

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, August 22, 2017 - 8:00 A.M.

NMSC Offices

101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- July 25, 2017 Regular Meeting.

4. CORRESPONDENCE

5. OLD BUSINESS

- A. Fox River Cleanup Update (verbal).
- A. NMSC Interceptor. Discussion on transfer of ownership of NMSC owned Interceptor and property from Sixth Street in Menasha and heading north into the Village of Fox Crossing to the Village of Fox Crossing with potential action to be taken based on discussion. Additional discussions regarding notification to Milwaukee Street property owners adjoining the NMSC owned property along the interceptor route.
- B. Discussion on and potential action to be taken on quotes received for cleaning and televising NMSC owned Interceptor to determine condition of Interceptor prior to any potential transfer of ownership.
- C. NMSC Interceptor. Discussion on and potential action to be taken in determining allocation of costs to Menasha, Waverly Sanitary District and Village of Fox Crossing related to inspection, cleaning, and repair of NMSC owned Interceptor.
- D. Atlas Copco Total Responsibility Plan (TRP) Service Agreement – Discussion on TRP Service Agreement and potential action to be taken to approve TRP Service Agreement. Additional discussion to include update on issues, change orders, and potential action to be taken regarding issues.

6. NEW BUSINESS

- Operations, engineering matters -

- A. Phosphorus Removal Update. Update and discussion on current status.
- B. Polymer Feed System Update and discussion on current status with potential action to be taken based on discussions held.

C. Construction Pay Request – HSI Blower Replacement

Request #5 & Final	August Winter & Sons, Inc.	\$14,618.00.
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D. McMahon Invoices

#906507	Polymer Feed System – Preliminary Engineering	\$1,100.00.
#906870	Capacity Analysis – Horseshoe Beverage	\$3,750.00.
#906957, phase 04	HSI Defective Blower Replace-Start Up Services	\$ 6.00.

E. Operating Report for July 2017.

1. Operating Report.
2. Construction Progress Update/New Equipment Issues.
3. Equipment and Grounds.
4. Odor Complaint

F. HACH Renewal Quotation for Maintenance Services on Phosphax Units.

G. HVAC Network Area Controller Upgrade – Quotation received from J&H Controls Inc.

- **Budget, finance matters** -

H. Accountant’s Report for July 2017.

1. Financial Statements.
2. Cash & Investment Report.
3. NMSC Office Copier Replacement – purchase or lease? Current special pricing, or wait until 2018?

I. MCO Invoices.

#21760	September 2017 Contract Operations	\$126,704.22.
#21806	Use of MCO Vehicles	\$ 438.80.
#21799	Supplies, Misc. Items Purchased	\$ 122.52.

J. Vouchers – Operating and Payroll Vouchers #136404 thru #136458 in the amount of \$286,054.22 and Construction Fund Vouchers #269 thru #270 in the amount of \$20,012.25 for the month of July 2017.

K. NMSC Draft 2018 Budget

1. Review and discussion.
2. Set date & time for public hearing.

7. ADJOURNMENT.