

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, January 22, 2019 - 8:00 A.M.

NMSC Offices

101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- December 18, 2018 Regular Meeting.

4. CORRESPONDENCE

- A. 12/17/2018 Fox Crossing Resolution #181217-11.
RE: Reappointment of Dale Youngquist as Commissioner on the NMSC for the term 1/1/2019 to 12/31/2021.
- B. 12/19/2018 letter from Axley Brynelson, LLP to Mr. Steve Coburn, NMSC secretary.
RE: Request for salaries/positions of NMSC employees.

5. DISCUSSION ON AND POTENTIAL ACTION TO BE TAKEN REGARDING: A vote to approve settlement with the Wisconsin Insurance Security Fund (WISF), which will result in a payment to the Commission upon approval of the related assignment from the Commission to WISF by the liquidator for the Home Insurance Company.

6. OLD BUSINESS

- A. Interceptor Transfer of Ownership Update. Discussion on and potential action to be taken to approve documentation for completing transfer of ownership of NMSC interceptors, property, easements, and licenses to users accepting ownership of interceptors.
- B. Discussion on and potential action to be taken to authorize Attorney Thiel to organize NMSC easements located in the City of Menasha related to those easements located along portions of the NMSC interceptors that only serve the City of Menasha.
- C. 203 Mathewson Street. Discussion on and any potential action to be taken regarding damage to lawn.

7. NEW BUSINESS

- Operations, engineering matters -

- A. Phosphorus Removal Update. Update and discussion on current status.
- B. Polymer Feed System Update.
 - 1. Update and discussion on current status with potential action to be taken based on discussions held.
 - 2. Polymer Feed System change order (if any).

C. McMahon Associates update on evaluation of chlorine residual analyzers and controls for effluent disinfection along with a cursory evaluation of UV disinfection.

D. McMahon Invoices.

#912625 phase 06	Polymer Feed System – Construction Phase	\$ 158.00.
#912624	WPDES Total P - Progress Report #1	\$ 298.00.
#912635	Chlorine Residual Analyzer/Controls Evaluation	\$ 930.00.
#912763	CCTV – Camera Addition	\$1,842.36.
#912936	Chlorine Residual analyzer/Controls Evaluation	\$ 930.00.

E. Neenah-Menasha Sewerage Commission Ordinance 2009-1 Regulating and Permitting Discharge of Fats, Oil, and Grease (FOG) - discussion on and potential action to be taken to authorize changes to be made to Ordinance.

F. Operating Report for December 2018.

1. Operating Report.
2. Equipment and Grounds Report.

- **Budget, finance matters** -

G. Accountant’s Report for December 2018.

1. Financial Statements.
2. Cash & Investment Report.

H. MCO Invoices.

#23350	February 2019 Contract Operations	\$131,692.57.
#23397	Use of MCO Vehicles	\$ 563.85.

I. Vouchers – Operating and Payroll Vouchers #137334 thru #137381 in the amount of \$268,580.70 for the month of December 2018.

8. OTHER BUSINESS TO COME BEFORE THE COMMISSION

A. Election of Officers – President, Vice-President, Secretary for 2019.

B. Appointment of Treasurer for 2019.

9. ADJOURNMENT.