

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, January 23, 2018 - 8:00 A.M.

NMSC Offices

101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- November 28, 2017 Regular Meeting – correction of error in previously approved minutes.
- December 19, 2017 Regular Meeting.

4. CORRESPONDENCE

- A. January 18, 2018 letter from Neenah Mayor Dean Kaufert to Greg Weyenberg.
RE: Appointment to the NMSC Commission to fill the un-expired term.

5. OLD BUSINESS

- A. Horseshoe Beverage Update.
- B. Loop the Lake Update.

6. NEW BUSINESS

- Operations, engineering matters -

- A. Phosphorus Removal Update. Update and discussion on current status. Discussion to also include adding requirement of phosphorus testing to Pretreatment Ordinance and any related action to be taken based on this discussion.
- B. Polymer Feed System Update and discussion on current status with potential action to be taken based on discussions held.
- C. McMahon Associates proposal for Professional Services to evaluate potential land use requirements for future expansion of the wastewater treatment facilities.
- D. McMahon Associates Invoices.
#908642 Polymer Feed System - Design Phase Services \$1,950.00.
- E. HVAC Network Area Controller Upgrade – J&H Controls. Discussion and potential action to approve upgrade of HVAC Network Area Controller with version not requiring the use of JAVA browser plug-in.

- F. Operating Report for December 2017.
 - 1. Operating Report.
 - 2. Construction Progress Update/New Equipment Issues.
 - 3. Equipment and Grounds.

- **Budget, finance matters** -

- G. Accountant’s Report for December 2017.
 - 1. Financial Statements.
 - 2. Cash & Investment Report.
 - 3. Update on NMSC web page redesign.

H. MCO Invoices.		
#22247	February 2018 Contract Operations	\$129,134.26.
#22279	Use of MCO Vehicles	\$ 432.20.

- I. Vouchers – Operating and Payroll Vouchers #136664 thru #136724 in the amount of \$315,082.07 and Construction Fund Vouchers #274 thru #276 in the amount of \$8,324.29 for the month of December 2017.

7. OTHER BUSINESS TO COME BEFORE THE COMMISSION

- A. Election of Officers – President, Vice-President, Secretary for 2018
- B. Appointment of Treasurer for 2018.

8. ADJOURNMENT.