

**NEENAH-MENASHA SEWERAGE COMMISSION**

**Regular Meeting**

**Tuesday, December 19, 2017 - 8:00 A.M.**

**NMSC Offices**

**101 Garfield Avenue, Menasha WI 54952-3397**

**AGENDA**

**1. ROLL CALL**

**2. PUBLIC FORUM**

**3. APPROVAL OF MINUTES**

- November 28, 2017 Regular Meeting.

**4. CORRESPONDENCE**

- A. November 29, 2017 letter from Ellen Skerke, Clerk/Treasurer Town of Neenah to Steve Coburn.  
RE: Reappointment as Commissioner on the NMSC for the term 1/1/2018 to 12/31/2020.
- B. December 11, 2017 letter from Mayor Dean Kaufert, City of Neenah to Forrest Bates.  
RE: Reappointment as Commissioner on the NMSC for the term 1/1/2018 to 12/31/2020.

**5. OLD BUSINESS**

- A. Horseshoe Beverage Update.
- B. Loop the Lake Update.

**6. NEW BUSINESS**

**- Operations, engineering matters -**

- A. Phosphorus Removal Update. Update and discussion on current status.
- B. Polymer Feed System Update and discussion on current status with potential action to be taken based on discussions held.
- C. McMahon Associates Invoices.

#908195	Polymer Feed System - Design Phase Services	\$1,950.00.
#908317	HSI Blower Replacement – Start-Up Services	\$1,657.15.
- D. Plant Upgrade Project Closeout. Discussion on and potential action to approve a motion by the Neenah-Menasha Sewerage Commission to accept Contract N0008-910101-B – High Speed Turbo Blowers/HSI , Inc., Contract N0008-910101-M – Dewatering Centrifuge/Alfa Laval, Inc., and McMahon Associates engineering services related to the Clean Water Fund Program Financial Assistance Agreement project #4115-03.
- E. 203 Mathewson Street. Property owner inquired if the NMSC would have interest in purchasing property. Discussion on and potential action, if any, to be taken.

- F. Operating Report for November 2017.
  - 1. Operating Report.
  - 2. Construction Progress Update/New Equipment Issues.
  - 3. Equipment and Grounds.

- **Budget, finance matters** -

- G. Accountant’s Report for November 2017.
  - 1. Financial Statements.
  - 2. Cash & Investment Report.
  - 3. Consideration for updating NMSC web page.

H. MCO Invoices.

#22157	January 2018 Contract Operations	\$129,134.26.
#22192	Use of MCO Vehicles	\$ 537.60.

- I. Vouchers – Operating and Payroll Vouchers #136624 thru #136663 in the amount of \$256,100.58 for the month of November 2017.

**7. OTHER BUSINESS TO COME BEFORE THE COMMISSION**

- A. Set meeting dates and times for 2018.

**8. ADJOURNMENT.**