services for the period ending November 30, 1991. Motion carried unanimously.

MCO Invoice for December, 1991 was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept and authorize payment of MCO Invoice #1695, in the amount of \$40,710.55, for the month of December, 1991. Motion carried unanimously.

Accountant Voigt reported on the liability at the sludge storage building. He stated that the reason for the higher rate of insurance is because of the remote location of the building and the fact that the Commission has no control over the daily activity.

Operations, Engineering, Planning

Manager Much presented and discussed the 12/17/91 letter to the NMSC from Menasha Corporation regarding the development of a compliance schedule that will bring the discharge from the Neenah Plant into compliance with the discharge permit issued by the NMSC. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize Manager Much to respond to the letter from Menasha Corporation accepting the proposed Compliance Schedule regarding the discharge permit. Motion carried unanimously.

Manager Much reported that mercury is being detected in samples at the NMSC. He requested the installation of sampling manholes in non-permitted industries to check for this. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to authorize the installation of such manholes. Motion carried unanimously.

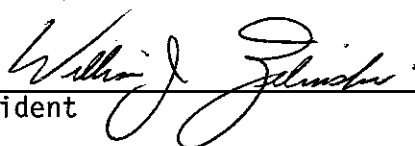
Manager Much reported that the pressure washer-jetter has been tried in the Town of Neenah and has proved successful. He recommends charging \$60/hr. for the use of the pressure washer-jetter with the monies being split 50-50 between MCO and the NMSC. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve such request with the stipulation that the pressure washer-jetter only be used in the contracting municipalities. Motion carried unanimously.

Manager Much reported that FABCO Industrial Laundry is having problems with copper and zinc. A meeting will be held with FABCO rep. concerning this matter.

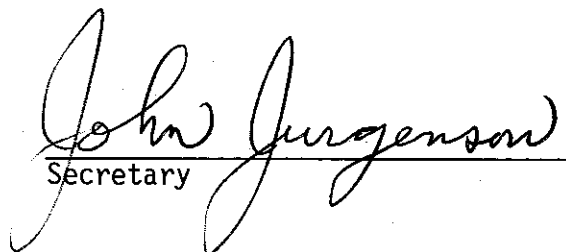
Manager Much reported that an add-on to the lab water system has been added. Hopefully this will improve the quality of the testing water.

Moved by Commissioner Austin, seconded by Commissioner Siebers to accept Operating Fund Vouchers #13673 thru #13736 in the amount of \$102,533.65 and Payroll Vouchers #17832 thru #17858 in the amount of \$7,418.32 for the month of December, 1991. Motion carried unanimously on roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingJanuary 21, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl

Absent: None

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of January 7, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 1/8/92 letter to Fabco Industrial Laundry from Manager Much;
re: Violations of NMSC's local limits
2. 1/14/92 letter to NMSC from ECWRPC;
re: N-M Sewer Service Area Amendment Request

Budget, Finance, Personnel

Financial Statements for November, 1991 were presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Financial Statements for November, 1991 and place them on file. Motion carried unanimously.

The 1/14/92 letter to Wisconsin Employment Relations Commission, from Greg Spring (Rep. Local 1541), regarding a Petition For Interest Arbitration was presented. Letter to be placed on file.

Certificate For Payment No. 1 from Kuehl Electric, in the amount of \$3,040.00, for work on the Power Factor Correction Capacitors, was presented and discussed. Moved by Commissioner Austin, seconded by Commissioner Jurgenson to authorize payment of same. Motion carried unanimously.

MCO letter of 1/21/92 to the NMSC regarding payback amount, for 1991, was presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept payback check from MCO in the amount of \$22,628.12 for 1991. Motion carried unanimously. Total payments, from MCO to the Commission, totaled \$42,110.62 for 1991.

Operations, Engineering, Planning

Operating Report for November-December, 1991 was presented and discussed. Moved by Commissioner Austin, seconded by Commissioner Jurgenson to accept the report and place it on file. Motion carried unanimously.

Manager Much reported that he has talked to National By-Products and they are still considering hauling and discharging wastewater to the NMSC WWTP on a temporary basis.

Manager Much reported on mercury detects at the WWTP. He recommended the purchase of portable flumes to assist in the sampling program. A sampling program will be necessary to determine if detects are real or lab contamination. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson that the NMSC purchase portable flumes to be used for sampling program. Motion carried unanimously.

Manager Much reported on problems with the quality of the laboratory water. Purchased distilled water will be used to try to correct the problems.

Manager Much requested replacement of two secondary scum pumps. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize the replacement of two secondary scum pumps with the money to come from the Equipment Replacement Fund. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:50 P.M.

President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingFebruary 4, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Jeff Kellner (McMahon)

Absent: None

Moved by Commissioner Austin, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of January 21, 1992 and place them on file. Motion carried unanimously.

The following communications were discussed:

1. 1/24/92 letter to Manager Much from Wisconsin Tissue Mills;
re: Draft copy of proposed easement through WTM property.
Copy of proposed easement will be sent to Attorney Goggin for review.
2. 1/26/92 letter to Manager Much from FABCO Industrial Laundry;
re: Operation Logs for pretreatment system. Logs seem to be satisfactory but plans and specs must be sent to DNR, City of Neenah and NMSC.
3. 1/28/92 letter to Wisconsin Employment Relations Commission from Attorney Ed Williams;
re: Response to Petition for Mediation-Arbitration of Local 1541 AFSCME, AFL-CIO to NMSC.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Year-End Financial Statements for 1991, which were printed before the final year-end adjustments were made. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the preliminary year-end Financial Statements, as presented by Accountant Voigt, with a final report to be presented when year-end adjustments are made. Motion carried unanimously.

Accountant Voigt reported that \$2700 must be collected from the contracting users for Operation and Maintenance Costs. Amounts will be calculated.

Operations, Engineering, Planning

Manager Much reported on the Permit Design Flow Status. He stated that the DNR may reject the proposed design flow for the NMSC based on the fact that the chlorine contact tank would not have a 60 minute detention time as required by DNR Code. NMSC is arguing that the new fecal coliform and residual chlorine limits can be met without a 60 minute detention time.

Manager Much reported that the purchased water, used the laboratory for testing, seems to be working.

Manager Much reported that some testing must be sent to Badger Laboratories due to insufficient incubator space at the N-M WWTP. He suggested purchasing another incubator to further in-house testing. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to authorize Manager Much to obtain quotes for incubators and present them at the next regular meeting on February 18, 1992. Motion carried unanimously.

Manager Much reported a \$1200 decrease in the January power bill due to the installation of the power capacitors.

Election of Officers

Moved by Commissioner Gross, seconded by Commissioner Cowling that the NMSC cast a unanimous vote to retain all of the present officers for 1992. Motion carried unanimously. Officers are:

President	William Zelinski
Vice President	Dale Siebers
Secretary	John Jurgenson
Treasurer	Robert Gross

Commissioner Siebers requested that Accountant Voigt report on what monies were paid to the Commission Attorney, in 1991, for pretreatment work at the next meeting.

Jeff Kellner (McMahon) reported that new proposal for painting the screw pumps should be ready by the end of March or first part of April, 1992.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Operating Fund Vouchers #13737 thru #13803 in the amount of \$133,568.02 and Payroll Vouchers #17859 thru #17873 in the amount of \$10,112.37 for the month of January, 1992. Motion carried on unanimous roll call vote.

cont.

Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:15 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

February 18, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
 Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Jeff Kellner (McMahon); Ron Nuernberg; Don Klundt; Art Selbach

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the minutes of the Regular Meeting of February 4, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 2/3/92 letter to Manager Much from Miller Engineers;
 re: Acceptance of Remediated Ground Water from Frank's Service Station - Pilot Test

2/14/91 letter to Manager Much from Miller Engineers;
 re: Acceptance of Remediated Ground Water from Fox Point Neenah Express - Pilot Test

Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to approve accepting wastewater from the Pilot Tests for Frank's Service Station and Fox Point Neenah Express, contingent upon approval from the City of Neenah and Town of Menasha. Motion carried unanimously.

2. 2/4/92 letter to Manager Much from Terry Ertmer;
 re: Request for copies of monitoring data and violation letters, etc. from FABCO Industrial Laundry. Commission gave its approval to send such information to Mr. Ertmer.
3. 2/5/92 letter to Manager Much from Attorney Goggin;
 re: Proposed amendment to easement for NMSC's interceptor sewer along WTM property. Commission authorized Manager Much to send letter from Attorney Goggin to WTM.
4. 2/6/92 letter to NMSC from Waverly Sanitary District;
 re: Merl Eickhoff reappointed to NMSC
5. 2/11/92 letter to NMSC from S.D.#4;
 re: Robert Gross reappointed to NMSC
6. 2/10/92 letter to William Houlihan (WERC) from Attorney Ed Williams;
 re: NMSC and Local 1541 Mediation Arbitration Meeting scheduled for March 30, 1992 - 11:00 A.M. at the NMSC Offices.
7. 2/7/92 letter to Manager Much from Wisconsin DNR;
 re: Denial of request for revised design flow rate.
 Manager Much reported that he has talked to the DNR and denial may be rescinded.

Budget, Finance, Personnel

MCO Invoice #1709 was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize payment of MCO Invoice #1709 in the amount of \$42,372.41 for the month of January, 1992. Motion carried unanimously.

Accountant Voigt presented and discussed the Accountant's Report. He will prepare one each month. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the report and place it on file. Motion carried unanimously.

continued

February 18, 1992 cont...

Analysis of Attorney Goggin's time for 1990-1992 for pretreatment work was presented and discussed.

Commission Continuing Education Policy was discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling that Manager Much be authorized to use his discretion regarding the Continuing Education Policy up to two day conferences. Motion carried unanimously.

Accountant Voigt presented the discussed the Year-End Financial Statements. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accep the Year-End Financial Statements and place them on file. Motion carried unanimously.

Operations, Engineering, Planning

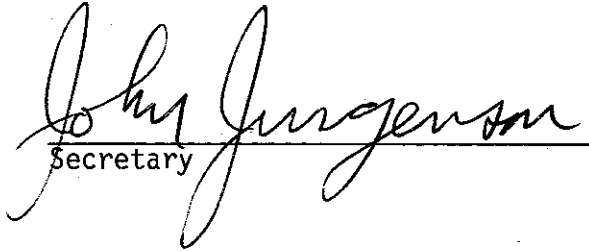
Incubator quotes were presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize the purchase of a Model 851 Incubator from the low bidder, Fisher Scientific, at a cost of \$2,296.22. Motion carried unanimously.

Sewer Extension Request for Scottsdale East Apartments, in S.D.#4, was presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve such request. Motion carried unanimously.

Moved by Commissioner Austin, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:40 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 3, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Siebers, Zelinski; Manager Much; Accountant Vougt; Secretary Stevenson

Also Present: Jim Peichl; Jeff Kellner (Mcmahon); Bob & Jim Potratz

Excused: Commissioners Gross and Jurgenson

Moved by Commissioner Austin, seconded by Commissioner Eickhoff to accept the minutes of the Regular Meeting of February 18, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 2/19/92 letter to Miller Engineers from Manager Much;
re: NMSC approval of discharge of remedial ground water from Fox Point Neenah Express and Frank's Service Station Pilot Tests.

2/24/92 letter to Miller Engineers from City of Neenah;
re: Approval of remedial ground water from Fox Point Neenah Express
2. 2/19/92 letter to Schuler & Assoc. from Manager much;
re: Approval of sewer extension - Scottsdale Apartments

2/19/92 letter to Schuler & Assoc. from S.D.#4;
re: Approval of sewer extension - Scottsdale Apartments
3. 2/19/92 letter to Wisconsin Tissue Mills from Manager Much;
re: Comments from Attorney Goggin regarding proposed amendment to easement.
4. 2/24/92 letter to NMSC from EPA;
re: Construction Grant - Audit Assignment - No need for audit at this time.
5. 3/3/92 letter to Charles Burney (DNR) from Manager Much;
re: Additional design flow for permit
6. 2/27/92 Memo to NMSC from Corporate Risk Managers, iNc.;
re: Small Municipality Group Health Coverage

cont.

Regular Meeting
March 3, 1992
cont.


Budget, Finance, Personnel

Manager Much presented and discussed the Operating Report for January, 1992. Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to accept the Operating Report for January, 1992 and place it on file. Motion carried unanimously.

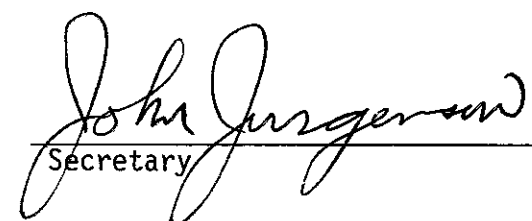
Robert and James Potratz discussed the possibility of spreading corn syrup on sludge sites and that they will be selling the pick-up truck stored in the #3 bay. The Potratzes paid the Commission \$1 for the transfer of the sludge loader title.

Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to approve Operating Fund Vouchers #13804 thru #13868 in the amount of \$117,908.85 and Payroll Vouchers #17874 thru #17892 in the amount of \$6,710.07 for the month of February, 1992. Motion carried on unanimous roll call vote.

Moved by Commissioner Cowling, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:55 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 17, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Jurgenson, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Jim Potratz

Excused: Commissioners Gross and Siebers

Moved by Commissioner Austin, seconded by Commissioner Cowling to accept the minutes of the Regular Meeting of March 3, 1992 and place them on file. Motion carried unanimously.

Manager Much presented and discussed the MCO Payback Check to the NMSC for the months of January and February, 1992.

Budget, Finance, Personnel

Financial Statements fo January, 1992 were presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the Financial Statements for January, 1992 and place them on file. Motion carried unanimously.

Manager Much presented and discussed the MCO Invoice #1733 for the month of February, 1992. Moved by Commissioner Austin, seconded by Commissioner Jurgenson to authorize payment of MCO Invoice #1733 for the month of February, 1992 in the amount of \$43,092.09. Motion carried

Accountant Voigt presented and discussed the Accountant's Report for February, 1992.

Accountant Voigt presented and discussed an Accounting Package Upgrade. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to authorize Accountant Voigt to purchase the Accounting Package Upgrade at a cost of \$885.00. Motion carried unanimously.

Accountant Voigt presented and discussed the proposed 2nd Quarter O & M & R Rates. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to keep the O & M & R rates the same as for the 1st Quarter, as recommended by Accountant Voigt. Motion carried unanimously.

Manager Much and Accountant Voigt were authorized to investigate the accuracy of the Flow, BOD and SS percentages and report back at the next regular meeting on April 7, 1992.

continued

March 17, 1992 continued

Operations, Engineering, Planning


Sludge Storage Building Utility Costs were presented and discussed.

Compliance Maintenance Annual Report for 1991 was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the report and Compliance Maintenance Resolution and forward both to the DNR. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to adjourn the meeting. All present voting aye. Nays, none. Meeting adjourned at 4:45 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 7, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Eickhoff, Gross, Jurgenson, Zelinski; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jeff Kellner (McMahon); Jim Knabenbauer; Jim Potratz (Gizmo); Attorney Ed Williams; Patty Zibrowski (Virchow, Krause)

Excused: Commissioners Cowling and Siebers

Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the minutes of the Regular Meeting of March 17, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 3/18/92 letter to Russell Leitz (Maplewood School) from Manager Much;
re: Disposal of misc. chemical solutions.
2. 3/30/92 letter to Manager Much from Jim Savinski (DNR);
re: Receipt of Compliance Maintenance Annual Report
3. 3/27/92 letter to Fabco Industrial Laundry from Manager Much;
re: Approval of proposed pretreatment system

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Financial Statements for February, 1992. Moved by Commissioner Austin, seconded by Commissioner Eickhoff to accept the Financial Statements for February, 1992 and place them on file. Motion carried unanimously.

Patty Zibrowski (Virchow, Krause) presented and discussed the 1991 Ausit Report. She suggested that all employees who handle cash be bonded. Accountant Voigt will check on costs for bonding and report back. Moved by Commissioner Jurgenson, seconded by Commissioner Austin that the 1991 Audit Report, prepared by Virchow, Krause & Company be approved and placed on file. Motion carried unanimously.

Operations, Engineering, Planning

Accountant Voigt presented and discussed the Flow Data Graphs for 1991.

Manager Much presented and discussed the Operating Report for February, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Austin that the Operating Report for February, 1992 be approved and placed on file. Motion carried unanimously.

Accountant Voigt presented and discussed the User Charge-Allocation of O/M/R percentages.

Sewer Extension Request from the City of Neenah for the Henry Street Extension was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve request. Motion carried unanimously.

continued

April 7, 1992 cont...

Manager Much presented and discussed MCO Invoice #1774 in the amount of \$43,342.24 for the month of March, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize payment of MCO Invoice #1774. Motion carried unanimously.

Jeff Kellner (McMahon) reported that revised quotes from painters will be received by 4/17. He will report back.

Jim Potratz (Gizmo) requested that he be able to remove the pick-up truck stored in the #3 bay. Request approved.


Moved by Commissioner Austin, seconded by Commissioner Gross to adjourn the meeting and reconvene in Executive Session pursuant to Section 19.85(1)(c)(e), Wis. Statutes for the purpose of discussing the status of collective bargaining negotiations with Local 1541, AFSCME. Motion carried unanimously.

Executive Session called to order at 5:00 P.M.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the Executive Session and reconvene in Regular Session at 5:50 P.M. Motion carried unanimously.

Moved by Commissioner Austin, seconded by Commissioner Gross to schedule the next Regular Meeting for April 28, 1992 at 4:15 P.M. with an Executive Session scheduled during the meeting pursuant to Section 19.85(1)(c)(e), Wis. Statutes, for the purpose of discussing the status of collective bargaining negotiations with Local 1541, AFSCME. Motion carried unanimously.

Moved by Commissioner Austin, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 6:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Regular Meeting and Executive Session
April 28, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jeff Kellner (McMahon); Jim Peichl; Attorney Ed Williams

Excused: Commissioners Cowling and Eickhoff

Moved by Commissioner Austin, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of April 7, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. 4/8/92 letter to Quarles & Brady from Attorney Goggin;
re: NMSC-Wisconsin Tissue Mills Easement
- B. 4/15/92 letter to Industrial Towel and Uniform from Manager Much;
re: Pretreatment System
- C. 4/23/92 letter to Mark's Auto Repair from S.D.#4;
re: Ordinance Violation
- D. MCO Payback Check for February Sampling and City of Neenah - \$1,772.04

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountant's Report for March, 1992.

Accountant Voigt presented and discussed the Financial Statements for March, 1992. Moved by Commissioner Austin, seconded by Commissioner Jurgenson to approve the Financial Statements for March, 1992 and place them on file. Motion carried unanimously.

Accountant Voigt presented a report on bonding costs. He stated that employees are presently covered in our present policies under the "dishonesty clause". (\$100,000 coverage) It was the consensus of the Commission to continue with our present policy.

(continued)

April 28, 1992 continued

Accountant Voigt reported that in the next few months he will be obtaining prices from accounting firms for the arbitrage accounting required by the federal government.

Operations, Engineering, Planning

Jeff Kellner (McMahon) presented and discussed quotes for the repainting of the four screw pumps. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to award the contract for the repainting of the four screw pumps to Quality Sandblasting at a cost of \$17,840.00. Motion carried on unanimous roll call vote.

Manager Much presented and discussed the Operating Report for March, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the Operating Report for March, 1992 and place it on file. Motion carried unanimously.


Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve Operating Fund Vouchers #13869 thru #13932 in the amount of \$110,811.23 and Payroll Vouchers #17893 thru #17909 in the amount of \$6,824.11 for the month of March, 1992. Motion carried on unanimous roll call vote.

Moved by Commissioner Austin, seconded by Commissioner Siebers to adjourn the Regular Meeting and reconvene in Executive Session pursuant to Section 19.85(1)(c)(e), Wisc. Statutes for the purpose of discussing the status of collective bargaining negotiations with Local 1541, AFSCME. Motion carried unanimously.

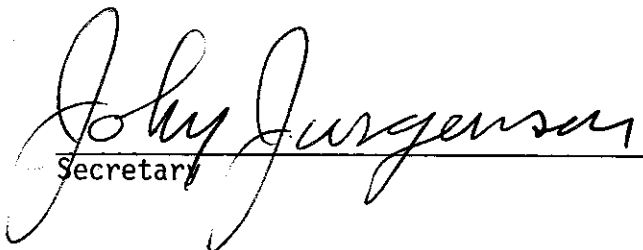
Moved by Commissioner Gross, seconded by Commissioner Austin to adjourn the Executive Session and reconvene in Regular Open Session. Motion carried unanimously.

Moved by Commissioner Austin, seconded by Commissioner Gross to schedule the Regular Meetings of the NMSC for the 2nd Tuesday of each month for the months of May, June, July and August. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 6:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 12, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Secretary Stevenson

Also Present: Jim Peichl; Jeff Kellner; Stan Martenson

Excused: Accountant Voigt

Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to approve the minutes of the Regular Meeting of April 28, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

A. 4/29/92 letter to Quality Sandblasting, Inc. from Jeff Kellner (McMahon);
re: Screw Pump Painting

4/29/92 letter to Lakeside Equipment Corp. from Jeff Kellner (McMahon);
re: Screw Pump Painting

Budget, Finance, Personnel

Manager Much presented and discussed MCO Invoice #1800 in the amount of \$42,561.96 for the month of April, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve payment of MCO Invoice #1800. Motion carried unanimously.

Accountant's Report for April, 1992 was presented and discussed.

continued

May 12, 1992 continued.

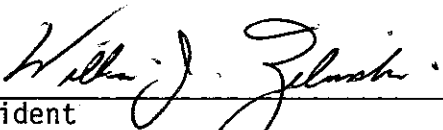
Operations, Engineering, Planning

Manager Much presented and discussed request from Waverly Sanitary District for Sanitary Sewer Extensions for Stacker Plat/Johann Road Project. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Waverly Sanitary District's request for sanitary sewer extensions for Stacker Plat/Johann Road Project. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #13933 thru #14046 in the amount of \$131,389.54 and Payroll Vouchers #17910 thru #17931 in the amount of \$6,807.49 for the month of April, 1992. Motion carried on unanimous roll call vote.

Moved by Commissioner Austin, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:35 P.M.

NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, JUNE 9, 1992 - 4:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

June 9, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Jeff Kellner; Jim Potratz

Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to approve the minutes of the Regular Meeting of May 12, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 5/12/92 letter to Manager Much from DNR;
re: Proposed increase in design flow. Request denied.
2. 5/21/92 letter to General Electric Service Shop from Manager Much;
re: Results of Metals Analysis
3. 6/2/92 letter to Manager Much from DNR;
re: Pretreatment PCI/Inspection - Findings Report
4. 6/2/92 letter to Manager Much from DNR;
re: Fox River Coalition
Moved by Commissioner Siebers, seconded by Commissioner Austin that Manager Much be authorized to represent the NMSC on the Fox River Coalition and attend a meeting scheduled for July 1, 1992. Motion carried unanimously.
5. Payback Check from MCO to NMSC in the amount of \$1,216.40.
6. 6/3/92 letter to Waverly S.D. from Accountant Voigt;
re: Waverly Testing
7. 6/4/92 letter to DNR from Manager Much;
re: Compliance Evaluation Inspection Issues

Budget, Finance,, Personnel

Manager Much presented and discussed MCO Invoice #1826 in the amount of \$42,534.88 for the month of May, 1992. Moved by Commissioner Siebers, seconded by Commissioner Gross to authorize payment of same. Motion carried unanimously.

continued

Regular Meeting
June 9, 1992
continued

Accountant Voigt presented and discussed Financial Statements for April, 1992 and the Accountant's Report for May, 1992. Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to accept both reports and place them on file. Motion carried unanimously.

Accountant Voigt presented and discussed the 3rd Quarter O/M/R Rates. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to approve the 3rd Quarter O/M/R Rates, as published. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for April, 1992. He indicated the plant has experienced problems with high BOD levels to the facility. The plant was designed to treat a BOD load of 18,000 pounds per day. During the period from April 25 to May 5, the plant received BOD loadings of over 30,000 pounds per day. The plant met its effluent limits during this period. However, such loadings, during high flow periods, would likely result in effluent violations. The majority of the slug BOD loads originated from the City of Menasha. Manager Much met with Mayor Laux to discuss the need to develop a sampling program to identify and control the source of the high strength discharges. Mayor Laux indicated that the work load on existing city staff would preclude them from implementing an effective sampling program. Due to the importance of controlling these discharges, we have offered MCO's assistance in developing and implementing a sampling program in the City of Menasha. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the Operating Report for April, 1992. Motion carried unanimously.

Manager Much and Accountant Voigt presented and discussed the Tayco Street Interceptor Sewer Cost Allocation. A revised fixed design flow has been established for each contributor because of the new area in the Waverly Sanitary District. Revised billings may need to be made. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that Manager Much be authorized to contact Attorney Goggin for review of the Tayco Street Interceptor Sewer Allocations. Motion carried unanimously.

Manager Much reported that a mercury testing program will be required at the Neenah-Menasha WWTP when the new permit is issued. Comparative testing will be done with two outside labs to determine if past detects of mercury are real or random testing errors. Moved by Commissioner Siebers, seconded by Commissioner Austin to proceed with the mercury testing program, when required. Motion carried unanimously.

Manager Much discussed the proposed Waverly S.D. Sampling Station. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the design and concept of the Waverly Sampling Station. Motion carried unanimously.

New Business

Manager Much reported on the need and requested a part-time summer employee to do cleaning and grass cutting jobs at the WWTP, at a wage not to exceed \$6/hour. Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to approve the hiring of same. Motion carried unanimously.

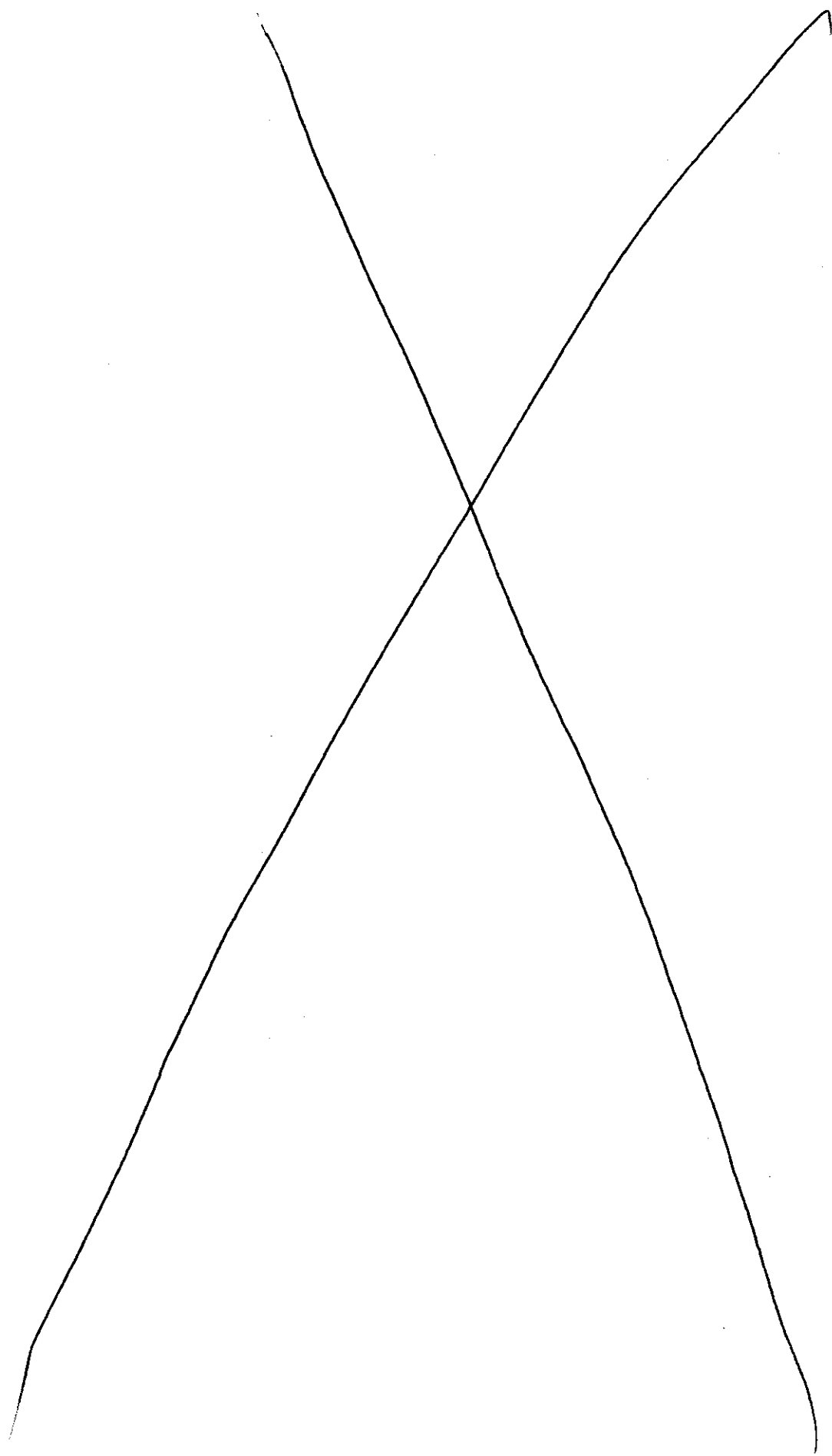
Jeff Kellner (McMahon) reported that the screw pump painting could begin now because of the dry weather.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #14047 thru #14088 in the amount of \$96,181.25 and Payroll Vouchers #17932 thru #17955 in the amount of \$6,908.25 for the month of May, 1992. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.

President

Secretary



NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingJuly 14, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Potratz (Gizmo Farms)

Absent: None

Moved by Commissioner Austin, seconded by Commissioner Siebers to approve the minutes of the Regular Meeting of June 0, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. MCO Payback Check to NMSC - \$1,064.16
2. Letter from NMSC/City of Neenah to K.Singh & Assoc.
re: Approval to discharge treated groundwater from 1005 Winneconne Avenue, Neenah, WI

Budget, Finance, Personnel

Manager Much presented and discussed MCO Invoice for June, 1992. Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to approve MCO Invoice for June, 1992 and authorized it paid. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for May, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the Financial Statements for May, 1992. Motion carried unanimously.

Accountant's Report for June, 1992 was presented and ordered placed on file.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for May, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Operating Report for May, 1992 and place it on file. Motion carried unanimously.

Manager Much presented and discussed a graph showing peak flows from the Cities of Neenah and Menasha on June 18, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize Manager Much to send a letter to the Mayor of the City of Neenah requesting them to formulate a plan and timetable to remedy their I/I problem. Motion carried unanimously.

Manager Much presented and discussed the 1991 Annual Report for the NMSC prepared by Midwest Contract Operations, Inc. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the 1991 Annual Report for the NMSC, place it on file and send copies to the contributing municipalities and local libraries. Motion carried unanimously.

Manager Much discussed the need for a policy for accepting petroleum contaminated groundwater. He stated that this should come under the pretreatment program. Subject will be discussed further at next regular meeting, in August.

Southfield Subdivision (Waverly S.D.) sewer extension request was presented. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve request. Motion carried unanimously.

Manager Much reported that the screw pumps will be painted the last week in July.

Manager Much reported that a bearing is out on one screw pump. A new one will be installed.

Manager Much reported that there is a broken roller on the press.

Manager Much reported on the comparative mercury testing. Limits to be determined after further study.

Old Business

Accountant Voigt presented and discussed information on the "Man-Down" system. Moved by Commissioner Gross, seconded by Commissioner Eickhoff to purchase the Honeywel "Man-Down" system. After discussion,

cont.

Commissioner Gross withdrew his motion and made a motion to lease the equipment from Honeywell for the "Man-Down" system. Second by Eickhoff. Motion carried.

Manager Much discussed the Tayco Street interceptor capital cost allocation. He stated that, according to Attorney Goggin, the costs in the Ordinance-Contract are to be based on Flow, BOD & SS usage. NMSC policy for capital cost recovery at plant is pay as usage occurs. This policy would infer the Commission should not go back to 1984 to recollect capital costs on interceptor, but should adjust cost allocation for future.

Moved by Commissioner Siebers, seconded by Commissioner Cowling to approve Operating Fund Vouchers #14089 thru #14162 in the amount of \$118,782.83 and Payroll Vouchers #17956 thru #17965 in the amount of \$6,133.84 for the month of June, 1992. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Austin to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:10 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

August 11, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Gross, Jurgenson, Siebers, Zelinski; Manager Much; Accountant Voigt; Secretary Stevenson.

Also Present: Jim Peichl; Jim Potratz (Gizmo)

Excused: Commissioner Eickhoff

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the minutes of the Regular Meeting of July 14, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. WDNR Re-Notice of Intent to Reissue a WPDES Permit.
2. 7/21/92 letter to Cooper Environmental Resources, Inc. from Manager Much and John Wilke (Neenah)
re: Approval of request to discharge petroleum contaminated groundwater from 220 West Cecil Street, Neenah.
3. MCO Payback Check - \$2,030.16.
4. 7/28/92 letter to Manager Much from Keith Mutchler (U.S. Paper);
re: 1991 Operating Report
5. Minutes of City of Neenah Public Works Committee;
re: High Wastewater Flow Remedies
Moved by Commissioner Siebers, seconded by Commissioner Austin that Manager Much request a timetable from the City of Neenah for the clearwater separation. Motion carried unanimously.
6. 8/5/92 letter to NMSC from Lakeside Equipment Corp.;
re: \$2000 check towards screw pump painting.
7. 8/6/92 letter to NMSC from Mead & Hunt;
re: Utility Coordination
Manager Much authorized to contact Mead & Hunt and request removal from contact list.

continued.

Regular Meeting
August 11, 1992
continued

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Financial Statements for June, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Financial Statements for June, 1992 and place them on file. Motion carried unanimously.

MCO Invoice #1905, in the amount of \$42,222.31, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve MCO Invoice #1905 for the month of July, 1992, in the amount of \$42,222.31 and ordered it paid. Motion carried unanimously.

Accountant Voigt presented a draft copy of the 1993 NMSC Budget and discussed a Budget Timetable. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that the NMSC schedule a Regular Meeting for August 25, 1992 at 4:15 P.M. to discuss the 1993 NMSC Budget and set a date and time for a Public Hearing on same. Other business will be discussed also. Motion carried unanimously.

Accountant's Report for July, 1992 was presented and discussed.

Accountant Voigt presented and discussed information on a 1990 Appraisal Update Service. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to update our 1990 Insurance Appraisal at a cost not to exceed \$600. Motion carried unanimously.

Discussion was held on Capital Charge Adjustments for the Tayco Street Interceptor. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that Attorney Goggin be authorized to draft a Resolution re-allocating Waverly S.D.'s interceptor proportionment, effective January 1, 1993, and have Resolution ready for discussion at the Regular Meeting scheduled for August 25, 1992. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much discussed the Operating Report for June, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the Operating Report for June, 1992 and place it on file. Motion carried unanimously.

Peak Flow Graphs for the City of Neenah for July 12 and 13 were presented and discussed.

Sewer Extension Request for Reinhardt Subdivision, City of Neenah, was presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve such request. Motion carried unanimously.

Jim Potratz (Gizmo Farms) requested that the Commission install another screw and Gizmo Farms would put in another tailer to take care of the extra sludge. Discussion followed and Manager Much was authorized to obtain quotes to move the screw over from Bay 1 into Bay 4 and report back to the Commission.

Manager Much reported on the proposed NMSC Discharge Permit. He stated that it appears that mercury testing will be dropped from the permit. Ammonia limits and background concentrations

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingAugust 25, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt

Also Present: Jim Peichl; Jim Potratz (Gizmo)

Escused: Secretary Stevenson

Motion by Siebers, second by Eickhoff to approve minutes of the Regular Meeting of August 11, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. Letter from S.D.#4 to Schuler & Associates;
re: S.D.#4 approval of sewer extension for Wittmann Park
2. MCO Payback Check - \$2,218.05

Budget, Finance, Personnel

The 1993 proposed NMSC Budget was presented. Motion was made by Siebers, seconded by Jurgenson to hold a Public Hearing on September 22, 1992 at 4:00 P.M. for public input on the 1993 proposed NMSC Budget. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for July, 1992. Motion by Siebers, second by Jurgenson to accept the Financial Statements for July, 1992 and place them on file. Motion carried unanimously.

Resolution 92-1 was presented and discussed. After discussion, motion was made by Siebers, seconded by Gross to approve Resolution 92-1 Regarding Adjustment of Apportionment of Interceptor Sewer Capital Costs. Motion carried on unanimous roll call vote.

Accountant Voigt presented the proposed 4th Quarter Rates for Operations and Maintenance. Motion by Jurgenson, second by Siebers to accept the 4th Quarter Rates for Operations and Maintenance. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much discussed the Operating Report for July, 1992. Motion by Gross, second by Eickhoff to accept the Operating Report for July, 1992 and place it on file. Motion carried unanimously.

Manager Much reported that the Seasonal Chlorination Agreement, with the City of Appleton, is still being developed.


Sewer Extension Request for Mahler Farm Phase 1, City of Neenah, was presented and discussed. Motion by Jurgenson, second by Austin to approve such request. Motion carried unanimously.

The quotation from Lee's Welding, to move a screw from loading bay #1 to loading bay #4, for \$6,500, was discussed. The subject of moving the screw was tabled for further review.

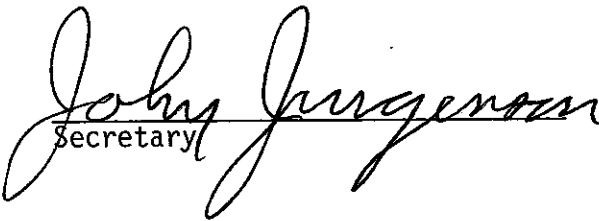
Manager Much reported on the progress of the City of Neenah inflow monitoring program. Flow meters have been ordered and John Wilke from the City of Neenah will report to Manager Much on a monthly basis to update us on the progress of the testing in Neenah. The Commission has requested this to be added to the agenda for its monthly meetings.

Manager Much reported on the Union Contract negotiations. The Commission's final offer was submitted to the Mediator.

Motion by Jurgenson, second by Cowling to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Public Hearing and Regular Meeting
September 22, 1992

Meeting called to order by Commission President Zelinski at 4:00 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
 Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Potratz; Dick Panke; Attorney Ed Williams

Absent: None

Public Hearing was held on 1993 NMSC Budget.

There being no one present for the Public Hearing, it was moved by Commissioner Gross, seconded by Commissioner Eickhoff to adjourn the Public Hearing and reconvene in Open Session. Motion carried unanimously.

Manager Much presented and discussed flow graphs for the week of September 14. Neenah flow meter will be expanded beyond 30 MGD to show higher flows.

Moved by Commissioner Austin, seconded by Commissioner Cowling to approve the minutes of the Regular Meeting of August 11, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. Letter to John Wilke (Neenah) from Manager Much;
 re: Approval of Sanitary Sewer Request - Mahler Farm Phase 1
2. MCO Payback Check to NMSC - \$2,401.00

Budget, Finance, Personnel

Moved by Commissioner Gross, seconded by Commissioner Siebers to accept the 1993 NMSC Budget as prepared by Accountant Voigt. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for August, 1992. Moved by Commissioner Austin, seconded by Commissioner Cowling to accept the Financial Statements for August, 1992 and place them on file. Motion carried unanimously.

Manager Much presented and discussed MCO Invoice #1937 for August, 1992. Moved by Commissioner Gross, seconded by Commissioner Siebers to approve same and authorized it paid. Motion carried unanimously.

Certificate For Payment (Final) from Lee's Welding for emergency sewage pump construction was presented. Moved by Commissioner Eickhoff, seconded by Commissioner Siebers to authorize payment of \$500.00 to Lee's Welding as Final Payment. Motion carried unanimously.

Accountant's Report for August, 1992 was presented, discussed and ordered placed on file.

Operations, Engineering, Planning

Manager Much reported that a screw pump was lost and an effluent pump motor burned out during the storms the week of September 14. Insurance Company has been notified to find out it covered by insurance.

Manager Much presented and discussed the Seasonal Chlorination Agreement with the City of Appleton. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to approve and execute the Seasonal Chlorination Agreement between the NMSC and the City of Appleton and send it to DNR for approval. Motion carried unanimously.

Manager Much presented and discussed the Operating Report for August, 1992. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the Operating Report for August, 1992 and place it on file. Motion carried unanimously.

Manager Much discussed the Inflow Monitoring Program for the City of Neenah. He reported that the City is planning on purchasing a flow meter to do further testing.

Sewer Extension Request - Lucerne Drive, Menasha was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to grant conditional approval of the sewer extension request - Lucerne Drive, upon approval from the Town of Menasha Sanitary District #4. Motion carried unanimously.

(continued)

Accountant Voigt presented and discussed the Snow Plowing Contract for 1992-93. He reported that there will be no increase in charges. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to approve and execute the Snow Plowing Contract with Leo E. Weber. Motion carried unanimously.

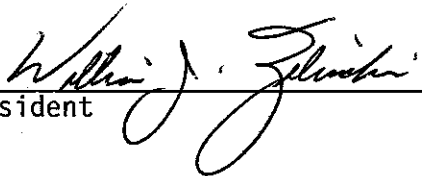
Jim Potratz (Gizmo Farms) presented a quote for a new screw conveyor from Hewitt Machine in the amount of \$7,762.00 plus installation. No action was taken.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #14239 thru #14302 in the amount of \$114,573.36 and Payroll Vouchers #17997 thru #18008 in the amount of \$6,222.48 for the month of August, 1992. Motion carried on unanimous roll call vote.

Moved by Commissioner Austin, seconded by Commissioner Siebers to adjourn the Regular Meeting and reconvene in Closed Session pursuant to Sec. 19.85(1)(e)(g) Wis. Stats. to discuss collective bargaining negotiations. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to adjourn the Closed Session and Reconvene in Open Session. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 27, 1992

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Leroy Goldbeck (Town of Neenah); Jim Potratz (Gizmo Farms)

Absent: None

Moved by Commissioner Gross, seconded by Commissioner Siebers to accept the minutes of the Regular Meeting of September 22, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. MCO Payback Check - September, 1992 - \$4,204.59
2. 10/6/92 letter to Jeff Evers (Webex) from Manager Much and John Wilke;
re: Approval of request to discharge wastewater.
3. 10/6/92 letter to DNR from Manager Much;
re: Request for approval of Seasonal Chlorination Agreement - City of Appleton
4. Great Lakes Water Quality Coalition
Subject letter filed at this time. Manager Much was authorized to send letter requesting the NMSC be kept on mailing list.
5. 10/16/92 letter to Linda Vogen (DNR) from Manager much;
re: Results of NMSC's monitoring for toxic substances.

Budget, Finance, Personnel

Accountant Voigt presented and discussed Financial Statements for September, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to accept same and ordered them placed on file. Motion carried unanimously.

Manager Much presented and discussed MCO Invoice #1975 in the amount of \$42,598.12 for the month of September, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to authorize payment of said invoice. Motion carried unanimously.

(continued)

Regular Meeting
October 27, 1992
continued

Accountant's Report for September, 1992 was presented and discussed and ordered placed on file.

Accountant Voigt discussed a request from Wausau Insurance Company to review NMSC insurance coverages and present a proposal for 1992. Accountant Voigt was authorized to obtain quotes from other companies and subject will be included on agenda for December, 1992 NMSC meeting.

Manager Much reported on progress of Union Contract and Grievance. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to schedule an Executive Session between the NMSC and Local 1541 at 4:00 P.M., November 24, 1992 at the NMSC Offices, prior to the Regular Meeting, pursuant to 19.85 (1)(a)(c)(e), 19.82 (1) Wis. Stats., for the purpose of collective bargaining and consideration of a grievance under the collective bargaining agreement. Motion carried unanimously.

Operations, Engineering, Planning

Leroy Goldbeck, Chairman, Town of Neenah, reported that five plus parcels have been approved by the City of Neenah to be added to the Sanitary District. He stated that, because any new extensions will be between the City and Town, he wondered if approval had to be given by the NMSC. Commission agreed that approval must be obtained from the NMSC for any new sewer extensions. Goldbeck will send a letter requesting extensions.

Leroy Goldbeck also questioned the drop-off of holding tank waste, by truck, to the NMSC per previous approval to the Town of Neenah.

Jim Potratz (Gizmo Farms) questioned the possibility of a new screw conveyor in the sludge loading bay. After discussion, subject was tabled at the present time.

Manager Much presented and discussed the Operating Report for September, 1992. Moved by Commissioner Juregnson, seconded by Commissioner Cowling to accept same and place it on file. Motion carried unanimously.

Discussion was held on purchase of recording rain gauge system as proposed by the City of Neenah. Moved by Commissioner Gross to table the issue. Due to lack of a second, Manager Much was then authorized to obtain more information regarding costs and report back to the Commission.

Manager Much reported that City of Neenah has purchased two sewer flow meters and has hired MCO to install and service the meters.

Manager Much reported on the Disinfection Upgrading in the WPDES Permit. He suggested obtaining proposals from consulting engineering firms to assist in the upgrading. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling that McMahon Engineering submit a proposal to assist in the disinfection upgrading. Motion carried.

Manager Much reported that the samplers for the plant drain and primary effluent need replacing. (\$5,106.00) Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that samplers be replaced and cost come from replacement fund. Motion carried unanimously.

Manager Much reported that the screws have been painted and pricing is being obtained for re-grouting.

President Zelinski stated that the NMSC should obtain a proposal from MCO for contracting services as the present contract expires at the end of 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff that mCO be requested to present new proposal to Commission to contract services by the end of March, 1993. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #14303 thru #14376 in the amount of \$163,482.50 and Payroll Vouchers #18009 thru #18023 in the amount of \$6,877.13 for the month of September, 1992. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.

President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingNovember 24, 1992

Meeting called to order by Commission President Zelinski at 4:00 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Leroy Goldbeck (Town of Neenah); Jeff Kellner (McMahon)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to approve the minutes of the Regular Meeting of October 27, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. MCO Payback Check - October, 1992 - \$4,918.69
- B. 11/13/92 letter to Linda Vogen (DNR) from Manager Much;
re: NMSC QA/AC Control Plan For Effluent Toxicity Testing
- C. 11/19/92 letter to Manager Much from K. Singh & Associates, Inc.;
re: Permission to discharge groundwater generated during a pump test at former
J&L Gas Station, 1005 Winneconne Avenue, Neenah, Wisconsin. Permission granted.
- D. 11/20/92 letter to Manager Much from Menasha Corporation;
re: Report of Sanitary Sewer Overflow at Menasha Corp. - 4/27/92
- E. 11/20/92 letter to Manager Much from ECWRPC;
re: Neenah-Menasha Sewer Service Area Amendment Request from Waverly Sanitary District

Budget, Finance, Personnel

Financial Statements for October, 1992 were presented and discussed. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept same and place on file. Motion carried unanimously.

MCO Invoice #2015 in the amount of \$42,225.59 for the month of October, 1992 was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept MCO Invoice#2015 and authorized it paid. Motion carried unanimously.

Accountant's Report for October, 1992 was presented and discussed. Commission accepted it and authorized it placed on file.

Operations, Engineering, Planning

Operating Report for October, 1992 was presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the report and ordered it placed on file. Motion carried unanimously.

Manager Much reported on the recording rain gauge. He stated that a gauge could be purchased for \$1100 that could be tapped in the WWTP computer system and also produce a graph. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize the purchase of a rain gauge at a cost of \$1100. Motion carried unanimously.

Manager Much gave a monitoring update for the City of Neenah. He stated that some spikes have shown up and that City of Neenah may rent four more samplers for the spring season.

Sewer Extension Request from City of Neenah - Evergreen Court was presented and discussed. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve such request. Motion carried unanimously.

Sewer Extension Request from Waverly Sanitary District - Lopas Acres was presented and discussed. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve such request. Motion carried unanimously.

Proposal from McMahon Associates for a Facility Plan Amendment to evaluate alternative disinfection techniques was presented and discussed. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept the proposal from McMahon Associates, in the amount of \$6,000, to evaluate alternative disinfection techniques, by February, 1993. Motion carried unanimously.

Old Business

Leroy Goldbeck (Chairman, Town of Neenah) requested permission for the Town of Neenah to transport wastewater from approximately 100 residences in the Town of Neenah, by truck, to the NMSC wastewater treatment plant and to pay the same rate by truck as by pipe. A lengthy discussion

(continued)

Regular Meeting
November 24, 1992
continued

followed. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson that Manager Much be authorized to update the Resolution concerning Septage Hauling to current charges and that this be done annually. Motion carried unanimously.

Manager Much reported that Quality Sandblasting is replacing the blacktop damaged by trucks while sandblasting the screw pumps.

Moved by Commissioner Gross, seconded by Commissioner Cowling to approve Operating Fund Vouchers #14377 thru #14448 in the amount of \$122,176.86 and Payroll Vouchers #18024 thru #18043 in the amount of \$6,659.51 for the month of October, 1992. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.

President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Regular Meeting and Closed Session
December 22, 1992

Meeting called to order by Commission President Zelinski at 4:00 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: LeRoy Goldbeck (Town of Neenah); Attorney Ed Williams

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the minutes of the Regular Meeting of November 24, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 11/20/92 letter to DNR from State of Wisconsin Joint Committee for Review of Administrative Rules;
re: NR101
11/20/92 Memo to Government Affairs Committee from Bill Hurley (Heart of the Valley Metropolitan Sewerage District);
re: NR101
2. 11/23/92 letter to Jim Savinski (DNR) from S.D.#4;
re: By-pass incident on 11/21/92
3. MCO Payback Check - November, 1992
4. 12/1/92 letter to LeRoy Goldbeck (Town of Neenah) from Attorney Gunz (Neenah);
re: Green Bay Road Sewer Extensions
5. 12/10/92 letter to DNR from Manager Much;
re: Notice of unscheduled by-pass
6. 12/11/92 letter to Stan Kleinert (DNR) from Manager Much;
re: Revisions to Pretreatment Program
7. 12/15/92 letter to Accountant Voigt from Chubb Group of Insurance Co.;
re: Claim for damages to auger system

Budget, Finance, Personnel

Accountant Voigt presented and discussed Financial Statements for November, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the Financial Statements for November, 1992 and place them on file. Motion carried unanimously.

MCO Invoice #2051, for the month of November, 1992 in the amount of \$42,705.10 was presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize it paid. Motion carried unanimously.

(continued)

December 22, 1992
continued

Accountant's Report for November, 1992 was presented and discussed and ordered placed on file.

Discussion was held on insurance proposals for the NMSC for 1993. Moved by Commissioner Gross, seconded by Commissioner Siebers to award the NMSC insurance coverages to Seabury & Smith for 1993 in the amount of \$32,397.00. Motion carried unanimously.

Discussion was held on 1993 MCO Contract Increase. Moved by Commissioner Siebers, seconded by Commissioner Gross to accept the execute the MCO contract increase proposal from MCO for 1993, in the amount of \$14,106 (2.95%) for a 1993 contract amount of \$492,266. Motion carried on unanimous roll call vote.

Accountant Voigt presented and discussed the 1st Quarter 1993 O & M Rates. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve the rates, as presented. Motion carried unanimously.

Operations, Engineering, Planning

The Operating Report for November, 1992 was presented and discussed. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept the report and ordered it placed on file. Motion carried unanimously.

Manager Much reported on the transportation of wastewater from the Town of Neenah. He stated that three subjects need to be addressed.

1. Town of Neenah cannot establish a new sanitary district.
2. Charges for wastewater will be governed by the Ordinance-Contract.
3. Connection points must be agreed upon by the Commission and Town of Neenah according to the Ordinance-Contract.

LeRoy Goldbeck (Town of Neenah) stated that they will calculate expected quantities and report back to the Commission.

New Business

Manager Much requested sending Laurie Stenson (MCO) to an OSHA Training Course in San Diego. After discussion, it was moved by Commissioner Jurgenson, seconded by Commissioner Austin to authorize same at a cost not to exceed \$1500 of reasonable expenses. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Operating Fund Vouchers #14449 thru #14509 in the amount of \$120,601.16 and Payroll Vouchers #18044 thru #18054 in the amount of \$5,880.75 for the month of November, 1992. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the Regular Meeting and reconvene in Closed Session pursuant to Sec. 19.85(1)(e)(g) Wis. Stats., to discuss collective bargaining negotiations. Motion carried unanimously.

Closed Session called to order at 5:00 P.M.

Attorney Ed Williams made a presentation on current offers. Discussion followed.

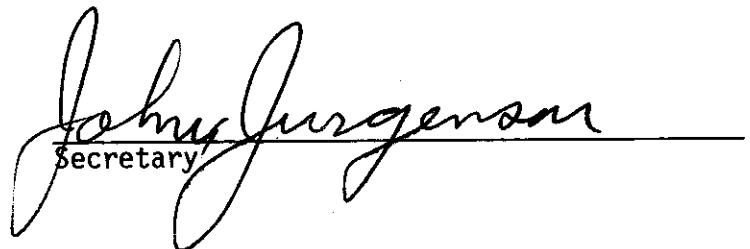
Closed Session was adjourned at 5:40 P.M. and Commission reconvened in Open Session.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize Attorney Williams to present figures on final offer to the Arbitrator. Motion carried unanimously.

Moved by Commissioner Austin, seconded by Commissioner Gross to adjourn the meeting. Motion carried unanimously.



President



Secretary