

**NEENAH-MENASHA SEWERAGE COMMISSION**

**Regular Meeting**

**Tuesday, August 28, 2018 - 8:00 A.M.**

**NMSC Offices**

**101 Garfield Avenue, Menasha WI 54952-3397**

**AGENDA**

**1. ROLL CALL**

**2. PUBLIC FORUM**

**3. APPROVAL OF MINUTES**

- July 24, 2018 Regular Meeting.

**4. CORRESPONDENCE**

**5. OLD BUSINESS**

A. Horseshoe Beverage Update.

B. Interceptor Transfer of Ownership Update.

C. Loop the Lake Update. Discussion on and potential action to be taken based on any matters brought forth for discussions.

D. 203 Mathewson Street Property Update. Discussion on and potential action to be taken based on matters brought forth for discussions including quotes received for building demolition, Habitat for Humanity and/or Housing Partnership of the Fox Cities and asbestos removal.

**6. NEW BUSINESS**

- **Operations, engineering matters** -

A. Phosphorus Removal Update. Update and discussion on current status.

B. Polymer Feed System Update.

1. Update and discussion on current status with potential action to be taken based on discussions held.

2. Certificate for Payment #3 from August Winter & Sons, Inc. \$24,795.00.

3. Polymer Feed System change order – discussion on and potential action to be taken to approve if any requests received.

C. McMahon Associates report on evaluation of potential land use requirements for future expansion of the wastewater treatment facilities.

D. McMahon Associates Agreement for Professional Services – to evaluate chlorine residual analyzers and controls for effluent disinfection along with a cursory evaluation of UV disinfection.

E. McMahon Invoices.

|                  |  |           |
|------------------|--|-----------|
| #910798 phase 06 | Polymer Feed System – Construction Phase | \$660.00. |
| #910799          | WPDES Total P - Progress Report #1       | \$231.56. |

- F. Compliance Maintenance Annual Report (CMAR).
  - 1. Review and discussion
  - 2. CMAR Resolution 2018-1
  
- G. Operating Report for July 2018.
  - 1. Operating Report.
  - 2. New Equipment Issues.
  - 3. Equipment and Grounds Report.
  
- H. Centrifuge Rebuild. Discussion on, and potential action to be taken to approve minor rebuild of both Centrifuges in 2018 (Replacement Fund item) to take advantage of cost savings when both units are scheduled together for rebuild.
  
- I. Gate Actuator Replacement – Discussion on and potential action to be taken for replacement of 2 actuators.
  
- J. Interceptor – Discussion on ownership history and process for repairs going forward; with potential action to be taken based on discussions.
  
- K. HACH Phosphax-Filtrax annual service agreement renewal. Discussion on and potential action to be taken to approve renewal of service agreement.

- **Budget, finance matters** -

- L. Accountant’s Report for July 2018.
  - 1. Financial Statements.
  - 2. Cash & Investment Report.
  
- M. Financial Statement Audit Renewal. Discussion on and potential action to be taken to approve 5-year renewal for auditing services of annual financial statements for calendar years 2018 – 2022.
  
- N. MCO Invoices.
 

|        |                                    |               |
|--------|------------------------------------|---------------|
| #22844 | September 2018 Contract Operations | \$129,134.25. |
| #22889 | Use of MCO Vehicles                | \$ 741.90.    |
  
- O. Vouchers – Operating and Payroll Vouchers #137043 thru #137101 in the amount of \$359,315.71 for the month of July 2018.
  
- P. NMSC Draft 2019 Budget
  - 1. Review and discussion.
  - 2. Set date & time for public hearing.

**7. ADJOURNMENT.**