

Operations, Engineering, Planning

Manager Much presented and discussed the letter from the Town of Neenah Sanitary District #2, requesting to send flows from a portion of the Churchill Downs subdivision to the N-M Sewage Treatment Plant. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the request from the Town of Neenah Sanitary District #2 to send flows from a portion of the Churchill Downs subdivision to the N-M Sewage Treatment Plant. Motion carried unanimously.

Sanitary Sewer Extension Request of Haen Heights - Waverly Sanitary District was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the Sanitary Sewer Extension Request of Haen Heights - Waverly Sanitary District. Motion carried unanimously.

Sanitary Sewer Extension Request of the 1st addition to Berry Fields - Waverly Sanitary District was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the Sanitary Extension Request of the 1st addition to Berry Fields - Waverly Sanitary District. Motion carried unanimously.

Manager Much discussed the Neenah I & I Study. The City of Neenah indicated it will be televising a section of the city's sewer when it rains to find defects and determine how to deal with the problems.

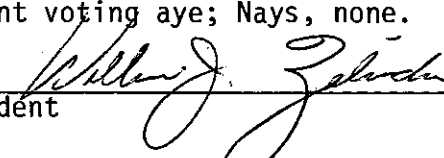
Old Business

Manager Much presented and discussed the MCO Contract Renewal. It was decided to change Item #3 Termination of Contract from a ninety (90) day period of time to one-hundred eighty (180) day period of time. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to except the time period change from ninety days to one-hundred eighty days in Item #3 Termination of Contract of the MCO Contract Renewal. Motion carried unanimously.

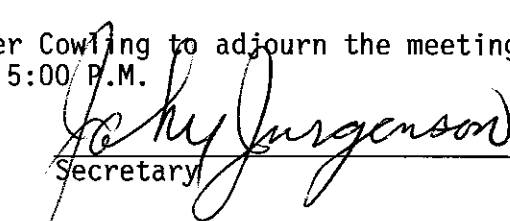
The MCO Contract Renewal was presented with the changes by Manager Much. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the MCO Contract Renewal with the changes. Motion carried on unanimous roll call vote.

Moved by Commissioner Austin, seconded by Commissioner Cowling to approve Operating Fund Vouchers #115268 thru #115355 in the amount of \$140,722.67 and Payroll Vouchers #18243 thru #18254 in the amount of \$6,658.49 for the month of November 1993. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Cowling to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 18, 1994

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Gross, Helein, Jurgenson, Siebers, Zelinski; Manager Much; Accountant Voigt, Secretary Cowling

Moved by Commissioner Gross, seconded by Commissioner Austin to approve the minutes of the Regular Meeting of December 21, 1993 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter to Manager Much from Mr. Philip A. Munroe
RE: Notice of Claim from DiRenzo and Bomier - Attorneys for George A. Whiting Paper Company

Budget, Finance, Personnel

Accountant Voigt presented the invoice from Foley & Lardner regarding the Revenue Refunding Bonds, Series 1993. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to pay the invoice from Foley & Lardner in the amount of \$13,690.36, for professional services provided as bond counsel for \$3,910,000 Revenue Refunding Bonds, Series 1993.

MCO Invoice #2541, for December 1993, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO invoice #2541, for December 1993, in the amount of \$43,521.39. Motion carried unanimously.

MCO Invoice #2543, for January 1994, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO invoice #2543, for January 1994, in the amount of \$41,710.19. Motion carried unanimously.

MCO Invoice #2550, for February 1994, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO invoice #2550, for February 1994, in the amount of \$41,710.19 on February 1, 1994. Motion carried unanimously.

Accountant Voigt presented and discussed the Accountant's Report for December 1993. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the report and ordered it to be placed on file. Motion carried unanimously.

Manager Much presented and discussed the MCO payback check in the amount of \$6,173.92 for lab testing, sampling, and telephone use.

Manager Much presented and discussed the MCO return contract advance check to the NMSC in the amount of \$30,000.00.

Accountant Voigt presented and discussed the Financial Statements for November 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the Financial Statements for November 1993 and ordered them to be placed on file. Motion carried unanimously.

Operations, Engineering, Planning

Sanitary Sewer Extension Request for Breezewood Estates, City of Neenah was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve the Sanitary Sewer Extension Request for Breezewood Estates, City of Neenah. Motion carried unanimously.

Sanitary Sewer Extension Request for Shaggy Bark Estates II, City of Neenah was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve the Sanitary Extension Request for Shaggy Bark Estates II, City of Neenah. Motion carried unanimously.

Manager Much discussed the need to schedule a Public Hearing on February 22, 1994 to discuss changes in the "Pretreatment Rules and Regulations". Moved by Commissioner Austin, seconded by Commissioner Jurgenson to schedule a Public Hearing on February 22, 1994, at 4:00 PM, and to have NMSC attorney Dan Goggin present, with a Regular Meeting to immediately follow the Public Hearing. Motion carried unanimously.

Manager Much presented and discussed the Operating Reports for November and December 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the reports and place them on file. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Siebers to approve Operating Fund Voucher #115356 thru #115444 in the amount of \$136,482.03 and Payroll Vouchers #18255 thru #18288 in the amount of \$11,756.48 for the month of December 1993. Motion carried on a unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.

President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Public Hearing & Regular Meeting

February 22, 1994

Meeting called to order by Commission President Zelinski at 4:00PM.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zelinski, Zielinski; Attorney Goggin; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Laurie Stenson and Marilyn West (NMSC), Hilda Cedergren (Gilbert Paper), Randy Paff (Kimberly-Clark/Lakeview), Michael Edwards (Fabco), Dale Breuer (Industrial Towel & Uniform), Keith Mutchler (U.S. Paper Mills Corp.), Brett Samuels (Kimberly-Clark), Walter Mattingly (Kimberly-Clark)

Public Hearing was held for the purpose of receiving and considering comments regarding proposed amendments to the Neenah-Menasha Sewerage Commission Industrial Pretreatment Rules and Regulations. Manager Much discussed the Industrial Pretreatment Rules and Regulations with a summary of the major program conditions.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to close the Public Hearing and reconvene in regular session. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the minutes of the Regular Meeting of January 18, 1994 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter to Manager Much from U.S. Paper Mills
RE: To Request Consideration to Eliminate Duplicating Testing
- B. Letter to Commission President William Zelinski from the DNR
RE: The Division for Environmental Quality Approving Plans and Specifications for Dechlorination Facilities at the Neenah-Menasha Treatment Plant

C. Letter from Manager Much and Mr. John Wilke, Public Works Dept., City of Neenah to

- Mr. Dale Breuer of Industrial Towel & Uniform.
 RE: Approval of Proposed Plans for Modification to the Pretreatment System.
- D. Letter from Manager Much and Mr. John Wilke, Public Works Depts., City of Neenah, to Mr. Robert Harley of Cooper Environmental & Engineering Resource Inc.
 RE: Extension Request to Discharge Petroleum Contaminated Groundwater from Discount Tire and Auto
- E. Letter from Manager Much to Mr. Dan Sexton of Crane Engineering Sales Inc.
 RE: Invoice for Repairs to Screw Pump No. 4
- F. Letter from the DNR to Mr. Dale Breuer, Pro. Mgr. of Industrial Towel & Uniform Inc.
 RE: Modifications to the Wastewater Pretreatment System
- G. Letter to Manager Much from Mr. Jeffery Brandt, City Attorney for the City of Menasha
 RE: Certificate of Insurance
- H. Letter from the City of Menasha to Mr. Dale Siebers
 RE: Re-appointment to the Neenah-Menasha Sewerage Commission
- I. Letter from the City of Menasha to Mr. Raymond Zielinski
 RE: Appointment to the Neenah-Menasha Sewerage Commission for the term ending January 1996, to replace Mr. James Austin
- J. Memo to the Neenah-Menasha Sewerage Commission from the City of Neenah
 RE: Re-appointment of Mr. William Zelinski to the Neenah-Menasha Sewerage Commission

Budget, Finance, Personnel

Manager Much presented and discussed the MCO payback check in the amount of \$2,644.06 for January lab testing, sampling, and telephone use.

Accountant Voigt presented and discussed the Accountant's Report for January 1994. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the report and ordered it to be placed on file. Motion carried unanimously.

Accountant Voigt presented and discussed the Draft Financial Statements for December 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the Draft Financial Statements for December 1993 and ordered them to be placed on file. Motion carried unanimously.

Accountant Voigt presented and discussed the Schedule to Calculate Refund Due (Receivable From) Users for 1993 Operations.

Accountant Voigt presented and discussed the Schedule to Calculate Return of \$30,000 Prepayment to Users for 1988 Operations.

Manager Much presented and discussed the MCO check #2096 to NMSC, in the amount of \$44,987.98 for the amount of labor provided to the NMSC under the required 2080 hours per employee.

MCO Invoice #2577, for March 1994, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay MCO invoice #2577, for March 1994, in the amount of \$41,934.04 on March 1, 1994. Motion carried unanimously.

McMahon Associates Invoice #17802 for the Dechlorination Design was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve and pay McMahon Associates Invoice #17802 for the Dechlorination Design in the amount of \$5,000.00. Motion carried unanimously.

Operations, Engineering, Planning

Discussion was held on the ADA Evaluation (Americans with Disability Act). Manger Much was authorized to obtain quotes from firms to evaluate the service building for compliance with ADA and the cost to upgrade.

Discussion was held regarding suspending public tours of the wastewater plant due to liability concerns. Manager Much was directed to discuss the issue with Attorney Goggin.

Manager Much requested that the Commission release a check for \$19,457.00 for the Fox River Coalition Funding. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to release a check for \$19,457.00 to the Fox River Coalition. Motion carried unanimously.

Manager Much presented and discussed the pretreatment testing frequency. Several industries are concerned of the cost due to these tests. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to have Manager Much prepare information to reduce the frequency of testing for the industries and submit it to the DNR for approval. Industries include: Gilbert Paper Company, Gunderson Cleaners, James River-Neenah Tech, U.S. Paper Company, and Whiting Paper Company. Motion carried unanimously.

Martenson & Eisele, Inc. requesting sanitary sewer extension to serve Shady Springs Estate V in the Town of Menasha was not discussed. NMSC does not provide sewer service for that area.

Manager Much presented and discussed the request to purchase an air compressor to replace the existing air compressor. Moved by Commissioner Gross, seconded by Commissioner Siebers to approve the purchase of the air compressor which will come out of the replacement fund. Motion carried unanimously.

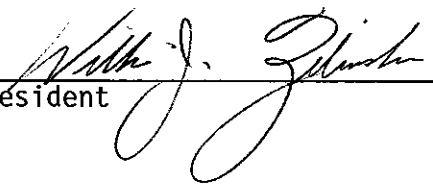
New Business

Election of Officers - Moved by Commissioner Gross, seconded by Commissioner Zielinski that the present slate of officers be unanimously elected for 1994. Motion carried unanimous roll call vote.

Officers for 1994 are: President - William J. Zelinski
 Vice President - Dale Siebers
 Secretary - John Jurgenson
 Treasurer - Robert Gross

Moved by Commissioner Siebers, seconded by Commissioner Gross to approve Operating Fund Vouchers #115445 thru #115505 in the amount of \$185,595.06 and Payroll Vouchers #18289 thru #18300 in the amount of \$7,238.58 for the month of January 1994. Motion carried on a unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:25 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 22, 1994

Meeting called to order by Commission President Zelinski at 4:15P.M.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zelinski, Zielinski;
 Attorney Goggin; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Jeff Kellner (McMahon Assoc.), Patty Zibrowski (Virchow, Krause & Company)

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the minutes of the Regular Meeting of January 18, 1994 and place them of file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter from Manager Much to Ms. Mary Ryan - DNR
 RE: Requesting approval to reduce the frequency of self-monitoring and complinace monitoring for five permitted industries.
- B. Letter to Manager Much from the DNR
 RE: 1993 Wastewater Summary Report
- C. Memo to Manager Much from Linda Merriman, WDNR
 RE: Final Cooperative Agreement for Lower Fox River Remedial Investigation Funding
- D. Letter to Todd Broeckel - U.S. Petroleum Equipment & Environmental Services
 RE: Request to discharge petroleum contaminated water from Kinetic Systems Inc.

Budget, Finance, Personnel

Manager Much presented and discussed the MCO payback check in the amount of \$3,433.50 for February lab testing, sampling, and equipment rental.

Patty Zibrowski of Virchow, Krause & Company presented and discussed the 1993 Financial Statements and the Independent Auditor's Report for the NMSC. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept and approve the 1993 Audit and Financial Statements for the NMSC as presented. Motion carried unanimously.

Accountant Voigt presented the Allocation of Overpayment(Underpayment) of the 1993 Operations & Maintenance. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to have Accountant Voigt look into a demand charge for Flow, BOD, and SS. Motion carried unanimously.

Accountant Voigt presented and discussed the Accountant's Report for February 1994. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the report and ordered it to be placed on file. Motion carried unanimously.

MCO Invoice #2629, for April 1994, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO invoice #2629, for April 1994, in the amount of \$42,767.94 on April 1, 1994. Motion carried unanimously.

Accountant Voigt presented and discussed the pretreatment billing for compliance testing. Accountant Voigt recommended that the invoicing be changed to reflect current pricing for lab sampling, and equipment set-up and rentals. The current rate being charged is the same rate that was set up in 1988 when Badger Labs performed the testing. Moved by Commissioner Siebers, seconded by Commissioner Cowling to approve the proposed change in the pretreatment billing for compliance testing. Motion carried unanimously.

Operations Engineering, Planning

Manager Much presented and discussed the ADA proposals. Presented were proposals from Marathon Engineers/Architects/Planners and from Miller, Wagner, Coenen, McMahon. Each company's proposal included a report describing the services that would be provided. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to hire Miller, Wagner, Coenen, McMahon to prepare a report describing options available to meet requirements of the Americans with Disabilities Act, review existing Administration Building plans and to prepare a menu of options available to the NMSC and relative costs for each option. Motion carried unanimously.

Discussion was held on the Policy for Public Tours of the Neenah-Menasha Sewage Treatment Plant. Attorney Goggin recommended NMSC to suspend all public tours due to the liability. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to suspend all public tours of the Neenah-Menasha Sewage Treatment Plant. Motion carried unanimously.

Sanitary Sewer Extension for Mahler Farm II in the City of Neenah was presented. Moved by Commissioner Gross, seconded by Commissioner Cowling to approve the Sanitary Sewer Extension for Mahler Farm II in the City of Neenah. Motion carried unanimously.

Manager Much presented and discussed the 1993 Compliance Maintenance Annual Report (CMAR). NMSC received 91 points on the CMAR, 85 of which were a result of excess flow of BOD loading to the treatment plant. This score places NMSC in the recommended action range for facilities planning. This indicates that under the condition experiences in 1993 that NMSC is approaching the need to plan for facility upgrading to prevent effluent violations. Moved by Commissioner Siebers, seconded by Commissioner Helein to adapt Compliance Maintenance Resolution 94-5. Motion carried on an unanimous roll call vote. Manager Much was also directed to research alternative methods by which NMSC could impose surcharges for excess flow or loadings to the treatment plant and report back to the Commission.

Manager Much discussed the presence of effluent Cyanide. NMSC's influent total cyanide averages 3.08 ug/l while the effluent total cyanide averages 20.6 ug/l. Thus, the cyanide appears to be increasing within the treatment plant. Manager Much has discussed this situation with Linda Vogen of the DNR and her review of other facilities which test for cyanide indicates this phenomenon occurs at other treatment facilities. It appears that either there are testing problems for cyanide, cyanide is added in a sidestream or cyanide is generated within the treatment process. The NMSC will implement detailed sampling to determine the source of the elevated cyanide.

Discussion was held on the pretreatment ordinance. NMSC must have the pretreatment ordinance passed by May 15, 1994. NMSC cannot pass the pretreatment ordinance until all other communities have passed the ordinance contract amendments.

Jeff Kellner of McMahon Assoc. presented two proposals of Agreement for Professional Services. Moved by Commissioners Siebers, seconded by Commissioner Cowling to hire McMahon Assoc. for the following projects: Dechlorination Operation and Maintenance Manual; Dechlorination Bid Documents and Bidding. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Helein to approve Operating Fund Vouchers #115504 thru #115583 in the amount of \$131,626.61 and Payroll Vouchers #18301 thru #18311 in the amount of \$6,832.15 for the month of February 1994. Motion carried on an unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Zielinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:25P.M.

President

William J. Zielinski

Secretary

John Jurgenson

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 26, 1994

Meeting call to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Zelinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Absent: Commissioner Siebers

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the minutes of the Regular Meeting of March 22, 1994 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter from Manager Much to Mr. John Wilke, P.E., City of Neenah
RE: Sewer Extension approval for Mahler Farm II, City of Neenah
- B. Letter from Manager Much to Mr. Jim Savinski, DNR
RE: NMSC WPDES Permit
- C. Letter from Manager Much to Ms. Lori Kerbel, Menasha Corporation-Neenah Container Plant
RE: Menasha Corporation-Neenah Container Plant Copper Violations

- D. Letter from Manager Much to Mr. Frank Bell, Menasha Corporation-Convey Pallet Plant
RE: Approval of request to discharge 600 gallons per year of "oily water"
- E. Letter to the Neenah-Menasha Sewerage Commission from the Town of Neenah Sanitary District #2
RE: Re-appointment of Mr. George Cowling to the Neenah-Menasha Sewerage Commission

Budget, Finance, Personnel

Manager Much presented and discussed the MCO payback check in the amount of \$2,875.91 for March telephone use, lab testing, sampling, and equipment rental.

Accountant Voigt presented and discussed the Accountant's Report for March 1994. The Commission accepted the report and ordered it to be placed on file.

MCO Invoice #2667, for May 1994, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay MCO invoice #2667, for May 1994, in the amount of \$42,199.16 on May 1, 1994. Motion carried unanimously.

Operations, Engineering, Planning

Manager much discussed the Fox River Coalition Funding. Manager Much presented a letter to be sent to Ms. Mary Ann Sumi of the Wisconsin Department of Natural Resources for the contribution for the investigation of contaminated Fox River sediment deposits south of the DePere Dam. Moved by Commissioner Jurgenson, seconded by Commissioner Helein to release the check in the amount of \$19,457.00 for the investigation cleanup based on the new terminology stated in the letter presented by Manager Much. Motion carried unanimously.

Manager Much presented and discussed the Pretreatment Resolution Ordinance No. 94-1, an ordinance of the Neenah-Menasha Sewerage Commission (enacted pursuant to its authority under Wisconsin statutes, section 66.30, and an enabling ordinance/contract, dated 9/28/82, as amended, among several Wisconsin municipalities which jointly recreated said Commission) rescinding and replacing its industrial pretreatment rules and regulations. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adopt the Pretreatment Resolution Ordinance No. 94-1. Motion carried on an unanimous roll call vote.

Manager Much presented and discussed the bill from Crane Engineering Sales, Inc. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to pay Crane Engineering Sales, Inc. in the amount of \$1,419.00 for the influent screw pump repair. Motion carried unanimously.

Manager Much presented and discussed the Operating Report for January-March. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to accept the report and place it on file. Motion carried unanimously.

Sanitary Sewer Extension request for Phase 1 of Barker Farm Estates in the City of Menasha was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Sanitary Sewer Extension for Phase 1 of Barker Farm Estates in the City of Neenah. Motion carried unanimously.

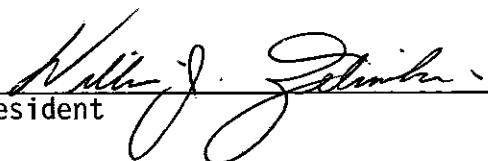
Sanitary Sewer Extension request for Cowling Acres in the Town of Neenah was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Sanitary Sewer Extension for Cowling Acres in the Town of Neenah. Motion carried unanimously.

Old Business

Manager Much presented and discussed the ADA Compliance Study for the NMSC's Administration Building prepared by Miller, Wagner, Coenen, McMahon. Manager Much advised the Commission to read the report to be discussed further at the next Commission Meeting.

Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to approve the Operating Fund Vouchers #115584 thru #115654 in the amount of \$140,849.35 and Payroll Vouchers #18312 thru #18321 in the amount of \$6,823.32 for the month of March 1994. Motion carried on an unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 24, 1994

Meeting called to order by Commissioner President Zielinski at 4:15 P.M.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Zielinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Absent: Commissioner Siebers

Moved by Commissioner Cowling, seconded by Commissioner Zielinski to approve the minutes of the Regular Meeting of April 26, 1994 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter from Accountant Voigt to Mr. Ted Bauer, Financial Director-City of Neenah
RE: Per phone conversation concerning financing or refinancing of funds in 1994.
- B. Letter to Accountant Voigt from Mr. Ted Bauer, Financial Director-City of Neenah
RE: Thank you letter.
- C. Letter to Manager Much from Mr. James L. Savinski, P.E.-DNR
RE: CMAR report - DNR asks for a mid-year report on the monitoring program in the City of Menasha to locate high BOD and TSS loadings.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountant's Report for April 1994. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the report and ordered it to be placed on file. Motion carried unanimously.

MCO Invoice #2706, for June 1994, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay MCO Invoice #2706, for June 1994, in the amount of \$42,925.37 on June 1, 1994. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for January 1994. The Commission accepted the report and ordered it to be placed on file.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for January-April. Moved by Commissioner Zielinski, seconded by Commissioner Cowling to accept the report and place it on file. Motion carried unanimously.

Sanitary Sewer Extension request for Schindler Place in the City of Appleton-Town of Menasha Sanitary District No. 4 was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Sanitary Sewer Extension for Schindler Place in the City of Appleton-Town of Menasha Sanitary District No. 4. Motion carried unanimously.

Manager Much presented and discussed the 1993 NMSC Operating Report. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the 1993 NMSC Operating Report.

The Commission discussed setting up a special meeting for the possibility of expanding the Neenah-Menasha Sewage Treatment Plant. A tentative meeting has been scheduled for June 27, 1994 at 2:00 P.M. with all communities invited. This meeting is to replace the June 28, 1994 meeting.

Manager Much presented and discussed a Notice of Claim to Jeanne Smogoleski, Clerk, City of Menasha and to the Neenah-Menasha Sewerage Commission c/o Randy Much from DiRenzo and Bomier - Attorneys for George A. Whiting Paper Company.

Old Business

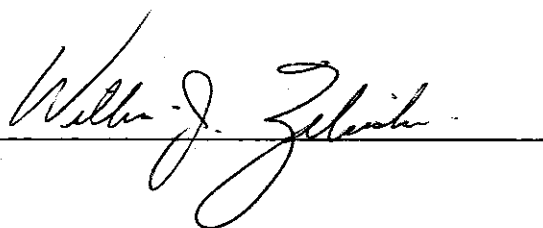
Manager Much presented and discussed the ADA Compliance Study. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to put the report to future consideration. Motion carried unanimously.

Moved by Commissioner Helein, seconded by Commissioner Zielinski to approve the Operating Fund Vouchers #115655 thru #115729 in the amount of \$133,534.41 and Payroll Vouchers #18322 thru #18338 in the amount of \$7,668.03 for the month of April 1994. Motion carried on an unanimous roll call vote.

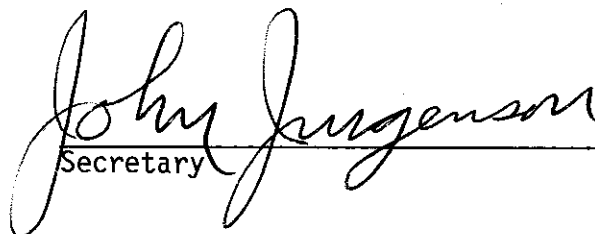
The Commission discussed and voted unanimously to schedule the next Commission Meeting for June 27, 1994 at 2:00 P.M. instead of June 28, 1994 at 2:15 P.M.

Moved by Commissioner Helein, seconded by Commissioner Zielinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:30 P.M.

President



Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

June 27, 1994

Meeting call to order by Commission President Zielinski at 2:15 P.M.

Present: Commissioner Zielinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Mayor Marigen Carpenter, Neenah; Ted Bauer, Neenah; John Wilki, Neenah; Mayor Joe Laux, Menasha; Tom Stoffel, Menasha; Jim Spaay, Menasha; Harold Clifford, S.D. #4; Jerry Quarfor, S.D. #4; Don Verbrick, Town of Neenah; Tom Vik, McMahan Assoc.

Absent: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers

Discussion was held on flows and loadings of the Neenah-Menasha Wastewater Treatment Plant. After lengthy discussion and debate, it was decided that Jim Spaay-Public Works of Menasha, and John Wilke-Public Works of Neenah, along with Manager Much, work together to collect a database to evaluate

and examine data to pinpoint what is causing BOD loading violations and plant influent exceedence.

Commissioners Cowling and Siebers entered the meeting.

Moved by Commissioner Zielinski, seconded by Commissioner Cowling to approve the minutes of the Regular Meeting of May 24, 1994 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter to Manager Much from George E. Meyer - DNR
RE: Thank you for participation and financial support for the Fox River Coalition cleanup of contaminated sediments in the Fox River.
- B. Letter from Manager Much to Mr. Harold Clifford - Sanitary District #4
RE: NMWWTP Flows and Loadings

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountant's Report for May 1994. The Commission accepted the report and ordered it to be placed on file.

MCO invoice #2749, for July 1994, was presented. Moved by Commissioner Cowling, seconded by Commissioner Zielinski to approve and pay MCO invoice #2749, for June 1994, in the amount of \$43,443.76 on July 1, 1994. Motion carried unanimously.

Manager Much presented and discussed the MCO payback checks in the amounts of \$1,752.50 for May and \$2,777.50 for June, for lab testing, sampling, and equipment rental.

Accountant Voigt presented and discussed the Financial Statements for Begruary, March, April, and May 1994. Moved by Commissioner Zielinski, seconded by Commissioner Cowling to accept the reports and place them on file. Motion carried unanimously.

Accountant Voigt discussed the 1994 audit. It was approved by the Commission for Accountant Voigt to call on firms for quotes to do the 1994 audit.

Operations, Engineering, Planning

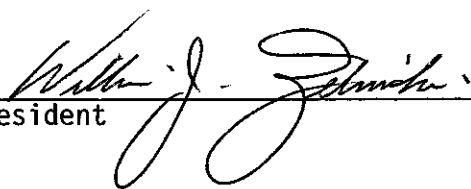
Manager Much presented and discussed the Operating Report for May. Moved by Commissioner Siebers, seconded by Commissioner Zielinski to accept the report and place it on file. Motion carried unanimously.

Manager Much discussed with the Commission the situation with Whiting Paper. Manager Much told the Commission that he is trying to get NMSC name off of the Notice of Claim from DiRenzo & Bomier.

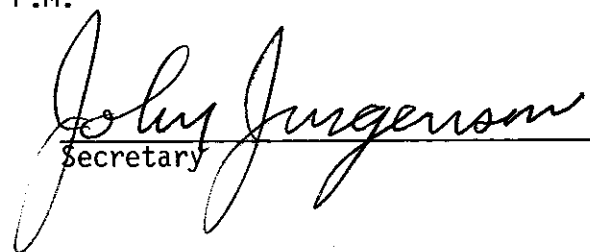
Sanitary Sewer Extension request for Kenwood Drive Extension in the City of Menasha-Town of Menasha Sanitary District No. 4 was presented. Moved by Commissioner Siebers, seconded by Commissioner Cowling to approve the Sanitary Sewer Extension Request for Kenwood Drive Extension in the City of Menahsa-Town of Menasha Sanitary District No. 4. Motion carried unanimously.

Moved by Commissioner Cowling, seconded by Commissioner Zielinski to approve the Operating Fund Vouchers #115760 thru #115795 in the amount of \$141,605.73 and Payroll Vouchers #18339 thru #18348 in the amount of \$6,874.30 for the month of May 1994. Motion carried on an unanimous roll call vote.

Moved by Commissioner Zielinski, seconded by Commissioner Cowling to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:35 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

July 26, 1994

Meeting called to order by Commission President Zielinski at 4:15 P.M.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zielinski, Zielinski; Accountant Voigt; Manager Much; Secretary Cowling

Also Present: Jeff Kellner (McMahon Assoc.), Jim Peichl (NMSC), representatives from August Winter & Sons, Inc. (Appleton), and Great Lakes Mechanical, Inc. (Little Chute)

Absent: Accountant Voigt

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the minutes of the Regular Meeting of June 27, 1994 and place them on file. Motion carried unanimously.

Bids were opened for the Dechlorination Facility. Tabulation was as follows:

	BIDDER			
	Great Lakes Mechanical, Inc.	Midwest Pipeline, Inc.	August Winter & Sons, Inc.	J & L Mechanical, Inc.
BASE BID (Lump Sum)	\$70,890.00	\$89,757.00	\$89,800.00	\$147,015.00

Discussion was held on bids received for the Dechlorination Facility. A Special Meeting was scheduled for August 2, 1994 for the approval of action on the Dechlorination Facility.

The following correspondence was discussed:

- A. Letter to Jeffrey A. Kellner, Project Manager, McMahon Assoc. Inc. from the State of Wisconsin
DILHR
RE: Neenah-Menasha Dechlorination Facility
- B. Notice of the **Advertisement for Bids** to Manager Much for the Construction of the Dechlorination System at NMSC
- C. Letter to Manager Much from the State of Wisconsin DNR
RE: Pretreatment Program Monitoring Revisions
- D. Letter to Manager Much from the State of Wisconsin DNR
RE: Public Notice of Approval of Proposed Revisions to the Neenah-Menasha Sewerage Commission Industrial Wastewater Pretreatment Program as Required by the WPDES permit.
- * Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to adopt procedures for the revisions to the Neenah-Menasha Sewerage Commission Industrial Wastewater Pretreatment Program as required by the WPDES permit. Motion carried unanimously.
- E. Letter to Accountant Voigt from CNA Insurance company
RE: Acknowledged Receipt of the Summons & Complaint filed by George A. Whiting Paper Company. Complaint not covered by General Liability Insurance Policy.
- F. Letter to Accountant Voigt from Philip G. Adamowski, CPCU, Coregis
RE: George A. Whiting Paper Company Complaint. Complaint not covered by Public Officials & Employees Liability Insurance Policy
- G. Letter from Manager Much to Mr. Mark Radtke, P.E., Director of Public Works, City of Menasha
RE: Approval of Kenwood Drive Sewer Extension Request
- H. Letter from Manager Much to Mr. Jim Savinski, Wisconsin DNR
RE: Response to Letter Requesting NMSC to Report on Results of Monitoring Programs to Locate High BOD and Suspended Loads to the WWTP.

Budget, Finance, Personnel

Manager Much presented and discussed the Accountant's Report for June 1994. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the report and ordered it to be placed on file. Motion carried unanimously.

MCO invoice #2799, for August 1994, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO invoice #2799, for August 1994, in the amount of \$42,704.56 on August 1, 1994. Motion carried unanimously.

MCO payback check to be discussed at the next Commission Meeting.

Manager Much presented and discussed the Financial Statements for June 1994. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the reports and place them on file. Motion carried unanimously.

McMahon invoice #19759 for Dechlorination Bidding was presented. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve and pay McMahon invoice #19759 for Dechlorination Bidding in the amount of \$1,700.00. Motion carried unanimously.

Discussion of 1995 budget to be held at the next Commission Meeting.

Manager Much presented a Memo from Accountant Voigt regarding the 1994-1996 Audit. Moved by Commissioner Gross, seconded by Commissioner Zielinski to have a request for proposal prepared for obtaining quotes for the 1994-1996 Audit. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for June. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the report and place it on file. Motion carried unanimously.

Sanitary Sewer Extension request for Churchill Downs II, City of Neenah, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Sanitary Sewer Extension Request for Churchill Downs II, City of Neenah. Motion carried unanimously.

Sanitary Sewer Extension request for Churchill Downs, II, Town of Neenah, Sanitary District #2, was presented. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the Sanitary Sewer Extension for Churchill Downs II, Town of Neenah, Sanitary District #2. Motion carried unanimously.

Manager Much reported to the Commission an update of the Neenah I/I.

Old Business

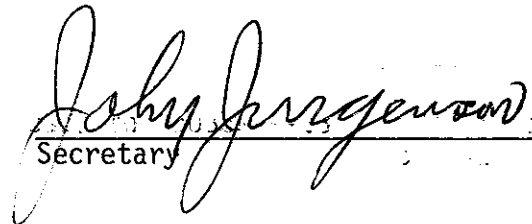
Manager Much reported to the Commission an update of the George Whiting Paper Company complaint.

Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to approve the Operating Fund Vouchers #115796 thru #115927 in the amount of \$176,170.93 and Payroll Vouchers #18349 thru #18366 in the amount of \$11,165.03 for the month of June 1994. Motion carried on an unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Cowling to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

August 2, 1994

Meeting called to order by Commission President Zelinski at 4:15 P.M.

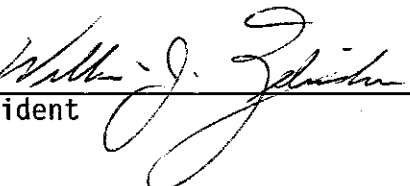
Present: Commissioners Cowling, Gross, Siebers, Zelinski; Manager Much; Secretary Cowling

Absent: Commissioners Helein, Jurgenson, Zielinski; Accountant Voigt

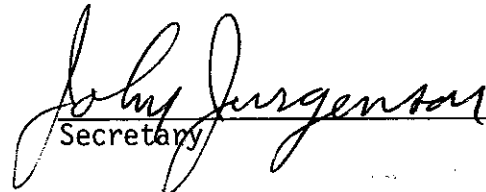
MCO payback check and 1995 budget to be presented at the next Commission Meeting.

Manager Much presented and discussed the letters from Jeff Kellner (McMahon Assoc.) regarding the quotes received at the July 26, 1994 meeting for the NMSC Dechlorination Facility. Jeff Kellner recommended awarding the bid to Great Lakes Mechanical, Inc. for a contract amount of \$70,890.00. Moved by Commissioner Siebers, seconded by Commissioner Gross to accept the bid from Great Lakes Mechanical, Inc. in the base amount of \$70,890.00. Motion carried on an unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Cowling to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:25 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

August 23, 1994

Meeting called to order by Commission President Zelinski at 4:15 P.M..

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zelinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Jeff Kellner (McMahon Assoc.)

Moved by Commissioner Siebers, seconded by Commissioner Cowling to approve the minutes of the Regular Meeting of July 26, 1994 and the Special Meeting of August 2, 1994 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter to Manager Much from George E. Meyer/Secretary-WDNR and Herbert R. Behnke/Chairman, Natural Resources Board
RE: Lower Fox River Sediment Remediation
- B. Notice to Manager Much from DiRenzo and Bomier, Attorneys for George A. Whiting Paper Company
RE: Notice of Voluntary Dismissal

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountant's Report for July 1994. Moved by Commissioner Jurgenson, seconded by Commissioner Helein to accept the report and ordered it to be placed on file. Motion carried unanimously.

MCO invoice #2848, for September 1994, was presented. Moved by Commissioner Siebers, seconded by commissioner Jurgenson to approve and pay MCO invoice #2848, for September 1994, in the amount of \$44,021.59 on September 1, 1994. Motion carried unanimously.

Accountant Voigt presented the MCO payback checks in the amounts of \$2,800.18 for July and \$2,844.75 for August, for lab testing, sampling, telephone use and equipment rental.

Accountant Voigt presented and discussed the 1st draft of the 1995 budget and discussed a budget timetable. Discussion was held on the miscellaneous accounts with Accountant Voigt. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to schedule a Special Meeting for September 6, 1994 at 4:15 P.M. to discuss the 1995 budget and set a date and time for a Public Hearing on the same. Motion carried unanimously.

Accountant Voigt presented a draft copy of the "Request for Proposal for Professional Auditing Services" as prepared by Virchow, Krause and Co. Commissioners Siebers and Helein will review the proposal. Topic to be discussed at the September 6, 1994 Special Meeting.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for July. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to accept the report and place it on file. Motion carried unanimously.

Manager Much reported to the Commission an update of the Neenah I/I.

Sanitary Sewer Extension request for Lakeview Estates, City of Neenah, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the Sanitary Sewer Extension request for Lakeview Estates, City of Neenah. Motion carried unanimously.

Sanitary Sewer Extension request for Wrase-Mahler Estates, City of Neenah, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the Sanitary Sewer Extension Request for Wrase-Mahler Estates, City of Neenah, Motion carried unanimously.

Jeff Kellner (McMahon Assoc.) presented and discussed two proposal agreements for professional services. The first proposal is for the dechlorination facility-basic services, which will cover periodic on-site construction progress reviews, prepare contracts, organize and attend preconstruction conference, review of shop drawings, respond to contractor questions/correspondence, review and process payment requests, review and process change orders, and compile punch list. Compensation is a Lump Sum of \$3,000. The second proposal is for the dechlorination facility-field representative services, which will cover construction observations for conformance with contract document. Three trips per week for an estimated six week construction schedule. Compensation is Time & Expense estimated at \$2,500. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the two proposal agreements for professional services. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to convene in closed session, under the exemption provisions of Wis. Stats., Sec. 19.85(1)(e), for the purpose of discussing possible contractual use of part of the NMSC wastewater treatment facility by a private industry. Motion carried on an unanimous roll call vote.

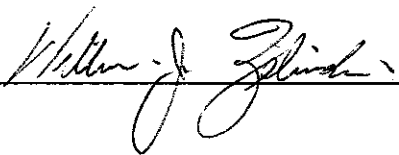
Closed Session was adjourned and the Commission reconvened in Open Session.

After discussion it was moved by Commissioner Gross, seconded by Commissioner Zielinski to proceed with McMahon Associates to draw up a proposal to evaluate the NMSC facility to handle additional capacity. Motion carried unanimously.

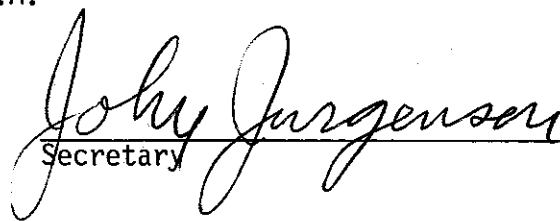
Moved by Commissioner Siebers, seconded by Commissioner Cowling to approve the Operating Fund Vouchers #115928 thru #115956 in the amount of \$97,698.22 and Payroll Vouchers #18368 thru #18397 in the amount of \$8,721.80 for the month of July 1994. Motion carried on an unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:35 P.M.

President



Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

September 6, 1994

Meeting called to order by Commission President Zielinski at 4:15 P.M.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zielinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the minutes of the Regular Meeting of August 23, and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter to Manager Much from Keith Mutchler, U.S. Paper Mills Corp., Menasha Division Manager.
RE: The need to get the daily level of BOD from U.S. Paper Mills Corp. back to contract limits.
- B. Letter from Manager Much to Harold Clifford, President, Town of Menasha, Sanitary District #4.
RE: Reducing peak flows to the wastewater plant.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountant's Report for August 1994. It was recommended by the Commission to report twice a year a breakdown of investments. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to accept the report and ordered it to be placed on file. Motion carried unanimously.

Accountant Voigt presented 4th Quarter O/M/R rates. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the 4th Quarter O/M/R rates as presented (Flow \$105.95/mg, BOD \$0.1725/lb, SS \$0.085/lb). Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for July 1994. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the reports and place them on file. Motion carried unanimously.

Accountant Voigt presented and discussed resolution authorizing NMSC to establish and maintain one or more accounts with Elan Investment Services. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to authorize a resolution for NMSC to establish and maintain one or more accounts with Elan Investment Services. Motion carried unanimously.

Accountant Voigt presented and discussed resolution authorizing Accountant Voigt to execute and all documents needed to purchase or sell U.S. Treasury Notes with Elan Investment Services. Moved by Commissioner Zielinski, seconded by Commissioner Helein to authorize a resolution for Accountant Voigt to execute any and all documents needed to purchase or sell U.S. Treasury Notes with Elan Investment Services. Motion carried unanimously.

Accountant Voigt presented and discussed the 2nd draft of the Proposed 1995 Budget of the NMSC. The Commission accepted the Proposed 1995 Budget for the NMSC.

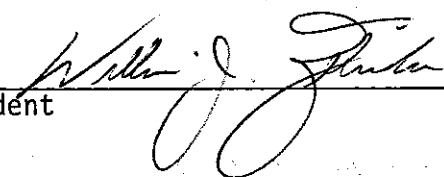
A Public Hearing was set for Tuesday, September 27, 1994, at 4:00 PM for public input on the Proposed 1995 Budget of the NMSC. Moved by Commissioner Zielinski, seconded by Commissioner Cowling to hold a Public Hearing on Tuesday, September 27, 1994, at 4:00 PM, with a regular Meeting to immediately follow the Public Hearing. Motion carried unanimously.

Accountant Voigt presented and discussed an update on the four firms for the Request for Proposal for the 1994 - 1996 Audit. Requests were sent to: Virchow, Krause & Co.; Grant Thornton; Schumaker, Romenesko & Assoc.; Jonet & Fountain. All responses are to received by Thursday, September 22, 1994.

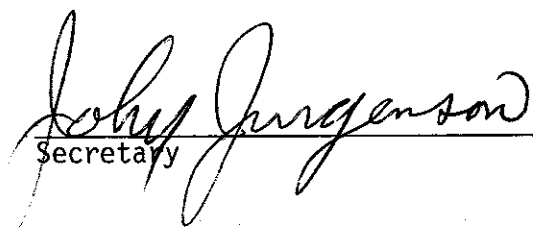
Manager Much discussed with the Commission an update on industrial loadings.

Moved by Commissioner Juregenson, seconded by Commissioner Gross to approve the Operating Fund Vouchers #115957 thru #116051 in the amount of \$143,656.84 and Payroll Vouchers #18403 thru #18417 in the amount of \$7,574.88 for the month of August 1994. Motion carried on an unanimous roll call vote.

Moved by Commissioner Zielinski, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00PM.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

Monday, September 19, 1994

Meeting called to order by Commission President Zielinski at 4:19 PM.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zelinski, Zielinski; Manager Much

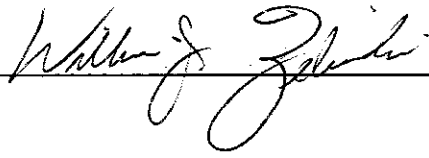
Also Present: Mayor Joe Laux, Attorney Dan Goggin, Tom Vik/McMahon Assoc., Don Verbrick, Harold Clifford, Jerry Quarford, Leroy Goldbeck, Mark Radtke, Jim Spaay

Moved by Commissioner Siebers, seconded by Commissioner Zielinski to approve the minutes of the Special Meeting of September 6, 1994 and place them of file. Motion carried unanimously.

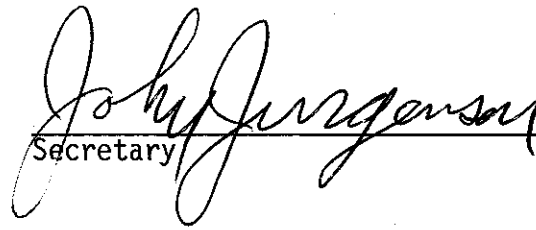
Moved by Commissioner Zielinski, seconded by Commissioner Jurgenson to convene in closed session, under the exemption provisions of Wis. Stats., Sec. 19.85(1)(e), for the purpose of discussing possible contractual use of part of the NMSC wastewater treatment facility by a private industry. Motion carried on an unanimous roll call vote.

Moved by Commisisoner Gross, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 5.45PM.

President



Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Public Hearing & Regular Meeting

Tuesday, September 27, 1994

Meeting call to order by Commission President Zelinski at 4:00PM.

Present: Commissioners Cowling, Gross, Helein, Siebers, Zelinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Jeff Kellner (McMahon Assoc.)

Public Hearing was held on the 1995 NMSC Budget.

There being no one present for the Public Hearing, it was moved by Commissioner Gross, seconded by Commissioner Siebers to adjourn the Public Hearing and reconvene in Open Session. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Zielinski to approve the minutes of the Special Meeting of September 19, 1994 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter to Manager Much from the Town of Menasha, Sanitary District No. 4
RE: Manhole Inspections
- B. Letter to Accountant Voigt from Waverly Sanitary district
RE: Annual Flow Meter Test/Calibration
- C. Letter to Manager Much from John Wilke, P.E., City of Neenah
RE: Neenah I/I
- D. Memo to NMSC from Attorney Daniel R. Goggin II
RE: Voting Rights of President.

Budget, Finanace, Personnel

Accountant Voigt presented and discussed the NMSC Investment Report for August, 1994.

MCO Invoice #2900, for October 1994, was presented. Moved by Commissioner Siebers, seconded by Commissioner Gross to approve and pay MCO invoice #2900, for October 1994, in the amount of \$42,557.24 on October 1, 1994. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$3,046.28 for September for lab testing, sampling, telephone use and equipment rental. The Commission accepted the MCO payback check for September in the amount of \$3,046.28.

McMahon invoice #20159 for Dechlorination Bidding was presented. Moved by Commissioner Helein, seconded by Commissioner Gross to approve and pay McMahon invoice #20159 for Dechlorination Bidding in the amount of \$1,700.00. Motion carried unanimously.

McMahon invoice #20437 for Dechlorination Project-Basic Services was presented. Moved by Commissioner Siebers, seconded by Commissioner Helein to approve and pay McMahon invoice #20159 for Dechlorination Project-Basic Services in the amount of \$450.00. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for August 1994. Moved by Commissioner Helein, seconded by Commissioner Zielinski to accept the reports and place them of file. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Gross to accept the 1995 NMSC Budget as prepared by Accountant Voigt. Motion carried on an unanimous roll call vote.

Discussion was held of the 1994 -1996 Audit Proposals. Moved by Commissioner Siebers, seconded by Commissioner gross to accept the 1994 - 1996 Audit Proposal from Jonet & Fountain. Motion carried on a roll call vote. Voting aye; Commissioner Cowling, Helein, Siebers, Zielinski. Voting nay; Commissioner Gross.

Opeations, Engineering, Planning

Manager Much presented and discussed the Operating Report for August. Moved by Commisisoner Zielinski, seconded by Commissioner Helein to accept the report and place it on file. Motion carried unanimously.

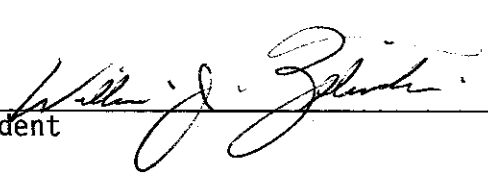
Sanitary Sewer Extension Request for Mahler Farm Business Par, City of Neenah, was presented. Moved by Commissioner Siebers, seconded by Commissioner Cowling to approve the Sanitary Sewer Extension Request for Mahler Farm Business Park, City of Neenah. Motion carried unanimously.

Sanitary Sewer Extension Request for Hoffman Estate, Town of Harrison, Waverly Sanitary District, was presented. Moved by Commissioner Helein, seconded by Commissioner Siebers to approve the Sanitary Sewer Extension Request for Hoffman estate, Town of Harrison, Waverly Sanitary District. Motion carried unanimously.


Jeff Kellner (McMahon Associates) presented and discussed a letter to the NMSC regarding the NMSC Dechlorination Facility. Great Lakes Mechanical has offered a \$12,000 deduct to their contract price for allowing the use of substitute manufacturers metering pumps on the dechlorination project. Jeff Kellner and McMahon Associates have reviewed the specifications of the substitute pumps and it appears they will meet the design requirements. Based on review of the pump data and deduct amount, Jeff Kellner and McMahon Associates recommends that the NMSC accept the metering pump substitution for a deduct of \$12,000. Moved by Commissioner Gross, seconded by Commissioner Cowling to accept the metering pump substitution for a deduct of \$12,000. Motion carried unanimously.

Manager Much discussed the possible installation of two chemical mixers for the dechlorination project at an estimated cost of \$25,000. Moved by Commissioner Siebers, seconded by Commissioner Helein to approve the installation of two chemical mixers at an estimated cost of \$25,000. Motion carried on an unanimous roll call vote.

Moved by Commissioner Cowling, seconded by Commissioner Zielinski to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 5:00PM.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, October 25, 1994

Meeting called to order by Commission President Zielinski at 4:15 P.M.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Absent: Commissioners Siebers, Zielinski

Also Present: Jeff Kellner (McMahon Assoc.)

Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to approve the minutes of the Public Hearing & Regular Meeting of September 27, 1994 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

A. Letter to Manager Much from Thomas J. Kispert, P.E., McMahon Assoc.
RE: Village of Sherwood, Wastewater Treatment Facilities Planning

* Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the Commission is not interested in pursuing the treatment of wastewater generated by the Village of Sherwood. Motion carried unanimously.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountants Report for September, 1994.

MCO invoice #2959, for November 1994, was presented. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve and pay MCO invoice #2959, for November 1994, in the amount of \$44,560.72 on November 1, 1994. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$2,528.50 for September lab testing, sampling and equipment rental. Moved by Commissioner Helein, seconded by Commissioner Cowling to accept the MCO payback check for September in the amount of \$2,528.50. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for September 1994. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the reports and place them of file. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for September. Moved by Commissioner Helein, seconded by Commissioner Cowling to accept the report and place it on file. Motion carried unanimously.

Sanitary Sewer Extension Request for Canterbury Court Apartments, City of Neenah, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Sanitary Sewer Extension Request for Canterbury Court Apartments, City of Neenah. Motion carried unanimously.

Manager Much discussed with the Commission that Sturgeon Bay Utilities had asked NMSC if they would be interested in selling one of the harvesters (sludge storage tank). Moved by Commissioner Jurgenson, seconded by Commissioner Cowling that NMSC is not interested in selling the storage silo (sludge storage tank). Motion carried unanimously.

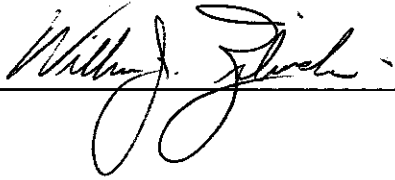
President Zelinski asked for an update on the Neenah-Menasha I/I. Manager Much had talked with John Wilke, P.E., City of Neenah. There was a problem with the amount of water, so the City could not flood the system.

Jeff Kellner (McMahon Associates) discussed an update on the installation of the two chemical mixers for the dechlorination project at an estimated cost of \$25,000. Jeff was not able to get an exact cost of the project, but will notify the Commission when he does.

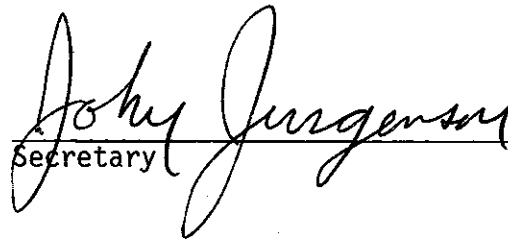
Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Operating Fund Vouchers #116052 thru #116129 in the amount of \$128,474.17 and Payroll Vouchers #18418 thru #18436 in the amount of \$7,609.72 for the month of September. Motion carried on an unanimous roll call vote.

Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.

President



Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, November 22, 1994

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Zelinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Absent: Commissioners Siebers

Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to approve the minutes of the Regular Meeting of October 25, 1994 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter from Manager Much to Thomas J. Kispert, P.E., McMahon Assoc.
RE: Not interested in accepting wastewater from the Village of Sherwood.
- B. Letter from Manager Much to Mr. John Wilke, P.E., City of Neenah
RE: Approval of Sanitary Sewer Extension Request for Canterbury Court Apartments.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountants Report for October 1994. The Commission accepted the report and ordered it to be placed on file.

MCO invoice #3010, for December 1994, was presented. Moved by Commissioner Gross, seconded by Commissioner Cowling to approve and pay MCO invoice #3010, for December 1994, in the amount of \$43,040.72 on December 1, 1994. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$3,574.50 for October lab testing, sampling and equipment rental. The Commission accepted the MCO payback check for October in the amount of \$3,574.50.

Accountant Voigt presented and discussed the Financial Statements for October 1994. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the reports and place them of file. Motion carried unanimously.

Manager Much presented and discussed McMahon Assoc. invoice #20882 for the Dechlorination Project-Basic Services in the amount of \$300.00. Moved by Commissioner Helein, seconded by Commissioner Zielinski to approve and pay McMahon Assoc. invoice #20882 for the Dechlorination Project-Basic Services in the amount of \$300.00. Motion carried unanimously.

Manager Much presented and discussed McMahon Assoc. Certificate for Payment to Great Lake Mechanical Inc. for partial payment for the Dechlorination System in the amount of \$18,000. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve and pay the McMahon Assoc. Certificate for Payment to Great lake Mechanical Inc. for partial payment for the Dechlorination System in the amount of \$18,000. Motion carried unanimously.

Accountant Voigt presented and discussed a break down of the State Investment Fund Report.

Accountant Voigt presented and discussed the Snowplowing Contract for NMSC for 1994-1995. Moved by Commissioner Jurgenson, seconded by Commissioner Helein to approve the Snowplowing Contract with Leo Weber for the 1994-1995 season. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for October. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to accept the report and place it on file. Motion carried unanimously.

Sanitary Sewer Extension Request for Lakeview Estates, City of Neenah, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve the Sanitary Sewer Extension Request for Lakeview Estates, City of Neenah. Motion carried with 4 ayes, Commissioner Cowling abstained.

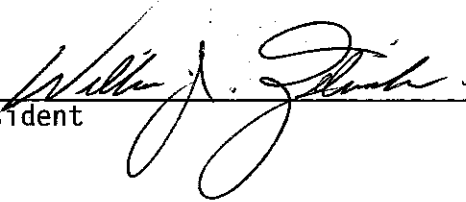
Sanitary Sewer Extension Request for Pine Meadow Estates, City of Menasha, Was presented. Moved by Commissioner Zielinski, seconded by Commissioner Cowling to approve the Sanitary Sewer Extension Request for Pine Meadow Estates, City of Menasha. Motion carried unanimously.

Manager Much discussed an update on the Neenah I/I.

The Commission discussed moving the December 27, 1994 meeting to December 20, 1994. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to move the December 27, 1994 meeting to December 20, 1994. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner gross to approve the Operating Fund Vouchers #116130 thru #116187 in the amount of \$124,294.99 and Payroll Vouchers #18437 thru #18453 in the amount of \$8,330.23 for the month of October. Motion carried on an unanimous roll call vote.

Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:45 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, December 20, 1994

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zelinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the minutes of the Regular Meeting of November 22, 1994 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter from Manager Much and Mr. Steve Laabs-Wastewater Superintendent, S.D. #4 to Mr. Renshong Tan-Miller Electric Scientists.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountants Report for November 1994. The Commission accepted the report and ordered it to be placed on file.

MCO invoice #3066, for January 1995, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO invoice #4066, for January 1995, in the amount of \$42,502.61 on January 1, 1995. Motion carried unanimously.

McMahon invoice #21369 for Dechlorination Project On-Site Resident Services was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay McMahon invoice #21369 for Dechlorination Project On-Site Resident Services in the amount of \$77.10. Motion carried unanimously.

McMahon invoice #21569 for Dechlorination Project On-Site Basic Services was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay McMahon invoice #21569 for Dechlorination Project On-Site Basic Services in the amount of \$750.00. Motion carried unanimously.

McMahon invoice #21573 for Dechlorination Project On-Site Resident Services was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay McMahon invoice #21573 for Dechlorination Project On-Site Resident Services in the amount of \$13.00. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$3,613.00 for November lab testing, sampling and equipment rental. The Commission accepted the MCO payback check for November in the amount of \$3,613.00.

The November Financial Statements will be presented at the next Commission Meeting.

Manager Much presented and discussed the purchase of a Microscope for the laboratory. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the purchase of the Microscope for the laboratory. Motion carried unanimously.

Manager Much presented and discussed the MCO Contract Increase for 1995. After some discussion it was moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the MCO Contract Increase per the terms of the contract for 1995. Motion carried on an unanimous roll call vote.

Accountant Voigt presented and discussed the 1995 Business Insurance Proposals. A premium summary of insurance quotes for the NMSC from Seabury & Smith and Wausau Insurance were presented. Moved

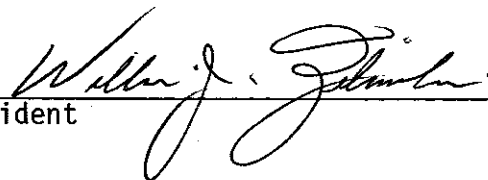
Manager Much presented and discussed the Dechlorination Facility Change Order Number 2 for the installation of two mini-champ mechanical mixers in the chlorine contact tank. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Change Order Number 2. Motion carried on an unanimous roll call vote.

Manager Much presented and discussed the Certificate of Payment to Great Lakes Mechanical, Inc. for the Dechlorination System. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay the Certificate of Payment to Great Lakes Mechanical, Inc. for the Dechlorination System in the amount of \$27,000.00. Motion carried unanimously.

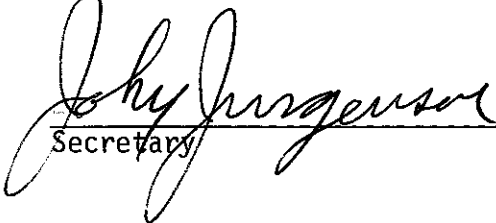
Discussion was held on the NMSC employee Ron Geiger of his injury and ability to return to work.

Moved by Commissioner Siebers, seconded by Commissioner Gross to approve the Operating Fund Vouchers #116244 thru #116312 in the amount of \$123,668.36 and Payroll Vouchers #18474 thru #18497 in the amount of \$10,009.50 for the month of December. Motion carried on an unanimous roll call vote.

Moved by Commissioner Zielinski, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, February 28, 1995

Meeting called to order by Commission President Zielinski at 4:15 PM.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Zielinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Mike Konecny, Jonet & Fountain; John Wilke, P.E. City of Neenah

Moved by Commissioner Siebers, seconded by Commissioner Zielinski to approve the minutes of the Regular Meeting of January 17, 1995 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter to Mr. William Zielinski, Pres. NMSC, from Mr. Jeff Kreider, Water Resources Engineer, DNR
RE: Possibility of assuming the maintenance of equipment that monitors water quality along the Fox and Wisconsin Rivers because of budget cut backs within the DNR.
- B. Letter to Manager Much from Mr. Dale Breuer, Industrial Towel & Uniform, Inc.
RE: Requesting a variance on ITU's upper discharge limitation for pH.
- C. Letter to Manager Much from Ms. Nanette Jameson, Pretreatment Coordinator, DNR
RE: Pretreatment Compliance Inspection-Findings Report
- D. Letter from Manager Much to Mayor Marigen Carpenter, City of Neenah
RE: Requesting the City of Neenah to proceed with repairs of the significant sources of inflow of the I/I program.

- John Wilke, P.E., City of Neenah discussed the Neenah I/I.
- E. Letter from Manager Much to Dr. William Moore, La Salle Clinic
RE: Medical Status of Ronald Geiger
- F. Letter to Manager Much from Ms. Paula Pagel, Town of Menasha, Sanitary District No. 4
RE: Re-appointment of Mr. Robert Gross to the Neenah-Menasha Sewerage Commission
- G. Memo to Manager Much from Mr. Paul Thormodsgard, Green Bay Metropolitan Sewerage District
RE: Contribution to Fox River Coalition Work

* Motion made by Commissioner Jurgenson, seconded by Commissioner Gross to set aside \$12,000 for the contribution to the Fox River Coalition contingent with all other members. Motion carried unanimously.
- H. Letter from Accountant Voigt to Mr. Ted Bauer, Finance Director, City of Neenah
RE: Thank you letter

Commissioner Siebers entered the meeting.