

When more details are obtained for the pilot unit, Chad will determine what costs the NMSC would incur for the pilot unit.

Accountant Voigt presented to the Commission a comparison of billing rates received from two Engineering firms and compared them to the current rates from McMahon Associates.

Old Business

Door access control system update. Work is progressing on the installation.

Manager Much updated the Commission on the status of the Engine/Genset system. The ordered replacement spring for the engine is scheduled to be installed on Wednesday.

Ordinance Contract incorporate revisions update. No additional information to report.


Sewer ownership update. No additional information to report – The City of Menasha will be looking at this issue sometime in the future.

Electronic DMR submittal. The DNR recommends that the NMSC should get signed up for the electronic submittal, even if it will be using the data entry method. The NMSC can always switch to the machine-to-machine transfer method at a later date.

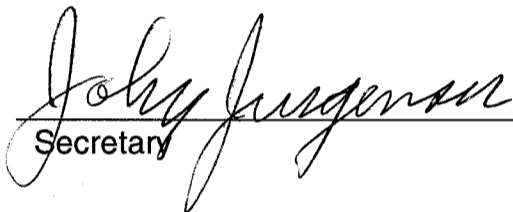
Vouchers

Motion made by Commissioner J. Jurgenson, seconded by Commissioner R. Zielinski, to approve Operating Fund Vouchers #127431 thru #127486 in the amount of \$244,144.96 for the month of November 2006 and Payroll Vouchers #20582 thru #20585 in the amount of \$4,053.87 for the month of November 2006. Motion carried unanimously.

Motion made by Commissioner R. Handevitd, seconded by Commissioner R. Zielinski to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 8:50 a.m.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday January 23, 2007

Meeting called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, W. Zelinski, K. Bauer, W. Helein, G. Cowling, D. Youngquist; Manager Much, Accountant Voigt.

Excused: Commissioner J. Jurgenson

Also Present: Mike Sambs (Waverly S.D.), Chad Olsen (McMahon Associates), Paul Much, Rob Franck, Jim Peichl (MCO).

President W. Zelinski introduced Dale Youngquist who will be serving as Commissioner on the NMSC representing the Town of Menasha Utility District.

Motion made by Commissioner R. Zielinski, seconded by Commissioner K. Bauer to approve the minutes of the Regular Meeting of December 19, 2006. Voting aye: Commissioners R. Zielinski, K. Bauer, G. Cowling. Commissioner D. Youngquist abstained. Motion carried.

Correspondence

The following correspondence was discussed.

1. January 10, 2007 email from Tracey Driessen, Cellu Tissue Neenah to Randall Much, MSC and response from Randall Much, NMSC to Tracey Driessen.
RE: Request to discharge waste to NMSC Treatment Plant and response to request.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for December 2006. The adjustment to the December billings has resulted in the year-end operations to be at a loss of about \$66,000. The auditors from Schenck Business Solutions are expected to be in to do the audit the last week of January. After discussion, moved by Commissioner R. Zielinski, seconded by Commissioner G. Cowling to accept the unaudited financial statements for the month of December 2006 and place them on file. Motion carried unanimously.

Manager Much discussed with the Commission the Commission's health insurance plan through the State of Wisconsin Department of Employee Trust Funds. With the last Commission employee retiring, the Commission no longer meets the terms of the Insurance Contract with the Department of Employee Trust Funds and any retiree currently covered this plan will lose their health insurance coverage. All retirees currently under this plan pay the full price of the premium for their health insurance coverage. There are currently eight retirees maintaining their health insurance coverage under the Department of Employee Trust Funds. Insurance coverage for these retirees will terminate on February 28, 2007. MCO held a meeting with the retirees or a family representative of the retiree to inform them of this situation. Also in attendance at this meeting were a representative from an independent insurance agency and a representative from Humana Insurance to discuss various options available to the retirees to continue health insurance coverage with another company.

Accountant Voigt presented MCO invoice #11430 in the amount of \$110,121.30 for the month of February 2007. This invoice includes the contract amendment and the contract increase amounts. Also included with the invoice was a summary prepared of the 2007 contract with the adjustments added. This summary provided both the annual contract amount and the monthly invoice amount for 2007. Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve MCO invoice #11430 in the amount of \$110,121.30 for the month of February 2007 and to pay the invoice after February 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of December 2006. The short-term rates earned on our money market deposits did not change from November. Commissioner R. Zielinski questioned if the one Certificate of Deposit could be updated to obtain a higher interest rate. This will be checked into to see if it would be worth paying the penalty and reinvesting the money at current rates. Motion made by Commissioner W. Helein, seconded by Commissioner K. Bauer to accept the Accountants Report for the month of December 2006. Motion carried unanimously.

Accountant Voigt presented the following invoice from McMahon Associates for payment:

#34489	Heating System Improvements – Design	\$180.00.
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Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve for payment invoice #34489 to McMahon Associates. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of December 2006. The plant is operating well. Solids from the City of Neenah have increased significantly; with most of the increase coming from Minergy. In the past, the plant has had problems with oil being discharged into to the facility this time of the year. The last two years the problem went away, but it has now again returned. Samples are being collected and are being sent out to try to determine the type of oil we are receiving to help locate potential sources of the oil. Reconstruction projects have been started in the plant because of the age of the facility. Rob Franck (MCO) addressed the Commissioners to report projects that MCO staff has worked on over the past year. The polymer system was replaced along with alarms and controls; cleaned up electrical panels to remove wiring and controls that are no longer in use due to replacement of equipment; new drives have been installed on re-use water pumps and RAS pumps; emergency lighting has been added to areas of the Service Building and in the Tunnel System; D.O. meters replaced due to the previous system being outdated and unable to obtain parts. Current projects being worked on include: replacing electrical panels and pushbuttons; replacing belt press booster pump with two smaller units; chlorine generation system cell tubes are being replaced, this will be the last cell replacement we can due with the current setup due to a change in the cell tubes requiring the replacement of a rectifier in our current unit. Paul Much (MCO) addressed the Commission regarding the NMSC Discharge Permit. The current permit is expiring and a renewal application has been submitted. The application required a long list of chemicals that needed to be tested for. In these tests there were three "hits" or detection. One hit is a false-positive result and we are able to retest for this. The other two hits required approval from the DNR to do a retest; this approval was obtained. It is important to retest these items otherwise if a detection is made then limits may be set in the renewal discharge permit for these chemicals. Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve the operating report for the month of December 2006 and to place the report on file. Motion carried unanimously.

Chad Olsen presented and discussed his report on the sludge-to-sludge heat exchanger. The original pilot unit designed by Soltech was to provide a single pipe with the NMSC to setup and install the unit. Soltech is

now willing to provide a full pilot unit at no cost except for shipping charges which are estimated at \$500. The use of the pump needed for the pilot unit would be free for the first month; thereafter charges would be \$750 per month. The estimated total cost to run the pilot unit is \$15,000 to \$20,000. Soltech engineers are also trying to develop a pilot unit that would also determine the amount of loss in heat transfer if there is minor grease buildup. After discussion, motion was made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to proceed with the pilot unit for the sludge-to-sludge heat exchanger at an estimated cost of \$15,000 to \$20,000. Motion carried unanimously.

Commissioner G. Cowling asked to be excused from the meeting.

Manager Much discussed with the Commission an upcoming workshop for identifying filamentous organisms and the importance of being able to identify filamentous organisms in your treatment plant. Manager Much would like to send two people to this workshop in Oregon and he is requesting the Commission to cover the cost for one of the individuals. This workshop is being held in August, however the class is limited in size and it tends to fill quickly. The expected cost for this workshop including airfare and lodging is \$2,000 per person. After discussion, motion was made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer for the NMSC to pay costs for one individual to attend the filamentous Identification workshop to be held in Oregon. Motion carried unanimously.

Old Business

Door access control system update. Work is nearing completion.

Jim Peichl (MCO) updated the Commission on the status of the Engine/Genset system. The system was up and running very well and producing more horsepower than anticipated. The unit ran for three weeks until a problem developed. A keeper spring dropped a valve in the engine damaging the piston. This breakdown does not appear to be methane related. Parts are ordered to repair the engine.

Ordinance Contract incorporate revisions update. Attorney Gunz is working on this item.

Sewer ownership update. No additional information to report.

Electronic DMR submittal. Discussions were held with a firm that can provide the needed format to perform the electronic DMR submittal via machine-to-machine transfer. The cost for this program is \$249. This company also provides other software in monitoring plant processes which we will review to see if we may want to consider these other services as well.


New Business

Election of Officers. Motion made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to unanimously re-elect the current slate of officers. Motion carried unanimously. The officers of the NMSC for the coming year are: President – William Zielinski, Vice President – Raymond Zielinski, Secretary – John Jurgenson, Treasurer – Kathy Bauer.

Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner K. Bauer, to approve Operating Fund Vouchers #127487 thru #127545 in the amount of \$404,278.10 for the month of December 2006 and Payroll Vouchers #20586 thru #20598 in the amount of \$16,486.27 for the month of December 2006. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:20 a.m.



President



Secretary

Regular Meeting**Tuesday February 27, 2007**

Meeting called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, W. Zelinski, W. Helein, D. Youngquist; Manager Much, Accountant Voigt.

Excused: Commissioners K. Bauer, G. Cowling.

Also Present: Mike Sams (Waverly S.D.), Chad Olsen (McMahon Associates), Paul Much, Rob Franck, Jim Peichl (MCO).

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve the minutes of the Regular Meeting of January 23, 2007. Motion carried unanimously.

Correspondence

There was no correspondence to be discussed.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for January 2007. The January plant operations net income is reported to be a loss of \$9,722. The auditors were in to work on the audit and are completing the report. The audit should be ready to present at the March meeting. Based on the information gathered during the audit, it is expected that 2006 plant operations resulted in a deficiency of funds received from the contract users of \$50,481. Upon the final audit report being issued, this deficiency will then be billed to the contract users. After discussion, moved by Commissioner J. Jurgenson, seconded by Commissioner W. Helein to accept the unaudited financial statements for the month of January 2007 and place them on file. Motion carried unanimously.

Accountant Voigt presented MCO invoice #11492 in the amount of \$102,288.42 for the month of March 2007. Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve MCO invoice #11492 in the amount of \$102,288.42 for the month of March 2007 and to pay the invoice after March 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of January 2007. The report has been modified to also include the cash balances of the restricted cash accounts (Replacement Fund, Depreciation Fund, Debt Service Funds, Surplus Fund). The C.D. with the 3.96% rate was closed and then reissued for 8-months at 5.00%. After paying the penalty for the early withdrawal and with the higher interest rate, this C.D. will earn approximately \$300 more over the remaining life of the original C.D. than if it would have if kept at the current rate. Another C.D. matured this past week and was renewed for 18-months at 5.15% and yielding 5.25%. Accountant Voigt also reported on another investment option available at Anchor Bank and First National Bank-Menasha. This investment option is called a Cdar (cedar) which allows the investment of more than \$100,000 through a financial institution and still be able to maintain the FDIC insurance on your funds over the \$100,000 limit. The current rates are about the same as what you can get with C.D.'s right now and this investment option also has a much higher penalty for early withdrawal – you lose all the interest earnings and probably some of the principal. If we were to invest in this option, we would need to make sure that any funds invested in here would not be needed before the maturity date. Motion made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to accept the Accountants Report for the month of January 2007. Motion carried unanimously.

Accountant Voigt presented the following invoice from McMahon Associates for payment:

#34780	Heating System Improvements – Design	\$1,371.40.
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Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve for payment invoice #34780 to McMahon Associates. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of January 2007. The plant is operating well. Motion made by Commissioner J. Jurgenson, seconded by Commissioner R. Zielinski to approve the operating report for the month of January 2007 and to place the report on file. Motion carried unanimously.

Chad Olsen presented and discussed his report on the sludge-to-sludge heat exchanger. Soltech responded to Chad's request for more information however no definitive answers were provided in the response. Chad will work on obtaining some definitive answers from Soltech by the next Commission meeting. It was noted that the problems experienced in Madison with this sludge-to-sludge heat exchanger are due to the characteristics of the sludge and not with the unit itself.

Manager Much reported to the Commission that a sample of the oil that is showing up at the treatment plant has been sent to a lab in Missouri that specializes in analytical testing that would help identify what type of oil it is. This lab was approved to proceed with the testing with a limit set at \$10,000. We should receive the results in about 20-days. Plant influent samples obtained indicate the source of the oil may be coming from Neenah.

Manager Much reported to the Commission that in conversation with Bob Potratz of Gizmo Farms, Inc. (sludge hauler); Gizmo Farms, Inc. would probably not renew the sludge hauling & disposal contract when it expires in 2011. Bob cited a lack of interest from their family members in continuing the business. The Commission felt it would be a good idea to begin looking for another hauler now to be ready when the current hauling & disposal contract expires.

Old Business

Door access control system update. The original contracted work is complete pending a final walkthrough with the contractor.

Jim Peichl (MCO) updated the Commission on the status of the Engine/Genset system. The unit was scheduled to be picked up last Friday to be taken in for repair. This did not occur due to illness; this will need to be rescheduled. Manager Much reported that this breakdown was reported to our insurance company. This breakdown may be covered under one of our insurance policies; subject to our \$10,000 deductible. The current estimate for repair could be as much as \$36,000.

Ordinance Contract incorporate revisions update. Attorney Gunz met with Manager Much to discuss the issue. Attorney Gunz also contacted the cities requesting the cities to pass a grease trap ordinance that we previously requested them to do. Attorney Gunz reported to the cities that the excessive grease received by the treatment plant is one of the causes that leads to odor problems with our facility.

Sewer ownership update. It was reported that Attorney Gunz has contacted the City of Menasha for an update on this matter.

Electronic DMR submittal. No additional information to be reported.

Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein, to approve Operating Fund Vouchers #129546 thru #129591 in the amount of \$284,860.07 for the month of January 2007. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 8:40 a.m.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday March 27, 2007

Meeting called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, W. Zelinski, K. Bauer, G. Cowling, W. Helein, D. Youngquist; Manager Much, Accountant Voigt.

Also Present: Mike Sambs (Waverly S.D.), Chad Olsen (McMahon Associates), Paul Much, Rob Franck (MCO), Dave Maccoux (Schenck), Taryn Nall (Kaempfer & Assoc).

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve the minutes of the Regular Meeting of February 27, 2007. Motion carried unanimously.

Correspondence

The following correspondence was discussed.

1. March 19, 2007 letter from Ms. Carol Wirth, RBC to Roger Voigt, NMSC.
RE: Retirement of Ray Osness; Carol Wirth to provide service to NMSC.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for February 2007. The year-to-date plant operations net income is reported to be a loss of \$18,600. With the spring thaw and rains we will watch the loadings and the income generated. If the situation does not improve the next couple of months we will be looking at increasing the rates for the third quarter 2007. Commissioner K. Bauer questioned whether or not the loadings from Menasha and Sonoco could be more seasonal due to the current income generated is less than what was budgeted. It was reported that Menasha loadings could be somewhat seasonal due to the water plant discharge in the summer months and the removal of the algae from the water which is discharged into the sewer system. After discussion, moved by Commissioner J. Jurgenson, seconded by Commissioner R. Zielinski to accept the unaudited financial statements for the month of February 2007 and place them on file. Motion carried unanimously.

Mr. Dave Maccoux from Schenck Business Solutions discussed the 2006 financial audit of the NMSC. Mr. Maccoux briefly reviewed the audit report and discussed the Independent Auditors' Report On Financial Statements, Management's Discussion and Analysis, and the Financial Statements that are presented in the audit report. Mr. Maccoux also discussed the report on Other Comments And Observations which include the Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit of Financial Statements. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to approve the 2006 Financial Audit and Report of Other Comments as presented. Voting aye: Commissioners W. Helein, R. Zielinski, K. Bauer, G. Cowling, J. Jurgenson. Abstaining: Commissioner D. Youngquist.

To accommodate those in attendance, President W. Zielinski opened the floor to Mr. Taryn Nall to report to the Commission on the status of the City of Menasha SSES and I&I programs. Mr. Nall reported the City is currently in Phase 3 of the SSES Study. They have identified manholes to rehabilitate and sewers to grout or replace or install a liner. There is currently 39,000 feet of sewer that is scheduled to be lined. The cost of lining a sewer is about one-half the cost of replacing the sewer yet the lining will extend the life of the sewer an estimated 20 – 60 years. The current cost is estimated at \$2,800,000 for this project and it will be completed over the next two summers. Mr. Nall also distributed and discussed a summary sheet on the current sump pump program in the City. The Commission thanked Mr. Nall for the update. In an unrelated topic, Manager Much questioned Mr. Nall if he was going to be involved with the City of Menasha Grease Trap Ordinance. Mr. Nall responded that they are aware of a couple establishments that are a problem with discharging grease into the sewer system due to the amount of grease being found in the sewers. Mr. Nall will be working on the ordinance for the City and he will be stopping by the Town of Menasha to review their ordinance. He anticipates having this completed in the next month or two.

President W. Zielinski returned to the meeting agenda as published.

Accountant Voigt discussed with the Commission the Section 125 Cafeteria Plan that was created to allow pre-tax dollars to be withheld from employee wages to pay for the employee portion of the health insurance plan. Accountant Voigt reported he talked with an attorney at the firm that created the Section 125 plan (Davis & Kuelthau) and he reported this plan could be terminated by a simple motion of the Commission. The Section 125 Cafeteria Plan requires annual reporting; by terminating the plan this requirement would cease. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner R. Zielinski to terminate the Neenah-Menasha Sewerage Commission Cafeteria Plan. Motion carried unanimously.

Accountant Voigt presented MCO invoice #11558 in the amount of \$102,288.42 for the month of April 2007. Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve MCO invoice #11558 in the amount of \$102,288.42 for the month of April 2007 and to pay the invoice after April 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of February 2007. A C.D. earning 4.65% matured at Anchor Bank and was renewed for 18 months at 5.15%, yielding 5.25%. This was a negotiated rate above the current posted rates offered by Anchor Bank. The rates earned in the Money Market Accounts remained steady; MCO generated \$2,521 in additional income for the Commission; Restricted cash balances totaled \$2,418,000 at the end of February. Motion made by Commissioner R.

Zielinski, seconded by Commissioner G. Cowling to accept the Accountants Report for the month of February 2007. Motion carried unanimously.

Accountant Voigt presented the following invoice from McMahon Associates for payment:

#35220	Heating System Improvements – Design	\$355.00.
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Motion made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer to approve for payment invoice #35220 to McMahon Associates. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of February 2007. The plant is operating well. Manager Much, Attorney Gunz, Mayor Scherck, and Neenah staff met to discuss various issues. Items discussed involved: having the City of Neenah notify the NMSC of any new industries; the need for the grease trap ordinance; the results of the oil analysis that indicated the oil tested coming from the digesters is made up of kerosene, naphtha, gas, and diesel. The City will report back in the next week or two to report on possible industries that carry these substances. It was questioned how we would be able to determine if these industries carry chemicals and if they could be the ones discharging. Manager Much reported the NMSC Pretreatment Ordinance and the Pretreatment Ordinances approved by each community are identical and in this ordinance we have the right of entry into an establishment. We would check the material safety data sheets on file at these industries and then request to see what volumes they had purchased and then request any manifest records of having this material removed from their facility. It was also reported to the Commissioners that the fine for not complying with the Ordinance can be as much as \$10,000 per day. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve the operating report for the month of February 2007 and to place the report on file. Motion carried unanimously.

Chad Olsen presented and discussed his report on the sludge-to-sludge heat exchanger. Chad received a response concerning the pilot unit; the small unit originally discussed would be the only unit they could provide. The cost would be \$2,000 delivered to the NMSC. The NMSC would still need to have the unit connected and they would also need to rent the pumps. The budget price for the full scale unit is \$220,000 delivered. This price does not include piping, installation, pumps, and instrumentation. Lee's Contracting/Fabricating provided a price to provide a sludge-to-sludge heat exchanger pilot unit with installation of approximately \$35,000. The NMSC would still need to rent the pumps needed for the unit. Additional pricing was also provided for a full scale sludge-to-sludge heat exchanger, sludge to water heat exchanger, and installation costs for the heat exchangers. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner G. Cowling to proceed with the sludge-to-sludge pilot unit heat exchanger and installation with Lee's Contracting/Fabricating and pump rental at a cost not to exceed \$40,000. Motion carried unanimously.

Manager Much reported on an email received from Mark Radtke with the City of Menasha concerning ground restoration work that is needed along the 48" interceptor between Seventh St and the Ninth Street metering station. In particular is a stretch in the 700 block of Milwaukee St. Discussion ensued, questions were raised as to should we do just the one property owner that has been complaining, or should we do all properties along the interceptor? Most of this cost would be billed back to the Town of Menasha since they are the major user of this interceptor in this stretch of sewer line. Some Commissioners expressed the desire to see what condition the ground is in. It was suggested and approved that staff would videotape this stretch of the interceptor and to have the tape available for review.

Manager Much reported to the Commission the results of the oil sample sent in for analysis. The analysis indicated the oil consists of: kerosene, naphtha, gasoline, and diesel.

Manager Much presented a sewer extension request from McMahon Associates for 135 feet along CTH A located in the Town of Neenah S.D. 2. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner W. Helein to approve the sewer extension request along CTH A located in the Town of Neenah S.D. #2. Motion carried unanimously.

Old Business

Manager Much updated the Commission on the status of the Engine/Genset system. The repair estimate is \$29,000 for parts and \$7,000 labor. No information has been received from the Insurance company if this repair would be covered by insurance.

Ordinance Contract incorporate revisions update. Attorney Gunz reported this document is being retyped.

Sewer ownership update. The City of Menasha is still working on this response.

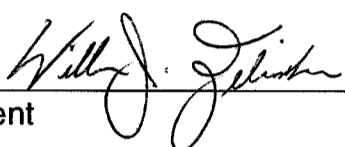
Electronic DMR submittal. The paperwork has been submitted and approved. The March report is expected to be submitted electronically to the DNR.

Manager Much reported he is still talking with people concerning our future sludge hauling and storage. It appears there may be only 2-3 companies large enough to handle the volume of sludge we generate.

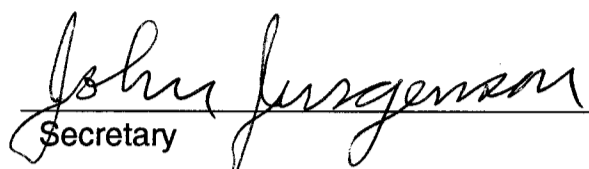
Vouchers

Motion made by Commissioner J. Jurgenson, seconded by Commissioner R. Zielinski, to approve Operating Fund Vouchers #127592 thru #127651 in the amount of \$369,479.47 for the month of February 2007. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:30 a.m.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday April 24, 2007

Meeting called to order by Commission President W. Zielinski at 8:00 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, W. Zielinski, K. Bauer, G. Cowling, W. Helein, D. Youngquist; Manager Much, Accountant Voigt.

Also Present: Mike Sambs (Waverly S.D.), Chad Olsen (McMahon Associates), Paul Much.

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve the minutes of the Regular Meeting of March 27, 2007. Motion carried unanimously.

Correspondence

There was no correspondence.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for March 2007. The year-to-date plant operating income is reported to be about \$3,600 below budget estimates while plant operating expenses are currently about \$30,000 above budget estimates. Areas of expenses currently running over estimated budget projections for the 1st quarter are chemicals, equipment maintenance, plant maintenance items, and lab testing; in particular the \$10,000 spent to analyze the oil being discharged into the sewer system and being received at the treatment plant. After discussion, moved by Commissioner J. Jurgenson, seconded by Commissioner R. Zielinski to accept the unaudited financial statements for the month of March 2007 and place them on file. Motion carried unanimously.

Accountant Voigt presented MCO invoice #11630 in the amount of \$102,288.42 for the month of May 2007. Motion made by Commissioner R. Zielinski, seconded by Commissioner K. Bauer to approve MCO invoice #11630 in the amount of \$102,288.42 for the month of May 2007 and to pay the invoice after May 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of March 2007. The rates earned in the Money Market Accounts remained steady; MCO generated \$2,480 in additional income for the Commission; restricted cash balances totaled \$2,492,000 at the end of March. Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to accept the Accountants Report for the month of March 2007. Motion carried unanimously.

Accountant Voigt presented the following invoices from McMahon Associates for payment:

#35747	Storm Sewer Site Mapping	\$1,067.25.
#35394	Electrical Distribution Design-Switchgear	\$2,255.11.

Motion made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer to approve for payment invoices #35220 and #35394 to McMahon Associates. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of March 2007. More oil was discharged into the sewer system and received at the treatment plant. In this instance it may have been a large discharge due to oil was visible in the clarifier. Fortunately this did not cause the plant to violate our discharge limits. The Commission further discussed this problem; influent testing that was previously performed showed spikes in oil in the Neenah samples. This situation has been discussed with the City of Neenah; they are aware of the problem. Work will continue on trying to locate the person or firm responsible for the discharge of the oil into the sewer system. Manager Much reported that our sludge hauler has not been properly testing the soil as required by the DNR. This situation does not involve only the NMSC but all the clients under contract by the sludge hauler. The DNR is now involved in this matter. All the issues we have with the DNR concerning the sludge program have been resolved except for the soil testing. Plant flows and loadings are up; the plant is operating well even with the oil that has been received. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to approve the operating report for the month of March 2007 and to place the report on file. Motion carried unanimously.

Chad Olsen presented and discussed his memorandum on the sludge-to-sludge heat exchanger. The current sludge cooling unit was opened and inspected due to some issues in trying to cool the sludge. Upon inspection, it was found that there was no grease buildup in the pipes. Based on this information it is recommended that Lee's Contracting should install the heat exchanger with the 3-inch and 6-inch pipe design. This design provides a larger annular space that will help prevent plugging in the pipe from hair, rags, etc. Chad reviewed with the Commissioners the process and costs of this project that led us to this point we are at now of why we are looking at installing a sludge-to-sludge heat exchanger. Chad reported the pilot unit should be built in the next couple of weeks.

Accountant Voigt presented a video taken of the Commission owned land between Sixth Street and Ninth Street in Menasha that follows parallel and adjacent to the railroad tracks. After viewing the video and discussions, motion made by Commissioner J. Jurgenson, seconded by Commissioner W. Helein to have Attorney Gunz present at the May meeting to discuss with the Commission issues related to filling in sections of our property that have settled, encroachments on Commission owned land, liability issues and homeowner rights. Motion carried unanimously.

Manager Much reported to the Commission that Waverly Sanitary District and the City of Menasha have a signed agreement for transportation of wastewater between these two communities.

Old Business

Manager Much updated the Commission on the status of the Engine/Genset system. The engine is scheduled to be installed Wednesday.

Ordinance Contract incorporate revisions update. No additional information to report.

Sewer ownership update. No additional information has been received from Menasha.

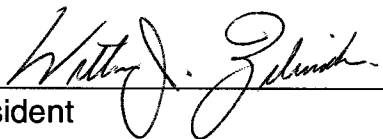
Electronic DMR submittal. The DMR was submitted successfully with our local DNR engineer present to witness the process.

Future sludge storage and hauling. Manager Much reported he is still researching firms capable of providing this service for the NMSC.

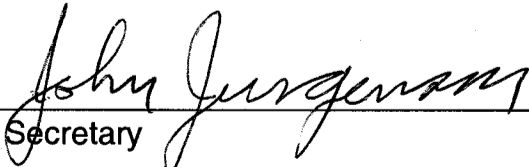
Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein, to approve Operating Fund Vouchers #129652 thru #129673 and #129681 thru #129710 in the amount of \$281,420.96 and Payroll Vouchers #129674 thru #129680 in the amount of \$432.91 for the month of March 2007. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:00 a.m.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday May 22, 2007

Meeting called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, W. Zelinski, G. Cowling, W. Helein, D. Youngquist; Manager Much, Attorney Gunz, Accountant Voigt.

Absent: Commissioner K. Bauer.

Also Present: Paul Much, Rob Franck, Jim Peichl.

Motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve the minutes of the Regular Meeting of April 24, 2007. Motion carried unanimously.

Correspondence

The following correspondence was discussed.

1. March 25, 2007 letter from James Savinski, DNR to Randall Much, NMSC.
RE: Notice of noncompliance – Failure to properly test soil for land application.
2. May 9, 2007 letter from Tracey Driessen, Cellu Tissue Corp. to NMSC.
RE: Request to utilize sewer for temporary transport of untreated wastewater.

After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to conditionally allow Cellu Tissue Corp. to remove the bulkhead in the 21-inch sewer line for temporary transport of untreated wastewater and to have the bulkhead replaced upon completion of the temporary use on the condition that approval is also granted by the City of Neenah. Motion carried unanimously.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for April 2007. The income generated for the months of May and June are higher than budget, this should reduce the current operating loss in the operations portion of the income statement. After discussion, moved by Commissioner J. Jurgenson, seconded by Commissioner W. Helein to accept the unaudited financial statements for the month of April 2007 and place them on file. Motion carried unanimously.

Accountant Voigt presented MCO invoice #11693 in the amount of \$102,288.42 for the month of June 2007. Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve MCO invoice #11693 in the amount of \$102,288.42 for the month of June 2007 and to pay the invoice after June 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of April 2007. The rates earned in the Money Market Accounts remained steady; MCO generated \$2,680 in additional income for the Commission; restricted cash balances totaled \$2,512,000 at the end of April. Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to accept the Accountants Report for the month of April 2007. Motion carried unanimously.

Accountant Voigt presented the following invoices from McMahon Associates for payment:

#35900	Sludge to Sludge Heat Exchanger - Design	\$500.40.
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Motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve for payment invoices #35900 to McMahon Associates. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of April 2007. The plant is operating well. The NMSC wastewater discharge permit is coming due, the DNR has a new person drafting the permits, a conference call will be made with this person, the DNR local engineer, and MCO staff to discuss the NMSC draft permit. The NMSC may be looking at being required to develop a regional mercury recycling program with the new discharge permit. This requirement may be in lieu of enforceable mercury limits. After discussion, motion made by

Commissioner J. Jurgenson, seconded by Commissioner G. Cowling to approve the operating report for the month of April 2007 and to place the report on file. Motion carried unanimously.

Manager Much discussed the memo from Chad Olsen updating the Commission on the Sludge-to-sludge heat exchanger. The contractor is working on the pilot unit and they plan to have it ready for installation by mid-July. The contractor is having difficulty locating pumps to rent for use with the pilot heat exchanger unit. The companies that rent the pumps do not want the pumps to be used with the product intended by the NMSC. Lee's Contracting is preparing a price to re-tube the mesophilic cooling heat exchanger. The difficulty in preparing a price using stainless steel pipe is that the price is good for only 24-hours.

Attorney Gunz discussed with the Commission the issue of the ground settling along the interceptor route for the Tayco Street Interceptor. Attorney Gunz informed the Commission they have two options: Option One: Inform the property owners they are encroaching on NMSC property, they (homeowner) can fill in the area themselves and they can continue to encroach on the NMSC property; or Option Two: Tell the property owners to stop encroaching on NMSC owned property. After lengthy discussion, motion was made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to have Attorney Gunz visit the homeowner requesting the NMSC to fill in the ground area that has settled over the interceptor to discuss with them the Commission's position on this issue and to follow up with a letter to this property owner reiterating what was discussed with them. Motion carried unanimously.

Old Business

Manager Much updated the Commission on the status of the Engine/Genset system. The engine is installed and operating.

Ordinance Contract incorporate revisions update. No additional information to report.

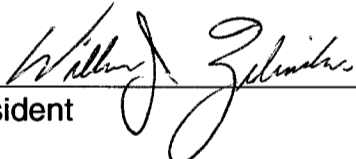
Sewer ownership update. No additional information to report.

Future sludge storage and hauling. Manager Much reported he has contacted two firms that would likely be able to handle our needs. These companies are in the process to locate land for sludge spreading and for a storage building.

Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson, to approve Operating Fund Vouchers #129711 thru #129752 in the amount of \$293,096.40 for the month of April 2007. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:00 a.m.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday June 26, 2007

Meeting called to order by Commission President W. Zielinski at 8:00 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, W. Zielinski, G. Cowling, W. Helein, D. Youngquist, K. Bauer; Manager Much, Accountant Voigt.

Also Present: Paul Much, Rob Franck, Jim Peichl (MCO); Chad Olsen, Carl Verhagen (McMahon Associates); Mike Sams (Waverly S.D.).

Motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to approve the minutes of the Regular Meeting of May 22, 2007. Motion carried unanimously.

Correspondence

The following correspondence was discussed.

1. May 23, 2007 letter from Randall Much, NMSC to Ms. Tracey Driessen, Cellu-Tissue.
RE: Conditional approval to remove bulkhead and utilize 21-inch sewer line.
2. June 19, 2007 e-mail to Mr. Begos from Paul Much, NMSC.
RE: Response to request for discharge of petroleum contaminated groundwater.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for May 2007. After discussion, moved by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to accept the unaudited financial statements for the month of May 2007 and place them on file. Motion carried unanimously.

Accountant Voigt presented MCO invoice #11771 in the amount of \$102,288.42 for the month of July 2007. Motion made by Commissioner J. Jurgenson, seconded by Commissioner D. Youngquist to approve MCO invoice #11771 in the amount of \$102,288.42 for the month of July 2007 and to pay the invoice after July 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of May 2007. The rates earned in the Money Market Accounts remained steady; MCO generated \$3,228 in additional income for the Commission; restricted cash balances totaled \$2,581,000 at the end of May. Commissioner D. Youngquist requested to have comparative restricted cash values reported on the report. Motion made by Commissioner J. Jurgenson, seconded by Commissioner G. Cowling to accept the Accountants Report for the month of May 2007. Motion carried unanimously.

Accountant Voigt presented the following invoices from McMahon Associates for payment:

#36277 Sludge to Sludge Heat Exchanger - Design \$106.50.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve for payment invoices #36277 to McMahon Associates. Motion carried unanimously.

Accountant Voigt reported to the Commission the contract with AT&T for our phone service expires on September 4. Other options for phone service are being looked at. These options could include the need to replace our current analog phone system with a digital phone system. More information will be known in the next couple months.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of May 2007. The plant is running well. The oil pump on the repaired methane engine failed. Discussions are being held with the company to have this item covered under warranty. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner G. Cowling to approve the operating report for the month of May 2007 and to place the report on file. Motion carried unanimously.

Paul Much presented to the Commission the 2006 Compliance Maintenance Annual Report (CMAR) for their review. The report grades the treatment plant in ten categories. The Commission received a grade of "A" in eight of the categories. The Commission received a grade of "D" in the category for collection system and a grade of "F" in biosolids management. The collection system grade reflects having each member community being responsible for maintaining the interceptor sewer system. Each community is responsible for establishing their own CMOM program. The biosolids management grade is a result of the sludge contract hauler failing to collect soil samples and track site loadings. Soil analyses have been completed on approved sludge hauling sites. The overall grade point average for the CMAR is 3.22. To complete the CMAR for submittal to the DNR, the Commission needs to pass a resolution indicating they have reviewed and approved the CMAR. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner D. Youngquist to approve NMSC Compliance Maintenance Resolution 2007-1. Motion carried unanimously.

Chad Olsen updated the Commission on the Sludge-to-sludge heat exchanger. The original source for pump rental will not rent a pump for sludge pumping use. A second source was found to rent a pump from; their rental cost would be \$3,000 - \$5,000 per month for each pump plus shipping costs. The rental cost would be dependent upon the condition of the pump when it would be returned. A quote was received for the purchase of the pump to be used in the heat exchanger; the cost to purchase the pump is \$5,828. In addition to the pumps, VFD's would also be needed; the cost for the VFD is about \$2,500. Delivery time is estimated at 4-6 weeks. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer to approve the purchase of two Moyno Pumps and VFD drives. Motion carried unanimously.

Carl Verhagen discussed with the Commission the Primary Electric Distribution Study that was prepared for the NMSC. This study examined the electric service that serves the NMSC. Items that were reviewed were the primary cables, transformers, and switchgear. The primary cables being used historically have a life expectancy of 20 years. The cables are now approaching 25 years of use. The NMSC has 5 transformers; two are the old "gray" units, and the remaining three are pad mounted units. The transformers are in good shape, they have not been overloaded during their life. The old gray units have a rating of 6,000 KW and have had an average use of only 2,500 KW. The switchgear is no longer supported, parts are not available and they are no longer repairable. The recommendation from this study is to first have a site survey prepared for the treatment plant facility to have a complete composite drawing of the facility that records underground services. The expected cost for this site survey is estimated at \$7,500. Once this is completed, it is then recommended to begin the project under Option "B" which is to replace the current primary cable with new cable built for 40-year life expectancy, keep the existing transformers but move the pad mounted units, and replace the switchgear. Discussion ensued; the cost for switchgear is estimated at \$15,000 per switch and 3 are needed. The site survey may also require outside services to come in and locate/mark other services on the facility. After discussion, motion made by Commissioner W. Helein, seconded by Commissioner D. Youngquist to proceed with the site survey and option "B" as recommended in the Primary Electric Distribution Study. Motion carried unanimously.

Jim Peichl discussed the issue with the waste gas burner. The current waste gas burner is not current with code, the auto ignition system does not function properly, and the unit has exceeded its estimated life. Any new waste gas burner installation would need to meet current code. The main change in the installation is to move the gas burner from the building roof down to ground level. MCO staff will be able to make the electrical connections saving the Commission on labor charges. Installation would be by Lee's Contracting at an estimated price of \$24,500. It is recommended to purchase the Groth 4-inch waste gas burner with regulator at a cost of \$28,493. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to proceed with the replacement of the waste gas burner and to purchase the Groth 4-inch waste gas burner with regulator. Motion carried unanimously.

Manager Much presented a sewer extension request received from OMNI Associates for the Nature Trail Subdivision – Phase 5, located in the City of Neenah. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner R. Zielinski to approve the sewer extension request for the Nature Trail Subdivision – Phase 5 contingent upon approval from the City of Neenah. Motion carried unanimously.

Old Business

Manager Much updated the Commission on the status of the Engine/Genset system. The engine experienced a breakdown with a failure of the oil pump. Discussions to have the engine covered under warranty have begun.

Ordinance Contract incorporate revisions update. No additional information to report.

Sewer ownership update. No additional information to report.

Ground settlement along 48-inch interceptor. Attorney Gunz has met with the homeowners to discuss the issue. The husband seems to understand the issue.

Future sludge storage and hauling. No additional information to report.

Vouchers

Motion made by Commissioner G. Cowling, seconded by Commissioner W. Helein, to approve Operating and Payroll Fund Vouchers #129753 thru #129815 in the amount of \$245,790.92 for the month of May 2007. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:22 a.m.

President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting**Tuesday July 24, 2007**

Meeting called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, W. Zelinski, W. Helein, D. Youngquist, K. Bauer; Manager Much, Accountant Voigt.

Excused: Commissioner G. Cowling.

Also Present: Paul Much (MCO); Mike Sambs (Waverly S.D.).

Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve the minutes of the Regular Meeting of June 26, 2007. Motion carried unanimously.

Correspondence

There was no correspondence discussed.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for June 2007. The operating income currently generated is meeting budget expectations. After discussion, moved by Commissioner J. Jurgenson, seconded by Commissioner W. Helein to accept the unaudited financial statements for the month of June 2007 and place them on file. Motion carried unanimously.

Accountant Voigt presented MCO invoice #11850 in the amount of \$102,288.42 for the month of August 2007. Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve MCO invoice #11850 in the amount of \$102,288.42 for the month of August 2007 and to pay the invoice after August 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of June 2007. The rates earned in the Money Market Accounts remained steady; MCO generated \$2,782 in additional income for the Commission; restricted cash balances totaled \$2,575,500 at the end of June. Some questions were asked concerning the cash balances. Motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to accept the Accountants Report for the month of June 2007. Motion carried unanimously.

Accountant Voigt informed the Commission that he is waiting for feedback from AT&T to see if the Commission would qualify for pricing to obtain phone service coverage through the State of Wisconsin contract for Centrex service. If the Commission would qualify, this would provide the lowest rates available for phone services for the Commission. More information will be available at the next Commission meeting.

Accountant Voigt presented the following invoices from McMahon Associates for payment:

#36758	Sludge to Sludge Heat Exchanger - Design	\$ 282.00.
#36812	Electrical Distribution - Design	\$1,467.51.

Motion made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to approve for payment invoices #36758 and #36812 to McMahon Associates. Motion carried unanimously.

Accountant Voigt reminded the Commissioners that the draft budget for 2008 will be reviewed at the August Commission meeting.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of June 2007. The plant is operating well. There has been some problems with the DNR and the reported sludge applications - it was noted that the NMSC had application rates of over 1,000 pounds per acre of nitrogen, the limit is only 180 pounds per acre. Hand calculations show our application of sludge is less than 180 pounds per acre. The issue has been referred back to the DNR to recheck their calculations of the sludge loadings. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner W. Helein to approve the operating report for the month of June 2007 and to place the report on file. Motion carried unanimously.

Manager Much discussed the memo from Chad Olsen updating the Commission on the Sludge-to-sludge heat exchanger. The pilot unit heat exchanger is about 50% complete, the pumps and VFD's have been ordered, permanent piping will be installed instead of the original proposed temporary PVC piping for the pilot unit.

Manager Much updated the Commissioners on the status of the electric underground distribution replacement. Currently the underground utilities are being marked, we are waiting for the agreement for the design and specs from McMahon Associates.

Old Business

Manager Much updated the Commission on the status of the Engine/Genset system. The engine has a crack in the housing; it is leaking oil. The service manager for the company that repairs this engine has a health issue creating some backlog in obtaining service and parts to repair the engine.

Ordinance Contract incorporate revisions update. No additional information to report.

Sewer ownership update. No additional information to report.

Future sludge storage and hauling. No additional information to report.

Manager Much reported on the Fox River PCB issue. There have been requests from the Federal and State governments requesting a meeting with the local municipal entities. Discussion ensued on the PCB issue in the Fox River and the impact on the local municipalities.

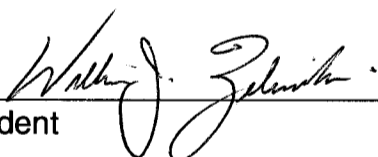
Other Business to Legally Come Before the Commission

The Commission discussed the date of the December meeting. It was decided to change the December meeting from the 4th Tuesday of December (December 25th) to December 18th. Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to hold the December meeting of the Neenah-Menasha Sewerage Commission on Tuesday December 18th at 8:00 am. Motion carried unanimously.

Vouchers

Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski, to approve Operating and Payroll Fund Vouchers #129816 thru #129861 in the amount of \$275,941.88 for the month of June 2007. Motion carried unanimously.

Motion made by Commissioner J. Jurgenson, seconded by Commissioner D. Youngquist to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 8:38 a.m.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday August 28, 2007

Meeting called to order by Commission President W. Zielinski at 8:00 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, G. Cowling, W. Helein, D. Youngquist, K. Bauer; Manager Much, Accountant Voigt.

Excused: Commissioner R. Zielinski.

Also Present: Paul Much, Rob Franck (MCO); Mike Sambs (Waverly S.D.).

Motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve the minutes of the Regular Meeting of July 24, 2007. Motion carried unanimously.

Correspondence

August 8, 2007 letter from Mr. Robert Masnado, Wisconsin DNR to Mr. William Zelinski, NMSC.
 RE: Information session on the development of a Total Maximum Daily Load (TMDL) for the lower Fox River Basin.

The subject matter of this letter will be further discussed under Agenda Item 6 (B) Operations, Engineering – NMSC Discharge Permit Limits.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for July 2007. The operating income currently generated is meeting budget expectations; however the September income to be billed is below budget. The October income will need to be monitored to determine if we need to make any adjustment in the rates for the 4th quarter. After discussion, moved by Commissioner D. Youngquist, seconded by Commissioner W. Helein to accept the unaudited financial statements for the month of July 2007 and place them on file. Motion carried unanimously.

Accountant Voigt presented MCO invoice #11912 in the amount of \$102,288.42 for the month of September 2007. Motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve MCO invoice #11912 in the amount of \$102,288.42 for the month of September 2007 and to pay the invoice after September 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of July, 2007. The rates earned in the Money Market Accounts have shown a slight decrease. A CD matured and was deposited into a money market account. MCO generated \$2,414 in additional income for the Commission; restricted cash balances totaled \$2,631,000 at the end of July. Motion made by Commissioner J. Jurgenson, seconded by Commissioner D. Youngquist to accept the Accountants Report for the month of July 2007. Motion carried unanimously.

Accountant Voigt discussed his memo to the Commission concerning the prices obtained for phone service. It is recommended to continue the NMSC phone service with AT&T under the state centrex contract. The fees are: \$10.90 per month per line with local and extended community calls included. A five year agreement would be required. After discussion, a motion was made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to approve the agreement with AT&T for telephone service for the NMSC. Motion carried unanimously.

Accountant Voigt presented a draft copy of the 2008 NMSC Budget. Discussion on the draft budget ensued with questions asked on various individual accounts and the budget amounts. After this discussion, it was felt that a budget work session was not needed and a date could be set for a Public Hearing. Motion made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer to accept the draft 2008 NMSC Budget as presented and to hold a Public Hearing to receive public comment on the proposed 2008 NMSC Budget on Tuesday September 18th, 2007 at 8:00am. Motion carried unanimously.

Accountant Voigt presented the following invoices from McMahon Associates for payment:

#37131 Sludge to Sludge Heat Exchanger - Design \$500.40.

Motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve for payment invoice #37131 to McMahon Associates. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of July 2007. The plant is running well. The final clarifier rebuild is in process. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer to approve the operating report for the month of July 2007 and to place the report on file. Motion carried unanimously.

Manager Much discussed the NMSC discharge permit. The WPDES governs our discharge and limits in effect. Currently we have a high ammonia limit in place; there is a meeting coming up on September 5th to discuss changing the limits for dischargers along the Fox River – this is not a concern for our facility. What is of concern is the TMDL which will plan to lower the limit of phosphorus for dischargers and non-point sources. The DNR is looking to reduce the phosphorus limits into the Fox River; in Wisconsin the Rock River and Fox River will be the first in the state looking to have the limits lowered. One option to achieve this is to lower the limit for dischargers; the effect for the NMSC would be the need to add Tertiary treatment to the facility at a cost of several million dollars. A second option is for the dischargers to pay non-point sources to add controls such as a buffer zone to help eliminate the non-point source of phosphorus. Manager Much indicated that he felt this may be coming about in the next couple of years.

Manager Much updated the Commission on the Sludge-to-sludge heat exchanger. The pilot unit heat exchanger and motors are on site. We are now waiting for delivery of the pumps.

Manager Much updated the Commissioners on the status of the electric underground distribution replacement. The maps of the underground utilities are being prepared; the agreement for services from McMahon Associates was discussed. After discussion, a motion was made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer to approve the agreement for professional services from McMahon Associates for the design, bidding, and construction related to the replacement of the electrical service and switchgear at the wastewater treatment plant. Motion carried unanimously. It is expected that the work will begin in spring.

Old Business

Manager Much updated the Commission on the status of the Engine/Genset system. The reported crack in the engine housing was repaired on Monday; they did a test run on the unit. The service manager for the company that repairs this engine has a health issue creating some backlog in obtaining service and parts to repair the engine.

Ordinance Contract incorporate revisions update. No additional information to report.

Sewer ownership update. No additional information to report.

Future sludge storage and hauling. No additional information to report on responses from other firms. Manager Much discussed issues of finding a new site for a storage building; other items discussed involved building a storage building on-site and the use of the odor control bio-filter, provide additional drying of sludge prior to storage. Now would be the time to begin looking at all these issues to have a plan in place when the current sludge hauling contract expires. Manager Much will request McMahon Associates to provide a proposal for a study with the proposal to be presented at the next meeting.

Other Business to Legally Come Before the Commission

The Commission discussed the date of the September meeting. It was decided to change the September meeting from the 4th Tuesday of September (September 25th) to September 18th to be held immediately following the Public Hearing. Motion made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to hold the September meeting of the Neenah-Menasha Sewerage Commission on Tuesday September 18th immediately following the Public Hearing. Motion carried unanimously.

Vouchers

Motion made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer, to approve Operating and Payroll Fund Vouchers #129862 thru #129917 in the amount of \$283,639.89 for the month of July 2007. Motion carried unanimously.

Motion made by Commissioner W. Helein, seconded by Commissioner D. Youngquist to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:15 a.m.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Public Hearing & Regular Meeting

Tuesday September 18, 2007

Meeting called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, G. Cowling, W. Helein, D. Youngquist, W. Zelinski; Manager Much, Accountant Voigt.

Excused: Commissioner K. Bauer.

Also Present: Paul Much (MCO); Mike Sambs (Waverly S.D.); Chad Olsen, Tom Vik (McMahon).

President W. Zielinski opened the Public Hearing to receive comments on the proposed 2008 NMSC Budget.

Commissioner R. Zielinski asked questions on various budget items and categories with responses provided by Manager Much and Accountant Voigt. Hearing no additional questions or comments on the proposed 2008 NMSC Budget, moved by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to adjourn the Public Hearing. Motion carried unanimously. Public Hearing adjourned at 8:08 am.

Motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to reconvene into Regular Open Session. Motion carried unanimously.

Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve the minutes of the Regular Meeting of August 28, 2007. Motion carried unanimously.

Correspondence

August 30, 2007 Notice of Public Hearing and Meeting to Follow.
RE: Notice of Public Hearing for proposed 2008 NMSC Budget.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for August 2007. After discussion, moved by Commissioner J. Jurgenson, seconded by Commissioner D. Youngquist to accept the unaudited financial statements for the month of August 2007 and place them on file. Motion carried unanimously.

Accountant Voigt presented the Proposed 2008 NMSC Budget to the Commission. Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve the Proposed 2008 NMSC Budget. Motion carried unanimously.

Accountant Voigt presented MCO invoice #11995 in the amount of \$102,288.42 for the month of October 2007. Motion made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to approve MCO invoice #11995 in the amount of \$102,288.42 for the month of October 2007 and to pay the invoice after October 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of August, 2007. MCO generated \$3,289 in additional income for the Commission; restricted cash balances totaled \$2,763,000 at the end of August. Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to accept the Accountants Report for the month of August 2007. Motion carried unanimously.

Accountant Voigt presented the following invoices from McMahon Associates for payment:

#37356	Underground Distribution – Site/Topo Survey	\$3,252.34
#37535	Sludge to Sludge Heat Exchanger - Design	\$ 282.00.

Motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve for payment invoices #37356 and #37535 to McMahon Associates. Motion carried unanimously.

Accountant Voigt reported to the Commission he will have more information to report at the next meeting concerning the need to maintain the Replacement Fund.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of August 2007. The plant is operating well. Manager Much attended a meeting on proposed ammonia limits. The NMSC may very well be one of the first to have modified ammonia limits written into their discharge permit. The NMSC should be able to meet the proposed limits. The concern is on the anti-degradation legislation that limits the ability to have permit limits increased to a higher limit once a lower limit has been established. The draft discharge permit will be submitted to the Municipal Environmental Group (MEG) for review on our behalf as a member of this group. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to approve the operating report for the month of August 2007 and to place the report on file. Motion carried unanimously.

Chad Olsen updated the Commission on the Sludge-to-sludge heat exchanger pilot unit. The heat exchanger pilot unit is installed, the VFD's are here, the pumps are scheduled to ship this week with delivery to be next week. The scheduled plan is to have the pilot unit running by the next Commission meeting.

Manager Much updated the Commissioners on the status of the electric underground distribution

Tom Vik addressed the Commission to discuss the proposal provided for a Sludge Management Study. In this study items to evaluate and look at include: build on-site storage, build off-site storage, contract for storage/hauling/land application, sludge drying via heat, haul to processor, landfill, hybrid evaporator via heat and chemicals, bioset process, and slurry carb process for fuel. It is estimated to have the information put together in 90-days. The cost for this study would be \$12,500. A similar study being done in Sheboygan is costing twice this amount. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to approve the agreement for a sludge management study at a fee of \$12,500. Motion carried unanimously.

Old Business

Manager Much updated the Commission on the status of the Engine/Genset system. The engine is repaired and is running.

Ordinance Contract incorporate revisions update. No additional information to report.

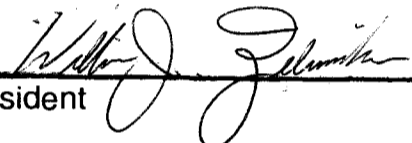
Sewer ownership update. No additional information to report.

Fox River PCB issue. Manager Much will ask the attorneys for a legal opinion on the liability issue for Waverly Sanitary District and the Town of Neenah Sanitary District #2.

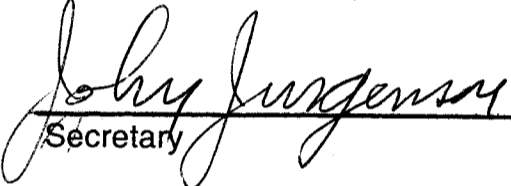
Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist, to approve Operating and Payroll Fund Vouchers #129912 thru #129953 in the amount of \$247,425.68 for the month of August 2007. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:02 a.m.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday October 23, 2007

Meeting called to order by Commission President W. Zielinski at 8:00 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, G. Cowling, W. Helein, D. Youngquist, W. Zielinski; Manager Much, Attorney Gunz, Accountant Voigt.

Excused: Commissioner K. Bauer.

Also Present: Paul Much (MCO); Mike Sambs (Waverly S.D.).

Motion made by Commissioner R. Zielinski, seconded by Commissioner J Jurgenson to approve the minutes of the Public Hearing & Regular Meeting of September 18, 2007. Motion carried unanimously.

Correspondence

There was no correspondence to be discussed.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for September 2007. After discussion, moved by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to accept the unaudited financial statements for the month of September 2007 and place them on file. Motion carried unanimously.

Accountant Voigt presented MCO invoice #12089 in the amount of \$102,288.42 for the month of November 2007. Motion made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to approve MCO invoice #12089 in the amount of \$102,288.42 for the month of November 2007 and to pay the invoice after November 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of September, 2007. The interest rates on the money-market accounts have decreased. MCO generated \$2,959 in additional income for the Commission; restricted cash balances totaled \$2,860,000 at the end of September. Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to accept the Accountants Report for the month of September 2007. Motion carried unanimously.

Accountant Voigt reported to the Commission on the requirement for the NMSC Replacement Fund. Based on information received from RBC Capital Markets, they obtained information from the DNR that since the requirement to fund the Replacement Fund comes due to the NMSC receiving EPA grant money, the EPA requirement is the Replacement Fund needs to be maintained for as long as the NMSC facility exists or remains in existence. The Replacement Fund requirement is not tied to any bonds issues or other borrowing.

Accountant Voigt presented the following invoices from McMahon Associates for payment:

#66807	Underground Distribution – Design	\$1,750.00
#37747	Underground Distribution – Site/Topo Survey	\$3,498.74.
#37956	Sludge to Sludge Heat Exchanger - Design	\$ 141.00.
#38046	Underground Distribution – Design	\$1,750.00.

Motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve for payment invoices #66807, #37747, #37956, and #38046 to McMahon Associates. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of September 2007. The plant is operating well. Lee's Contracting is completing his work for the clarifier rebuild; the next step is for the painters to come in to paint. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve the operating report for the month of September 2007 and to place the report on file. Motion carried unanimously.

Manager Much updated the Commission on the Sludge-to-sludge heat exchanger pilot unit. The pumps are in and the piping is currently being installed. It is expected the unit should be running in two weeks.

Manager Much updated the Commissioners on the status of the electric underground distribution replacement. The plans and specifications are being prepared with a November bidding anticipated.

Manager Much presented a sewer extension request from Davel Engineering for Castle Oak II subdivision located in the City of Neenah. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner R. Zielinski to approve the sewer extension request for Castle Oak II subdivision located in the City of Neenah. Motion carried unanimously.

Old Business

Ordinance Contract incorporate revisions update. Attorney Gunz reported he is making progress; he will have a draft version or possibly the final version document by Christmas.

Sewer ownership update. Attorney Gunz reported the City of Neenah is interested to proceed as quickly as possible; the City of Menasha does not want to own the Interceptor line from the Town of Menasha. There are two alternatives the Commission can do: 1) Separate the Interceptors by Resolution and turn over the Interceptors in Neenah to the City of Neenah now and then do the Interceptors in Menasha after December 2008, or 2) Do the transfer of ownership for both communities after December 2008. The transfer of ownership from the NMSC to the Cities can be done with a resolution; the Commission may also want to make contractual arrangements for maintaining the Interceptors. It was the consensus of the Commissioners to proceed with a resolution to turn over the ownership of the Interceptors serving the City of Neenah to the City of Neenah.

Manager Much updated the Commissioners on the sludge storage study. Additional information and reports will be presented in November.

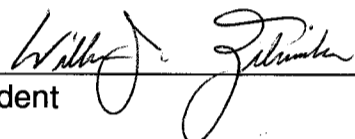
Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein, to approve Operating and Payroll Fund Vouchers #129954 thru #129996 in the amount of \$244,636.47 for the month of September 2007. Motion carried unanimously.

Commissioner D. Youngquist made a motion to convene into closed session under Section 19.85(1)(g) and 19.85(1)(e) of the Wisconsin Statutes to confer with legal counsel concerning strategy to be adopted by the NMSC with respect to their joint defense with the Cities of Neenah and Menasha in connection with potential liability arising from the Lower Fox River/Green Bay Natural Resource Damage Assessment, Lower Fox River and Green Bay remediation issues, and related potential litigation and to discuss strategies for negotiations with representatives of the United States of America on compromise settlement of potential CERCLA liability, indemnification, contribution protection and municipal entities infrastructure concerns with respect to the Lower Fox River/Green Bay; motion seconded by Commissioner J. Jurgenson. Motion carried unanimously. Meeting convened into closed session at 8:40 am.

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to reconvene into Regular open session. Motion carried unanimously. Meeting returned to Regular open session at 9:10 am.

Motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:10 a.m.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Closed Session

Tuesday October 23, 2007

Commissioner D. Youngquist made a motion to convene into closed session under Section 19.85(1)(g) and 19.85(1)(e) of the Wisconsin Statutes to confer with legal counsel concerning strategy to be adopted by the NMSC with respect to their joint defense with the Cities of Neenah and Menasha in connection with potential liability arising from the Lower Fox River/Green Bay Natural Resource Damage Assessment, Lower Fox River and Green Bay remediation issues, and related potential litigation and to discuss strategies for negotiations with representatives of the United States of America on compromise settlement of potential CERCLA liability, indemnification, contribution protection and municipal entities infrastructure concerns with respect to the Lower Fox River/Green Bay; motion seconded by Commissioner J. Jurgenson. Motion carried unanimously. Meeting convened into closed session at 8:40 am.

The Closed Session was called to order by Commission President W. Zielinski at 8:40 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, G. Cowling, W. Helein, D. Youngquist, W. Zielinski; Manager Much, Attorney Gunz, Accountant Voigt.

Excused: Commissioner K. Bauer.

Also Present: Paul Much (MCO).


Attorney Gunz explained to the Commission about CERCLA which is also better known as "superfund".

On September 25, 2007 Attorney Gunz met with State and Federal officials to discuss a format to arrive at a settlement for cleanup under superfund.

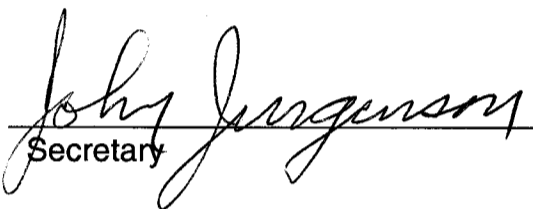
Attorney Gunz provided the Commission with the following information:

- It was pointed out that you do not need to do anything wrong to be liable for cleanup costs under superfund.
- The sources of the PCB's are not only from paper mills.
- The cleanup cost started at \$240 million and is now estimated to be \$800 million.
- There is no question that Neenah, Menasha, and Neenah-Menasha Sewerage Commission has liability under CERCLA.
- According to our Attorneys at Davis & Kuelthau, it is in our best interest to be in discussion with the Federal Government regarding the Fox River Cleanup.
- The Joint Defense Group, in which the NMSC is a member, authorized Davis & Kuelthau to contact the Federal Government for discussions and potential contribution protection.
- Appleton is the largest contributor in volume of the PCB's; Neenah, Menasha, and the NMSC is second.
- It is anybody's guess what dollar amount is going to be involved for Neenah, Menasha, and the NMSC.
- There is no insurance coverage if we are sued by the government; if we are sued by the mills and settle, there may be insurance coverage. The legal bills would be very expensive.
- It is believed the current perception of taxpayers is they believe that they don't think they will need to pay towards the cleanup.
- Under Wisconsin property law, Neenah, Menasha and the NMSC are liable.
- CERCLA has language involving successor liability that may or may not involve the other commission members (i.e. - Town of Neenah, Waverly Sanitary District, Town of Menasha).
- When push comes to shove, the Federal Government has the "Iron Hand" in this matter.
- CURRENTLY NOBODY IS AUTHORIZED TO RELEASE INFORMATION TO THE PRESS OR OTHER PARTIES.

Motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to reconvene into Regular open session. Motion carried unanimously. Meeting returned to Regular open session at 9:10 am.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday November 27, 2007

Meeting called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, G. Cowling, W. Helein, K. Bauer, D. Youngquist, W. Zelinski; Manager Much, Accountant Voigt.

Also Present: Tom Vik (McMahon Associates); Mike Sams (Waverly S.D.).

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve the minutes of the Regular Meeting of October 23, 2007. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

- A. November 19, 2007 letter from McMahon Associates to Oshkosh Daily Northwestern.
 RE: Advertisement for bids on Electrical Distribution System Improvements.

Budget, Finance, Personnel

Accountant Voigt presented to the Commission the unaudited financial statements for October 2007. Accountant Voigt pointed out to the Commission the year-to-date Operations net income is approximately \$42,000 more than budget. The November billings to users was about what the budget amount is and the December billings to users was less than the budget amount. It is anticipated the Operations net income should be fairly close to expenses. After discussion, moved by Commissioner J. Jurgenson, seconded by Commissioner R. Zielinski to accept the unaudited financial statements for the month of October 2007 and place them on file. Motion carried unanimously.

Accountant Voigt presented MCO invoice #12163 in the amount of \$102,288.42 for the month of December 2007. Motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve MCO invoice #12163 in the amount of \$102,288.42 for the month of December 2007 and to pay the invoice after December 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of October, 2007. The interest rates on the money-market accounts have decreased about a quarter percent. MCO generated \$2,550 in additional income for the Commission; restricted cash balances totaled \$2,794,000 at the end of October. A bond interest and principal payment will be made on December 3rd. The total payment will be about \$667,000. Motion made by Commissioner D. Youngquist, seconded by Commissioner W. Helein to accept the Accountants Report for the month of October 2007. Motion carried unanimously.

Accountant Voigt presented the Snow Plowing and Removal Contract for 2007 – 2008. This is a renewal agreement with AMTRUCK (dba Levenhagen Corp). All hourly rates are increased \$10 per hour. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner G. Cowling to approve the Snow Plowing and Removal Contract with AMTRUCK. Motion carried unanimously.

Accountant Voigt presented a three year quote for auditing services with Schenck for audit years 2007, 2008, and 2009. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to approve the three year auditing agreement with Schenck. Voting aye: Commissioners W. Helein, R. Zielinski, K. Bauer, G. Cowling, J. Jurgenson. Abstaining: Commissioner D. Youngquist. Motion carried.

Accountant Voigt reported our insurance agent was not able to obtain all the quotes for renewal of the NMSC property and liability insurance coverage in time for today's meeting. This will be put on the agenda for next month. Commission President W. Zelinski asked when the NMSC policies expire, it was reported all the Commission insurance policies expire on December 31st.

Manager Much presented the request for contract increase for MCO for 2008. The CPI has increased 3.5%; the terms of the contract between the NMSC and MCO allow for contract increases to be the amount of the CPI. MCO is requesting the contract to be increased by the amount of the CPI. MCO is also projecting a 10%-11% increase in the health insurance amount and liability insurance amount; the exact amount won't be known until later in December. The health insurance and liability insurance costs are a direct pass-through from MCO to the NMSC. Discussion followed; it was requested to wait approving the contract increase until a final amount is known for the health insurance and liability insurance costs. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner G. Cowling to approve the contract increase with MCO. Voting aye: Commissioners W. Helein, G. Cowling, J. Jurgenson, D. Youngquist. Voting nay: Commissioners R. Zielinski, K. Bauer. Motion carried.

Accountant Voigt presented the following invoices from McMahon Associates for payment:

#38168	Underground Distribution – Site Plan Sheet	\$ 710.25.
#38400	Biosolids Management Plan	\$4,125.00.
#38399	Sludge to Sludge Heat Exchanger - Design	\$ 141.00.
#38502	Underground Distribution – Final Design	\$3,500.00.
#38503	Underground Distribution – Preliminary Design	\$ 819.00.

Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve for payment invoices #38168, #38400, #38399, #38502 and #38503 to McMahon Associates. Motion carried unanimously.

Accountant Voigt reminded the Commission of the bond principal and interest payment that will be made on Monday December 3rd.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of October 2007. The plant is running well. The clarifier rebuild project is done, the methane gas torch replacement is completed, the heat exchanger pilot unit is running, and the methane engine is running okay. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner D. Youngquist to approve the operating report for the month of October 2007 and to place the report on file. Motion carried unanimously.

Manager Much updated the Commission on the Sludge-to-sludge heat exchanger pilot unit. The unit is operating; we now need to monitor its operation. The unit will run for a couple of months to see if we have any heat transfer problems or problems with the piping plugging. The pilot unit is about 25% of the full scale unit.

Manager Much updated the Commissioners on the status of the electric underground distribution replacement. The bidding for this project will be on January 10th, 2008. The results from the bidding will be presented at the January meeting.

Tom Vik (McMahon Associates) distributed a summary status report for the Biosolids Management Study. The full report that was included in the packets mailed to the Commissioners was a preliminary report; Tom Vik referenced the 2-page summary status report when discussing the Biosolids Management Study with the Commission. Currently the Commission produces 16,540 wet tons of biosolids per year; the 20-year projection is 19,931 wet tons per year. Current disposal costs with Gizmo Farms are \$261,000 per year. Tom Vik discussed options available for disposal of the biosolids after the contract with Gizmo Farms expires. Options discussed with the Commission were: construct an on-site storage building; construct an off-site storage building; contract for hauling, storage and spreading with another firm; landfill; sludge drying using either natural gas, methane gas, or steam; use of an emerging technology such as Minergy or a slurry carb. The Commission questioned if it would be possible to purchase the current storage building and land from Gizmo Farms. Randy Much and Tom Vik would check with Bob and Jim Potratz to see if this would be an option. The options to continue hauling, storing and spreading the biosolids similar to how it is currently being handled with Gizmo Farms but with the Commission building either an on-site or an off-site storage building are likely not viable options. The use of the landfill for disposal of biosolids would be an easy solution but an expensive option that is not popular with the DNR. Sludge Drying options are viable alternatives but these options are not inexpensive with costs possibly being about \$86 per ton. The emerging technologies options have not responded to requests and are expecting them to be expensive solutions. The current recommendations are to: pursue private contract hauling with either Veolia or Tracy & Sons; continue to evaluate drying options with an option to locate the drying facility at the Menasha Utility Steam Plant site; pursue the Minergy option. Manager Much indicated he would contact Gizmo Farms to discuss the option of purchasing the building we are currently using for sludge storage.

Manager Much presented a sewer extension request from OMNI Associates for the Dixie Road Utility Extension located in the City of Neenah. Commission R. Zielinski questioned the impact on the communities for approving the sewer extension requests received. Manager Much responded that the only concern of the Commission is if the treatment plant has capacity to accept the flow and loadings to be generated; at this point the Commission is able to handle the flow and loadings. After discussion, motion made by Commissioner G. Cowling, seconded by Commissioner J. Jurgenson to approve the sewer extension request for the Dixie Road Utility Extension located in the City of Neenah. Motion carried unanimously.

Old Business

Ordinance Contract incorporate revisions update. No additional information was received from Attorney Gunz.


Sewer ownership update. It is expected that Attorney Gunz will bring information to the next meeting for transferring ownership of the Interceptors located in the City of Neenah.

Vouchers

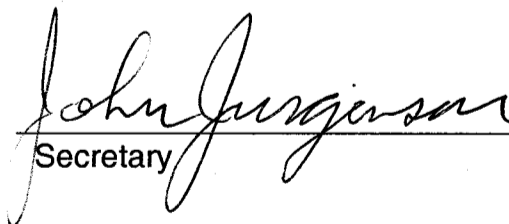
Commissioner D. Youngquist requested to have a summary of the project costs for the different ongoing projects similar to what is provided for the engineering costs. Motion made by Commissioner D. Youngquist, seconded by Commissioner K. Bauer, to approve Operating and Payroll Fund Vouchers #129997 thru #130056 in the amount of \$362,859.44 for the month of October 2007. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:13 a.m.

President



Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday December 18, 2007

Meeting called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, J. Jurgenson, G. Cowling, W. Helein, K. Bauer, D. Youngquist, W. Zelinski; Manager Much, Attorney Gunz, Accountant Voigt.

Also Present: Rob Franck (MCO), Mike Sambs (Waverly S.D.), Teri Stecker (Diversified Insurance Services).

Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to amend the minutes of the November 27, 2007 to remove the name of Attorney Gunz from those in attendance and to approve the minutes of the Regular Meeting of November 27, 2007 as amended. Motion carried unanimously.

Motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve the minutes of the Closed Session of October 23, 2007. Motion carried unanimously.

Correspondence

There was no correspondence to be discussed:

Budget, Finance, Personnel

Teri Stecker from Diversified Insurance Services introduced herself to the Commission. Teri presented and discussed with the Commission the renewal rates for the property and liability insurance coverage's. This renewal was widely marketed by Diversified Insurance Services to many different firms. The current NMSC insurance companies (Travelers and Accident Fund) provided the lowest overall pricing for the renewal. Property values were increased 7% over last year, yet the overall dollar increase in the total insurance package was increased 6%. This renewal also includes coverage for Employee Benefits Liability. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve the insurance renewal with Travelers Insurance and Accident Fund as presented. Motion carried unanimously.

Accountant Voigt presented to the Commission the unaudited financial statements for November 2007. Accountant Voigt pointed out to the Commission the year-to-date Operations net income is approximately \$50,000 more than budget. After discussion, moved by Commissioner R. Zielinski, seconded by Commissioner J. Jurgenson to accept the unaudited financial statements for the month of November 2007 and place them on file. Motion carried unanimously.

Accountant Voigt presented MCO invoice #12260 in the amount of \$105,265.42 for the month of January 2008. Discussion followed; after discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve MCO invoice #12260 in the amount of \$105,265.42 for the month of January 2008 and to pay the invoice after January 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of November, 2007. The interest rates on the money-market accounts have continued to decrease. MCO generated \$2,700 in additional income for the Commission; restricted cash balances totaled \$2,930,000 at the end of November. A bond interest and principal payment was made on December 3rd. Motion made by Commissioner D. Youngquist, seconded by Commissioner G. Cowling to accept the Accountants Report for the month of November 2007. Motion carried unanimously.

Accountant Voigt presented the following invoices from McMahon Associates for payment:

#38805	Biosolids Management Plan	\$2,125.00.
#38804	Sludge to Sludge Heat Exchanger - Design	\$ 893.00.

Motion made by Commissioner R. Zielinski, seconded by Commissioner K. Bauer to approve for payment invoices #38805 and #38804 to McMahon Associates. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of November 2007. There are no issues to report, everything is running smooth. The WPDES permit (wastewater discharge permit) for the NMSC still has not been issued. After discussion, motion made by Commissioner J. Jurgenson, seconded by Commissioner W. Helein to approve the operating report for the month of November 2007 and to place the report on file. Motion carried unanimously.

Manager Much updated the Commission on the Sludge-to-sludge heat exchanger pilot unit. The unit is operating and being monitored. The unit will be opened in a month or two and the tubes will be inspected for clogging or sludge buildup.

Manager Much updated the Commissioners on the status of the electric underground distribution replacement. The pre-bid meeting will be held on Monday. The bidding will be in January.

Manager Much updated the Commission on activity with the Biosolids Management Plan. Gizmo Farms was contacted to inquire if they would be interested in selling the building – they responded they would get back to us. The Oshkosh WWTP is in a similar situation; they may be interested in a joint effort.

Attorney Gunz presented and discussed NMSC Resolution 2007-2, a Resolution Regarding Transferring Ownership of Certain Interceptor Sewers Owned by NMSC to the City of Neenah. Attorney Gunz further explained the purpose of some of the "Whereas" statements and the items in the "resolves". After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner J. Jurgenson to approve NEENAH-MENASHA SEWERAGE COMMISSION RESOLUTION 2007-2 REGARDING TRANSFERRING OWNERSHIP OF CERTAIN INTERCEPTOR SEWERS OWNED BY NMSC TO THE CITY OF NEENAH. Motion carried by unanimous roll call vote.

Manager Much presented a sewer extension request from Martenson & Eisele for Birling Court located in the City of Menasha, Waverly Sanitary District. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve the sewer extension request for Birling Court located in the City of Menasha, Waverly Sanitary District. Motion carried unanimously.

Old Business

Ordinance Contract incorporate revisions update. Attorney Gunz reported this is still a work in progress.

Sewer ownership update. There is no new information to report.

Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein, to approve Operating and Payroll Fund Vouchers #130057 thru #130107 in the amount of \$249,830.62 for the month of November 2007. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 9:57 a.m.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting**Tuesday January 22, 2008**

Meeting called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, G. Cowling, W. Helein, K. Bauer, W. Zelinski; Manager Much, Accountant Voigt.

Excused: Commissioners D. Youngquist, J. Jurgenson.