

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, February 27, 2018 - 8:00 A.M.

NMSC Offices

101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- January 23, 2018 Regular Meeting.

4. CORRESPONDENCE

- A. January 22, 2018 letter from Sharon Gayan, WI DNR to Dale Youngquist, NMSC
RE: Individual Variances – Documenting Highest Attainable Condition and Source Reduction Measures.
- B. January 25, 2018 letter from Meja Maka, Environmental Loans Section to Dale Youngquist, NMSC.
RE: DNR has determined the NMSC meets all requirements for the plant upgrade project closeout.
- C. January 31, 2018 letter from Home Insurance Co. in Liquidation to Dale Youngquist, NMSC.
RE: Interim distribution check on the Class II priority claim from the Home Insurance Company.
- D. August 29, 2017 Village of Harrison Resolution V2017-05.
RE: Resolution creating the Harrison Utilities and transfer of assets and liabilities of Waverly S.D.
- E. February 15, 2018 letter from Harrison Utilities/Waverly S.D. to Roger Voigt, NMSC.
RE: Resignation of Michael Sams as Commissioner on the NMSC.
- F. February 15, 2018 letter from Harrison Utilities/Waverly S.D. to Roger Voigt, NMSC.
RE: Appointment of Travis Parish to the NMSC Commission to fill the un-expired term of Michael Sams.

5. OLD BUSINESS

- A. Horseshoe Beverage Update.
- B. Loop the Lake Update.
- C. Transfer ownership of Interceptor Sewers & Real Estate to Fox Crossing. Discussion on and potential action to be taken regarding transferring all NMSC real estate between 6th Street and 9th Street and entering into a 99-year lease with Fox Crossing for the flow recording/sampling station located at 9th Street; OR, transfer all NMSC real estate between 6th Street and 9th Street except for the portion where the flow recording/sampling station is located at 9th Street and maintain ownership of this piece of real estate.

6. NEW BUSINESS

- **Operations, engineering matters** -

- A. Phosphorus Removal Update. Update and discussion on current status.
- B. Polymer Feed System.
 - 1. Advertisement for Bids.
 - 2. Discussion on and potential action to be taken on bids received for the Polymer Feed Replacement System.
 - 3. Update and discussion on current status with potential action to be taken based on discussions held.
- C. McMahon Associates update on evaluation of potential land use requirements for future expansion of the wastewater treatment facilities.
- D. Operating Report for January 2018.
 - 1. Operating Report.
 - 2. Construction Progress Update/New Equipment Issues.
 - 3. Equipment and Grounds.

- **Budget, finance matters** -

- E. Accountant's Report for January 2018.
 - 1. Financial Statements.
 - 2. Cash & Investment Report.
 - 3. Schenck letter to Davis & Kuelthau – RE: NMSC 2002 net worth for Wisconsin Insurance Security Fund.
 - 4. Update on NMSC web page redesign – B2 Web Studios hired and working on project.
- F. MCO Invoices.

#22326	March 2018 Contract Operations	\$129,134.23.
#22366	Use of MCO Vehicles	\$ 499.65.
- G. Vouchers – Operating and Payroll Vouchers #136725 thru #136762 in the amount of \$223,447.68 for the month of January 2018.

7. ADJOURNMENT.